



**TOLLESBURY**  
PARISH  
COUNCIL

## **Tollesbury Parish Council**

Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on Tuesday 1<sup>st</sup> March 2022, in The Centre commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council

22<sup>nd</sup> February 2022

Councillors: S Plater (Chairman), T Lowther (Vice-Chairman), M Bell,  
V Chambers, R Clare, L Goldie, S Hawes, J Rogers, A St Joseph

**THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; however, the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

**1. Apologies for Absence**

To receive apologies for absence.

**2. Declaration of Interest**

Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.

**3. Public Forum**

Members of the public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will, at his discretion, then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

**4. County Councillor and District Councillors**

**4.1** To receive a report from County Councillor Durham

**4.2** To receive a report from the District Councillors

**5. Neighbourhood Watch**

To receive a verbal report from Tollesbury Neighbourhood Watch Representatives

**6. Minutes**

To receive and approve the minutes of the Parish Council Meeting held on 15<sup>th</sup> February 2022

**7. Finance**

**7.1** To receive and approve the Monthly Financial Report as of 28<sup>th</sup> February 2022

**7.2** To receive and approve the Payments

**8. Planning**

**Planning Applications**

Applications are circulated to all Councillors with the agenda for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website ([www.maldon.gov.uk](http://www.maldon.gov.uk)).

To consider planning applications received from Maldon District Council, including the following:

**Application No:** FUL/MAL/22/00122 PP-9729531

**Proposal:** Demolition of two existing industrial buildings & erection of new building to provide warehouse space. Including reinstatement & new associated hard standing (re-submission of 21/00556/FUL).

**Location:** Gibbons Engineering Group Limited Factory Woodrolfe Road Tollesbury

**Application No:** FUL/MAL/22/00026

**Proposal:** Change of use of 900m<sup>2</sup> of agricultural land to domestic and install a 300m<sup>2</sup> harding base to site two temporary mobile caravans within the area.

**Location:** Barn A At Guisnes Lodge Back Road

**Application No:** TCA/MAL/22/00219 PP-11015820

**Proposal:** T1 Holly - Fell

**Location:** St Mary's Church Church Street Tollesbury

**Application No:** HOUSE/MAL/22/00080

**Proposal:** Two storey side extension

**Location:** 1 Genesta Close Tollesbury

**9. Recreation Ground**

**9.1** To receive a verbal update from the Recreation Ground Committee

**9.2** [To receive Monthly Inspection Report](#)

**10. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**

**10.1** To receive a verbal update from the Environment and Amenity Committee.

- 11. Woodrolfe Hard**
  - 11.1 To receive the Draft Minutes of the Woodrolfe Hard Committee meeting held on 3<sup>rd</sup> February 2022
- 12. Woodup Pool**
  - 12.1 To receive the Draft Minutes of the Woodup Pool Committee meeting held on 15<sup>th</sup> February 2022
  - 12.2 [To agree on the usage programme of Woodup Pool by FACT](#)
  - 12.3 To receive a verbal update on the meeting with the Landowner concerning access to Woodup Pool.
- 13. Maldon District Council – Local Development Plan**
  - 13.1 To receive feedback following the public meeting held on Friday 25<sup>th</sup> February 2022.
  - 13.2 To discuss how the Parish Council will respond to the consultation.
- 14. Queens Green Canopy Project**  
[To consider Tree Planting plan from Tollesbury Climate Partnership](#)
- 15. Youth Working Group**  
To receive a verbal update from the Youth Working Group
- 16. Queens Jubilee**  
To receive a verbal update on the Queens Jubilee Celebrations Working Group
- 17. Police/Community Protection Officers (CPO)**
  - 17.1 To receive the Police Reports (confidential) and discuss policing matters within the village to feedback to Essex Police
  - 17.2 [To receive the CPO Reports for January 2022](#)
- 18. Administration**  
To receive information from the Clerk – update on current and ongoing matters
- 19. Community Concerns**  
To receive information only or note future agenda items
- 20. Dates of the Next Meetings**

Tuesday 8<sup>th</sup> March 2022 – Finance Committee – 7.30 pm - Pavilion  
Agenda items for consideration at the Finance Committee Meeting are to be sent to the Clerk by Monday, 28<sup>th</sup> February 2022, at the latest.

Tuesday 15<sup>th</sup> March 2022 – Full Council Meeting – PLANNING ONLY – 7.30 pm

Tuesday 15<sup>th</sup> March 2022 – Recreation Ground Committee – 7.30 pm –  
Following the Council meeting  
Agenda items for consideration at the Recreation Ground Committee Meeting are to be sent to the Clerk by Monday, 7<sup>th</sup> March 2022, at the latest.

Tuesday 5<sup>th</sup> April 2022 – Full Council Meeting – 7.30 pm  
Agenda items for consideration at the Full Council Meeting are to be sent to the Clerk by Monday, 28<sup>th</sup> March 2022, at the latest.

**Clerk:** Michelle Curtis

**Address:** PO Box 13205, Maldon, Essex CM9 9FU

**Telephone:** 01621 869039. **Email:** tollesburypc@btinternet.com

**TOLLESBURY PARISH COUNCIL**  
**PLAYGROUND CHECKLIST**

DATE OF INSPECTION: 22/02/2022

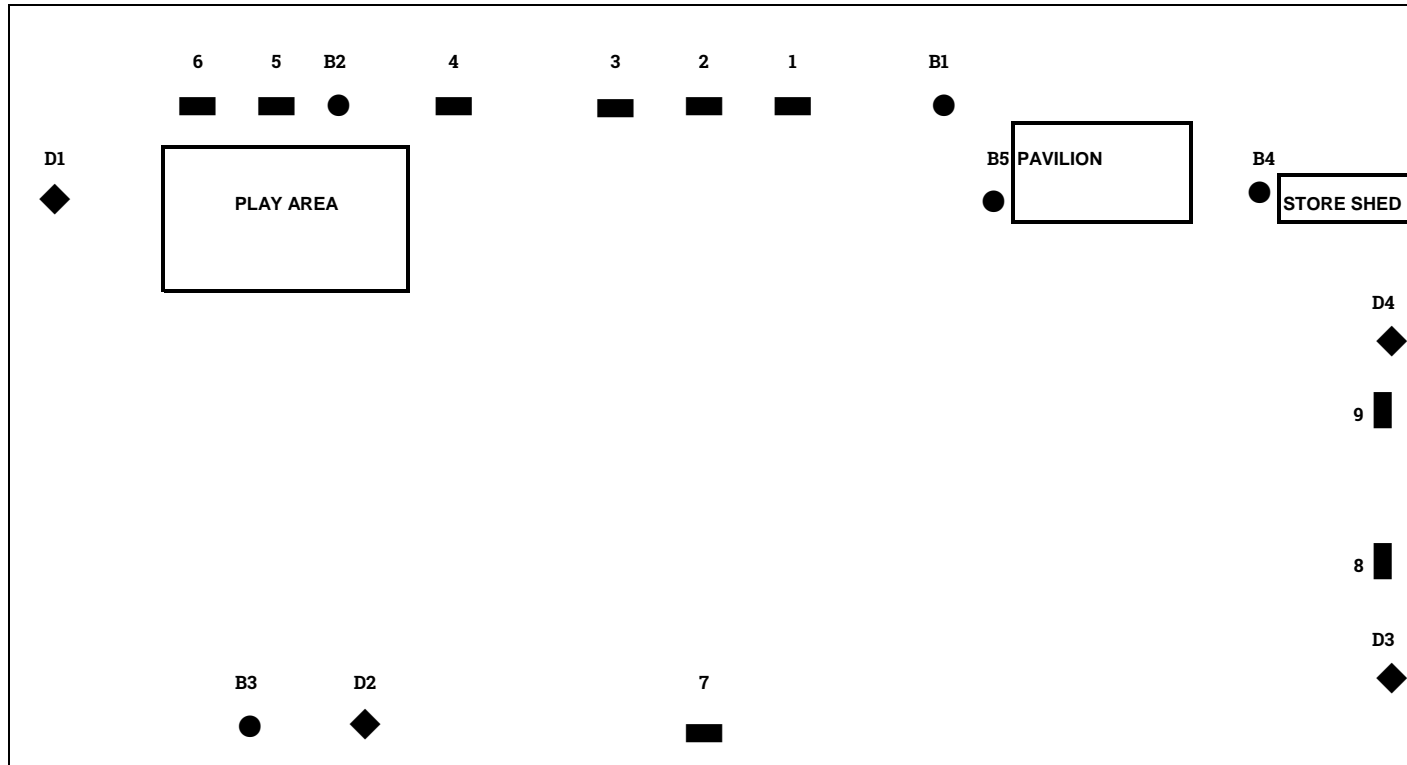
	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	
Exercise Trial		Removed
Overhead Ladders		Removed
Vertical Bars		Removed
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti - reported Nov 21
Skate Park	√	Graffiti - reported Nov 21
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

A number of trees down during the high winds

**TOLLESBURY PARISH COUNCIL**  
**BENCHES AND BINS**

DATE OF INSPECTION: 22/02/2022



**Benches**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

**Dog Bins (D\*)**

1	Ok
2	Ok
3	Ok
4	Ok

**Litter Bins (B\*)**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*




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**Fellowship Afloat Charitable Trust**


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The Sail Lofts Woodrolfe Road  
Tollesbury Essex CM9 8SE

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Telephone: 01621 868113 office  
01621 869779 centre

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Fax: 01621 869771

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E-mail: [info@fact.org.uk](mailto:info@fact.org.uk)

Web site: [www.fact.org.uk](http://www.fact.org.uk)

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Outdoor activities centre

RYA training centre

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## FACT proposed mid-week use of the Tollesbury Salt Pool 2022

### **Spring Term**

#### March

2 School Group  
9 School Group  
16 School Group  
23 School Group  
30 School Group

### **Summer Term**

#### April

20 School Group  
27 School Group

#### May

4 School Group  
11 School Group  
18 School Group  
25 School Group

#### June

8 School Group  
15 School Group  
22 School Group  
29 School Group

### July

6 School Group  
13 School Group  
20 School Group

### **Autumn Term**

#### September

7 Staff Training  
14 School Group  
21 School Group  
28 School Group

#### October

5 School Group  
12 School Group  
19 School Group

#### November

2 Staff Training  
3 Staff Training  
9 Staff Training  
10 Staff Training

**Total 29 days**



**From:** angela.cole121 [REDACTED]  
**To:** Tollesbury Parish Council <tollesburypc@btinternet.com>  
**Date:** Feb 21, 2022 1:02:20 PM  
**Subject:** Fwd: Tree planting plans

FYI below.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** Angela Cole [REDACTED]  
**Date:** 19/02/2022 16:43 (GMT+00:00)  
**To:** tcp.enviro@groups.outlook.com  
**Subject:** Tree planting plans

Dear All

Here is a summary of the tree planting plans so far... Please do not advertise anything until I've heard back from the PC again and given the okay. Thanks to Adam Dayman, Jonathan Smith, Mike Halford and Andrew St Joseph for all their help.

The plan is to plant at the cemetery on the afternoon of the 19<sup>th</sup> (2p.m. – 5.30 p.m.) and at the Rec on the afternoon of the 20<sup>th</sup> (same times). This means we avoid any football matches on the Rec.

At the cemetery we will plant in the south west corner and infill along the western hedge.

At the Rec we will plant /infill the Church Rd, eastern hedge and also plant screening trees along the southern edge of the playpark. We propose using Rowans at the playpark because they are generally upright in growth and won't overhang the football pitch, whilst also being colourful and attractive to birds and giving reasonable shade. We may plant where the wooden gym structures are at a later date – they are still there at the moment so it's hard to plan properly.

Before planting the ground has to be prepared, especially the hedges. The bramble thickets are a concern. I agreed to ask a few people to join a work party to do the clearing and preparation – before the 11th March. If you would like to be involved please let me know.

Use of a grabber / teleporter would be helpful for the brambles, and also for moving some of the very large poplar logs at the cemetery into a better position (they are currently impeding the tree planting). We would also need a trailer and somewhere to dispose of the green 'rubbish'. I have asked Andrew St Joseph if he can help with any of this.

I have also asked Andrew to clarify the double fence along the cemetery hedgeline and where exactly we can plant. Clearly we can't do any preparation until we are clear on that one.

We will need some tools (e.g. rakes and secateurs) for the preparation, and Jonathan has suggested hard hats might be wise. I'm hoping that the working party people will bring their own. **Can you think of any other tools we will need?**

In terms of the actual planting, we are going to ask children to come with an adult, not unaccompanied – ideally a family group. Clearly individual adults / young people are also welcome. Each family/individual would be asked to plant 3 – 5 whips. We will be asking them to bring a spade, a watering can and (if possible) a wheelbarrow, so that they can do the whole process. We will also be giving guidance on suitable clothing. Bonz has agreed to donate a trailer of mulch (well done Jane Manning) which will hopefully be deposited half at the cemetery and half at the Rec. I am also going to try to source some compost for planting (any ideas on that one?). I've asked Andrew to ask the PC where the compost should be deposited at the REC and the cemetery, and also where we can get water from at the Rec. We are assuming we can use the standpipe at the cemetery.

We will have a 'reception area' for families/people to report to so we can give them their instructions, their planting area, and their whips. **Any volunteers?** I also think it would be good to have some tea/coffee available. **Any thoughts on that one??** Ideally free, and without a cost to TCP.

It would also be really nice to have signs/labels that can be given to people so they can mark which whips they have planted. **Any thoughts on how we do this?**

We are going to have a rota for fortnightly checking on the state of the whips once planted, and have a reserve of whips growing on in pots to replace any losses. **If you would like to grow on one or two of the whips (or more) please let me know.**



I think that's it...but **IS IT?? Has anything important been missed?** Could you please let me know asap if there are other considerations.

We're getting there, I think...and hope!

Regards

Angela

<b>Parish / Town Council</b>	<b>Month</b>	<b>Total Number of Hours</b>
Tollesbury	January	03:00
<b>PCNs Issued</b>	<b>FPNs Dog Fouling</b>	<b>FPNs Litter Fouling</b>
0	0	0
<b>ASB Issues</b>		<b>VMO (Vehicle Moved On)</b>
0		0
<b>Any Other Details</b>		

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
SC/LF	10/01/2022	Tollesbury	09:30	11:00	01:30	All Parish Sites	Patrolled on foot and engaged dog walkers. Vehicle and foot traffic was light.
JB	24/01/2022	Tollesbury	08:15	09:45	01:30	Station Road, The Recreation Ground and School Patrol	Foot patrol, spoke to dog walkers
					<b>3:00:00</b>		