

Present: Cllrs Bell, Clare, Cole, Lankester, Lowther, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillor Bamford
3 Members of the public

1. Apologies for Absence

There were apologies for absence from Cllrs Chambers, Legg and Rogers.

There were also apologies for absence from District Councillor Thompson.

2. Declarations of Interest

The Chairman declared interests as follows:

- Personal and prejudicial in respect of agenda item 8, planning application FUL/MAL/20/00747, as his company Plater Claiborne are the Agent for the application.

3. Public Forum

A resident reported that at the last meeting of the Neighbourhood Plan Committee, the Planning Consultant mentioned that funding of £10k was available for affordable housing.

Action: Clerk to request further information from the Planning Consultant.

4. District Councillors

Cllr Bamford reported:

- At Maldon District Council (MDC), the Leader and Deputy Leader have stepped down from their positions. There have also been several resignations and suspensions. At the moment Cllr Bamford is the Leader Designate.
- MDC offices are still closed, they are open for the Citizens Advice Bureau and limited access but by appointment only. Most officers are working from home.
- If there are any issues, Cllr Bamford would suggest the Parish Council contact their Ward Councillors.
- MDC refused the planning application at Bradwell for investigative works at the site. Bradwell has advised that they will appeal. MDC is currently in talks with BRB Representatives.
- Local Government Review – currently waiting for a Whitepaper from Government. It is believed there will no longer be District and County Councils and there will be Unitary Councils with a Mayor.
- Planning Whitepaper – the emphasis is that Councils have a Local Development Plan in place, and it is important to get the Neighbourhood Plan made.
- There is an issue near the Doctors Surgery at the junction of Elysian Gardens and High Street, a gentleman in a mobility scooter has difficulty passing vehicles

which are parked on the pavement. This has been reported to the Police and Essex Highways.

The Chairman reported the Parish Council is aware of this issue and it has been reported on many occasions.

Action: Clerk to write to Essex Police to bring to their attention.

5. Tollesbury Volunteers – COVID19

Cllr Clare, who is also part of the Tollesbury Volunteers Steering Group, reported:

- The volunteers are still 100 volunteers and 3 helplines assisting residents. There are no longer active patrols.
- MaldonCVS have wound down their operation but there are a few who remain should assistance be required. Cllr Clare expressed thanks to the MaldonCVS for their service.

Cllr Lankester expressed concern regarding mental health.

Cllr Clare reported that the Steering Group are scheduled to meet on Friday 11th September 2020 when wellbeing and mental health will be discussed.

The Clerk reported:

- The total expenditure as of the 1st September 2020 for COVID19 is £1,328.74 excluding VAT (attached).

6. Minutes of the Meetings held on 4th August 2020

Resolved: that the Minutes of the Parish Council Meeting held on 4th August 2020 be approved as a true record of the Meeting. Proposed Cllr Lowther, seconded Cllr Clare. Unanimously agreed.

The Minutes would be signed by the Chairman as soon as possible.

7. Finance

7.1 Monthly Financial Report

The Financial Report as at the 31st August 2020 (attached) was presented to the Council.

Councillors received the following monthly financial reports:

Bank Reconciliation – Closing balance of £84,632.06.

Expenditure to date – Budget £93,256 – Actual to date £31,394

Income to date – Budget £93,256 (including Precept £85,204) – Actual to date £47,100

Earmarked Funds – Closing Balance £33,342.71 – Net movement -£11,263.27

The Clerk reported:

- As the Parish Council receives Small Business Rate Relief for the Pavilion, the Parish Council was entitled to apply for a £10,000 from Maldon District Council. The Clerk advised she had submitted the application and confirmation had been received from Maldon District Council that the application was successful. Funds should be received in September.

The Chairman will sign the Report as soon as practical.

7.2 To approve Payments Payments

The items for payment totalling £6,359.02 were presented for approval (attached).

Resolved: to approve payments and make online payments.

8. Planning

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website (www.maldon.gov.uk).

– Applications:

Application No: HOUSE/MAL/20/00729

Proposal: Single storey extension to the rear with extended balcony/terrace at first floor

Location: 16 Darnet Road Tollesbury

Resolved: Agreed by a majority to recommend refusal of this application due to the following:

- The development would have a detrimental effect on the neighbouring properties
- Overlooking neighbouring properties.

In accordance with the declaration disclosed, the Chairman left the Meeting. Cllr Lowther, the Vice-Chairman, took the chair.

Application No: FUL/MAL/20/00747 PP-08919998

Proposal: Demolition of existing residential garage and the erection of a one and a half storey cottage with two bedrooms and ancillary parking

Location: Land Adjacent 113A Mell Road Tollesbury

Resolved: to recommend approval of this Planning Application. Unanimously agreed.

The Chairman returned to the meeting.

Application No: WTPO/MAL/20/00839

Proposal: T1 Ash – thin by 30% to reduce overall size and weight on the limbs

Location: 40 Station Road Tollesbury

The Parish Council is unable to comment on the Planning Application due to there being insufficient information.

Action: Clerk to write to the Planning Officer.

Application No: TCA/MAL/20/00811

Proposal: Holly Tree – reduction of crown by 0.75m

Location: The Old Bakery 1 East Street Tollesbury

The Parish Council is unable to comment on the Planning Application due to there being conflicting information. The planning application states a 30% reduction whilst the MDC Consultation letter states 0.75m reduction.

Action: Clerk to write to MDC for clarification.

- **Appeals:** None received

- **Planning Decisions:**
 - MLA/MAL/20/00482** – Bridge Farm, Colchester Road - **Approved**
 - WTPO/MAL/20/00561** – The Moorings, 40 Wycke Lane – **Approved**
 - FUL/MAL/20/00157** – Land East of Bradwell Power Station, Downhall Beach, Bradwell-on-Sea - **Refused**

The Clerk reported that the Planning Application for 37 East Street, reference HOUSE/MAL/20/00504, had been withdrawn.

- **Planning Appeal Decisions:** None received

- **Tree Preservation Orders for information:** None received

9. Staffing Committees

Resolved: to form a Staffing Committee.

Members: Cllrs Plater, Clare, Cole, Lowther

Terms of Reference to be prepared for the Staffing Committee in due course.

10. Terms of Reference

Resolved: to adopt the Terms of Reference for the following Committees:

- Environment & Amenity
- Finance
- Recreation Ground
- Woodup Pool

The Terms of Reference for the Committees to be reviewed bi-annually by each Committee with any changes being agreed by the Full Council.

The Terms of Reference for the Woodrolfe Hard and Marine Assets Committee required further consideration and would be discussed by the Committee at their next meeting.

11. Recreation Ground

11.1 Update from the Recreation Ground Committee

Cllr Lowther reported:

- The Committee had reviewed the Litter Contract which is due for tender. Some minor amendments have been made to the existing work specification. Item to be considered at item 17.

- It was reported that during the high winds on 25th August 2020, a tree fell and was overhanging at a 45-degree angle over Church Street. A local Farmer and Locksmith from Church Street kindly came out, cut the tree, and moved it to a safe place.
Action: Clerk to write a letter of thanks to the Farmer and Locksmith.
- Some youths had dug a trench over at the Recreation Ground. The Clerk had arranged for this to be filled by the Contractor.
- MaldonCVS would like to restart their Weight Management Sessions in the Pavilion and were requesting permission to use the Pavilion. They would need to carry out a risk assessment and have necessary PPE. The Parish Council is happy for it to be used providing they are adhering to COVID19 rules and MaldonCVS to sanitise the area after use.
Action: Clerk to report back to the MaldonCVS.
- The Friday morning Bootcamp sessions at the Recreation Ground will recommence on Friday 4th September 2020.

The Clerk reported that a resident had expressed concerns that there was some Japanese knotweed at the Recreation Ground. The Contractor has checked and could find no signs of Japanese knotweed being present.

11.2 Monthly Inspection Report

The Monthly Inspection Report dated 01/09/2020 was received (attached). There were no issues to report.

12. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)

12.1 Update from the Environment and Amenity Committee

A Committee Meeting has been scheduled for Wednesday 9th September 2020.

The Clerk reported that ex-Cllr Nixon had met with Irwin Mitchell Insurers and had given a statement concerning the claim at Woodrolfe Green.

The Clerk reported that Essex County Council pothole scheme has been launched again. Each division can nominate 50 of the worse defects to receive priority repair. Councils should submit their list of potholes as soon as possible, requests will be dealt with on a first-come, first-served basis

Action: Councillors to report potholes to the Parish Clerk as soon as possible.

12.2 Highways Report

The Essex County Council July Highways Report was received and noted.

12.3 Letter to Cllr Durham – Highways Issues

The draft letter to Cllr Durham was discussed and agreed.

Action: Chairman to provide a map which would indicate where the problem areas are to accompany the letter to Cllr Durham.

Action: Clerk to send the letter to Cllr Durham.

13. Woodrolfe Hard and Marine Assets

Cllr St Joseph reported that a Committee Meeting has been scheduled for Tuesday 8th September 2020.

14. Woodup Pool

Committee Meeting to be scheduled.

Cllr Lowther advised that he had prepared a first draft application for the Locality Fund which had been circulated to Councillors. To be discussed at agenda item 18.

15. Neighbourhood Plan

The Chairman reported a meeting had been arranged with Andrew Cann, Planning Consultant and Matt Leigh, Matt Winslow and Leonie Alpin from MDC on Friday 11th September 2020.

16. Remembrance Day Service

16.1 Meeting with the Royal British Legion

Cllr Clare reported that Cllr Chambers and himself met with representatives from the Royal British Legion and discussed the concepts and the Memorandum of Understanding (MoU). The Royal British Legion has agreed to the draft MoU.

The principles are that the Parish Council will lead the event with Representatives assisting in the organising without any cost to the Parish Council.

The Clerk has checked with the Parish Councils Insurers who advised that any event would be covered by the existing Public Liability Insurance, but a Risk Assessment would need to be carried out.

16.2 Memorandum of Understanding

Resolved: to agree the proposed Memorandum of Understanding between the Parish Council and the Royal British Legion for the Remembrance Day Service.

17. Litter and Sweep Contract

The Litter and Sweep Contract was reviewed and amended by the Recreation Ground Committee.

Resolved: to accept the proposed changes to the specification for the Litter and Sweep Contract.

Action: Clerk to advertise contract with tenders being received by Friday 2nd October 2020.

A resident left the meeting (9.27 pm).

18. Locality Fund

Resolved: to agree to the application for the Locality Fund requesting money towards a replacement sluice gate.

Action: Clerk to apply to the Locality Fund via County Councillor Durham.

19. Police/Community Protection Officers (CPOs)

19.1 Police

The Police Reports (confidential) were received and noted.

19.2 CPO Report for July 2020

The report for July was received (attached).

It was noted there were 6 PCNS (Penalty Charge Notices) issued and 10 VMOs (Vehicle Move Ons) during July at Woodrolfe Hard.

20. Administration

The Clerk reported that the following items were outstanding from the previous meeting and she would ensure information was available at the next meeting.

Bylaws – Reduction of speed from 8 knots to 4 knots – Advice from Maldon District Council.

Vehicle activated speed signs – Advice from Essex County Council

Forming a working partnership with the South Essex Parking Partnership.

An application had been received from a resident who would like to fill the vacant Parish Councillor vacancy.

Action: New member to be co-opted at the meeting in October 2020.

21. Community Concerns – Information Exchange/Next Agenda Items

Cllr St Joseph reported:

- He has spoken with the Essex Wildlife Trust regarding the footpath closure at Tollesbury Wick and they may be amenable to a small diversion.

Action: Clerk to write to Highways suggesting the diversion.

Cllr Lankester reported:

- It had been brought to his attention that it is being proposed by Government to highly protect marine areas which would include the Blackwater and surrounding areas.

Action: to be monitored.

Cllr Bell reported:

- An email had been received by a resident expressing concern regarding parking on the white line in East Street.

Action: Clerk to ask if the CPOs can enforce in this area.

22. Public Bodies (Admission to Meetings) Act 1960

Resolved: that due to the confidential personnel and contractual nature of the business to be transacted, the meeting would be closed to the press and public.

23. Employment Matters

Councillors carried out an annual review for the Caretaker – (confidential report 01-20/21).

24. Public Bodies (Admission to Meetings) Act 1960

Resolved: to open the meeting to the press and public.

25. Dates of the Next Meetings

Monday 7th September 2020 – Recreation Ground Committee – 6.30pm - Virtual Meeting via Zoom

Tuesday 8th September 2020 – Woodrolfe Hard and Marine Assets Committee – 7.30pm - Virtual Meeting via Zoom

Wednesday 9th September 2020 – Environment & Amenity Committee – 7.30pm - Virtual Meeting via Zoom

Tuesday 6th October 2020 - Full Council Meeting - 7.30pm - Virtual Meeting via Zoom

Tuesday 3rd November 2020 - Full Council Meeting - 7.30pm - Virtual Meeting via Zoom

The Chairman closed the Meeting at 9.57pm.

Signed.....

Date

Tollesbury Parish Council**COVID19****Expenditure**

Date	Description	Am	VAT	TOTAL
23.03.20	Argos - 2x Mobile Phone	86.61	17.32	103.93
23.03.20	Argos - Mobile Phome	41.66	8.33	49.99
23.03.20	O2 Top-Up	8.33	1.67	10.00
23.03.20	Zoom Subscription	11.99	2.40	14.39
25.03.20	O2 Top-Up	8.33	1.67	10.00
25.03.20	O2 Top-Up	8.33	1.67	10.00
27.03.20	FACT - 1st Leaflet	183.34	36.66	220.00
27.03.20	Rubber Gloves	103.37	20.67	124.04
09.04.20	FACT - 2nd Leaflet	59.58	11.92	71.50
16.04.20	Adobe Subscription	12.64	0	12.64
25.04.20	O2 Top-Up	8.33	1.67	10.00
25.04.20	O2 Top-Up	8.33	1.67	10.00
25.04.20	O2 Top-Up	8.33	1.67	10.00
27.04.20	Zoom Subscription	11.99	2.40	14.39
18.05.20	Adobe Subscription	12.64	0	12.64
22.05.20	Zoom Subscription	11.99	2.40	14.39
29.05.20	O2 Top-Up	8.33	1.67	10.00
29.05.20	O2 Top-Up	8.33	1.67	10.00
29.05.20	O2 Top-Up	8.33	1.67	10.00
02.06.20	FACT - 3rd Leaflet and additional paper supplied	223.75	44.75	268.5
04.06.20	Signage - Social Distancing	112.2	22.44	134.64
15.06.20	Adobe Subscription	12.64	0	12.64
15.06.20	Zoom Subscription - Annual	83.54	16.71	100.25
26.06.20	O2 Top-Up	8.33	1.67	10.00
26.06.20	O2 Top-Up	8.33	1.67	10.00
16.07.20	Adobe Subscription	12.64	0	12.64
27.07.20	O2 Top-Up	8.33	1.67	10.00
27.07.20	O2 Top-Up	8.33	1.67	10.00
04.08.20	FACT - 4th Leaflet - Prepayment for next leaflet	210.57	42.13	252.70
16.08.20	Adobe Subscription	12.64	0	12.64
01.09.20	O2 Top-Up	8.33	1.67	10.00
01.09.20	O2 Top-Up	8.33	1.67	10.00
TOTAL		1328.74	253.18	1581.92

**Bank Reconciliation Statement as at 31/08/2020
for Cashbook 1 - Tollesbury Bank Accounts**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	31/08/2020		48,214.81
Deposit Account	31/08/2020		496.61
P/Sector Reserve	31/08/2020		0.00
Coop Current Account 2	31/08/2020		1,764.95
Petty Cash	31/08/2020		7.66
Unity Current Account	31/08/2020		34,148.03
			0.00
			<u>84,632.06</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			84,632.06
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			84,632.06
		Balance per Cash Book is :-	84,632.06
		Difference Excluding Adjustments is :-	0.00
<u>Adjustments to Reconciliation</u>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	1,238.41	1,550.00	2,788.41
321 EMR Cemetery	995.95	500.00	1,495.95
322 EMR Recreation Ground	2,079.76	2,000.00	4,079.76
323 EMR Unallocated	-601.44	2,388.27	1,786.83
324 EMR Woodup Pool	3,005.85	2,100.00	5,105.85
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	2.58		2.58
327 EMR Neighbourhood Plan	2,344.91	1,500.00	3,844.91
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	4,828.82	1,000.00	5,828.82
330 EMR Streetlighting	496.00		496.00
331 EMR Woodup Pool Project	861.89		861.89
332 EMR Play Equipment Project	6,576.71		6,576.71
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	0.00	225.00	225.00
	<u>22,079.44</u>	<u>11,263.27</u>	<u>33,342.71</u>

Detailed Income & Expenditure by Budget Heading 31/08/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	14,644	38,300	23,656	0	23,656	38.2%	0
Net Expenditure	(14,644)	(38,300)	(23,656)				
<u>110 Administration</u>							
1076 Precept	42,602	85,204	42,602			50.0%	
1080 Bank Interest Received	1	2	1			61.5%	
Administration :- Income	42,603	85,206	42,603			50.0%	0
4100 Audit Fees	300	700	400		400	42.9%	
4110 Bank Charges	24	100	76		76	24.1%	
4120 Insurance	0	2,600	2,600		2,600	0.0%	
4130 Miscellaneous	142	700	558		558	20.2%	
4140 Office Allowance	325	780	455		455	41.7%	
4150 Photocopier	395	1,150	755		755	34.4%	
4160 Postage	23	40	17		17	58.5%	
4170 Stationery	8	60	52		52	13.2%	
4180 Subscriptions	898	1,350	452		452	66.5%	
4190 Telephone	229	450	221		221	50.9%	
4200 Training	0	130	130		130	0.0%	
4210 Website	0	550	550		550	0.0%	
4420 Maintenance	(10)	0	10		10	0.0%	
Administration :- Indirect Expenditure	2,334	8,610	6,276	0	6,276	27.1%	0
Net Income over Expenditure	40,269	76,596	36,327				
<u>120 Amenities</u>							
1100 Allotments Income	0	900	900			0.0%	
Amenities :- Income	0	900	900			0.0%	0
4130 Miscellaneous	0	700	700		700	0.0%	
4250 Allotments	0	500	500		500	0.0%	
4260 Hasler Green	90	1,000	910		910	9.0%	
4270 Rangers	308	1,000	692		692	30.8%	
4280 Woodrolfe Green	150	1,200	1,050		1,050	12.5%	
Amenities :- Indirect Expenditure	548	4,400	3,852	0	3,852	12.4%	0
Net Income over Expenditure	(548)	(3,500)	(2,952)				

Detailed Income & Expenditure by Budget Heading 31/08/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Cemetery</u>							
1110 Fees	3,696	4,500	804			82.1%	
	<u>3,696</u>	<u>4,500</u>	<u>804</u>			<u>82.1%</u>	<u>0</u>
Cemetery :- Income							
4130 Miscellaneous	50	100	50		50	50.0%	
4310 Contract	2,167	6,600	4,433		4,433	32.8%	
4320 Skip Fees	0	100	100		100	0.0%	
4330 Water/Sewage Rate	100	120	20		20	83.1%	
4340 Rates	171	275	104		104	62.1%	
	<u>2,487</u>	<u>7,195</u>	<u>4,708</u>	<u>0</u>	<u>4,708</u>	<u>34.6%</u>	<u>0</u>
Cemetery :- Indirect Expenditure							
	<u>1,209</u>	<u>(2,695)</u>	<u>(3,904)</u>				
Net Income over Expenditure							
<u>140 Pavilion</u>							
1120 Hire Charge	0	50	50			0.0%	
	<u>0</u>	<u>50</u>	<u>50</u>			<u>0.0%</u>	<u>0</u>
Pavilion :- Income							
4330 Water/Sewage Rate	91	250	159		159	36.3%	
4400 Cleaning Items	0	50	50		50	0.0%	
4410 Electricity	(58)	600	658		658	(9.6%)	
4420 Maintenance	0	150	150		150	0.0%	
	<u>33</u>	<u>1,050</u>	<u>1,017</u>	<u>0</u>	<u>1,017</u>	<u>3.1%</u>	<u>0</u>
Pavilion :- Indirect Expenditure							
	<u>(33)</u>	<u>(1,000)</u>	<u>(967)</u>				
Net Income over Expenditure							
<u>150 Projects</u>							
4500 Amenities	0	2,000	2,000		2,000	0.0%	450
4510 Cemetery	0	500	500		500	0.0%	
4530 Recreation Ground	0	2,000	2,000		2,000	0.0%	
4540 Woodup Pool	0	2,000	2,000		2,000	0.0%	
4560 Neighbourhood Plan	0	1,500	1,500		1,500	0.0%	
4590 Woodrolfe Hard	0	1,000	1,000		1,000	0.0%	
4610 Unallocated Sum	786	400	(386)		(386)	196.5%	786
4640 Website	2,916	6,000	3,084		3,084	48.6%	2,916
	<u>3,702</u>	<u>15,400</u>	<u>11,698</u>	<u>0</u>	<u>11,698</u>	<u>24.0%</u>	<u>4,152</u>
Projects :- Indirect Expenditure							
	<u>(3,702)</u>	<u>(15,400)</u>	<u>(11,698)</u>				
Net Expenditure							
6000 plus Transfer from EMR	4,152						
	<u>450</u>						
Movement to/(from) Gen Reserve							

Detailed Income & Expenditure by Budget Heading 31/08/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Rec Ground</u>							
1130 Pitch Fees	0	1,800	1,800			0.0%	
Rec Ground :- Income	<u>0</u>	<u>1,800</u>	<u>1,800</u>			0.0%	<u>0</u>
4310 Contract	2,064	3,500	1,436		1,436	59.0%	
4420 Maintenance	1,130	2,200	1,070		1,070	51.3%	
4710 Pitch	376	500	124		124	75.2%	
Rec Ground :- Indirect Expenditure	<u>3,569</u>	<u>6,200</u>	<u>2,631</u>	<u>0</u>	<u>2,631</u>	57.6%	<u>0</u>
Net Income over Expenditure	<u>(3,569)</u>	<u>(4,400)</u>	<u>(831)</u>				
<u>170 Street Clean</u>							
4310 Contract	2,000	4,800	2,800		2,800	41.7%	
Street Clean :- Indirect Expenditure	<u>2,000</u>	<u>4,800</u>	<u>2,800</u>	<u>0</u>	<u>2,800</u>	41.7%	<u>0</u>
Net Expenditure	<u>(2,000)</u>	<u>(4,800)</u>	<u>(2,800)</u>				
<u>180 Street Light</u>							
4410 Electricity	386	1,000	614		614	38.6%	
4420 Maintenance	342	700	359		359	48.8%	
Street Light :- Indirect Expenditure	<u>728</u>	<u>1,700</u>	<u>972</u>	<u>0</u>	<u>972</u>	42.8%	<u>0</u>
Net Expenditure	<u>(728)</u>	<u>(1,700)</u>	<u>(972)</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	701	800	99			87.7%	
Woodrolfe Hard :- Income	<u>701</u>	<u>800</u>	<u>99</u>			87.7%	<u>0</u>
4130 Miscellaneous	348	350	2		2	99.4%	
4310 Contract	87	0	(87)		(87)	0.0%	
4730 Rent	0	431	431		431	0.0%	
Woodrolfe Hard :- Indirect Expenditure	<u>435</u>	<u>781</u>	<u>346</u>	<u>0</u>	<u>346</u>	55.7%	<u>0</u>
Net Income over Expenditure	<u>266</u>	<u>19</u>	<u>(247)</u>				
<u>200 Woodup</u>							
1200 Grants Received	100	0	(100)			0.0%	100
Woodup :- Income	<u>100</u>	<u>0</u>	<u>(100)</u>				<u>100</u>
4190 Telephone	118	460	342		342	25.7%	
4270 Rangers	0	400	400		400	0.0%	
4310 Contract	60	480	420		420	12.5%	

Detailed Income & Expenditure by Budget Heading 31/08/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4420 Maintenance	456	750	294		294	60.9%	
4700 Toilet	0	1,100	1,100		1,100	0.0%	
4760 Litter Collection	0	350	350		350	0.0%	
Woodup :- Indirect Expenditure	<u>634</u>	<u>3,540</u>	<u>2,906</u>	<u>0</u>	<u>2,906</u>	<u>17.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(534)</u>	<u>(3,540)</u>	<u>(3,006)</u>				
6001 less Transfer to EMR	100						
Movement to/(from) Gen Reserve	<u>(634)</u>						
<u>210 S137 Expenditure</u>							
4800 Donations	0	600	600		600	0.0%	
S137 Expenditure :- Indirect Expenditure	<u>0</u>	<u>600</u>	<u>600</u>	<u>0</u>	<u>600</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(600)</u>	<u>(600)</u>				
<u>220 Other</u>							
4850 Agency Services	280	500	220		220	56.0%	
4860 Advertising	0	180	180		180	0.0%	
Other :- Indirect Expenditure	<u>280</u>	<u>680</u>	<u>400</u>	<u>0</u>	<u>400</u>	<u>41.2%</u>	<u>0</u>
Net Expenditure	<u>(280)</u>	<u>(680)</u>	<u>(400)</u>				
Grand Totals:- Income	47,100	93,256	46,156			50.5%	
Expenditure	31,394	93,256	61,862	0	61,862	33.7%	
Net Income over Expenditure	<u>15,706</u>	<u>0</u>	<u>(15,706)</u>				
plus Transfer from EMR	4,152						
less Transfer to EMR	100						
Movement to/(from) Gen Reserve	<u>19,758</u>						

TOLLESBURY PARISH COUNCIL
PAYMENTS FOR APPROVAL

September 2020

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
CO-OPERATIVE BANK - CURRENT ACCOUNT					
17.08.20	D/D	Bulb		Electricity Supply - Pavilion	£43.61
24.08.20	D/D	E.On		Electricity Supply - Streetlights	£82.14
28.08.20	D/D	Utility Warehouse	157306387	Parish Phone	£55.14
01.09.20	D/D	Maldon District Council		Non-Domestic Rates - Cemetery	£29.00
01.09.20	D/D	The Crown Estate	30812133	Rent - Bontings & Woodrolfe Creek	£429.70
15.09.20	D/D	A & J Lighting Solutions	34370	Monthly maintenance	£67.92
CO-OPERATIVE ACCOUNT - ACCOUNT No. 2					
04.08.20	D/C	Amazon		Handle for store shed door	£9.99
17.08.20	D/D	Adobe		Adobe Monthly Subscription	£12.94
01.09.20	D/C	O2		Mobile Top Up	£10.00
01.09.20	D/C	O2		Mobile Top Up	£10.00
UNITY TRUST BANK - CURRENT ACCOUNT					
01.09.20	Online	Wages		Staff Wages	£2,275.03
	Online	Mrs S Layzell	Contract	Litter Contract - September	£400.00
	Online	Essex Pension Fund		Employee and Employer Contributions - August	£754.43
	Online	D W Maintenance	1864	Grounds Maintenance - Cemetery - August	£541.66
			1865	Grounds Maintenance - August	£787.92
	Online	Tollesbury Skip Hire	13407	Civic Amenity Skip	£336.00
	Online	The Crown Estate	30812133	Rent - Bontings & Woodrolfe Creek - Underpaid on SO	£99.70
	Online	D I Woodley		Brick Up Internal Door - Store Shed	£220.00
	Online	Corona Corporate Solutions	211916	Quarterly Charge	£193.84
TOTAL					£6,359.02

Payment Breakdown	
Tollesbury Current Account	£707.51
Tollesbury A/c No. 2 Debit Card	£42.93
Unity Trust Bank	£5,608.58
TOTAL	£6,359.02

Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 14th August 2020



WTPO/MAL/20/00561 Tollesbury East

TPO 7/93 T2 T4 & T6 Lime Trees - Reduce height by up to 5 metres, crown lift to 4 metres and reduce crown inline with these works, as per previous management works.
The Moorings 40 Wycke Lane Tollesbury Essex
(UPRN - 100090566565)
Mrs Susan Tombs

APPROVE subject to the following conditions:-

1 **CONDITION**

The works hereby permitted shall be carried out in accordance with the British Standard Recommendations for Tree Works (BS3998:2010).

REASON

To safeguard the health and appearance of the tree.

2 **CONDITION**

The works hereby permitted shall be carried out within 2 years from the date of this permission.

REASON

To ensure that the works are carried out whilst they are still relevant to the condition of the tree.

Officer: Hayleigh Parker-Haines

Dated : 10/08/2020

MALDON DISTRICT COUNCIL

Princes Road, Maldon, Essex CM9 5DL

Telephone: 01621 854477

TOWN AND COUNTRY PLANNING ACT 1990

APPLICATION REFERENCE

FUL/MAL/20/00157

PROPOSAL

Application to carry out ground investigations, load test and associated works in connection with a proposed new Nuclear Power Station at Bradwell-on-Sea, together with the creation of two site compound areas and associated parking areas.

LOCATION

Land East Of Bradwell Power Station Downhall Beach Bradwell-On-Sea Essex
(UPRN - 010013995307)

NAME OF APPLICANT:

Bradwell Power Generation Company Limited
Rex House (5th Floor)
4-12 Lower Regent Street
London
SW1Y 4PE

NAME AND ADDRESS OF AGENT:

DECISION DATE 20 August 2020

In pursuance of the powers exercised by them as Local Planning Authority this Council having considered your application to carry out the above development in accordance with the submitted drawing(s) referenced 412657-MMD-00-XX-DR-C-0001, 412657-MMD-00-XX-DR-C-0002, 412657-MMD-00-XX-DR-C-0003 Rev P3, 412657-MMD-00-XX-DR-C-0004, 412657-MMD-00-XX-DR-C-0005, 412657-MMD-00-XX-DR-CIV-0007, 412657-MMD-00-XX-DR-CIV-0008, 412657-MMD-00-XX-DR-CIV-0009, do hereby give notice of their decision to:

REFUSE PERMISSION

for the said development for the reasons appended to this Notice.



RICHARD HOLMES
DIRECTOR OF SERVICE DELIVERY

IMPORTANT: PLEASE REFER TO THE NOTES ATTACHED TO THIS DOCUMENT

Application to carry out ground investigations, load test and associated works in connection with a proposed new Nuclear Power Station at Bradwell-on-Sea, together with the creation of two site compound areas and associated parking areas.

Land East Of Bradwell Power Station Downhall Beach Bradwell-On-Sea Essex

REASONS FOR REFUSAL

1. The proposed development would detrimentally impact upon the historic environment, namely as a result of the proximity of the works to the WWII Aerodrome remains (Watch Office / Control Tower, Station Headquarters Building, Hangers, Runway remains and Perimeter track) which are an important assets to our local heritage and of National importance. The development is considered to overwhelm the setting of these buildings by way of interrupting the flat, open landscape they sit within. Furthermore, the site plays an important role in terms of archaeology and the extensive ground works will result in the potential irreversible disturbance of important archaeological assets. As such the proposal would be contrary to the requirements policies S1, D1 and D3 of the Maldon District local Development Plan and the National Planning Policy Framework.
2. Inadequate information has been submitted to demonstrate that the proposal would not result in negative impacts on important ecological assets including protected species, resulting from noise, vibration and disturbance. The proposal would therefore be contrary to Policies S1, S8, D1 and N2 of the Maldon District Local Development Plan and the guidance contained within The National Planning Policy Framework.

POSITIVE AND PROACTIVE STATEMENT

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and clearly setting these out in the reason(s) for refusal. Furthermore, Members of the planning committee which took the decision to refuse planning permission have been asked to consider whether there are opportunities to amend the development to address this harm. Where a potential way forward has been identified, this has been communicated to the Applicant/Agent. The Local Planning Authority is willing to provide pre-application advice in respect of any future application for a revised development.

NOTES:

Your Right of Appeal

If you disagree with the decision of the Local Planning Authority to refuse permission for the proposed development you can appeal to the Secretary of State. If you want to appeal, you must do so within six months of the date of this notice, using a form that you can get from:

The Planning Inspectorate, Appeals Registry, Room 3/15A, Eagle Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN

The Secretary of State can allow a longer period for giving notice of an appeal, but this will only be done where there are special circumstances that excuse the delay in giving notice beyond the six month period.

If you intend to submit an appeal that you would like examined by inquiry then you must notify the Local Planning Authority and Planning Inspectorate (inquiryappeals@planninginspectorate.gov.uk) at least 10 days before submitting the appeal. [Further details are on GOV.UK.](#)

The Secretary of State need not consider an appeal if it seems to him that the Local Planning Authority could not have granted planning permission for the proposed development, having regard to the relevant statutory provisions and any relevant directions. In practice, the Secretary of State does not refuse to consider appeals solely because the Local Planning Authority based its decision on a direction given by him.

Purchase Notice

If following this decision of the Local Planning Authority to refuse permission to develop land, or any decision of the Secretary of State, the owner of the land claims that the land has become incapable of reasonably beneficial use in its existing state and cannot be rendered capable of reasonably beneficial use by the carrying out of any development which has been or would be permitted, he may serve on the Council a purchase notice requiring that the Council purchase his interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990.

Agenda Item 11.2

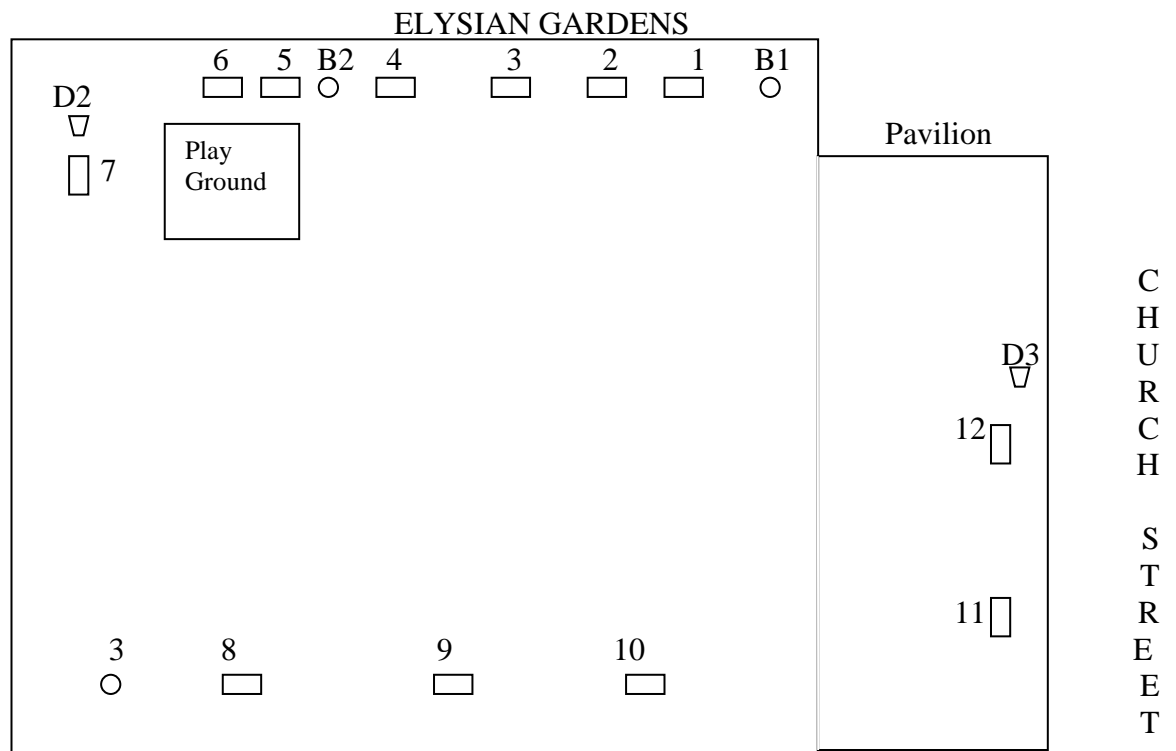
TOLLESBURY PARISH COUNCIL PLAYGROUND CHECKLIST

DATE OF INSPECTION: __01/09/20_____

	Checked	Comments
EQUIPMENT	OK	
Junior Swing	OK	
Toddler Swing	OK	
Snake Slide	OK	
Wooden Climber Platform	OK	
Tower and Slide	OK	
Spinning Seasaw	OK	
Igloo Climber	OK	
Roundabout	OK	
Zip Wire	OK	
Exercise Trial	OK	
Overhead Ladders	OK	
Vertical Bars	OK	
Playship	OK	
Chicken and Cow Springer	OK	
Youth Shelter	OK	
Skate Park	OK	
Surfer Springer	OK	
Fire Engine	OK	
Fence	OK	
Football Goal Posts	OK	

Signed: _____ Sarah Jayne Layzell _____

Recreation Ground – Benches and bins



Benches

1. OK
2. OK
3. OK
4. OK
5. OK
6. OK
7. OK
8. OK
9. OK
10. OK
11. OK

Dog Bins (D*)

1. Removed
2. OK
3. OK

Litter bins (B*)

1. OK
2. OK
3. OK

Inspection carried out by: Sarah Jayne Layzell
01/09/20

Date:

Agenda Item 19.2

Parish / Town Council	Month	Total Number of Hours
Tollesbury	Jul-20	3
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
0	00:00	0
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
6	0	0
ASB Issues		VMO (Vehicle Moved On)
0		10
Any Other Details		

Date	Parish	Start	Finish	Total	Patrol Area	Assets	On Street	Off Street	Dog Fouling	School Patrol	Playsite Inspection	TRUCAM	CAPS	PCN	FPNS	VMO	ASB	ISSUES	RANGER	COMMENTS ON PATROL
14/07/2020	Tollesbury	09:45	11:45	02:00	Tollesbury									0		0			GD	ok
26/07/2020	Tollesbury	14:15	15:15	01:00	Station road and on st cp near salt pool.									6		10			BC/GD	Ok
				03:00										6		10				