



## Tollesbury Parish Council

Notice is hereby given that the virtual Meeting of TOLLESBURY PARISH COUNCIL will be held on Tuesday 5<sup>th</sup> May 2020, via Zoom commencing at 11.00am, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

28th April 2020

Councillors: S Plater, M Bell, V Chambers, R Cole, R Lankester, S Legg, T Lowther, H Nixon, A St Joseph

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**THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

**The meeting is virtual and is being held via Zoom. If you wish to attend the meeting, please contact the Clerk who will email you joining information.**

**1. Apologies for Absence**

Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.

**2. Declaration of Interest**

To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.

**3. Public Forum**

Members of the public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

**4. District Councillors**

To receive information from the District Councillors.



5. **Tollesbury Volunteers – COVID-19**  
To receive update from Roy Clare on Tollesbury Volunteers.
6. **Statutory Annual Meeting**  
To receive new Regulations with regards to Statutory Annual Meeting.
7. **Annual Parish Meeting**  
To receive new Regulations with regards to the Annual Parish Meeting.
8. **Minutes**  
To confirm Minutes of the Meeting held on 9<sup>th</sup> April 2020.
9. **Planning**  
Planning Applications and Decisions

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.

- **Applications:** To consider Planning Applications received from Maldon District Council including the following:

**Revised Drawings**

**Application No:** FUL/MAL/20/00215 PP-08526409 and  
LBC/MAL/20/00216

**Proposal:** Conversion, renovation and extension to a dwellinghouse.

**Location:** Bohuns Byre Church Street Tollesbury

- **Appeals:** To receive notification of Planning Appeals.
  - **Planning Decisions:** To note decisions made by Maldon District Council.
  - **Planning Appeal Decisions:** To note appeal decisions made by the Planning Inspectorate.
  - **Tree Preservation Orders:** To note Tree Preservation Orders.
10. **Accounts 2019/20**
    - 10.1 To approve 2019/20 Accounts.
    - 10.2 To receive Internal Auditors Report.
    - 10.3 To carry out a review of Effectiveness of Internal Audit.



**11. Finance**

- 11.1 To receive the Monthly Financial Report.
- 11.2 To approve Payments.

**12. Committees**

**12.1 Recreation Ground Committee**

- 12.1.1 To receive an update from the Recreation Ground Committee.
- 12.1.2 To receive Monthly Inspection Report.

**12.2 Environment & Amenity Committee**

- 12.2.1 To receive an update from the Environment and Amenity Committee.
- 12.2.2 To receive quarterly Inspection Reports.

**12.3 Woodrolfe Hard and Marine Assets**

- 12.3.1 To receive an update from the Woodrolfe Hard and Marine Assets Committee.

**12.4 Woodup Pool**

- 12.4.1 To receive minutes of the Woodup Pool Committee meeting held on 15<sup>th</sup> April 2020.
- 12.4.2 To discuss Water Testing of Woodup Pool.
- 12.4.3 To consider quotation for replacement signs and repairs to existing signs.

**12.5 Neighbourhood Plan**

- 12.5.1 To receive an update on the Neighbourhood Plan.

**13. Ground Maintenance Contract**

- 13.1 To discuss current service provided by Grounds Maintenance Contractor.
- 13.2 To consider quotation for a temporary Grounds Maintenance Contractor.

**14. 'The Hangout' – Youth Group**

To receive an update on 'The Hangout' Youth Group.

**15. Police/Community Protection Officers (CPO)**

- 15.1 To discuss policing matters within the village to feedback to Essex Police.
- 15.2 To receive the CPO Report for March 2020.

**16. Administration**

To receive information from the Clerk – update on current and ongoing matters.



**TOLLESBURY**  
PARISH  
COUNCIL

**17. Community Concerns**

To receive information only or note future agenda items.

**18. Date of the Next Meeting**

Tuesday 2<sup>nd</sup> June 2020.

Further agenda items for consideration at the Full Council Meeting to be sent to the Clerk by Monday, 25<sup>th</sup> May 2020, at the latest.

**Clerk:** Michelle Curtis

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