



**TOLLESBURY**  
PARISH  
COUNCIL

**PARISH COUNCIL POLICY**

# Publication Policy

**V2.0**

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### Tollesbury Parish Council Publication Policy

- Tollesbury Parish Council will publish leaflets, booklets and other information to promote the work of the Parish Council, to help to catalogue the excellent work that the Tollesbury Parish Council Member Councils provide in their communities.
- Tollesbury Parish Council may take photographs and publish these of events arranged by Tollesbury Parish Council.
- Notification will always be made to people attending events organised and managed by Tollesbury Parish Council regarding where and when photographs may be published.
- Tollesbury Parish Council will only use photographs containing images of people including children where permission has been granted. Photographs will be distributed in hard copy format, by email and published on the internet.
- Anyone with any concern may opt not to allow the Tollesbury Parish Council to publish photographs.

Version	Details of Changes	Date	Approver
V1.0	Adopted	24/10/2014	TPC
V2.0	Reviewed and amended	16/06/2020	TPC
	NEXT REVIEW JUNE 2023		