

Present: Cllrs. Bell, Clare, Lankester and St Joseph
Non-Council Members: Mr A Eastham and Mr B Parmenter

In the Chair: Cllr Plater

Clerk: Michelle Curtis

1. Apologies for Absence

There were no apologies for absence, all Members were present.

2. Declarations of Interest

Cllr Lankester disclosed a personal interest, as he moors his boat on Tollesbury Saltings.

Cllr Clare disclosed a personal interest, as he is a berth holder at Tollesbury Marina.

Mr Parmenter disclosed a personal interest, as he is the Secretary for Tollesbury Fairways Committee and is a member of Tollesbury Sailing Club and Tollesbury Cruising Club.

Mr Eastham disclosed a personal interest, as he is a member of Tollesbury Sailing Club and is also a Committee Member. Mr Eastham works for Fellowship Afloat Charitable Trust and is a Director for Tollesbury Saltings.

3. Public Forum

There were no members of the public present.

4. Minutes

Resolved: that the Minutes of the Woodrolfe Hard and Maine Assets Committee Meeting held on 6th July 2020 be approved as a true record of the Meeting. Unanimously agreed.

Unanimously agreed. The Chairman to sign the minutes as soon as possible.

Matters arising from the Minutes

Rules & Regulations for Woodrolfe Hard

Action: to be amended in line with size and speed of vessels, as discussed at the previous Committee meeting, for review at the next Committee meeting.

New Chains

Mr Parmenter reported that the new chains had been installed. The surplus chain is being stored and will be used to replace the existing chains as and when necessary.

Action: Mr Parmenter to carry out a quarterly check on the chains.

Signage

No Parking Signs

Speed and Size of vessels Signs.

Cllr Plater reported that he had spoken with Tollesbury Marina who would be happy for the signs to be placed on the fence.

Action: Committee to agree where signage should be placed. Clerk to circulate a Doodle poll invitation for this.

Advisory sign for speed in the channel

Action: Clerk to circulate proposed design to the Committee. Members to notify the Clerk of their preferred option.

Cllr Clare suggested that the existing signage was reviewed with regards to the tidal floods.

Action: to be raised with the Full Parish Council.

Maintenance dredging

The Chairman state that the only way to move this forward was outside of the Woodrolfe Hard Committee. It required input from outside parties i.e. The Tollesbury Harbour Stakeholder Group.

Action: More data needs to be collected. Chairman and Mr Eastham agreed to discuss and report back to the Committee.

Parking

Cllr Bell reported that the CPOs did carry out parking patrols and issued several tickets and vehicle move-ons. Cllr Bell suggested that the Committee may wish to consider their requirements for patrols when setting the budget.

Action: to be considered at the next meeting of the Committee.

5. **Terms of Reference**

The proposed Terms of Reference for the Woodrolfe Hard Committee were discussed.

Resolved: to agree to the Terms of Reference and to present them to the Full Council for approval.

6. **Woodrolfe Hard**

The Committee discussed the proposed project to carry out improvement works to the Dock area. It is proposed to reconfigure the dock as it was in the 1960s (photo attached). The idea is to create, in stages, additional space on the Hard to accommodate its increased usage.

The Dock in the 1960s was not fenced off and a design to replace or move the fencing would be required.

Mr Parmenter suggested the installation of bollards to stop cars from turning in the area.

It was agreed that the proposed project should be discussed with Tollesbury Sailing Club and FACT.

Action: Cllr Plater to liaise with Tollesbury Sailing Club.

Action: Mr Eastham to discuss with the FACT Trustees.

Cllr Plater reported that he had previously spoken to Peter Riches, Crown Estate, who indicated that there would be no issues if improvement works were carried out to the Hard.

It was suggested that a topographical survey of the area was carried out. Mr Parmenter had obtained a quotation from GN Survey Ltd, the cost would be £1,000 + VAT. The Committee agreed before the project could be considered any further, the survey was required.

Resolved: to recommend to the Full Council that the quotation for the survey is approved.

It was agreed that a site visit was required to discuss the project area.

Action: Clerk to circulate a Doodle poll invitation for this.

7. **Plans Projects 2021/22**

The project for 2021/22 will be for the improvement works to extend the Hard incorporating the Dock area.

Once the topographical survey had been carried out the Committee would be able to put together estimated costings for the project.

8. **Other Issues**

Cllr Lankester asked for an update on the South Channel.

The Chairman stated that better data is required to see if it can fit under small dredging work. The use of withes was discussed to enable the silting to be measured.

Action: Chairman to supply withes.

Action: Mr Eastham agreed to put the withes in so that data can be collected.

Cllr Lankester stated that he had emailed some documents to the Clerk for discussion by the Committee.

The Chairman stated that the documents received should be discussed under the Tollesbury Harbour Project and not the Woodrolfe Hard Committee.

Action: Clerk to arrange a meeting of the Tollesbury Harbour Stakeholders.

Cllr Lankester reported that whilst out on his boat, there was a jet-skier who was driving irresponsibly and dangerously.

Cllr Lankester was advised to provide a written record and photographs which could be sent to the Police and River Baliff.

9. **Date of next meeting**

Thursday 19th November 2020 – 7.30 pm.

The Chairman closed the meeting at 8.40 pm.

Signed.....

Date:.....

DRAFT