

**Present:** Cllrs Lankester, Lowther, Rogers

**In the Chair:** Cllr Plater – Chairman

**Clerk:** Michelle Curtis

**1. Apologies for Absence**

There were no apologies for absence, all Councillors were present.

**2. Declarations of Interest**

Cllr Lowther declared interests as follows:

- Personal interest in respect of agenda items 5.3 and 5.4, as he has a personal relationship with the Contractors who have submitted quotations for work.

Cllr Rogers declared interests as follows:

- Personal interest in respect of agenda item 5.3 and 5.4, as she has a personal relationship with an employee of Bonz who has submitted quotations for work.

**3. Public Forum**

There were no members of the public present.

**4. Minutes of Meeting held on 30<sup>th</sup> September 2020**

**Resolved:** that the minutes of the Environment and Amenity Committee meeting held on 30<sup>th</sup> September 2020 be approved as a true record of the Meeting.

The Chairman would sign the minutes as soon as possible.

**5. Environment and Amenities**

**5.1 Allotments**

The Clerk reported that following the last Full Council meeting she had read the water meter. She had submitted a correct reading and a revised bill had been issued.

Cllr Lankester asked whether there is a possibility of doing water harvesting at the Allotments and advised that tanks could be installed underground.

The Chairman advised that the Parish Council do not have the space to do water harvesting at the Allotments and to install such tanks would cost a significant amount of money.

**5.2 Hasler Green**

No issues to report.

**5.3 Woodrolfe Green**

The Chairman advised that the new bollards had been installed and the entrance had been moved nearer to the road. This work had cost £300.

The Clerk reported that the large potholes had been temporarily filled but the ones in the car park had not been done. The large potholes cost £190 but to have the ones in the car park filled would cost an additional £100.

**Action:** Chairman to speak to Bonz as the potholes in the car park were discussed when they had a site meeting.

Cllr Lowther confirmed that the width of entrance is 3.8m. The Clerk had purchased a new sign and posts for the entrance. The cost of the sign was £69.90 + VAT and the posts cost £38.95.

**Resolved:** to accept the quotation from Bonz for £80 to install the sign.

The Clerk confirmed she had sent a letter to Richard Holmes, Maldon District Council, regarding the repositioning of the recycling bins.

The Clerk advised that she had reported the large pothole on the access road to the sewerage plant to Maldon District Council as the roadway is their responsibility.

#### 5.4 Cemetery

The Chairman thanked Cllr Lowther for removing the shed at the Cemetery.

Two quotations had been received for the topping and facing (Cemetery side only) of the Lleylandi trees.

**Action:** Clerk to obtain an additional quotation to be considered by the Committee via email with a proposal to go to the Full Council in December 2020.

**Resolved:** to propose to the Full Council that they accept the quotation from Bonz for £150.00 to remove the nine concrete posts which the Cemetery shed was placed on.

**Resolved:** to lock the Cemetery gates in the evening due to there being reports of drug dealing. The opening of the Cemetery will be 9.00 am until 4.00 pm in the winter.

**Resolved:** to propose to the Full Council that they accept the quotation to purchase 'traditional hedge mix' from the Woodland Trust for £36.95 and 4 large bags of compost and topsoil, mulch and stake and spirals to replant the area where the shed had been removed.

The Clerk reported that she had notified the Maldon District Council Business Rates Offices that the shed had been removed.

#### 5.5 Highways/Footpaths

The Chairman reported that since the last Full Council meeting, Cllr St Joseph had looked at the footpath in Woodrolfe Farm Lane. Cllr St Joseph has reported that to try to and carry out a temporary repair would need a lot of road scalplings. The Clerk reported that this issue has been raised with Essex County Council and they are considering options for this footpath to be maintained.

Cllr Lankester suggested a discussion with Tollesbury Marina as the footpath

provides access to their facilities as they may be able to lay some road scalplings.

**Action:** Chairman to speak to Tollesbury Marina.

Cllr Lankester advised that he had circulated a document which reported that there was funding available for electric charging points and suggested that points were installed in The Square and Woodrolfe Green.

The Chairman advised that The Square would not be suitable, but the Pavilion and Woodrolfe Green could be an option.

**Action:** Cllr Lankester to research the funding further for consideration in the new year.

Cllr Lankester had also circulated information on potholes and suggested that the Parish Council includes on the website a link to the Essex County Council online reporting tool.

#### **5.6 Street Lighting**

No issues to report.

#### **5.7 Dog/Litter Bins**

It was reported that the Recreation Ground Committee is proposing at the next Full Council Meeting to purchase an additional litter bin to be installed near the Pavilion.

#### **5.8 Defibrillators**

No issues to report.

### **6. Precept**

The Committee considered the funds that would be required in the next financial year.

#### **Amenities**

Allotments (water)	£500
Misc.	£700
Rangers	£1,000
Hasler Green (Grass cutting)	£360
Woodrolfe Green (Grass cutting)	£600

#### **Cemetery**

Contract	£6,500
Misc.	£100
Skip Fees (2019/2020 unspent to be carried forward)	£0
Water	£120
Rates	£0

#### **Earmarked Reserves**

The shortfall for existing projects	£1,500
Climate change and biodiversity	£500
Woodrolfe Green – Relocation of recycling bins	£3,500

### **9. Other Matters**

The Chairman reported that the Government had issued the next Consultation on the Coastal Footpath from Salcott to Jaywick.

Cllr Lankester advised that it looks as though the foreshore surcharge at Old Hall Point is imminent and it appears that the West Mersea Harbour Trust has the necessary finance to proceed.

The Chairman advised that it depends on the tenders and negotiating with Harwich Harbour Port.

**10. Date of Next Meeting**

Next meeting scheduled for Tuesday 9<sup>th</sup> February 2021 at 7.30 pm.

The meeting closed at 7.36 pm.

Signed.....

Date:.....

DRAFT