

Present: Cllrs Bell, Clare, Cole, Lankester, Legg, Lowther, Rogers, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: County Councillor Durham
District Councillor Bamford and Thompson
2 Members of the public

1. Co-option

Resolved: to Co-opt Roy Clare as a Proposed Cllr Lankester, seconded Cllr Lowther. Unanimously agreed.

Resolved: to Co-opt Jolene Rogers as a Proposed Cllr Lankester, seconded Cllr Lowther. Unanimously agreed.

2. Vice-Chairman

Resolved: Cllr Lowther would be Vice-Chairman for the municipal year for Tollesbury Parish Council. Proposed Cllr Lankester, seconded Cllr Bell. Unanimously agreed.

3. Apologies for Absence

There were apologies for absence from Cllr Chambers.

4. Declarations of Interest

There were no declarations of interest disclosed.

5. Public Forum

A resident asked if the District Councillors knew when the bus service would be returning to the pre-COVID19 timetable.

The County and District Councillors were unsure of the when the bus timetable would resume to the normal service.

Action: Clerk to write to Hedingham to ask for an update and ask what criteria they will use to bring the service back to where it was and when.

6. District Councillors

Councillor Bamford reported:

- Thanked the Parish Council for a copy of their response to the Bradwell Stage One Consultation. Cllr Bamford advised she had also responded to the consultation on behalf of the Tollesbury Ward.
- It had been brought to her attention that vessels were speeding in the creeks and fleet and she would happily support the Parish Council in any action they may consider.
- There is lots of information on the Maldon District Council (MDC) website regarding COVID19 and details of when services will be re-opening.

- From 3rd August 2020, the Citizens Advice Bureau will be reopening. It will open for a few days in the mornings.
- On Thursday, MDC will be considering the Bradwell application for the groundworks.

Cllr Durham reported:

- His role within County Council had changed and he was now Deputy for Economic Growth.
- Gave an overview of how COVID19 had impact employment and the economy at as March 2020. In the District, as at the end of March, there were 1 in 3 people furloughed and 53k universal credit applications against a normal application figure of £28k. It is expected the figures will be worse in the next quarter.
- Visit Essex is launching a scheme 'Close adventures, close to home' and are currently canvassing Central Government.
- Cllr Durham advised the Leader of the Councils comments that there will be a change for all tiers of Local Government.
- In the Leaders Budget, Members were allocated £10k for a Locality Fund and Cllr Durham can donate the money and would like to do this by the end of the year. Cllr Durham advised he would be putting together an application form which will be circulated in due course. The fund is open to Parish Councils and other non-profit organisations.

Cllr Durham left the meeting at 8.03 pm.

7. Tollesbury Volunteers – COVID19

Cllr Clare, who is also part of the Tollesbury Volunteers Steering Group, reported:

- A Newsletter is to be distributed to households the week. The message will be to continue to be careful, take precaution, keep the red and green signs displayed, there are still 3 helplines which are staffed every day and to give reassurance that the support is still there.
- The Taylors Charity has helped provide support to a resident and also providing essential support to Tollesbury School. Some devices have been purchased for the school to assist with digital learning.

The Chairman reported:

- Woodup Pool remains closed at least until mid-August.
- The Play Area opened on Saturday 4th July 2020. A risk assessment has been carried out and a poster provided by MDC have been displayed.
- The total expenditure to date for COVID19 is £1,059.57 excluding VAT. Councillors agreed to increase the allocation for COVID19 expenditure to £1,500.
Action: Clerk to update Councillors monthly of COVID19 expenditure.

8. Minutes of the Meetings held on 23rd June 2020

Resolved: that the Minutes of the Parish Council Meeting held on 23rd June 2020 be approved as a true record of the Meeting. Proposed Cllr St Joseph, seconded Cllr Bell. Unanimously agreed.

The Minutes would be signed by the Chairman as soon as possible.

9. Finance

9.1 Monthly Financial Report

The Financial Report (Appendix A) was presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £96,595.97 as of 30th June 2020.

Expenditure to date – Budget £93,256 – Actual to date £17,432

Income to date – Budget £93,256 (including Precept £85,204) – Actual to date £45,716

Earmarked Funds – Closing Balance £33,495.22 – Net movement -£11,415.78

The Chairman will sign the Report as soon as practical.

9.2 To approve Payments

Payments

The items for payment totalling £9,229.52 were presented for approval (Appendix B).

Resolved: to approve payments and make online payments.

10. Planning

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website (www.maldon.gov.uk).

– Applications:

Application No: HOUSE/MAL/20/00504 PP-08744183

Proposal: Two storey side and rear extension

Location: 37 East Street Tollesbury

Resolved: Agreed by a majority to recommend refusal of this Planning Application due to the following:

- The proposal is out of character and scale with the building.
- It would have a detrimental effect on the street scene.

Application No: WTPO/MAL/20/00561

Proposal: TPO 7/93 T2 T4 & T6 Lime Trees - Reduce height by up to 5 metres, crown lift to 4 metres and reduce crown inline with these works, as per previous management works

Location: The Moorings 40 Wycke Lane Tollesbury

Resolved: to recommend approval of this Planning Application. Unanimously agreed.

– Appeals: None received

– Planning Decisions: None received

FUL/MAL/20/00361 - The Yacht Harbour Woodrolfe Road - Approved

– Planning Appeal Decisions: None received

- **Tree Preservation Orders for information:** None received

11. Committees

11.1 Recreation Ground Committee

11.1.1 Minutes of the Recreation Ground Committee Meeting

Cllr Lowther presented the Draft Minutes of the Recreation Ground Committee Meeting held on 9th June 2020.

Cllr Lowther advised that the Committee had met that evening.

Cllr Lowther reported the following:

- The unused goal sockets have now been removed.
- An outside protective box had been purchased to house an outside water tap. The tap will be installed free of charge by a local company.
- A hose and hose reel had been purchased.

11.1.2 Store Shed

Resolved: to accept the quotation for £220 to brick-up the doorway in the Store Shed. This will provide a secure area for the items for the 'Hangout' to be stored. Unanimously agreed.

11.1.3 Skate Park

Cllr Lowther advised that the Committee had met that evening and would be obtaining a quotation for the removal of the Skate Park to allow them to consider all options. The Committee would also seek the views of the residents via Facebook.

11.1.4 Play Area

Resolved: to accept the quotation from D W Maintenance for £30 to spray off the weed on the rubber safety surfacing. Unanimously agreed.

11.1.5 Tree Survey

The Tree Survey Report was received and noted.

Cllr Lowther advised that the Tree Survey Report was discussed at the Recreation Ground Committee meeting and the Clerk would be obtaining quotations for the recommended tree works.

11.1.6 Monthly Inspection Report

The Monthly Inspection Report dated 28/06/2020 was received (Appendix C). There were no issues to report.

11.2 Environment & Amenity Committee

11.2.1 Update from the Environment & Amenity Committee

The Clerk advised that she had been contacted by Irwin Mitchell Insurers as a member of the public had submitted a claim for an incident which happened in June 2019 at Woodrolfe Green.

The Clerk advised that no such incident had been brought to the attention of the Parish Council at that time.

Clerk to arrange an Environment and Amenity Committee Meeting.

11.3 Woodrolfe Hard and Marine Assets Committee

11.3.1 Update from the Woodrolfe Hard and Marine Assets Committee

The Chairman reported that the Woodrolfe Hard and Marine Assets Committee had met the previous evening and gave an overview of the meeting. The Draft Minutes from the Committee meeting will be circulated at the meeting in August.

The Committee intends to apply to Cllr Durham for the Locality Fund for improvement works to the Hard area.

11.4 Woodup Pool

11.4.1 Update from the Woodup Pool Committee

Cllr Lowther advised that the Woodup Pool Committee would also like to submit an application to the Locality Fund for money towards a new sluice gate.

11.5 Neighbourhood Plan

11.5.1 Update on the Neighbourhood Plan

The Chairman advised that there is still no update from MDC on the Tollesbury Draft Regulation 14 document.

12. Policies and Procedures

12.1 Terms of Reference for the Parish Council Committees

To be deferred to the next meeting.

12.2 Disciplinary Procedures

To be deferred to the next meeting.

12.3 Grievance Procedures

To be deferred to the next meeting

13. 'The Hangout' - Youth Group

Cllr Chambers was not present to give an update. To be deferred to the next meeting.

14. Bradwell – Public Meeting

At the Parish Council Meeting on 23rd June 2020, the possibility of holding a Public Meeting to seek the village views was discussed.

Councillors were in favour of such a meeting, the timing of a meeting needs further discussion.

As meetings cannot be held in person, the options to hold a virtual meeting have been explored via Zoom. The current subscription includes 100 participants and to increase the participants would cost £51.99 per month.

Action: Clerk to see if it is possible to increase the number of meeting participants for one month only.

Action: Clerk to publish the Parish Councils response to the Bradwell Consultation in the Parish Magazine and Facebook Page.

15. Woodrolfe Green – Pay & Display

The email from a resident suggesting a Pay & Display parking at Woodrolfe Green was received and noted.

Councillors discussed the parking issues and the suggestion for Pay & Display parking. To have such a scheme with limited parking at Woodrolfe Green would seem not to be financially viable.

Action: to be looked into further by the Environment and Amenity Committee.

16. Police/Community Protection Officers (CPOs)

16.1 Police

The Police Reports (confidential) were received and noted.

16.2 CPO Report for April 2020

The reports for May and June 2020 were received and noted.

Action: Clerk to request additional patrols in Station Road and parking patrols during the weekends around the Hard area.

17. Administration

Prentice Hall Lane – The land occupier has responded to the letter from the Parish Council regarding the footpath which leads from the Recreation Ground to Prentice Hall Lane. The land occupier has provided a Certificate which confirms that the materials used are fit for purpose. A layer of type 1 limestone has also been placed on the footpath.

The land occupier also raised two additional highways concerns in Church Street.

Action: Clerk to bring to the attention of Essex County Councils Highways.

Vacancy – The Clerk advised that there had been no response. The Parish Council can now co-opt a member.

Training – The Clerk advised that the EALC were holding two webinar training sessions for new Councillors. The webinars are being held on 18th July and 23rd July 2020 costing £40 + VAT and cover Roles, Responsibilities and how to be effective. The cost would be borne by the Parish Council.

Action: Councillors to notify the Clerk if they wish to attend.

Community Infrastructure Levy (CIL) – The Clerk advised that MDC had emailed to advise that they are undertaking work to develop a CIL and progress is being made with external consultant support. MDC would like to invite 1-2 Councillors to participate in the Infrastructure Development Plan workshop scheduled for Monday 20th July 2020 at 6.30 pm – 8.30 pm. The workshop is being held remotely using Microsoft Teams.

Action: Councillors to notify the Clerk if they wish to attend.

18. Community Concerns – Information Exchange/Next Agenda Items

Cllr Lowther reported:

- A resident had requested that a bench in the Recreation Ground is relocated as they were experiencing issues of anti-social behaviour. Members of the Recreation Ground Committee would be meeting to look at suitable locations.

Cllr Legg reported:

- It had been brought to her attention that there had been suspicious activity outside the pre-school with drug dealing. She had encouraged the resident to report to Essex Police.
It was also suggested that the Cemetery was also being used for drug dealing.
Action: Clerk to report to Essex Police.
- At a previous meeting, speeding in Woodrolfe Road had been reported and speed patrols were requested.
The Clerk advised that she had submitted the request to the CPOs. There is a process with Essex Police for roads to be added to the TruCam speed patrols.
- A resident had also raised concern that the light at the bus shelter was not adequate.

Cllr Cole reported:

- There were also issues with speeding in West Street.
It was reported West Street had previously been raised with Essex County Council and the CPOs.

The Chairman reported:

- A resident had expressed thanks to the Parish Clerk and Cllr Lowther for all their hard work and a general thanks to the Parish Council for the work that they do.

19. Date of the Next Meeting

Tuesday 21st July 2020 – Recreation Ground Committee – 6.30 pm – Virtual Meeting via Zoom

Tuesday 4th August 2020 - Full Council Meeting - 7.30 pm – Virtual Meeting via Zoom

Tuesday 1st September 2020 – Recreation Ground Committee – 6.30 pm – Virtual Meeting via Zoom

Tuesday 1st September 2020 – Full Council Meeting – 7.30 pm – Virtual Meeting via Zoom

The Chairman closed the Meeting at 10.22 pm.

Signed.....

Date

Date: 06/07/2020

Tollesbury Parish Council Current Year

Page 1

Time: 17:25

**Bank Reconciliation Statement as at 30/06/2020
for Cashbook 1 - Tollesbury Bank Accounts**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	31/05/2020		76,393.76
Deposit Account	31/05/2020		496.61
P/Sector Reserve	31/05/2020		0.00
Coop Current Account 2	31/05/2020		1,780.71
Petty Cash	31/05/2020		7.66
Unity Current Account	31/05/2020		17,917.53
			0.00
			<u>96,596.27</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			96,596.27
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			96,596.27
		Balance per Cash Book is :-	96,595.97
		Difference Excluding Adjustments is :-	0.30
<u>Adjustments to Reconciliation</u>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		Unreconciled Difference is :-	0.30

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	1,238.41	1,550.00	2,788.41
321 EMR Cemetery	995.95	500.00	1,495.95
322 EMR Recreation Ground	2,079.76	2,000.00	4,079.76
323 EMR Unallocated	-601.44	2,640.78	2,039.34
324 EMR Woodup Pool	3,005.85	2,000.00	5,005.85
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	2.58		2.58
327 EMR Neighbourhood Plan	2,344.91	1,500.00	3,844.91
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	4,828.82	1,000.00	5,828.82
330 EMR Streetlighting	496.00		496.00
331 EMR Woodup Pool Project	861.89		861.89
332 EMR Play Equipment Project	6,576.71		6,576.71
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	0.00	225.00	225.00
	<u>22,079.44</u>	<u>11,415.78</u>	<u>33,495.22</u>

Detailed Income & Expenditure by Budget Heading 30/06/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
██████████	██████	██████	██████		██████	██████	
██████████	██████	██████	██████		██████	██████	
██████████	██████	██████	██████		██████	██████	
██████████	██████	██████	██████		██████	██████	
██████████ :- Indirect Expenditure	7,708	38,300	30,592	0	30,592	20.1%	0
Net Expenditure	(7,708)	(38,300)	(30,592)				
<u>110 Administration</u>							
1076 Precept	42,602	85,204	42,602			50.0%	
1080 Bank Interest Received	1	2	1			61.5%	
Administration :- Income	42,603	85,206	42,603			50.0%	0
4100 Audit Fees	300	700	400		400	42.9%	
4110 Bank Charges	24	100	76		76	24.1%	
4120 Insurance	0	2,600	2,600		2,600	0.0%	
4130 Miscellaneous	142	700	558		558	20.2%	
4140 Office Allowance	195	780	585		585	25.0%	
4150 Photocopier	117	1,150	1,033		1,033	10.2%	
4160 Postage	23	40	17		17	58.5%	
4170 Stationery	4	60	56		56	6.3%	
4180 Subscriptions	838	1,350	512		512	62.1%	
4190 Telephone	139	450	311		311	30.9%	
4200 Training	0	130	130		130	0.0%	
4210 Website	0	550	550		550	0.0%	
4420 Maintenance	(10)	0	10		10	0.0%	
Administration :- Indirect Expenditure	1,771	8,610	6,839	0	6,839	20.6%	0
Net Income over Expenditure	40,832	76,596	35,764				
<u>120 Amenities</u>							
1100 Allotments Income	0	900	900			0.0%	
Amenities :- Income	0	900	900			0.0%	0
4130 Miscellaneous	0	700	700		700	0.0%	
4250 Allotments	0	500	500		500	0.0%	
4260 Hasler Green	30	1,000	970		970	3.0%	
4270 Rangers	0	1,000	1,000		1,000	0.0%	
4280 Woodrolfe Green	50	1,200	1,150		1,150	4.2%	
Amenities :- Indirect Expenditure	80	4,400	4,320	0	4,320	1.8%	0
Net Income over Expenditure	(80)	(3,500)	(3,420)				

Detailed Income & Expenditure by Budget Heading 30/06/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Cemetery</u>							
1110 Fees	2,535	4,500	1,965			56.3%	
	<u>2,535</u>	<u>4,500</u>	<u>1,965</u>			<u>56.3%</u>	<u>0</u>
Cemetery :- Income							
4130 Miscellaneous	0	100	100		100	0.0%	
4310 Contract	1,073	6,600	5,527		5,527	16.3%	
4320 Skip Fees	0	100	100		100	0.0%	
4330 Water/Sewage Rate	100	120	20		20	83.1%	
4340 Rates	84	275	191		191	30.5%	
	<u>1,257</u>	<u>7,195</u>	<u>5,938</u>	<u>0</u>	<u>5,938</u>	<u>17.5%</u>	<u>0</u>
Cemetery :- Indirect Expenditure							
Net Income over Expenditure	<u>1,278</u>	<u>(2,695)</u>	<u>(3,973)</u>				
<u>140 Pavilion</u>							
1120 Hire Charge	0	50	50			0.0%	
	<u>0</u>	<u>50</u>	<u>50</u>			<u>0.0%</u>	<u>0</u>
Pavilion :- Income							
4330 Water/Sewage Rate	91	250	159		159	36.3%	
4400 Cleaning Items	0	50	50		50	0.0%	
4410 Electricity	125	600	475		475	20.8%	
4420 Maintenance	0	150	150		150	0.0%	
	<u>215</u>	<u>1,050</u>	<u>835</u>	<u>0</u>	<u>835</u>	<u>20.5%</u>	<u>0</u>
Pavilion :- Indirect Expenditure							
Net Income over Expenditure	<u>(215)</u>	<u>(1,000)</u>	<u>(785)</u>				
<u>150 Projects</u>							
4500 Amenities	0	2,000	2,000		2,000	0.0%	450
4510 Cemetery	0	500	500		500	0.0%	
4530 Recreation Ground	0	2,000	2,000		2,000	0.0%	
4540 Woodup Pool	0	2,000	2,000		2,000	0.0%	
4560 Neighbourhood Plan	0	1,500	1,500		1,500	0.0%	
4590 Woodrolfe Hard	0	1,000	1,000		1,000	0.0%	
4610 Unallocated Sum	533	400	(133)		(133)	133.3%	533
4640 Website	2,916	6,000	3,084		3,084	48.6%	2,916
	<u>3,450</u>	<u>15,400</u>	<u>11,950</u>	<u>0</u>	<u>11,950</u>	<u>22.4%</u>	<u>3,900</u>
Projects :- Indirect Expenditure							
Net Expenditure	<u>(3,450)</u>	<u>(15,400)</u>	<u>(11,950)</u>				
6000 plus Transfer from EMR	3,900						
Movement to/(from) Gen Reserve	<u>450</u>						

Detailed Income & Expenditure by Budget Heading 30/06/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Rec Ground</u>							
1130 Pitch Fees	0	1,800	1,800			0.0%	
Rec Ground :- Income	<u>0</u>	<u>1,800</u>	<u>1,800</u>			<u>0.0%</u>	<u>0</u>
4310 Contract	688	3,500	2,812		2,812	19.7%	
4420 Maintenance	182	2,200	2,018		2,018	8.3%	
4710 Pitch	51	500	449		449	10.2%	
Rec Ground :- Indirect Expenditure	<u>921</u>	<u>6,200</u>	<u>5,279</u>	<u>0</u>	<u>5,279</u>	<u>14.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(921)</u>	<u>(4,400)</u>	<u>(3,479)</u>				
<u>170 Street Clean</u>							
4310 Contract	1,200	4,800	3,600		3,600	25.0%	
Street Clean :- Indirect Expenditure	<u>1,200</u>	<u>4,800</u>	<u>3,600</u>	<u>0</u>	<u>3,600</u>	<u>25.0%</u>	<u>0</u>
Net Expenditure	<u>(1,200)</u>	<u>(4,800)</u>	<u>(3,600)</u>				
<u>180 Street Light</u>							
4410 Electricity	232	1,000	768		768	23.2%	
4420 Maintenance	170	700	530		530	24.3%	
Street Light :- Indirect Expenditure	<u>402</u>	<u>1,700</u>	<u>1,298</u>	<u>0</u>	<u>1,298</u>	<u>23.6%</u>	<u>0</u>
Net Expenditure	<u>(402)</u>	<u>(1,700)</u>	<u>(1,298)</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	578	800	223			72.2%	
Woodrolfe Hard :- Income	<u>578</u>	<u>800</u>	<u>223</u>			<u>72.2%</u>	<u>0</u>
4130 Miscellaneous	0	350	350		350	0.0%	
4730 Rent	0	431	431		431	0.0%	
Woodrolfe Hard :- Indirect Expenditure	<u>0</u>	<u>781</u>	<u>781</u>	<u>0</u>	<u>781</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>578</u>	<u>19</u>	<u>(559)</u>				
<u>200 Woodup</u>							
4190 Telephone	118	460	342		342	25.7%	
4270 Rangers	0	400	400		400	0.0%	
4310 Contract	20	480	460		460	4.2%	
4420 Maintenance	10	750	740		740	1.4%	
4700 Toilet	0	1,100	1,100		1,100	0.0%	
4760 Litter Collection	0	350	350		350	0.0%	
Woodup :- Indirect Expenditure	<u>148</u>	<u>3,540</u>	<u>3,392</u>	<u>0</u>	<u>3,392</u>	<u>4.2%</u>	<u>0</u>
Net Expenditure	<u>(148)</u>	<u>(3,540)</u>	<u>(3,392)</u>				

Detailed Income & Expenditure by Budget Heading 30/06/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 S137 Expenditure</u>							
4800 Donations	0	600	600		600	0.0%	
S137 Expenditure :- Indirect Expenditure	<u>0</u>	<u>600</u>	<u>600</u>	<u>0</u>	<u>600</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(600)</u>	<u>(600)</u>				
<u>220 Other</u>							
4850 Agency Services	280	500	220		220	56.0%	
4860 Advertising	0	180	180		180	0.0%	
Other :- Indirect Expenditure	<u>280</u>	<u>680</u>	<u>400</u>	<u>0</u>	<u>400</u>	<u>41.2%</u>	<u>0</u>
Net Expenditure	<u>(280)</u>	<u>(680)</u>	<u>(400)</u>				
Grand Totals:- Income	45,716	93,256	47,540			49.0%	
Expenditure	17,432	93,256	75,824	0	75,824	18.7%	
Net Income over Expenditure	<u>28,284</u>	<u>0</u>	<u>(28,284)</u>				
plus Transfer from EMR	3,900						
Movement to/(from) Gen Reserve	<u>32,183</u>						

TOLLESBURY PARISH COUNCIL
PAYMENTS FOR APPROVAL

APPENDIX B

July 2020

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
CO-OPERATIVE BANK - CURRENT ACCOUNT					
15.06.20	D/D	Bulb Energy		Electricity Supply - Pavilion	£43.61
24.06.20	D/D	E.on		Electricity Supply - Streetlights	£82.14
29.06.20	D/D	British Telephone	Q079 G&	Pool Phone	£141.68
30.06.20	D/D	Utility Warehouse	155085995	Parish Phone	£57.24
01.07.20	D/D	Maldon District Council		Non-Domestic Rates - Cemetery	£29.00
15.07.20	D/D	A & J Lighting Solutions	34202	Monthly maintenance	£67.92
CO-OPERATIVE ACCOUNT - ACCOUNT No. 2					
04.06.20	D/C	The Sign Shed	SHED69386	COVID-19 - Social Distancing Signage	£134.64
09.06.20	D/C	Replacement Keys	200081726	Replacement Keys	£8.95
15.06.20	D/C	Amazon		Brackets for store shed	£30.99
16.06.20	D/C	Adobe		Adobe Monthly Subscription	£12.94
17.06.20	D/C	Timpsons		Keys cut - Recreation Ground	£35.00
19.06.20	D/C	Bell Group	3035	Lockable protective box for outside tap - Rec Gnd	£59.00
19.06.20	D/C	Water Irrigation		Hose - Recreation Ground	£61.09
23.06.20	D/C	Zoom	INV27245551	Annual Subscription	£100.25
25.06.20	D/C	Dropbox		Annual Subscription	£95.88
25.06.20	D/C	McColls		Batteries	£5.00
26.06.20	D/C	O2		Mobile Top Up	£10.00
26.06.20	D/C	O2		Mobile Top Up	£10.00
UNITY TRUST BANK - CURRENT ACCOUNT					
30.06.20	D/D	Unity Trust Bank		Bank Charges	£24.15
07.07.20		Wages		Staff Wages	£1,986.77
	Online	Mrs S Layzell	Contract	Litter Contract - July	£400.00
	Online	HMRC		Tax & NI - April - June 2020	£1,754.73
	Online	Essex Pension Fund		Employee and Employer Contributions - July	£656.22
	Online	Mrs M Curtis (EYE Marine Ltd)		Chains Woodrolfe Hard	£298.75
	Online	Mrs M Curtis (Amazon)		Hose Reel Trolley - Rec Gnd	£119.99
	Online	Kirsten Bowden	20 10/13	Tree Survey - Recreation Ground	£760.00
	Online	D W Maintenance		Underpayment - June 2020 schedule	£10.00
			1834	Grounds Maintenance - Cemetery - June	£541.66
			1835	Grounds Maintenance - June	£787.92
			1836	Removal of six goal sockets	£325.00
	Online	RCCE		Annual Subscription	£72.60
	Online	Gamart Engineering	6801	Annual Sluice Gate Maintenance	£192.00
	Online	Corona Corporate Solutions	188374	Quarterly Charge	£193.58
	Online	The Sign Shed	SHED710235	Replacement 'NO PARKING' signs - Woddrof Hard	£104.22
TOTAL					£9,212.92

Payment Breakdown	
Tollesbury Current Account	£421.59
Tollesbury A/c No. 2 Debit Card	£563.74
Unity Trust Bank	£8,227.59
TOTAL	£9,212.92



Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 26th June 2020

FUL/MAL/20/00361 Tollesbury East
 Construction of gabian wall to boundary of car park
 The Yacht Harbour Woodrolfe Road Tollesbury Essex
 (UPRN - 200000918892)
 Goldie - Tollesbury Marina Limited

APPROVE subject to the following conditions:-

1 **CONDITION**

The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

REASON

To comply with Section 91(1) The Town & Country Planning Act 1990 (as amended).

2 **CONDITION**

The development hereby permitted shall be carried out and retained in accordance with the following approved plans and documents:
 2006/loc01 Rev A, 2006/02, 2006/03 Rev B, and 2006/04 Rev A.

REASON

To ensure that the development is carried out in accordance with the details as approved.

3 **CONDITION**

The materials used in the construction of the Gabian wall and rail and post fencing approved shall be as set out within the application documents.

REASON

In the interest of the character and appearance of the area in accordance with policy D1 of the approved Local Development Plan and guidance contained within the National Planning Policy Framework.

POSITIVE AND PROACTIVE STATEMENT

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework.

Officer: Sophie Mardon

Dated : 24/06/2020

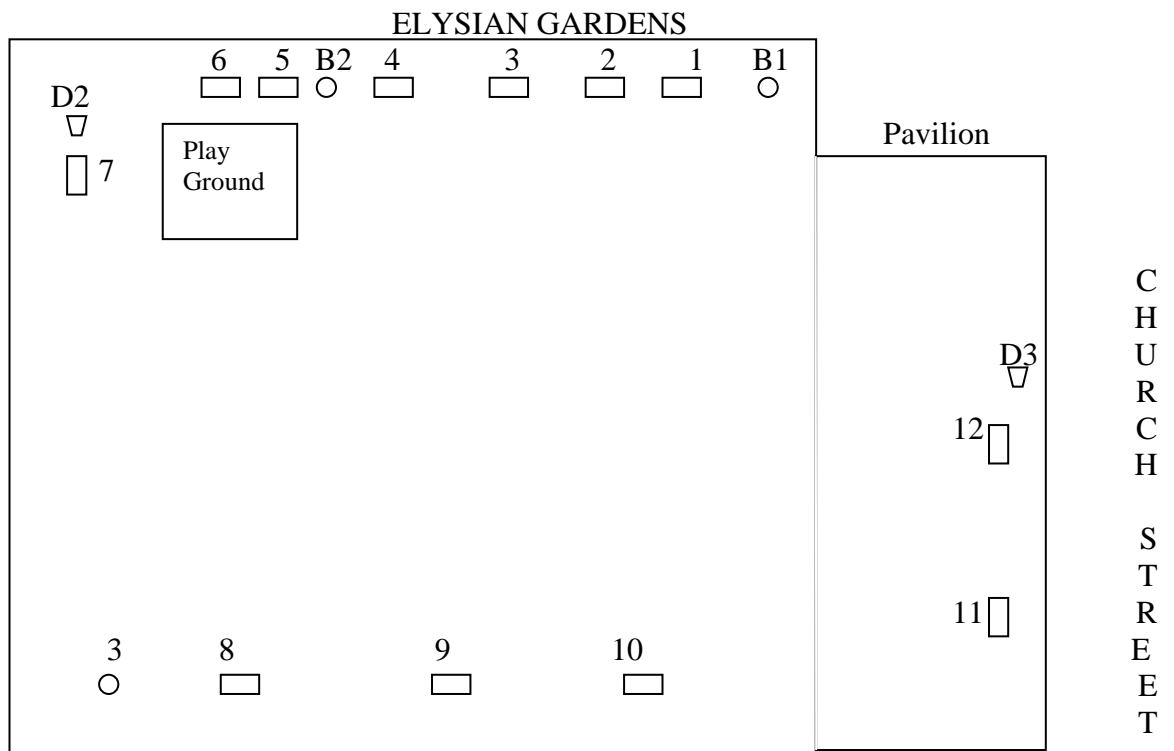
**TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST**

DATE OF INSPECTION: 28/06/20

	Checked	Comments
EQUIPMENT	OK	
Junior Swing	OK	
Toddler Swing	OK	
Snake Slide	OK	
Wooden Climber Platform	OK	
Tower and Slide	OK	
Spinning Seasaw	OK	
Igloo Climber	OK	
Roundabout	OK	
Zip Wire	OK	
Exercise Trial	OK	
Overhead Ladders	OK	
Vertical Bars	OK	
Playship	OK	
Chicken and Cow Springer	OK	
Youth Shelter	OK	
Skate Park	OK	
Surfer Springer	OK	
Fire Engine	OK	
Fence	OK	
Football Goal Posts	OK	

Signed: Sarah Jayne Layzell

Recreation Ground – Benches and bins



Benches

1. OK
2. OK
3. OK
4. OK
5. OK
6. OK
7. OK
8. OK
9. OK
10. OK
11. OK

Dog Bins (D*)

1. Removed
2. OK
3. OK

Litter bins (B*)

1. OK
2. OK
3. OK

Inspection carried out by: Sarah Jayne Layzell
28/06/20

Date: