

**Present:** Cllrs. Bell, O'Donnell  
Mr A Eastham (FACT)

**In the Chair:** Cllr. Lowther

**Clerk:** Michelle Curtis

**1. Apologies for Absence**

There were apologies of absence from Cllr Chambers.

**2. Declarations of Interest**

There were no declarations of interest disclosed.

**3. Public Forum**

No members of the public present.

**4. Minutes**

**a) Minutes of the Meetings held on 4<sup>th</sup> June 2019**

**Resolved:** the minutes for the 4<sup>th</sup> June 2019 represented a true account of the proceedings of the Meeting and were subsequently signed by the Chairman. Unanimously agreed.

**b) Matters arising from the Minutes**

Working Party – The Chairman reported that the working party held in July 2019 was successful with several volunteers helping.

**5. End of Season Review**

It was a very busy season at the pool, which was mainly due to the number of visitors to the village.

The Committee discussed the various items as follows:

Litter – The additional large wheelie bin had helped reduce the amount of litter at the Pool. It was suggested that the bin is ordered earlier for the next season, dependent on the weather.

It was difficult to tell if the new banners had been a success as they were put up later in the season.

Toilets – There were no issues with the portable toilets.

Parking – Parking was an issue at the Pool and Hard. The patrols by the Community Protection Officers had been successful with 35 Penalty Charge notices being issued in August.

It was suggested a sign could be displayed at the Pool to remind people that parking restrictions are in place and penalty charge notices will be issued if vehicles are parking illegally.

**Action:** to be included on the agenda for consideration at the meeting in January.

The Committee discussed whether there was a need for additional patrols and decided that additional funds would be set aside in the 2020/21 precept to cover the costs.

Empty/Fill Process – The Chairman advised that FACT had emptied and filled the pool during the season and there were no issues. The Chairman expressed thanks to FACT for carrying this out on behalf of the Parish.

Mr Eastham confirmed FACT would be happy to continue carrying out the empty/fill process for the pool.

Pool Safety Checks – Again the Chairman expressed thanks to FACT for carrying out the safety checks.

Mr Eastham confirmed FACT would be happy to continue carrying out the pool safety checks in 2020.

#### FACT Usage

Overall it had been a successful season. Mr Eastham advised that on a couple of occasions they had cut their sessions short as the weather was very hot and there were several visitors to the pool.

**Action:** Mr Eastham to forward the 2020 programme for use of the pool to the Clerk for the meeting in January.

#### Water Testing

The water testing had been carried out by Maldon District Council and all results were satisfactory.

#### Future Projects

##### Donations

It was suggested a heavy-duty donations box could be installed at the pool. Possible location at the entrance near to where the Ice-Cream Man operates on Frost and Drake's land.

It was reported that the Ice-Cream Man occasionally offers free ice-cream to the children who clear the litter from around the pool area.

Mr Eastham advised that FACT is currently exploring the idea of text donations and would keep the Parish Council updated as to the requirements/costs etc.

**Action:** to be considered further at the Committee meeting in January.

##### Grassed Area

The Committee discussed turfing some of the area where the grass had died to tidy up the pool. It was agreed a small section should be done first to see if the grass will take.

**Action:** to be discussed further at the January meeting.

## **6. End of Season Maintenance**

### **Empty/Filling arrangements for 2019**

Andrew confirmed FACT would be happy to continue emptying/filling the pool for 2019.

### **Sluice Gate**

Once FACT had finished their activities for 2018, the end of season maintenance to the sluice gate will need to be carried out.

**Action:** Clerk to arrange end of season maintenance with Gamart Engineering.

### **Emptying Pool for Season**

It was agreed that FACT would empty/fill the pool once a month during the winter to flush out the creek as per the previous year.

**7. Precept 2020/21**

The Committee considered the funds that would be required for the general running of the pool in the next financial year. The Finance Committee when setting the precept would put the following costs forward for consideration.

Earmarked funds (£1000 Risk Assessment - £1000 Provision for a new sluice gate, as and when requires replacing)	£2,000
Contract (Grass cutting – Contract currently out for tender)	£480
General Maintenance (including sluice gate annual maintenance contract)	£750
Toilets (includes additional toilet cleaning and toilet during the school holidays)	£1,100
Telephone	£460
Additional Litter Bin	£350
Community Protection Officers (additional patrols during the school holidays)	£400

**8. Other Matters**

There were no other matters to discuss.

**9. Date of the next Meeting**

The Committee set the following dates for 2020:

- Tuesday 7<sup>th</sup> January – 6.30pm (Planning for new season)
- Tuesday 7<sup>th</sup> April – 6.30pm (Readying for the new season)
- Tuesday 2<sup>nd</sup> June – 6.30pm (Pre-holiday review)
- Tuesday 20<sup>th</sup> October – 6.30pm (End of season review)

The Chairman closed the meeting at 7.40pm.

Signed.....

Date:.....