



## **Tollesbury Parish Council**

Notice is hereby given that the virtual Meeting of TOLLESBURY PARISH COUNCIL will be held on Thursday 8th April 2020, via Zoom commencing at 2.30pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

Michelle Curtis – Clerk to the Council

5th April 2020

Councillors: S Plater, M Bell, V Chambers, R Cole, R Lankester, S Legg, T Lowther,  
H Nixon, A St Joseph

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**THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

**Meeting are virtual and are being held via Zoom. If you wish to attend the meeting, please contact the Clerk who will email you joining information.**

- 1. Apologies for Absence**  
Members are reminded that the LGA1972, s.85 states that apologies for absence must be received prior to a meeting.
- 2. Declaration of Interest**  
To declare the existence and nature of any 'personal' or 'personal and prejudicial' interest relating to the items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members.
- 3. Public Forum**  
Members of the public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.
- 4. District Councillors**  
To receive information from the District Councillors.
- 5. Minutes**  
To confirm Minutes of the Meeting held on 3rd March 2020.



## **6. Planning**

### Planning Applications and Decisions

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website and at MDC's offices.

- Applications: To consider Planning Applications received from Maldon District Council including the following:

Application No: FUL/MAL/20/00215 PP-08526409 and LBC/MAL/20/00216  
Proposal: Conversion, renovation and extension to a dwellinghouse.  
Location: Bohuns Byre Church Street Tollesbury

- Appeals: To receive notifications of Planning Appeals.

Appeal Ref: APP/X1545/D/20/3247171  
Application Ref: HOUSE/MAL/19/01098  
Proposal: Single storey rear extension  
Location: 47 East Street Tollesbury

- Planning Decisions: To note decisions made by Maldon District Council.
- Planning Appeal Decisions: To note appeal decisions made by the Planning Inspectorate.
- Tree Preservation Orders: To note Tree Preservation Orders.

## **7. Tollesbury Volunteers – COVID-19**

To receive update from Roy Clare and Emma Stephens on Tollesbury Volunteers.

## **8. Finance**

- 8.1** To receive the Monthly Financial Report.
- 8.2** To approve Payments.

## **9. Committees**

### **9.1 Recreation Ground Committee**

- 9.1.1** To receive an update from the Recreation Ground Committee.
- 9.1.2** To receive Monthly Inspection Report.

### **9.2 Environment & Amenity Committee**

- 9.2.1** To receive an update from the Environment and Amenity Committee Meeting.

### **9.3 Woodrolfe Hard and Marine Assets**

- 9.3.1** To receive an update from Woodrolfe Hard and Marine Assets Committee.

### **9.4 Woodup Pool**

- 9.4.1** To receive an update from the Woodup Pool Committee.
- 9.4.2** To receive Safety Check Reports.



**9.5 Neighbourhood Plan**

**9.5.1** To receive an update on the Neighbourhood Plan.

**10. Asset Register**

To agree revised Asset Register.

**11. 'The Hangout' – Youth Group**

To receive an update on 'The Hangout' Youth Group.

**12. Police/Community Protection Officers (CPO)**

**12.1** To discuss policing matters within the village to feedback to Essex Police.

**12.2** To receive the CPO Report for February 2020.

**13. Highways**

**13.1** To received Essex County Council Highways Highlights – March 2020.

**14. Administration**

To receive information from the Clerk – update on current and ongoing matters.

**15. Community Concerns**

To receive information only or note future agenda items.

**16. Date of the Next Meeting**

To be agreed.