

Minutes of the Woodup Pool Committee meeting held on Thursday 4<sup>th</sup> November 2021 in the Pavilion commencing at 7.30 pm.

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**Present:** Cllrs. Hawes  
Non-Voting Members: Andrew Eastham (FACT)

**In the Chair:** Cllr. Lowther

**Clerk:** Michelle Curtis

**Also present:** 2 members of the public

**1. Chairman**

**Resolved:** to appoint Cllr Lowther as the Chairman of the Woodup Pool Committee. Unanimously agreed.

**2. Vice-Chairman**

**Resolved:** to appoint Cllr Chambers as the Vice-Chairman of the Woodup Pool Committee. Unanimously agreed.

**3. Apologies for Absence**

There were apologies for absence from Cllr Chambers.

**4. Declarations of Interest**

Mr Eastham disclosed personal interests as follows:

- Membership of Tollesbury Sailing Club and is also a Committee Member.
- Mr Eastham works for Fellowship Afloat Charitable Trust (FACT) and is a Director for Tollesbury Saltings.

**5. Public Forum**

A member of the public advised that a swimming group had formed, and they were requesting that Woodup Pool was left full out of season for them to do their swimming activities. The group currently swim off the Hard, but this is governed by the tides, making it impossible for some users to use with work commitments and the tides. The group is not requesting that toilets are hired, or the water is tested.

**6. Minutes**

**Minutes of the Meetings held on 5<sup>th</sup> May 2021**

**Resolved:** the minutes for the 5<sup>th</sup> May 2021 represented a true account of the proceedings of the Meeting. Unanimously agreed.

The Chairman would sign the Minutes as soon as possible.

**7. Swimming Group**

The Committee considered the request from the swimming group and were supportive of their proposal.

The Committee were happy for them to use the pool out of season if the pool was full. The current season (end of May to the end of September) would not change.

**Action:** Clerk to seek advice from the Risk Assessor.

The members of the public left the meeting.

## 8. **Review of Current Season**

Overall, it was a successful season at Woodup Pool.

Toilets – There were no issues with the portable toilets. The toilets were hired until the end of September, which the village appreciated.

Empty/Fill Process – The Chairman advised that FACT had emptied and filled the pool during the season, and there were no issues. The Chairman expressed thanks to FACT for carrying this out on behalf of the Parish.

Mr Eastham confirmed FACT would be happy to continue carrying out the empty/fill process for the pool.

Pool Safety Checks – Again the Chairman expressed thanks to FACT for carrying out the safety checks.

Mr Eastham confirmed FACT would be happy to continue carrying out the pool safety checks in 2022.

### FACT Usage

Overall it had been a successful season.

**Action:** Mr Eastham to forward the 2022 programme to use the pool to the Clerk for the Meeting in January.

### Water Testing

Maldon District Council had carried out the water testing, and all results were satisfactory.

### Donations

Donation boxes were installed.

## 9. **End of Season Maintenance and Closure**

The Chairman reported that the BBQ is falling down and needs to be rebuilt. With the current youth issues, the Committee felt that it would be good to demolish the current BBQs and remove all bricks.

**Action:** to propose to the Full Council that the BBQs be demolished.

**Action:** Quotations to be obtained to rebuild the BBQs.

## 10. **Replacement Signage**

The Chairman reported that £1,000 had been awarded by Cllr Durham from his Locality Fund towards the replacement signage. An application has been submitted to the Essex County Council Community Initiatives Fund, and we hope to hear the outcome in December 2021.

The cost of the signage is as follows:

Manufacture and supply

1. North Essex Signs (NES), Colchester. £9,302.00
2. Advanced Digital Graphics, Maldon. £9,588.00
3. PJ Signs, Wickford. £17,425.00

Artwork  
Design and Artwork. £1,560.00

Project Cost Recommendations

1. Design and Artwork. £1,560.00
  2. Manufacturer and Supply NES. £9,302.00
  3. Contingency allow 10% for changes in specification and unknowns. £1,086.00
- Total £11,948.00 excluding VAT

The Committee agreed that they would like to proceed with the design and artwork for the new signage costing £1,560.00. This design and artwork would be funded from the £1,000 Locality Fund, and the Committee would like to request that the additional £560 be used from another earmarked fund which would be replenished in the 2022/23 budget. Due to the works to the sluice gate, there are limited funds available for Woodup Pool.

**Action:** Proposal to be submitted to the Full Council to consider proceeding with the design and artwork for the new signage.

Additional fundraising would be required for the signage, and various ideas were suggested. To be discussed further in the new year.

**11. Hire Toilets**

The Committee considered the request to locate the hire toilets but felt that the current position of the toilets on the concrete base under the tree was the best position for them.

**12. Precept 2022/23**

The Committee considered the funds required for the general running of the pool in the next financial year. The proposed budget is to be submitted to the Finance Committee for consideration when setting the precept.

Earmarked funds (£1000 Risk Assessment - £2560 towards replacement signage project)	£3,560
Contract (Grass cutting)	£240
General Maintenance (replacement BBQs, sluice gate/general maintenance)	£1,850
Toilets (includes additional toilet cleaning and toilet during the school holidays)	£1,100
Telephone	£480
Additional Litter Bin	£480
Community Protection Officers (additional patrols during the school holidays)	£400

The above figures do not include any provision for water testing

**13. Next Meeting**

Tuesday 15<sup>th</sup> February 2022 – 7.30 pm in the Pavilion

The Chairman closed the Meeting at 8.46 pm.

Signed.....

Date:.....