

**Present:** Cllrs Chambers, Cole and St Joseph

**In the Chair:** Cllr. Lowther

**Clerk:** Michelle Curtis

**Also Present:** 1 Member of the Public

**1. Chairman**

Cllr St Joseph nominated Cllr Lowther to be Chairman of the Recreation Ground Committee. Cllr Chambers seconded this nomination. Unanimously agreed. Cllr Lowther was **declared** to be Chairman of the Recreation Ground Committee for the ensuing municipal year.

**2. Vice-Chairman**

Cllr Lowther nominated Cllr St Joseph to be Vice-Chairman of the Recreation Ground Committee. Cllr Cole seconded this nomination. Unanimously agreed. Cllr St Joseph was **declared** to be Vice-Chairman of the Recreation Ground Committee for the ensuing municipal year.

**3. Apologies for Absence**

There were no apologies of absence, all Councillors were present.

**4. Declarations of Interest**

There were no declarations of interest declared.

**5. Public Forum**

There were no comments from the member of the public present.

**6. Minutes**

**Resolved:** that the minutes of the Recreation Ground Committee Meeting held on 5<sup>th</sup> November 2019 be approved as a true record of the Meeting. Unanimously agreed.

The Chairman would sign the Minutes as soon as possible.

**7. Maintenance**

External Tap – The Chairman reported that the Contractors had suggested that they had access to an external tap.

**Action:** Clerk to obtain a quotation for the installation of an external tap which can be isolated from inside the Pavilion and in a secure lockable box.

Store Shed – The Chairman reported that once a year he tidies the store shed which he plans to do within the next few weeks. He intends to store the Tollesfest items in the rafters to clear the front section of the store shed for storage of items for the 'Tollesbury Hangout' equipment.

Topsoil – The Chairman suggested it would be good to have a supply of topsoil (approx. 5-6 bags) in the store shed. He explained he would require some for the goalmouths but on occasions, the pitches have holes in from rabbits and the topsoil could be used as and when needed to fill the holes. It was also suggested to keep a wheelbarrow and spade in the store shed.

**Action:** Chairman to obtain a quotation for the topsoil.

**Action:** Clerk to obtain a quotation for spade and wheelbarrow.

Signage for Dog Bins – Due to the recent issue with a resident leaving bags of dog waste outside the dog bin, it was suggested that signs were put up reminding residents not to leave waste on the floor, only waste in the bin will be collected. The Clerk advised A4 aluminium composite signs would cost £12.75 each.

**Action:** The Chairman to confirm how many signs were required.

Pitch Markings – The Chairman reported that the FA had advised that the football teams can resume limited training sessions. The Contractors had been instructed to mark out the football pitches.

New Contractors – The Chairman reported that the Clerk and himself had met with the new Contractor and feel confident that the work will be carried out to a high standard, they have a very good reputation. The Chairman stated there has been a significant increase in the Grounds Maintenance fees but felt this increase should not be passed onto the football teams as the condition of the pitches over the last few years had been below standard resulting in the football teams have to cut/mark out the pitches themselves.

Skate Park – The Clerk reported that the skate park was in urgent need of repair. Cllr Cole advised that he had looked at the skate park the previous day and feels that it should be closed due to health and safety. Members agreed with the suggestion from Cllr Cole and would close the skate park.

**Action:** To close the skate park with immediate effect due to health and safety. Clerk to prepare a notice to be displayed on the equipment and social media.

**Action:** Clerk to obtain quotations for repair and replacing.

Play Area – The Clerk reported that there were weeds on the rubber matting under some of the play equipment, benches and picnic tables which require attention.

**Action:** Clerk to obtain a quotation from the Contractor for the removal of the weeds.

## 8. Other Matters

The Chairman reported there had been lots of positive feedback on the Recreation Ground.

Cllr Cole agreed to put up the social distancing signage.

## 9. Next Meeting

The next meeting is scheduled for 1<sup>st</sup> September 2020 but due to the issues regarding the skate park, it was agreed to hold an additional meeting on Tuesday 7<sup>th</sup> July 2020 at 6.30 pm.

The Chairman closed the meeting at 8.10 pm.

Signed.....

Date:.....

DRAFT