



**TOLLESBURY**  
PARISH  
COUNCIL

## **Tollesbury Parish Council**

Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on Tuesday 2<sup>nd</sup> November 2021, in The Centre commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council

25<sup>th</sup> October 2021

Councillors: S Plater (Chairman), T Lowther (Vice-Chairman), M Bell,  
V Chambers, R Clare, S Hawes, J Rogers, A St Joseph

**THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

**1. Co-option**

To co-opt Members onto the Parish Council.

**2. Apologies for Absence**

To receive apologies for absence.

**3. Declaration of Interest**

Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.

**4. Public Forum**

Members of the public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will, at his discretion, then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

**5. County Councillor and District Councillors**

**5.1** [To receive report from County Councillor Durham](#)

**5.2** To receive report from the District Councillors

**6. Minutes**

To receive and approve the minutes of the Parish Council Meeting held on 19<sup>th</sup> October 2021

**7. Finance**

**7.1** To receive and approve the Monthly Financial Report as of 31<sup>st</sup> October 2021

**7.2** To receive and approve the Payments

**8. Planning**

**Planning Applications**

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website ([www.maldon.gov.uk](http://www.maldon.gov.uk)).

To consider planning applications received from Maldon District Council including the following:

**Application No:** TCA/MAL/21/01036

**Proposal:** H1 - Viburnum hedge - Remove

**Location:** 12 Station Road Tollesbury

**Application No:** TCA/MAL/21/01026 PP-10112764

**Proposal:** Beech Trees (T1, T2, T3) - fell. Silver Birch Tree (T4) - fell. Prunus (T5) - fell. Apple Tree (T6) - fell

**Location:** Ramsholt 3 Churchacre Hall Road Tollesbury

**Application No:** HOUSE/MAL/21/01063 PP-10285246

**Proposal:** One and a half storey side extension incorporating dormer windows to match existing.

**Location:** Lavena 38 Woodrolfe Road Tollesbury

**Application No:** OUT/MAL/21/00900

**Proposal:** Outline planning permission with the matters of access, appearance, layout and scale for determination for the erection of 1no. detached three bedroom chalet style dwelling.

**Location:** Land Adjacent To 31 Woodrolfe Road Tollesbury

**Application No:** HOUSE/MAL/21/00964 PP-10161228

**Proposal:** Demolition of existing garden room, construction of a new part two storey rear extension, new conservation-style rooflights to existing roof and new boundary treatment to the front elevation.

**Location:** Alma Cottage 1 The Chase Tollesbury

**9. Recreation Ground**

**9.1** To receive a verbal update from the Recreation Ground Committee

**9.2** [To receive Monthly Inspection Report](#)

10. **Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**
  - 10.1 To receive a verbal report from the Environment and Amenity Committee
11. **Woodrolfe Hard**
  - 11.1 To receive a verbal report from the Woodrolfe Hard Committee.
12. **Woodup Pool**
  - 12.1 To receive a verbal update from the Woodup Pool Committee.
  - 12.2 [To receive update from Cllr Stephens following her discussions with Maldon District Council regarding the running costs of Woodup Pool.](#)
13. **Neighbourhood Plan Steering Group**

To receive the minutes of the Neighbourhood Plan Steering Group meetings held on [12<sup>th</sup> August 2021](#) and [16<sup>th</sup> September 2021](#).
14. **Youth Working Group**

To receive verbal update from the Youth Working Group (Cllrs Rogers, Chambers and Clare).
15. **Parish Councillor/Clerk Safety**
  - 15.1 To discuss and agree whether Councillors' and Clerk's personal addresses should be listed on .gov.uk websites.
  - 15.2 To consider and agree costs for the Clerk to have a PO Box address.
  - 15.3 To consider advantages for Councillors to have email addresses for official correspondence; and agree costs .
16. **Tree Planting**

[To consider proposal from the Tollesbury Climate Partnership for tree planting in the Recreation Ground – Queens Green Canopy Project.](#)
17. **Royal British Legion**

[To receive information on the Remembrance Day Service and Parade \(Sunday 14<sup>th</sup> November 2021\) and consider giving a donation for the poppy wreath.](#)
18. **Anglian Water**

[To receive correspondence from various parties regarding the proposed closure of Factory Hill for 6 weeks in January 2022.](#)
19. **Police/Community Protection Officers (CPO)**
  - 19.1 To receive the Police Reports (confidential) and discuss policing matters within the village to feedback to Essex Police
  - 19.2 To receive the CPO Reports for October 2021
20. **Administration**

To receive information from the Clerk – update on current and ongoing matters.

**21. Community Concerns**

To receive information only or note future agenda items.

**22. Public Bodies (Admission to Meetings) Act 1960**

In view of the confidential personnel and contractual nature of the business to be transacted, to consider excluding the press and public from the meeting.

**23. Employment Matters**

To review the remuneration for the Clerk.

**24. Public Bodies (Admission to Meetings) Act 1960**

To consider permitting the press and public to return to the meeting.

**25. Dates of the Next Meetings**

Thursday 4<sup>th</sup> November 2021 – Woodup Pool Committee – 7.30 pm in the Pavilion

Agenda items for consideration at the Woodup Pool Committee Meeting to be sent to the Clerk by Thursday 28<sup>th</sup> October 2021, at the latest.

Tuesday 9<sup>th</sup> November 2021 – Recreation Ground Committee – 7.30 pm in the Pavilion

Agenda items for consideration at the Recreation Grounds Committee Meeting to be sent to the Clerk by Monday, 1<sup>st</sup> November 2021, at the latest.

Tuesday 16<sup>th</sup> November 2021 – Full Council Meeting – PLANNING ONLY – 7.30 pm

Tuesday 16<sup>th</sup> November 2021 – Environment and Amenity Committee - Following the Full Council Meeting.

Agenda items for consideration at the Environment and Amenity Committee Meeting to be sent to the Clerk by Monday, 8<sup>th</sup> November 2021, at the latest.

**Clerk:** Michelle Curtis

**Address:** 4 Valkyrie Close, Tollesbury, Essex CM9 8SL

**Telephone:** 01621 869039. **Email:** tollesburypc@btinternet.com



## Cllr. Mark Durham CC. Parish Report. October 2021

- Local Highways Panels. I have been trying to get the panel members to submit as many schemes to the LHP as possible due to the fact that we have not allocated all of the budget for this financial year and only a small percentage for next year. The next meeting will be the last opportunity to submit new schemes otherwise there is insufficient time for them to be validated in time to meet the deadline for inclusion. Inevitably any funds that are not allocated will be lost back to ECC pot. My concerns remain about the efficiency and effectiveness of the LHP system as almost everyone feels that they are too slow and too expensive. I am aware that the cabinet member is currently looking at a full review of the panels and we will probably see some significant changes in the coming weeks. Personally I believe that districts and indeed parishes could commission highway work more efficiently provided that the funding is devolved down to them. I have no doubt that this will also be looked at under the new devolution agenda.
- Another issue that also impacts on the LHP's is the delayed ECC Speed Management Strategy. This was due in the spring and then late summer. I am advised that it is now scheduled for late Autumn. The consequence of this is that new speed limits, extensions to existing limits and changes to speed limits cannot be looked at until this strategy is confirmed. The LHP is currently sitting on numerous schemes relating to speed management and regrettably these cannot progress until the policy is agreed. Almost every parish is waiting for some sort of traffic and speed management project which is rather frustrating.
- The County Council no longer funds new SIDS or VAS devices. From now any parish that would like to install a SID or VAS can do so without having to wait for cabinet member approval which has been the case in the past. The caveat is that the full costs are met by the parish for the purchase and maintenance of the devices and that the location is agreed with ECC Highways and that they are obtained from a nominated supplier. These devices have already proved to be a significant weapon for controlling vehicle speeds and I am certain that many parishes will have the funds available to install one. The form that has to be completed will be circulated in due course.
- I have verified that ECC Highways are now using the What3Words app that is available on smart devices. This enables Highways to pin point defects to a 3 metre square and alleviated the problem where repair teams turn up and cannot find the issue due to vague location in the report. The form will eventually be amended to allow for this, but in the meantime please try to include the three word code on any reports for potholes etc.
- The budget setting process has begun at ECC and although the current year looks to be within the budget set last year, there is a significant budget pressure for each of the next four years. There are some legislative changes such as The Social Care Act that could have a big impact on finances but the final budget will not be agreed until February 2022.

- I am certain that everyone is deeply shocked and saddened at the death of James Brokenshire and Sir David Amess last week. James had been the Secretary of State for Local Government and Sir David was the MP for Southend West. James suffered from cancer and although his prognosis was not terribly good, he passed away suddenly and unexpectedly. The brutal killing of Sir David Amess is quite shocking as he was simply carrying out his duty of speaking to constituents at a regular surgery. We can expect significant changes to how our elected representatives are able to interact with us in the future which will be a real blow for democracy. Unfortunately we are all seeing increasing levels of abuse, particularly on social media where cowardly attacks are all too common for all of us. The lack of respect that a small minority of the public have for elected representatives is worrying and when the vast majority seek to stand for public office for the betterment of our residents, such behaviour is intolerable.
- Finally, at the last ECC Full Council, the full report for the 'Everyone's Essex' plan was published. The report is copied below. This will be the underpinning basis for the new administration and what it will be judged for in 2025.

Please stay safe and well and try to avoid catching Covid as I did a couple of weeks ago. Although I was 'double jabbed', it was no fun and I still struggle with breathing and an irritating cough.

MFLD.



## **Everyone's Essex – Our Plan for Levelling Up the County: 2021-2025**

### **Section 1: Foreword: Kevin Bentley**

I have lived and worked in Essex all my life and it's a privilege and an honour to lead this great County Council, but most of all it's a tremendous responsibility.

My aim is for Essex to be the best local authority in the country – not by the standards of others, but by the standards of the people, the businesses, and the communities it is our duty to support and serve.

We have come through the most extraordinary eighteen months. We have been tested to the limits, but time and again our public services, businesses, voluntary organisations and our communities have risen to the challenge - we have seen just what we are capable of achieving if collectively we work together to support one another. I am determined that in Essex we harness that spirit of collective endeavour

to build an even better future. The task is huge – but we shouldn't be daunted by its scale. We are Essex, and we will build back better.

We will renew our economy, because prosperity is the best pathway to a good life. And we will support our businesses as they seek to recover the ground lost by the hard stop placed on them by the pandemic and create the jobs that underpin our well-being. We will seek equality so that opportunity is more fairly distributed across Essex – we want all our residents to be able to maximise their potential. We will be as ambitious for the people of Essex as the people of Essex are for themselves and their families. Because there is no excellence without ambition. There is no landing on the moon, without first reaching for the stars.

Alongside these themes - Renewal, Equality, Ambition - that run through everything we do, we are focused on four areas where outcomes really matter for the quality of life of our residents – they are: the economy; the environment; children and families; and promoting health, care and well-being for all the parts of our population who need our support. And in focusing on these areas, we are mindful that alongside addressing today's challenges, we also need to begin to tackle tomorrow's.

To do that we are setting out twenty commitments that we believe, taken together, will make Essex a stronger county, not just for ourselves but also for our children and their children. Today we make our first down payment on that future – a future we will build together, a future in which everyone has the opportunity to fulfil their potential.

## **Our 20 Commitments**

### ***Strong, Inclusive and Sustainable Economy***

1. Good jobs - we will work hard to address the impacts of the Covid pandemic on unemployment by supporting business recovery and building a stronger economy for the future, enabling people to build the skills they need to be part of it, and working alongside Essex businesses to help reduce barriers to employment for disadvantaged groups.
2. Infrastructure - we will deliver and maintain high quality infrastructure to improve opportunities for people living in Essex as well as supporting a growing economy and the delivery of new homes and communities by investing in the region of £1bn by the end of this Council.
3. Future growth and investment - we will help grow existing businesses and the economic sectors of the future in Essex, including the arts, and secure high levels of new investment by working with partners to promote the County, by creating the conditions for growth and by maximising the impact of public sector spend within the county.

4. Green growth - we will develop Essex as a centre for innovation, supporting new technologies and business models to enable our economy to transition to net zero and secure green jobs for the future by ensuring we have the right local skills and drawing in investment opportunities.
5. Levelling Up the Economy - we will work to level up the economy by addressing the drivers of socio-economic inequality (including income, education, employment, health and housing), based on the foundation of good jobs and a higher skilled and healthier workforce.

### ***High Quality Environment***

6. Net zero - we will work across the Council and the County to hit our net zero targets, by ensuring that the Council significantly reduces its carbon footprint whilst also supporting an acceleration in the progress towards sustainable housing and energy, and active and alternative forms of travel across the county.
7. Transport and built environment - we will deliver a step change in sustainable travel across the county, by growing passenger transport and active travel, and will ensure we support the move towards net zero, climate resilient developments, including our new garden communities, by delivering sustainable and healthy neighbourhoods for the future.
8. Minimise waste - we will minimise the impact on the environment by supporting residents and businesses to reduce waste and increase the amounts recycled, and by working with others to deliver a more circular economy whereby we better protect our natural resources through the efficient and ongoing reuse of materials.
9. Green communities - we will work with communities and businesses, providing advice and support to enable and empower local action to reduce greenhouse gas emissions and build climate resilience.
10. Levelling Up the Environment - we will help all our communities to enjoy a highquality environment by making them more resilient against flooding, heat stress and water shortages, by enhancing our county's green infrastructure and by reducing air pollution.

### ***Health, Well-being and Independence for all Ages***

11. Healthy Lifestyles - we will aim to increase the proportion of people able to live healthy lifestyles by embedding a community-first approach, by helping people to overcome social isolation, mental ill health and substance misuse and by helping people to live fit and active lifestyles.

12. Promoting independence – we will work with key partners and the adult safeguarding board to help individuals to live free from abuse and neglect and will enable residents to live independently by assisting them to access to suitable accommodation, supporting access to employment and meaningful activities, enabling independence at home through reablement, care technology, market shaping to ensure strong domiciliary support, and investment in housing.
13. Place-based working - we will deliver better care that meets the needs of residents by joining up care and support with local partners in a place, including with district councils, health partners and the local voluntary and community sector.
14. Carers - we will help those carers of all ages whose caring duties are impacting most on their well-being by achieving a step change in the advice, guidance and support we provide to support well-being and independence and by targeting it at those who need it most.
15. Levelling Up Health – we will seek to reduce health inequalities by bringing together partners and communities to address the socio-economic drivers that underpin poor health outcomes, such as poor housing, poverty, economic insecurity and low skills.

### ***A Good Place for Children and Families to Grow***

16. Education outcomes - we will achieve educational excellence and high standards for all children and young people as we recover from the pandemic, by working in partnership with early years providers, schools, colleges and universities, by building greater coherence across the system and by engaging businesses, communities and the arts sector in supporting education outcomes.
17. Family Resilience and Stability - we will work to strengthen family resilience and stability, as part of thriving communities, by embedding an approach that tackles the drivers of family instability and provides support to low income, vulnerable and working families.
18. Safety – we will continue to improve the safety of Essex residents, including children and young people, by sustaining our nationally recognised approach to early intervention, safeguarding and neglect, addressing domestic abuse, child criminal and sexual exploitation and peer on peer violence and abuse. We will continue close working with our partners to help make our communities safer and address key issues such as violence and vulnerability, and safety for women and girls.
19. Outcomes for vulnerable children - we will work to improve outcomes for the most vulnerable and disadvantaged groups including Children in Care, Care Leavers, Children with SEND and children from BAME communities by working with children, young people and partners across the system.
20. Levelling Up Outcomes for Families - we will work to address inequalities affecting children and families by focusing on recovery from the pandemic,

tackling family poverty, mental health support, emotional wellbeing and healthy, active and productive lifestyles, making sure that we engage hard to reach groups.

### **Service Excellence**

As a County Council, we commission or provide a wide range of services. Many of these are universal services which are provided to all members of the public. These include libraries, public health, local roads, public transport, broadband, education services, country parks, strategic planning and recycling centres. Other services are targeted at specific user groups, often our most vulnerable residents. These include children's social care, youth offending services, adult domiciliary and residential social care and drug and alcohol recovery services.

Excellent, value for money services therefore lie at the heart of our role as a council. The response of all public services and the voluntary sector to the pandemic has highlighted the central importance of effective service provision in helping people stay safe and well. As taxpayers, you need to know that we are keeping down the costs of running services; and as users of services, you want to know that services meet your needs and enhance your quality of life.

Essex County Council has a strong record for delivering excellent, value for money services. Our children's services and youth offending services are rated outstanding and are amongst the most efficient in the country. Other examples of great service delivery include the Connect programme, which connects people leaving hospital with independent living support; the Active Essex Sport England programme, which will help over 400,000 people in Essex to live healthier, more active lives; and our country parks, seven of which have been awarded Green Flag status for being well managed and meeting the needs of the communities they serve.

Overall, as a result of continuing to improve our services, we have been able to deliver substantial savings in recent years whilst still maintaining high levels of service delivery on both universal and targeted services. But the journey towards excellence in service delivery is never finished and in this Council period we will continue to improve the quality and cost-effectiveness of our services by:

- Addressing the causes that drive demand – by focusing on levelling up outcomes and building healthier lives across Essex, we will over time reduce the demand that falls on higher cost, reactive services, whilst still maintaining these services for those who continue to need them.
- Investing in early intervention – we will continue to invest in early intervention services, where the evidence shows that these help people to achieve better outcomes and avoid more intensive service interventions down the line.
- Sustaining excellence – we will sustain and embed those core ingredients that have been shown to drive excellence in service delivery: quality of leadership and culture, an openness to learning and improvement, high levels of accountability, an engaged and motivated workforce, and the effective blending of operational expertise, data and user insight.

- Collaborating with partners – organisational boundaries can sometimes get in the way of providing seamless, cost-effective services. We will work with partners to join up services where it makes sense to do so and to share data, learning and expertise and will continue to support the resilience of the voluntary sector as it recovers from the pandemic and adapts to new and emerging local needs.
- Empowering communities – services are better if they are developed in partnership with communities to suit their own needs and strengths. We will seek to devolve power down to a local level where possible. We will partner with the voluntary sector and community groups and we will use social media to empower community action.

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### **Equalities and Levelling Up**

Essex has a proud track record of addressing inequality across the county but we know that there is always more to be done.

Consistent with the Government's focus on levelling up, we are making addressing inequalities and achieving levelling up a key pillar of our new strategy. There are financial and economic reasons why we should care about levelling up, but there is also a very strong moral argument that a person's potential should not be defined at birth by who their parents are or where they live. We believe that individuals should define their own destiny, and we think the Council should play a role in helping people do that.

Embedded in our strategy and reflected in our twenty commitments is a renewed commitment to addressing inequalities and levelling up life chances for our residents. And there are some defining features that will underpin our approach. These are:

- It is levelling up – we are not interested in making everyone equal if that is achieved at the expense of making some people or places worse off.
- It is both place based and cohort focused – this recognises that inequalities affect both people and places and we need to address both.
- It is long-term – we don't believe that there are quick fixes here and we believe the Council and its partners will have to demonstrate its commitment over the long term.
- It is a shared endeavour – as expressed in our Plan for Essex, we believe the actions to address levelling up will need to take place right across the Council and the wider system.
- It is cross-cutting – levelling up will not be achieved issue by issue, but by joining up our work at a place and/or people level.
- It is structural – we want to address root causes, not symptoms.

- It embraces our statutory equalities responsibilities – which remain the legal bedrock in tackling inequalities.
- It builds sustainable change – supporting aspiration, enterprise and opportunity among individuals, families and communities rather than creating dependency.
- It requires a diversity of approach – blending service delivery, strategic place shaping, local capacity building, devolution and using our convening power.
- It does not have a ceiling -nobody should be held back from opportunities to succeed in life.

Levelling Up has a strong economic component. You cannot level up society without levelling up the economy – by giving people the opportunity to access good jobs and a decent income. But Levelling Up is not only about the economy. It demands that we address all the issues that shape a person's life chances. That is why Levelling Up is embedded in our strategy across all our new strategic priorities and why it will be taken forward by the Council in all its work.

Addressing inequalities and tackling levelling up are certainly not new agendas for the County Council, to some extent they are at the core of our work, but we are determined through this strategy and this approach to create a new dynamism and ambition in the Council's work in this area.

### **How we will Deliver**

This is a high-level strategy. It sets out what we are focused on and the approaches will we take. It doesn't set out in detail how we will achieve these outcomes.

The task of delivery, in the main, requires whole organisation effort and coordination. We are strengthening our organisation-wide co-ordination mechanisms to enhance collaboration and delivery on our four strategic aims, including on levelling up and on climate action. But the principle of working in this way goes across all of the outcomes we are seeking.

And we also recognise that we need to think imaginatively about how to achieve our outcomes, that is why we are placing a heavier emphasis on the arts, not only because we believe that a thriving cultural sector is part of a strong economy, but also because we believe the arts can help us achieve outcomes in many areas, from employment to social care. And successful delivery is not just about what we do as an organisation, it is also about how we enable others to do things for themselves. We see working with communities to enable them to create the thriving places and networks that nurture well-being as a key part of our role.

So when we talk about delivery, it is not just about the practicalities of plans and processes, but also about how we work together as an organisation and as a system with our partners across Essex and with our communities. And we recognise that there are some tough decisions ahead, we will need to prioritise the things that give us the best chance of improving people's lives.



As we implement this new strategy, we will therefore be guided by a number of operating principles for how we will work internally, with partners and with communities:

- 1) We are exploratory not defensive – we have big ambitions which will require us to think differently about the way we work. To tackle these big issues in new ways, we must be agile, able to work at pace and have the flexibility to adapt to changes. This will be underpinned by strong accountability at all levels
- 2) We are open-minded and diverse– we don't have all the answers when it comes to tackling complex, open-ended, 'wicked' issues or we would have solved them already. To address them we need to be innovative and capable of finding creative solutions to achieving better outcomes within our budget. We must remain reflective and be open to continuous learning and development. And that means we must build time into our joint working to have the capacity to do the new thinking that is called for. We will reflect the diversity of the county with its mix of rural, urban and coastal locations, and recognise the needs of the different communities we represent.
- 3) We are insight and evidence led – we have access to rich insight from data, from research and from the expertise of our staff. Using this insight effectively will enable us to understand people's lives better, to target resources effectively and to choose approaches that are most likely to deliver successful outcomes.
- 4) We work in a whole organisation/whole system way with partners - tackling our wicked issues and delivering on our ambitions will only happen when we work collectively as a whole organisation and whole system to mobilise our collective skills, experience and resources, along with those of our partners. We must strive to ensure that every part of the organisation can contribute to the achievement of our outcomes and we must build effective relationships with our partners to energise the system.
- 5) We manage our resources and prioritise effectively – that means both financial resources and our people. We want to operate efficiently so that we have the headroom to invest in the priorities set out in this strategy and through our People Plan we are working hard with our employees to ensure that we have the capability to meet the demands ahead. And we are very mindful that we are only able to be ambitious in this strategy because of the strong financial foundations we have laid over many years.
- 6) We are influential. Some of the levers and the funds to achieve levelling up will lie at the national level or with our partners. This means that we need to be influencing government policies across the range of relevant issues and in ensuring that Essex gets its fair share of investment. It also means continuing to press the case for more devolved powers for Essex, so that we can control the levers we need, to effect change for our residents.

7) We empower communities, families and individuals. Improving life chances for communities, families and individuals cannot be done *to* them it needs to be done *with* them. It is about giving people the environment, support and opportunities in which they can flourish. This means we need to make the most of our assets in our approach to levelling up, supporting community infrastructure, and helping communities, families and individuals to take advantage of their strengths. We need to support high aspiration and expectation and challenge any part of our system that suggests 'good enough' is good enough. We will build on the community spirit and social capital developed during the pandemic and will explore new models of volunteering and social action for the future.

Our Plan sets out twenty commitments to improve the lives of the people of Essex. Our intention, working with partners, businesses and our communities, is to renew the parts of our county that have suffered through the pandemic to get them back on their feet; to ensure everyone has a chance to succeed by being rigorous in our commitment to equality; and to reach for the stars – no one will ever accuse us of a lack of ambition on behalf of this county.

Most of all, it is our intention to work tirelessly over the next four years in service of the people of Essex – they have put their trust in us and we will not let them down.

**TOLLESBURY PARISH COUNCIL**  
**PLAYGROUND CHECKLIST**

DATE OF INSPECTION: 25/10/2021

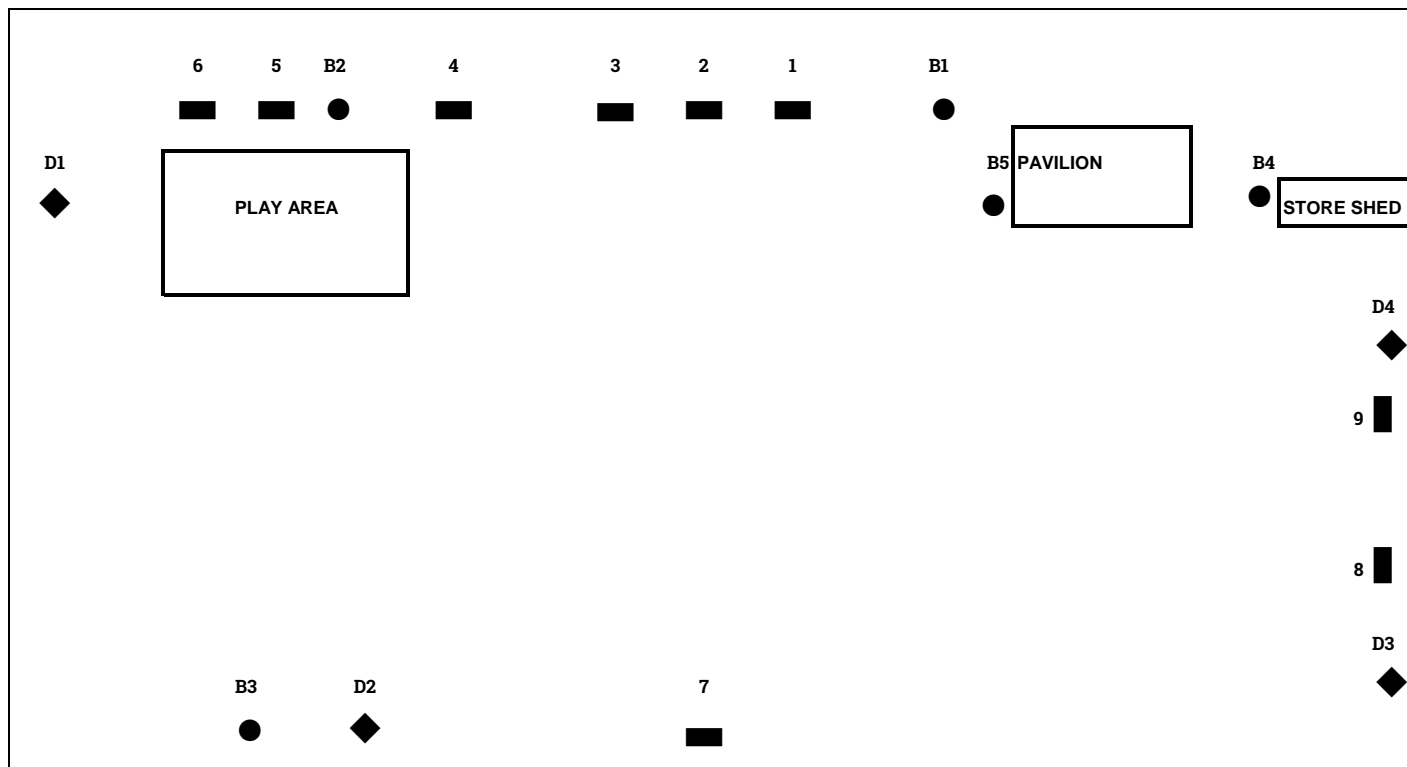
	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	Rubber on seat chain has moved down and needs to be looked at
Exercise Trial	√	
Overhead Ladders	√	
Vertical Bars	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	
Skate Park	√	
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

New signage on gates to play area.

**TOLLESBURY PARISH COUNCIL**  
**BENCHES AND BINS**

DATE OF INSPECTION: 25/10/2021



**Benches**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

**Dog Bins (D\*)**

1	Ok
2	Ok
3	Ok
4	Ok

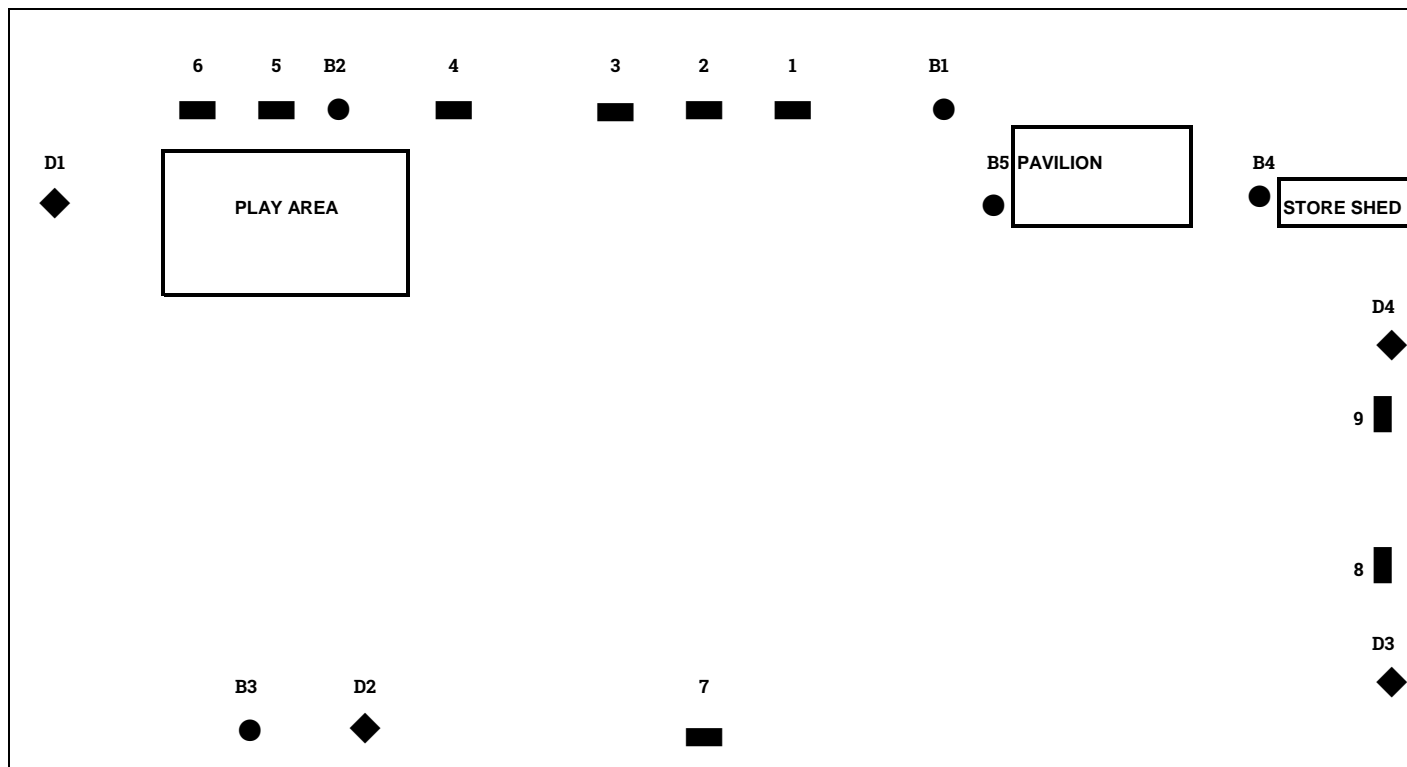
**Litter Bins (B\*)**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*

**TOLLESBURY PARISH COUNCIL**  
**BENCHES AND BINS**

DATE OF INSPECTION: 25/10/2021



**Benches**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

**Dog Bins (D\*)**

1	Ok
2	Ok
3	Ok
4	Ok

**Litter Bins (B\*)**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*

**From:** Cllr. Emma Stephens <cllr.emma.stephens@maldon.gov.uk>  
**To:** Tollesbury Parish Council <tollesburypc@btinternet.com>  
**CC:** Cllr. Maddie Thompson <Cllr.Maddie.Thompson@maldon.gov.uk>  
**Date:** Oct 25, 2021 8:22:09 PM  
**Subject:** Woodup Pool running costs

Hello Michelle

Sorry, long email coming up, as I'm not able to make the Parish Council meeting next week. I'll send you a report, but meanwhile I've been looking at Woodup Pool funding. Please can you forward this as appropriate? Thank you very much.

You'll recall that whilst MDC will continue paying the labour costs of sample collection, they won't fund lab fees after March '22. I believe you said that's ~£335 p/a. This is because financial constraints mean reducing expenditure to cover only the minimum statutory requirements. As advised previously, I discussed this with Hannah Wheatley, but she advised it would be exceptionally unlikely for a request to extend the lab cost funding to succeed.

Hannah suggested ways that TPC might raise money to fund the pool - such as through parking fees, honesty boxes, and business contributions - and you've said you've looked into this and found they're not feasible, or cost-benefit neutral. If you'd like to send me the report(s) I can go back to Hannah to show that these routes have been ruled out, and to ask how Tollesbury might apply for any other funding in future.

As advised, I think it may be more successful to ask for contributions to costs that vary by visitor numbers, such as portable toilets; litter picking; and ranger visits. I say this because there is perhaps a feeling that lab fees are incurred even if the pool is used exclusively by just a handful of Tollesbury residents - whereas the other costs rise when other people visit.

If the ECC Locality Fund continues next year, you might also apply to Councillor Mark Durham for another contribution. In Mark's July email on this year's Fund, he advised that schemes must produce positive outcomes for residents - eg maintenance of public spaces, and resident safety and wellbeing - so if the criteria are the same next year, the ongoing costs of Woodup Pool would seem to match.

On a related matter, I've been looking at which organisations promote the pool:

- Firstly we have Maldon District Council. Their page [www.visitmaldondistrict.co.uk/information/product-catch-all/tollesbury-p1364261](http://www.visitmaldondistrict.co.uk/information/product-catch-all/tollesbury-p1364261) links to <http://www.tollesbury.org/> - do you know whose website that is please? It looks to be a bit out of date and I wonder if it's even an official site?
- Maldon also has this page: [www.visitmaldondistrict.co.uk/things-to-do/woodup-pool-p1403811](http://www.visitmaldondistrict.co.uk/things-to-do/woodup-pool-p1403811) which invites donations for using the pool - have you ever received any please? Maybe the method for making a donation could be made easy and spelled out?
- The only mention I can see from ECC just links to MDC so Essex do not seem to be promoting the pool themselves.
- There are some private websites that promote the pool, which include various broken links and incomplete information. You may want to ask them to remove the pool entirely - or provide them updated info. Here are some of them:
  - [Day out with the Kids](#) includes an FAQ "Is there food available to buy?" with the answer "Woodup Pool has not told us about their dining options." This would be a chance for the cafés to be featured - and then they may feel more inclined to pay a little towards the costs? The website includes a broken link to MDC's [old Woodup Pool page](#).
  - [Families Online](#) links to the defunct <https://www.essexinfo.net/tollesbury-parish-council/facilities/woodup-pool>.

- [Wikipedia](#) has a page on our pool(!) - also with broken links to [essexinfo.net](#).

I'll be very happy to discuss further as required.

With best regards,

*Emma*

Emma Stephens


Maldon District Councillor for Tollesbury (Independent)

01621 869415 / 079 069 44443

[cllr.emma.stephens@maldon.gov.uk](mailto:cllr.emma.stephens@maldon.gov.uk)

Maldon District Council

Our Vision: Sustainable Council, Prosperous Future

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# *TOLLESBURY*

## *NEIGHBOURHOOD PLAN*




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Michelle Curtis, 4 Valkyrie Close, Tollesbury, Essex, CM9 8SL  
Tel: 01621 869039 Email: tollesburypc@btinternet.com

Notes of the meeting of Tollesbury Neighbourhood Plan Steering Group held on Thursday 12<sup>th</sup> August 2021 commencing at 7.30 pm via Zoom.

**Present:** Roy Clare (RC), David Hillyer (DH), Gail Norton (GN), Sue Palmer (SP), Simon Plater (Chairman), Andrew St Joseph (ASJ), Emma Stephens (ES)

**Admin:** Michelle Curtis (MC)

Simon Plater, and Andrew St Joseph are members of Tollesbury Parish Council.

Emma Stephens is a Maldon District Councillor

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The meeting opened at 7.30 pm.

**1. Apologies for Absence**

There were apologies for absence from Roger Lankester and Simon Lewington.

**2. Committee Members**

Agreed that Roy Clare and Emma Stephens would join the Neighbourhood Plan Steering Group.

**3. Notes from the Previous Meetings**

The notes from the previous Neighbourhood Plan Meeting held on 11<sup>th</sup> February 2021 were agreed as a true and accurate record of the meeting.

**4. Neighbourhood Plan**

**4.1 Planning Consultant**

The Chairman reported that he had spoken to Andrew Cann regarding the letter received from Maldon District Council (MDC) dated 11<sup>th</sup> June 2021 (Appendix A) to seek his views of the following four options suggested by Matthew Winslow. Strategy, Policy & Communications Manager – MDC:

- 1) To carry on with your current Neighbourhood Plan preparation timetable, on the understanding that:
  - o the Neighbourhood Plan preparation process may be overtaken by the LDP Review, in particular, regarding housing development allocations;
  - the Neighbourhood Plan, as a whole, or just certain policies may have a shorter lifespan than you have originally anticipated and may become out-of-date once the LDP Review starts to carry weight and is finally adopted in the second half of 2023; and



- an early review of the Neighbourhood Plan may otherwise be needed by the Parish Council to ensure the Neighbourhood Plan remains in conformity with the LDP Review and is able to continue to be effective in informing planning decisions in the Neighbourhood Area.
- 2) To moderate any growth policies in your draft Neighbourhood Plan to make them more flexible and adaptable at accommodating possible changes arising from the LDP Review.
  - 3) In accordance with Paragraph 104 of Planning Practice Guidance (Reference ID: 41-104-20190509) the Parish Council could request an 'indicative housing requirement figure' from Maldon District Council and include housing allocations to deliver this requirement in the Neighbourhood Plan. This figure would need, in turn, to be tested at the examination of the Neighbourhood Plan. This would give the Parish Council more control over the location of housing allocations in the Parish, subject to evidence.
  - 4) Pause the Neighbourhood Plan until at least Spring 2022 when the LDP Review's Preferred Strategy will be clearer and abortive work by the Parish can be minimised.

The Chairman stated that the letter from MDC advised that there is a 3.26-year housing supply which is a huge drop, and this could get worse. This leaves all parishes in the district very vulnerable.

Andrew Cann suggests that we should proceed with option 1 as quickly as possible and we should ask MDC to give us some indicative figures which may give some indication as to whether they are considering a more dispersed plan than they had before.

RC suggested that the Gladman land was designated for renewal energy. The Chairman reported at a previous meeting with MDC it had been suggested that the land was zoned and they advised that the land already had protection under their Local Development Plan.

**Action:** to be raised with MDC.

Tollesbury Climate Partnership (TCP) has formed in the Parish and there could be some overlap with the Neighbourhood Plan.

#### **4.2 Maldon District Council – Local Development Plan**

**Action:** Chairman to respond to the letter from MDC as follows:

- 1) The Steering Group will continue with the Tollesbury Neighbourhood Plan
- 2) Ask MDC for any prediction on housing numbers

#### **4.3 Next steps**

Agreed to proceed with the NP as quickly as possible

The Chairman reported that Andrew Cann would be working on the draft NP week commencing 23<sup>rd</sup> August 2021. Andrew to work on new draft NP with proposal to the Steering Group by end of the month.

Chairman to write to MDC as per item 4.2.

DH suggested communicating to the village on a regular basis.  
The following was suggested:

- Village open day – NP Update
- Update on the Parish Council Website
- Newsletter distributed to all households.

It was agreed a newsletter would be the preferred option.

**Action:** Chairman and DH to prepare the newsletter.

**5. Next Meeting**

Next meeting - Thursday 14<sup>th</sup> October 2021.

Andrew Cann to be invited to attend the next meeting.

The meeting closed at 8.45 pm.

# *TOLLESBURY*

## *NEIGHBOURHOOD PLAN*



---

Michelle Curtis, 4 Valkyrie Close, Tollesbury, Essex, CM9 8SL  
Tel: 01621 869039 Email: tollesburypc@btinternet.com

Notes of the meeting of Tollesbury Neighbourhood Plan Steering Group held on Thursday 16<sup>th</sup> September 2021 commencing at 7.30 pm via Zoom.

**Present:** Roy Clare (RC), Simon Lewington (SL), Gail Norton (GN), Simon Plater (Chairman), Andrew St Joseph (ASJ), Emma Stephens (ES)

**Admin:** Michelle Curtis (MC)

Simon Plater, Roy Clare and Andrew St Joseph are members of Tollesbury Parish Council.

Emma Stephens is a Maldon District Councillor

---

The meeting opened at 7.30 pm.

**1. Apologies for Absence**

There were apologies for absence from David Hillyer and Sue Palmer.

**2. Notes from the Previous Meetings**

Deferred to the next meeting.

**3. Neighbourhood Plan**

**3.1 Planning Consultant**

The Chairman reported that the Steering Group agreed to push forward with the Tollesbury Neighbourhood Plan at the last meeting. He had written to Maldon District Council to ask if there was any information on housing numbers. Anne Altoft-Shorland, Lead Specialist – Local Plans, Maldon District Council, who is working with Maldon District Council on the new Local Development Plan (LDP), replied to the letter. The Chairman advised that he has also spoken with Anne, who was happy to give an update on the LDP. Currently, MDC has carried out a 'Call for Sites'. The strategy of the new Planning Policy Team is going to be very different from what has been done in the past. It was recognised that the previous plan had allocated the housing into few areas. The new team will be adopting a very different approach, and the housing may be dispersed around the district.

Anne recognised that Tollesbury was a very sustainable village. Anne indicated that the housing figure at MDC was not robust. It currently stood at 3.2 years and stated this might fall lower than this, possibly below 3 years, leaving Maldon in a very vulnerable situation. Anne stated that should it fall below 3 years, all Neighbourhood Plans would need to be reassessed. The housing figures are currently unknown as the process is currently ongoing.

The Chairman advised that he had spoken to Andrew Cann, Planning Consultant, regarding the possibility of the housing figure falling below 3 years and the need for Neighbourhood Plans to be reviewed. Andrew did not think this was the case.

Andrew advised that we may need to increase the housing numbers and suggested that we continue with the plan but indicate that we might consider taking additional housing, putting us in a stronger position to defend our position.

The Steering Group agreed that the current proposed site in North Road could be expanded.

SL stated that the plan of 30 houses has been evidence-based, and anything higher would not be evidence-based.

The Chairman advised that MDC does not have to work to those parameters and can allocate housing as the government set. As the current LDP is failing, MDC is currently assessing everything, and it would appear that they are going to put more housing around the district rather than in four strategic sites as per the current LDP. If Maldon is minded to disperse the housing around the district, would we be better positioned to increase the housing numbers in the Neighbourhood Plan?

Members had an open discussion regarding the potential number of houses, other possible sites and whether the current planning applications in the system (Woodrolfe Road and the Bus Depot) would be considered by MDC.

The Chairman stated if we make the site in North Road bigger, there would be an opportunity for other housing schemes and community involvement, i.e. Community-Led Housing.

The Chairman suggested that a Highways Assessment was carried out to get the maximum number of properties for the proposed North Road site with one access.

ES stated that road traffic surveys were recently carried out by a Developer on the North Road site and whether it would be possible to

get a copy of the survey results. The Chairman advised that the Catholic Church carried out the survey, and he would contact Simon Hall to see if they would be prepared to share the information with the Neighbourhood Plan Steering Group.

The Chairman agreed to obtain a quotation for a traffic assessment on the North Road site.

There was also discussion about whether an area to the west of the village should be allocated for the industrial area as the current location is in flood zone 3. Residents suggested this at the first Neighbourhood Plan workshop held.

ASJ advised that in the Shoreline Management Plan, the official view is to 'hold the line' until 2105; this means that there would be either a managed realignment or hold the line and the designation for the area between the sewerage works and the marina is 'hold the line' but this does not take into account major storm surge events which over the last 400 years have had a frequency of approx. 1 every 50 years. The 2013 surge was 1.3m, we have had surges since then of 2m, but they occurred at low water. The high surge in the last 100 years was over 3m (which is higher than the 1953 surge).

### **3.2 Next steps**

ES to arrange a further meeting with Anne Altoft-Shorland.

## **4. Next Meeting**

Thursday 14<sup>th</sup> October 2021 – 7.30pm via Zoom

The meeting closed at 9.00 pm.



Natural Environment Working Group

[REDACTED]

[REDACTED]

[REDACTED]

27<sup>th</sup> October 2021

Dear Tollesbury Parish Council

**Re: The Queens Green Canopy Project**

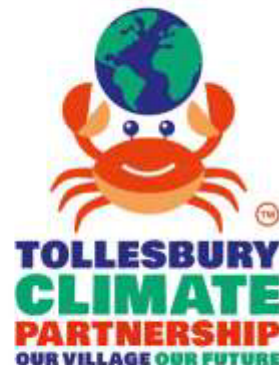
Thank you for approaching Tollesbury Climate Partnership about taking this project forward for the village. We are very pleased to do so.

We have looked at the two potential sites you offered and the Recreation Ground is our favoured area. The area is well used by residents of all ages and siting the Canopy there means it will potentially benefit more people.

One of our working group members has specific knowledge and skills around tree planting and has been very involved in developing our proposal. The attached diagram shows that the Canopy would be a winding walkway, with a central glade, on the south side of the Recreation Ground. It would take in 3 or 4 existing small trees on the Eastern end and finish at the front western edge of the skate park (we could go further and screen the skate park if the Council wanted that). We are recommending that the path between the trees is specifically formed (possibly of wood chip) rather than being left as grass, which could potentially turn to mud. We would also install 2 or 3 rustic wooden seats / benches in the central glade and, as the trees grow, bird and bat boxes. We have taken care to do accurate measurements and allow plenty of space between the new trees and the football pitches.

Initially the trees will be very small (20 – 60 cms) so we propose planting some wildflower patches to give the area some immediate interest. The trees are supplied with tree guards and stakes. Our view is that more protection of the area will be needed in order to safeguard the trees, probably a fence. We would be keen to discuss this further with the Parish Council once we have obtained the trees and the project is underway.

We are also proposing to enhance the hedge on the eastern edge, bordering Butt Lane, so that the approach to the Queens Canopy is improved. The Woodland Trust has a 'hedging pack' available as part of the initiative. In all we are applying for the maximum number of trees – 420 (which includes a hedging pack) – which may also allow us to plant some in other



areas of the Recreation Ground where trees have been felled. The trees will be largely medium sized (such as Rowan, Wild Cherry, Silver Birch), and will have good year round colour and be attractive to wildlife.

The trees (assuming our application to the Woodland Trust is successful) will arrive over winter and will need to be planted by March. We hope to involve the school and youth group in the planting, and are considering an 'adopt a tree' initiative.

I am going ahead with the Woodland Trust application this week. Thank you for your letter confirming that we can use the Recreation Ground, which has to be submitted with our application. I look forward to hearing from you after the Parish Council meeting, but please call me if you need any further information. I'm assuming that our proposal will also be discussed at the next Recreation Ground Committee meeting as well?

With regards

Angela Cole  
On behalf of the Natural Environment Working Group











# Tree Planting Plan Proposal



## Key

- Reinforce Hedge Planting 
- New Standard Tree Planting 
- Informal footway 
- Wildflower area 
- New Bench 
- Communal Area 

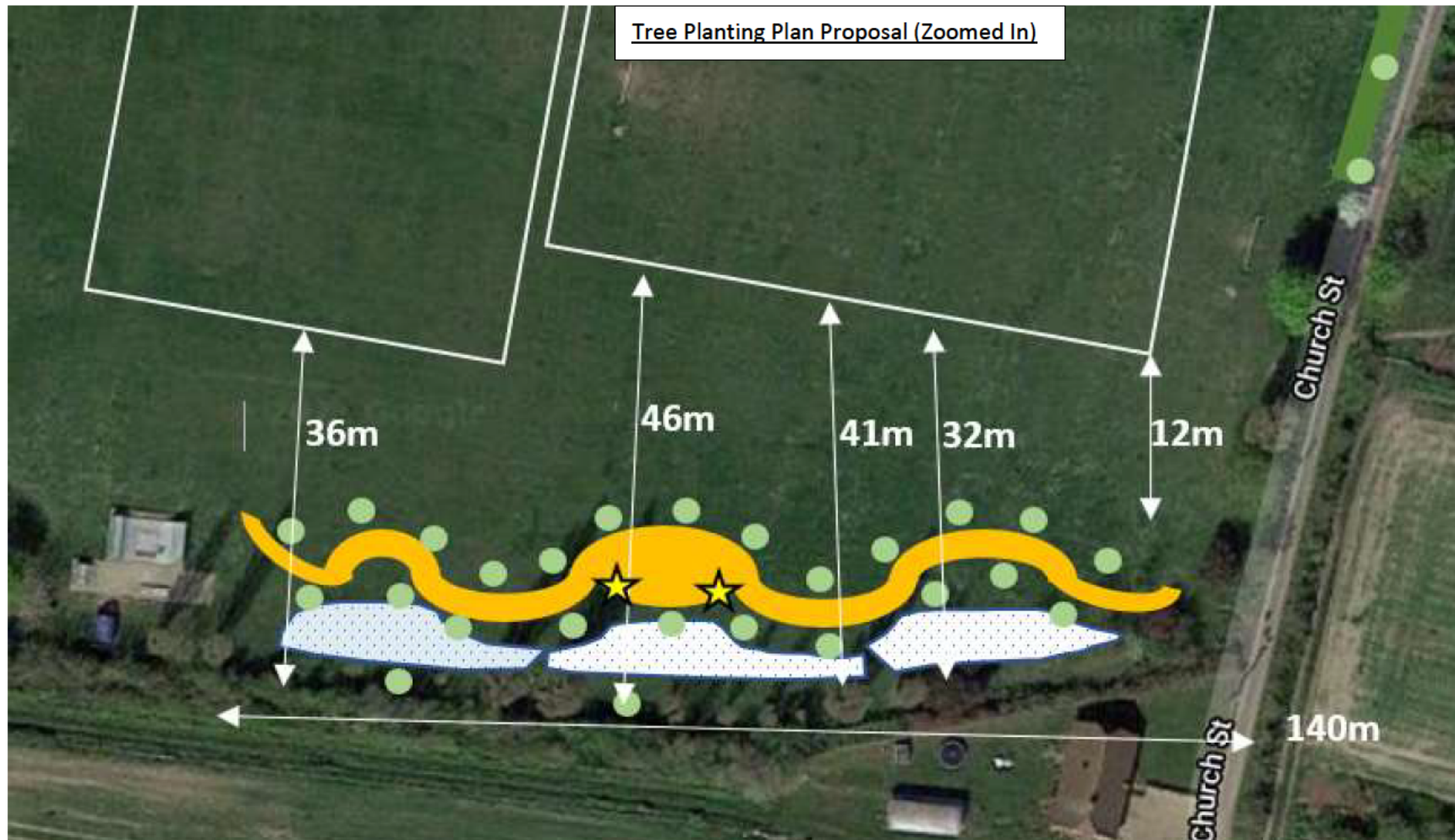
Map is not to scale

Produced by: Adam Dayman  
on behalf of TCP

Date produced: 21/10/21



# Tree Planting Plan Proposal (Zoomed In)



## Key

- Reinforce Hedge Planting 
- New Standard Tree Planting 
- Informal footway 
- Wildflower area 
- New Bench 
- Communal Area 

Map is not to scale

Produced by: Adam Dayman  
on behalf of TCP

Date produced: 21/10/21

### **Further Details**

**Reinforce hedgerow planting (Eastern side)** – This will reinforce the existing hedgerows and reconnect where gaps have formed. The connection of these hedgerows will provide a corridor and commuting belt for local wildlife, as well as increase space for foraging / nesting birds.

Hedgerow Planting in double rows 50cm between each row and 45cm between each tree in a zig zag between rows – 19 trees per 4.5m

**New standard Tree planting** – These trees will be planted individually with the foresight to become larger trees and replenish the gaps in the belts of trees which already exist.

### **New Area to South of Rec**

**Tree lined avenue** – An avenue of standard trees will be achieved either side of the proposed footway. Trees will be planted 3m – 4m apart along the pathway. Once established this will produce a tree lined path with canopy sheltering the path. The trees will be mixed species providing interest and benefits all year round, flowers, nuts, berries and wildlife habitat.

**Informal footway** – This will be an informal path carved into the current grassland. This can either be achieved by adding wooden boards and bark / mulch, or a mown path. Proposed start of the path would be on the south east corner between first two existing trees of this group. The footway will then curve horizontally across the field and either side will be lined with trees.

**Communal Area** – The proposed tree lined footway will lead to a communal seating area where people are able to enjoy the new canopy of trees and wildflower area.

**Wildflower areas** – These areas will provide new habitat for pollinating species such as bees and butterflies, whilst requiring less management than the current grassland and provide an opportunity to improve the biodiversity of the area.

### **Measurement details**

12m Gap is the distance between the existing tree and the corner of the football pitch which is the proposed start of the path

32m Gap – From edge of football pitch to purple plum on southern boundary.

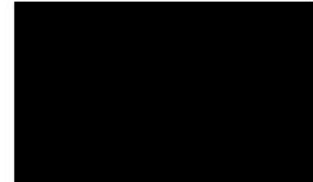
41m from football pitch edge to first Poplar on southern boundary.

46m from football pitch to existing bench on southern boundary.

36m from edge of western football pitch to hedgerow.

140m – distance between skate park edge and opening on eastern side of field.

Please note this map is only indicative and is not to scale, and has been overlaid using Google maps. The locations of features are for illustrative purposes only.



11/10/2021

07927 610399

malden4953@hotmail.com

Michelle Curtis  
Parish Clerk  
Tollesbury Parish Council

Dear Michelle,

Tollesbury Royal British Legion Branch is in the process of making the arrangements for the Remembrance Day Service and Parade, which this year will be held on Sunday 14<sup>th</sup> November and we would like to invite you to join us. The parade led by the 'Colchester Pipes & Drums Band' will leave the clubhouse at approximately 0930 and march to the congregational church for the remembrance service. On completion of the service and wreath laying ceremonies at St Mary's and the recreational ground the parade will march back to the clubhouse.

Rehearsals will be held, starting at 0930 on Saturday 13<sup>th</sup> November in the Congregational Church.

I will be grateful if you would inform me in due course whether the Tollesbury Parish Council will be taking part in the Remembrance Service and parade.

A Poppy Wreath will be ready for collection in the committee room on Sunday 14<sup>th</sup>. The cost of the wreath is £18. I would appreciate it if payment is passed to me no later than the 21<sup>st</sup> November.

We request that the gate to the recreational ground is left unlocked on Remembrance Sunday.

I look forward to hearing from you soon.

Your sincerely,



Malcolm Cousens  
Royal British Legion Tollesbury Branch Chairman & Poppy Appeal Organiser

## RE: Anglian Water



**From** Rebecca Housden <rHousden2@anglianwater.co.uk>  
**To** Michelle Curtis <clerk@tolleshuntarcypc.org>  
**Date** 2021-10-19 12:05

Good Afternoon,

Thank you for your email and for bringing your concerns to our attention.

Firstly, I wanted to confirm if you had received my previous email correspondence to the Tolleshunt D'Arcy Parish on the 29<sup>th</sup> September, 8<sup>th</sup> October and 18<sup>th</sup> October? I want to ensure my communication is reaching you.

We are aware that our work can be disruptive, and our aim is to minimise this wherever possible. The safety of our employees and the public will always be our number one priority. Based on the width of the road, the location of our new pipe and existing services, and the plant and machinery we need to use, our current investigations show that it is very unlikely that we will be able to carry out this work without a full width road closure.

We completely understand that for some residents Tiptree is the main access for shops and the medical centre. For residents travelling on buses, we have already been in contact with the local bus companies with our project information and maps of these closures to understand how we can help. To date we have not received any responses, however, we will keep communicating with them regarding accessing Tiptree as they will need supply a suitable service during the closure on Factory Hill.

For residents travelling by car, they will need to follow the diversion route in place, we have raised concerns regarding the conditions of the roads, which is the responsibility of the local highway's authority.

We have worked closely with the local highway authority and an expert traffic management company (TBF Traffic) who have agreed the diversion routes in. The official diversion route must take traffic down a road with the same classification. We appreciate the concerns regarding alternative routes through Tolleshunt D'Arcy, we cannot stop road users from using shorter routes, however, we will ensure we have all the correct signage installed to encourage drivers to use the official diversion route. We have previously raised the concerns of the suitability of HGV's using this route with the local highway's authority however, they have still deemed it suitable.

As mentioned previously, the concerns regarding the closure along Factory Hill are being listened to and we are currently investigating alternative options. Once we have completed the necessary trial holes in November to give us a better understanding of the area and spoken with highways, we will make sure to communicate this to all residents and Parish Councils in the area as this project progresses. If there's any way that we can reduce the scale or duration of the traffic management on Factory Hill, while also keeping everyone safe we will.

Yours sincerely,

**Becky Housden**

Customer Service Coordinator

Mobile: 07801 662998

**Anglian Water @one Alliance**



## Re: Anglian Water



**From** Cllr. Clive Morley <Cllr.Clive.Morley@maldon.gov.uk>  
**To** Tolleshunt Darcy Parish Council <clerk@tolleshuntdarcypc.org>  
**Date** 2021-10-19 22:09

Hi Michelle. Yes I totally agree with you as regards the the closing of factory hill an d will see what I can do as will be such a strain put on the surrounding villages. Regards Clive Morley

Get Outlook for iOS



**THE RT. HON. PRITI PATEL MP**

WITHAM

HOUSE OF COMMONS  
LONDON SW1A 0AA

Tel: 020 7219 3528

E-mail: [withammp@parliament.uk](mailto:withammp@parliament.uk)

Website: [www.pritipatelmp.com](http://www.pritipatelmp.com)

Ms Michelle Curtis  
Parish Clerk  
Tolleshunt D'Arcy Parish Council

Our Ref: ZA74151

22 October 2021

Dear Ms Curtis,

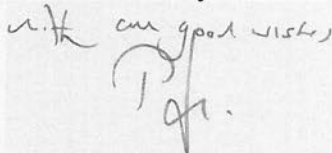
Thank you very much for forwarding to me a copy of your letter to Anglian Water about the proposed closure of Factory Hill in Tiptree for six weeks early next year and the impact that this will have on traffic.

I understand the Parish Council's concerns and frustration over these proposals and the impact the disruption will have on the village.

I will raise this with Anglian Water and with Essex County Council to see if they can consider alternative and less disruptive options. When I receive their reply I will let you know.

Thank you, once again, for forwarding the letter to me.

Yours sincerely,

*With our good wishes,*  


**Rt Hon Priti Patel**  
**Member of Parliament for Witham**

---

**From:** Vysian Banyard

**Sent:** 26 October 2021 09:32

**To:** cllr.lee.scott@essex.gov.uk

**Cc:** Cllr Mark Durham, Member CC; birchparishclerk@aol.com; tollesburypc@btinternet.com; clerk@tolleshuntclercypc.org; clerk@tiptreeparishcouncil.gov.uk

**Subject:** Tolleshunt Knights Parish Council - concerns at closure of Factory Hill in Tiptree for water network improvements

TOLLESHUNT KNIGHTS PARISH COUNCIL

Good morning.

You may be aware that Anglian Water intends to close Factory Hill in Tiptree for a period of six weeks during January and February 2022 to allow works on improving the water network in Tiptree. This will have a massive impact on Tolleshunt Knights and neighbouring villages and will require lengthy diversions for residents and businesses to reach Tiptree and beyond, as Factory Hill is the main direct route. A number of local Parish Councils have raised concerns with Anglian Water that the proposed diversions will use roads which do not have the capacity for larger volumes of traffic including HGVs, and also that narrow country lanes will be used as rat runs to avoid the lengthy diversions.

We have received a letter from Priti Patel MP who has asked for a review of this matter, and we feel that it would be helpful if you, as Cabinet Member for Highways and Sustainable Transport

would meet with representatives from Anglian Water and local Parish Councils to try and find a way of avoiding this closure which will have such a significant impact on local residents and villages.

I attach for your information the original letter received from Anglian Water.

I look forward to hearing your thoughts on this matter.

Regards

Vysian Banyard

Parish clerk



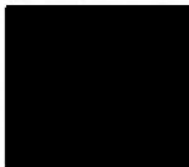
love every drop  
anglian water

anglianwater.co.uk/yourarea

03457 145 145  
24/7

### IMPORTANT NOTICE OF WORKS

Owner/Occupier



Date: 29 September 2021

Reference: 59063304

**Address:**

Thorpe Wood House  
Thorpe Wood  
Peterborough  
Cambs  
PE3 6WT

Dear customer

#### Improving the water network in Tiptree

We know that some properties in Tiptree have been experiencing low water pressure at times of peak water demand. We are now investing £420,000 in a vital project to put this right, ensuring you and your neighbours can continue to use your taps and flush your loos without a second thought for many years to come.

This project, which will see us install 570metres of new water pipes, has two important benefits: it will improve the water pressure at affected homes, while also enabling us to supply water to the new properties being constructed in the area.

#### What does this project involve?

The new pipe will be constructed in Station Road and Factory Hill, connecting a high-pressure water main which brings more water to the area from Tiptree Water Reservoir, into the local network. You can see the pipeline route on the enclosed map.

**Our work will start in early November and we should be finished by the middle of February.**

#### Traffic management plan

The only viable route to construct this pipe is through the highway, and this will require very careful excavation work as the ground conditions are difficult and there are numerous other utilities already in the ground.

We have agreed with the local highway authority that we will close the roads we are working in to ensure the safety of our employees and the public. Roads will be closed in approximately 200metre sections 24 hours a day, 7 days a week for the duration of our programme. We will always enable safe access and egress for any residents, businesses, and the emergency services from one direction or the other. But there will be no through traffic and a clearly sign posted diversion route will be in place for road users.



Registered Office  
Anglian Water Services Ltd  
Lancaster House, Lancaster Way,  
Ermine Business Park, Huntingdon,  
Cambridgeshire, PE29 6XU  
Registered in England  
No. 2366656.

**an AWG Company**

## RE: Tolleshunt Knights Parish Council - concerns at closure of Factory Hill in Tiptree for water network improvements



**From** Cllr Lee Scott - Member CC <Cllr.Lee.Scott@essex.gov.uk>  
**To** Vysian Banyard <vysian.banyard@hotmail.com>  
**Copy** Cllr Mark Durham - Member CC <Cllr.Mark.Durham@essex.gov.uk>, birchparishclerk@aol.com <birchparishclerk@aol.com>, tollesburypc@btinternet.com <tollesburypc@btinternet.com>, clerk@tolleshuntcypc.org <clerk@tolleshuntcypc.org>, clerk@tiptreeparishcouncil.gov.uk <clerk@tiptreeparishcouncil.gov.uk>, Lois Whitrod - Leadership Assistant <Lois.Whitrod@essex.gov.uk>, Alison Bielecka - Senior Strategy Adviser <Alison.Bielecka@essex.gov.uk>  
**Date** 2021-10-26 10:44

Dear Vysian thank you for your email ,I am happy to meet and will ask office to liaise with you Warmest Regards Lee  
Regards

Cllr Lee Scott  
Portfolio Holder for Highways Maintenance and Sustainable Transport  
Email: [Cllr.Lee.Scott@Essex.gov.uk](mailto:Cllr.Lee.Scott@Essex.gov.uk) | [www.essex.gov.uk](http://www.essex.gov.uk)  
**Renewal, Equality and Ambition**