

Present: Cllrs. Chambers and C Slodzik

In the Chair: Cllr. Bell

Clerk: Michelle Curtis

1. Apologies for Absence

There were apologies of absence from Cllr O'Donnell and Andrew Eastham (FACT).

2. Declarations of Interest

There were no declarations of interest declared.

3. Minutes

a) Minutes of the Meetings held on 18th April 2017

Resolved: the minutes for the 18th April 2017 represented a true account of the proceedings of the meeting and were subsequently signed by the Chairman.

b) Notes of the Informal Meeting held on 6th November 2017

Resolved: the notes for the informal meeting held on 6th November 2017 were accepted as a true record of the meeting.

c) Matters arising from the Minutes/Notes

Water Testing Bradwell

Action: Clerk to find out when the next testing will be carried out.

Padlock

Action: Clerk to contact Gamart regarding padlock for the sluice gate.

4. General Maintenance

Servicing of the Sluice

Action: Clerk to arrange for Gamart Engineering to service the sluice before 7th March 2018.

Depth Gauges

The Chairman advised FACT had agreed to clean the depth gauges.

Pool Check

The Chairman agreed to check for the bottom of the pool in February (13th or 17th) for any debris.

FACT Usage

The schedule from the use of the pool by FACT had been received and approved by the Full Council. FACT will commence using the pool on 7th March 2018.

Working Parties

Working parties would be held as follows:

Saturday 12th May 2018 - to tidy-up the pool area in preparation for the season.

Thursday 12th July 2018 – pre-school holiday tidy up

Action: Cllr Chambers to ask members of the Youth Council if they would be willing to assist at the working parties.

BBQ

The BBQ's trays require replacing.

Action: Clerk to obtain quotation from Gamart to replace.

5. Quotations

a) Bench and tables

Resolved: to recommend approval from the Full Council to accept the quotation from Marmax Products to supply two picnic tables and a bench costing £1,054.80 plus VAT.

Resolved: to recommend approval from the Full Council to accept the quotation from K M Hobden to install the picnic tables and bench for £235.00.

To be paid from the Earmarked Fund Woodup Pool Event.

b) Rail around sluice gate

Resolved: to recommend approval from the Full Council to accept the quotation from Gamart Engineering for £400 plus VAT to supply and install new handrail around the sluice gate. To be paid from the Earmarked Fund Woodup Pool.

c) Sluice – Signage

Resolved: to recommend approval from the Full Council to accept the quotation from the Sign Shed for 2 x signs (DANGER SLUICE KEEP AWAY) at £28.95 each plus VAT and delivery.

A quotation had been received from K M Hobden for £55 to install the signs.

Action: Clerk to ask Gamart if he could fit the signs to the handrail which he would be making.

To be paid from the Earmarked Fund Woodup Pool.

6. Other Matters

Toilets

It was agreed the first toilet would be requested for commencing 21st May 2018 until mid-September (depending on the weather) and the second toilet w/c 16th July – 3rd September 2018.

Action: Clerk to ask Philip Pettican, Pavilion Caretaker, if he would be happy to carry out the cleaning of the toilets. The proposed pay for the additional duties is £10 for one toilet and £15 for the two toilets.

Water testing

Action: Clerk to notify Maldon District Council of the start of the season so the necessary water testing can be carried out.

Safety Checks

Cllr Slodzik agreed to continue to carry out the weekly safety checks.

Action: Going forward, copies of the safety check reports to be circulated to the Full Council.

Litter

It was agreed that the large capacity wheelie bin had been a success the previous season. It was agreed to request the wheelie bin between 25th May and 3rd September 2018.

At the meeting in November it was suggested that the Litter Picker carries out an additional litter collection every Monday during the school holiday period. The Clerk advised she had spoken with the Litter Picker and this is already being carried out.

Audit and Risk Assessment

The Chairman advised that a quotation had been received from Link into Leisure to carry out the Audit and Risk Assessment of the pool. The cost is £1,765 (£1,600 for the inspection and £165.00 for travel and subsistence). The Clerk advised the cost has remained the same since the last assessment in 2016.

There would be a separate charge of £175 for the assessment of Woodrolfe Hard. The proposed dated for the Audit and Risk Assessment is 8th February 2018.

Rangers

Additional patrols to be carried out by the Rangers during the six-week school holidays. The patrols to be for 1½ hours per week to include:

- Dogs in the area
- Dog fouling
- Litter
- Car parking
- Engaging with people to educate

Action: Clerk to contact Rangers to notify them of the Parich Council requirements.

Byelaws

The Chairman advised that he felt the Byelaws for Woodup Pool dated November 1966 still suited the needs and the only thing that required updating was the value of the fine which was set at £5.00

Action: Clerk to forward Byelaws to the Committee to review and to be discussed further at the meeting in April.

7. Date of the next Meeting

Tuesday 17th April 2018 – Woodup Pool at 6.30pm

The meeting closed at 7.40pm.

Signed.....

Date:.....