

Minutes of the Woodup Pool Committee meeting held on Tuesday 10<sup>th</sup> November 2020 held virtually via Zoom commencing at 6.30 pm.

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**Present:** Cllrs. Bell, Chambers  
Non-Voting Members: Andrew Eastham (FACT)

**In the Chair:** Cllr. Lowther

**Clerk:** Michelle Curtis

**1. Apologies for Absence**

All members were present.

**2. Declarations of Interest**

Mr Eastham disclosed personal interests as follows:

- Membership of Tollesbury Sailing Club and is also a Committee Member.
- Mr Eastham works for Fellowship Afloat Charitable Trust (FACT) and is a Director for Tollesbury Saltings.

**3. Public Forum**

No members of the public present.

**4. Minutes**

**Minutes of the Meetings held on 28<sup>th</sup> September 2020**

**Resolved:** the minutes for the 28<sup>th</sup> September 2020 represented a true account of the proceedings of the Meeting. Proposed Andrew Eastham, seconded Cllr Chambers. Unanimously agreed.

The Chairman would sign the Minutes as soon as possible.

**5. Sluice Gate**

The Committee reviewed and amended the work specification for the replacement sluice gate.

Subject to COVID restrictions, the Committee would like to have the pool in operation for the 2021 season.

The following companies will be invited to submit quotations for the work:

Frank Hall and Sons  
Gamart Engineering  
Ocker Engineering  
Hayward and Barrett  
Claret Civil Engineering

Letters to be sent to the companies by the end of the week with quotations to be received by Friday 11<sup>th</sup> December.

The quotations to be reviewed the Woodup Pool Committee on Monday 14<sup>th</sup> December

2020 with a proposal being made to the Full Council at the meeting on Tuesday 15<sup>th</sup> December 2020.

It is hoped that the works to the Sluice Gate could be completed by week commencing 1<sup>st</sup> March 2021.

As this is a high expenditure item, the Woodup Pool Committee would propose to the Full Council that the unspent funds for Woodup Pool (Litter Collection £350 – Rangers £400 – Toilets £1,100 – Total £1850) is transferred to the Woodup Pool Earmarked Fund to go towards the replacement sluice gate.

Dependent on the grant application to the Locality Fund, the Committee may have to look at fundraising. It was suggested that the local businesses could be contacted to donate, and a JustGiving Page was set-up. It was agreed to delay the fundraising until the financial position was confirmed.

#### **6. Precept 2021/22**

The Committee considered the funds that would be required for the general running of the pool in the next financial year. The Finance Committee when setting the precept would put the following costs forward for consideration.

Earmarked funds (£1000 Risk Assessment - £1000 towards replacement sluice gate)	£2,000
Contract (Grass cutting)	£240
General Maintenance	£750
Toilets (includes additional toilet cleaning and toilet during the school holidays)	£1,100
Telephone	£480
Additional Litter Bin	£350
Community Protection Officers (additional patrols during the school holidays)	£400
Earmarked funds – the potential gap in funding for the sluice gate, we would like to request an additional £5,000	£5,000

#### **7. Other Matters**

No other matters raised.

#### **8. Date of the Next Meeting**

The next meeting of the Woodup Pool Committee will be held on:  
Monday 14<sup>th</sup> December 2020

The Chairman closed the meeting at 7.40 pm.

Signed.....

Date:.....