

Present: Cllrs Bell, Clare, Chambers, Cole, Hawes, Lankester, Legg, Rogers, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

1. Apologies for Absence

There were apologies for absence from Cllr Lowther.

2. Declarations of Interest

There were no declarations of interest disclosed.

3. Public Forum

There were no members of the public present.

4. Minutes of the Meetings held on 6th October 2020

Resolved: that the Minutes of the Parish Council Meeting held on 6th October 2020 be approved as a true record of the Meeting. Proposed Cllr Lankester, seconded Cllr Cole. Unanimously agreed.

The Minutes would be signed by the Chairman as soon as possible.

5. Woodrolfe Green

The Chairman reported that at the Parish Council Meeting on 6th October 2020, the proposed works for Woodrolfe Green were discussed. At the meeting, it was suggested that rather than have a height restriction barrier, the entrance to the parking area was moved.

Cllrs Bell, Clare, Lankester, Lowther and Plater and the Parish Clerk met with Bonz on Tuesday 13th October 2020 to look at the options for improvement works.

The following is being proposed:

Phase One

Levelling and resurfacing of the car park in its entirety (agreed at meeting on 6th October - Road Planings - Silverton - £19.95 + VAT per tonne - 40 tonne = £798 + VAT and Spreading of Road Planings – Bonz - £550)

Filling potholes – Bonz - £400.00

Reduce the existing entrance to around 3.5m width which would reduce the size of the vehicles which could access the car park – Supply and install bollard Bonz £100

Action: Clerk to check with skip company who provided their services twice a month to see if they will be able to access the car park with the reduced access width.

Purchase of new aluminium composite sign - The Sign Shed - £59.95 + VAT & Delivery

Total Phase One Costs

Road Planings - £798 + VAT (already approved)

Spreading of Road Planings - £550 (already approved)

Filling of large potholes - £400

Installation of bollard - £100

Signage - £59.95

TOTAL £1907.95

Phase Two

Move recycling bins to a new location (behind the toilet block on the grassed area) on a new concrete base – Permission to be sought from Maldon District Council. The existing concrete base will then be the new entrance and the existing entrance will be closed providing an additional two parking spaces.

Bonz - Concrete Base for repositioning of the recycle bins – £2,346.00

Make use of the existing concrete base as the new entrance with the width reduced to around 3.5m

Bonz - Supply and fit knee/diamond fencing concreted in £850

Bonz – Concrete pad and installation of speed bump - £760

Council to supply speed bump – approx. £250

Total Phase Two Costs

Concrete Base – £2,346

Fencing - £850

Concrete pad and install of speed bump - £760

Speed bump - Approx. £250

TOTAL £4,206

Councillors considered the proposal, and it was suggested that the entrance may be moved to an alternative position towards the road. It was noted that during the previous weekend, the area was very congested, and the proposed entrance may not be suitable.

It was noted that the quotation for pothole filling was not to the specification provided by Cllr Lankester.

Action: Clerk to ask Contractor to provide a quotation based on the specification.

Action: Temporary repair to be carried out to the large potholes as soon as possible.

Action: Chairman to measure out proposed new entrance nearer to the road.

Whilst on site, Councillors looked at the Willow Tree to the rear of the Scout Hut. It was agreed that rather than fell the tree, it should initially be reduced in height by 30%. If 30% proves not to be adequate, an additional 30% shall then be removed.

Resolved: to accept the quotation from Bonz for £950 to carry out the tree works.

6. Administration

No information to report.

7. Community Concerns – Information Exchange/Next Agenda Items

Cllr Rogers reported:

- It has been reported via social media that there is anti-social behaviour from some of the youth in the village. Teenagers cycling fast around the village on bicycles, electric scooters on the highway and footpaths. They are also being abusive to residents.

Action: Clerk to speak to the Community Protection Officers to see what might be possible.

Action: Cllrs Chambers, Legg and Rogers to discuss further with a view to the Clerk sending a letter to the parents to bring to their attention.

If there is no improvement, consideration to be given to bringing to the attention of Essex Police.

- Some residents had expressed concern that the proposed yellow lines in Station Road which go up to The Skippers would provide parking issues for those who live in The Skippers as there is no other parking available. The Chairman advised the Clerk was in discussion with the South East Parking Partnership and would seek their advice.

8. Dates of the Next Meetings

Monday 2nd November 2020 – Recreation Ground Committee – 6.30 pm

Tuesday 3rd November 2020 - Full Council Meeting - 7.30 pm

Tuesday 10th November 2020 – Woodup Pool Committee – 6.30 pm

Tuesday 17th November 2020 – Environment & Amenity Committee – 7.30 pm

Thursday 19th November 2020 – Woodrolfe Hard Committee – 7.30 pm

Tuesday 1st December 2020 - Full Council Meeting - 7.30 pm

Wednesday 2nd December 2020 – Finance Committee - 7.30 pm

All meetings will be virtual via Zoom.

The Chairman closed the Meeting at 9.10pm.

Signed.....

Date