

**Present:** Cllrs Lankester, Lowther, Rogers

**In the Chair:** Cllr Plater – Chairman

**Clerk:** Michelle Curtis

**1. Apologies for Absence**

There were no apologies for absence, all Councillors were present.

**2. Declarations of Interest**

Cllr Lowther declared interests as follows:

- Personal interest in respect of agenda item 5, as he has a personal relationship with an employee of Bonz who has submitted quotations for work.

**3. Public Forum**

There were no members of the public present.

**4. Minutes of Meeting held on 16<sup>th</sup> September 2020**

**Resolved:** that the minutes of the Environment and Amenity Committee meeting held on 16<sup>th</sup> September 2020 be approved as a true record of the Meeting.

The Chairman would sign the minutes as soon as possible.

**5. Woodrolfe Green**

The Committee considered the quotations for improvement works to Woodrolfe Green.

**Height Barrier**

Barriers Direct - Height Barrier 3.5m - £2573.69 + VAT

Barriers Direct - Height Barrier 4.5m - £2625 + VAT

Gamart - Height Barrier 3.5m - £2,360 + VAT

Gamart - Height Barrier 4.5m - £2,505 + VAT

**Road Planings**

Silverton - £19.95 + VAT per tonne - 40 tonne = £798 = VAT

**Spreading of Road Planings and filling of large potholes**

Bonz - Spreading of road planings – £550

Bonz - Filling of the larger holes with concrete allowing 2 cubic metres - £400

**Speed Bump**

Screwfix - 2 pack - £39.98 inc VAT

Screwfix - Speed Bump Ends - £22.99 inc VAT

In light of the quickly deteriorating surface which will only worsen during the winter months, the Committee decided that this work is an immediate priority. The Committee

would like to propose to the Full Council to proceed with the proposal to improve Woodrolfe Green as follows:

Gamart - Height Barrier 3.5m - £2,360 + VAT  
Silverton - £19.95 + VAT per tonne - 40 tonne = £798 = VAT  
Bonz - Spreading of road planings - £550  
Bonz - Filling of the larger holes - £400  
**TOTAL - £4,108**

No funds have been set aside in the current year's budget for the project and the Committee would propose to the Full Council that the funds are used from the following earmarked reserves:

Amenities - £2,788.41  
Cemetery - £1,495.95

The funds borrowed would need to be replenished in the 2021/22 budget.

The speed bumps would have to be done in 2021/22 when additional funds are set aside.

The Committee felt that the project needed to be completed all at once. The surface and potholes need urgent attention before the winter sets in. If there is no height barrier in place, this would allow the large lorries to access the area which would churn up the surfacing.

#### Others Matters

Cllr Lowther reported that following the last meeting of the Committee, he had contacted the Woodland Trust and Bonz for advice on the planting of trees in the Cemetery.

**Action:** Cllr Lowther to put together a proposal for consideration by the Committee.

It was agreed to revisit the wildflower meadow idea at the Cemetery until the new year.

A quotation had been received to remove and dispose of the shed at the Cemetery. The cost would be £700.

**Action:** Cllr Lowther to arrange to remove and dispose of the shed.

A quotation had been received to flail the ditch and face the hedge at the allotments and dig out if required. The cost would be £320. The Committee agreed that due to the other proposed expenditure at Woodrolfe Green to put this on hold as it was not urgent.

#### **6. Date of Next Meeting**

Next meeting scheduled for Tuesday 17<sup>th</sup> November 2020 at 7.00 pm.

The meeting closed at 7.30 pm.

Signed.....

Date:.....