

Present: Cllrs Bell, Cole, Lankester, Lowther, Nixon, O'Donnell, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: Ben White – Digital Moose

1. Apologies for Absence

There were apologies for absence from Cllrs Chambers and Legg.

There were also apologies for absence from District Councillor Bamford.

2. Declarations of Interest

Cllr Cole disclosed interests as follows:

- Personal and prejudicial interest in respect of agenda item 8, Website and Branding, as the owner of Digital Moose is a family relation.

The Chairman disclosed interests as follows:

- Personal interest in respect of agenda item 8, Website and Branding, as he employees a relative of the owner of Digital Moose.

Cllr Lowther disclosed interests as follows:

- Personal and prejudicial interest in respect of agenda item 7, Planning Application HOUSE/MAL/19/01175, as he has a personal relationship with the Applicant.

3. Public Forum

There were no members of the public present.

4. Website – Digital Moose

Ben White of Digital Moose presented his proposal on providing the Parish Council website and branding.

Ben gave an overview of the service that he could provide. Ben explained that he would build a modern, responsive website which was easy to use by the Parish Clerk. The website would be hosted by Ecoweb hosting which is a UK based company. Training would be provided for the Clerk.

Ben would be able to provide ongoing support for the website.

The cost of the website and branding would be £3,495 plus an additional £80 for a .gov.uk domain. The annual hosting cost would be £360 plus the cost for the domain.

The Chairman thanked Ben for attending for the Meeting.

Ben left the Meeting.

5. District Councillors

There were no District Councillors present.

6. Minutes of the Meetings held on 3rd December 2019

Resolved: that the Minutes of the Parish Council Meeting held on 3rd December 2019 be approved as a true record of the Meeting. Proposed Cllr Lowther, seconded Cllr Nixon. Unanimously agreed.

The Minutes were signed by the Chairman.

7. Planning Application and Decisions

Applications:

- **Application No:** HOUSE/MAL/19/01175
Proposal: Single storey rear extension. First floor extension
Location: 22 Church Street Tollesbury Essex
Resolved: to recommend approval of this Application providing there is no loss of amenity to the neighbouring properties. This was unclear on the drawings as they were of a poor quality. Unanimously agreed.

Appeals:

- **Site Address:** New Dwelling At 2 Woodrolfe Road
Enforcement Ref: ENF/17/00371/01
Appellants Names: Ms Ann Whitwham
Appeal Ref: APP/X1545/C/19/3236633
Resolved: to support the Enforcement as per previous concerns raised with Maldon District Council in relation to this dwelling that there is only one small window to the front of the property. The approved planning application FUL/MAL/15/00080 (drawing number: 14005-10), shows there would be one small window and two larger windows to the front elevations of the house.

Planning decisions made by Maldon District Council:

- None received.

Planning decisions made by the Planning Inspectorate:

- There were no planning decisions made by the Planning Inspectorate.

Tree Preservation Orders:

- None received.

8. Parish Council Website

In accordance with the declaration disclosed, Cllr Cole left the meeting.

Councillors had a discussion regarding the quotations and the services provided by Phelan Barker and Digital Moose.

In accordance with the declaration disclosed, the Chairman left the meeting. Cllr Bell took the chair.

Resolved: Unanimously agreed to accept the quotation from Phelan Barker for the following services:

- Build of the Parish Council Website - £4,620 + VAT
- Re-branding - £690 + VAT
- Annual costs - £525 + VAT
- Ongoing maintenance - £160 + VAT per annum
- .gov.uk domain name - £80 + VAT for (2 years)

Action: Clerk to send letter of intent to Phelan Barker.

Upon receipt of a contract from Phelan Barker, the 25% deposit would be paid.

The Chairman returned to the Meeting.

As there was no further business Cllr Cole did not return to the Meeting.

9. Community Concerns

Cllr Lankester reported:

- At the previous Meeting it had been suggested that a Climate Change Committee was formed and felt that it was becoming more urgent. In a recent publication of The I Newspaper, it was reported “World temperatures to rise by 3°C by the end of the century, warned scientists”
- The previous week it had been reported in the local news that illegal immigrants had entered the UK via Southwold and whether the Parish Council should be concerned.
Action: Cllr Bell to raise at the next Neighbourhood Watch Meeting.

Cllr St Joseph reported:

- Bradwell B was moving at a much faster pace than anticipated.
- He had attended a number of meetings on the Shoreline Management Plan and there was a general view that there was no hurry for managed realignment.
- The previous day there had been a 1.5m surge on low water.
- With regards to the suggestion for a Climate Change Committee, Cllr St Joseph stated that it is important that it is clear what the Committee is going to do.
Action: to be considered in the New Year.

Cllr Nixon reported:

- The new equipment at the Recreation Ground had been installed and it is hoped the safety surfacing will be installed by the end of the week.
- Another tree had come down on the Recreation Ground and it was important the Tree Survey was carried out as soon as possible.
- There was still concern regarding the Ground Maintenance Contractor. The grass had not been cut, the pitches had not been rolled or fertilised and the hedge had not been cut.
Councillors were disappointed with the service and agreed that it may be necessary to look for an alternative Contractor.
Action: Clerk to arrange a Meeting with the Contractor asap.

10. Date of the next Meeting

Tuesday 14th January 2020 - Full Council Meeting (7.30pm)

Thursday 16th January 2020 – Woodrolfe Hard and Marine Assets Committee (7.30pm)

The Chairman closed the Meeting at 9.02pm.

Signed.....

Date