

Present: Cllrs Bell, Chambers, Clare, Hawes, Lowther, Rogers, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillor Stephens
3 members of the public

1. Apologies for Absence

There were apologies for absence from Cllr Goldie.

There were also apologies for absence from County Councillor Durham.

2. Declarations of Interest

There were no declarations of interest disclosed.

3. Public Forum

A resident stated that under item 13 of the agenda, the Parish Council would be considering posting Flood Alerts on the Parish Council website and Facebook Page. The resident suggested that the Parish Council also considers publishing the information on the Tollesbury Community Facebook Page.

4. County Councillors and District Councillors

4.1 County Councillor

The report from Cllr Durham was received and noted (Appendix A).

4.2 District Councillors

The report from Cllr Stephens was received and noted (Appendix B).

Cllr Stephens advised that the consultation for the Maldon District Council (MDC) Local Development Plan runs until 14th March 2022. Cllr Stephens had spoken with Anne Altoft-Shorland, Lead Specialist – Local Plans at MDC, who would be happy to participate in a public meeting if the Parish wants to organise one.

Councillors were happy to accept the invitation from Anne and agreed to organise a public meeting.

Action: Clerk to liaise with Cllr Stephens to arrange a public meeting.

5. Minutes of the Meetings held on the 18th January 2022

Resolved: the Minutes of the Parish Council Meeting held on 18th January 2022 be approved as a true and accurate record of the meeting. Proposed Cllr Clare, seconded Cllr Lowther. Unanimously agreed.

The Chairman signed the Minutes.

6. Finance

6.1 Monthly Financial Report

The Financial Report as of the 31st January 2022 was presented to the Council (Appendix C).

Councillors received the following monthly financial reports:

Bank Reconciliation – The closing balance of £93,680.56

Expenditure to date – Budget £98,554 - Actual to date £80,629

Income to date – Budget £98,554 (including Precept £89,902) Actual to date £100,191

Earmarked Funds – Closing Balance £24,174.95 – Net movement £9,594.40

The Clerk reported:

- £984.30 received from HMRC for the VAT recovered between October and December 2021.
- £400 received from the East of England Co-op, who in 2019 donated the defibrillator installed at Tollesbury Sailing Club. Part of the agreement was that the East of England Co-op would offer support for two years. This support period has now come to an end, and as a gesture of goodwill, they have donated £400.

Resolved: to approve the Financial Report. Unanimously agreed.

The Chairman signed the Reports.

6.2 Payments

The items for payment totalling £8,040.25 were presented for approval (Appendix D).

Resolved: to approve payments and make online payments.

7. Recreation Ground

7.1 Verbal Update from the Recreation Ground Committee

Cllr Lowther reported that there had been some discussions with Tollesbury Juniors, who have requested an additional two pitches are marked up. An update will be provided to the Council in due course.

7.2 Wooden Gym Trail Equipment

Resolved: to accept the proposal from the Recreation Ground Committee to remove the wooden gym trail play equipment. The cost for the removal and disposal is £450, with work to be carried out by Bonz. Unanimously agreed.

7.3 Monthly Inspection Report

The Monthly Inspection Report dated 25/01/2022 was received.

8. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlights, Dog/Litter Bins, Highways, Footpaths)

8.1 Draft Minutes – Environment and Amenity Committee

The Draft Minutes of the Environment and Amenity Committee Meeting held on 18th January 2022 were received and noted.

8.2 Defibrillator

Resolved: to accept the proposal from the Environment and Amenity Committee to purchase a new storage cabinet for the defibrillator located at Tollesbury Fire Station. The cost of the cabinet from defibshop.co.uk is £495 + VAT and delivery. Unanimously agreed.

Installation of the cabinet to be arranged as per the proposal.

9. Woodrolfe Hard

9.1 Verbal Update from the Woodrolfe Hard Committee

Cllr St Joseph reported that a committee meeting is scheduled for 3rd February 2022.

10. Woodup Pool

10.1 Verbal Update from the Woodup Pool Committee

The Clerk reported that the bi-annual risk assessment was arranged for Friday 11th March 2022.

11. Fellowship Afloat Charitable Trust – Tolfish Hump

Resolved: to renew the Licence Agreement for Tolfish Hump for 2022 for £1.00. Unanimously agreed.

The Chairman will sign the Licence Agreement once the amendment for the fee has been made.

Action: Clerk to request that a map be attached to the Agreement.

12. Annual Assembly

The Parish Annual Assembly will be held on Friday 8th April 2022, commencing at 7.00 pm in The Centre.

13. Flood Alerts

Councillors considered the request from Tollesbury Climate Partnership for the Parish Council to notify residents of flood warnings on the Parish Council Facebook Page and Website.

Councillors agreed they would be happy to include a post on the Parish Council website and Facebook page advising residents where they could sign up to be notified of flood alerts. The Parish Council agreed that they did not wish to take on the responsibility of publishing regular flood warnings.

14. Police/Community Protection Officers (CPOs)

14.1 Police

The Police Reports (confidential) were received and noted.

14.2 CPO Report for December 2021

The report for December 2021 was received.

It was noted that 2 x Penalty Charge Notice (PCN) had been issued, and there was 1 x Vehicle Move On (VMO).

The Clerk reported that the CPOs had received confirmation from Essex Police that they could continue with Trucam patrols immediately.

15. Correspondence

15.1 Royal British Legion

The letter of thanks to the Parish Council for helping prepare the Remembrance Day Service and the donation for the poppy wreath was received and noted.

16. Administration

Defibrillator – The Clerk advised that she had received notification from Ben Lawrence that a Charity called Charlies Angels, who work in conjunction with the charity CRY (Cardiac Risk in the Young), had donated a defibrillator for the village. The defibrillator will be installed at the British Legion, and they will also take on the responsibility of maintaining the equipment.

Satellite Dish, North Road - The Conservation Officer at MDC has passed this to Enforcement to investigate.

17. Community Concerns

The Youth Working Group Cllrs Chambers, Clare and Rogers reported:

- The Youth Consultation evening was held on Wednesday 26th January 2022. Unfortunately, no youths attended, but it was a productive evening as representatives from Essex Youth Services and Maldon District Council attended and those present discussed youth initiatives
- A paper had been prepared and distributed to Councillors before the meeting (Appendix E).
- Cllr Chambers had also secured funding of £1,600 towards the Hangout.

Cllr St Joseph reported:

- Tollesbury Climate Partnership (TCP) is preparing the proposal for tree planting at the Recreation Ground and the Cemetery as part of the Queen's Green Canopy project. TCP has requested confirmation of the boundary at the Cemetery and permission to put in some pegs to mark out the proposed area for planting. Councillors were happy for the areas to be marked out with pegs providing they notify the Clerk in advance so she can then advise the Contractor.

Cllr Bell reported:

- A resident had reported that a local business was displaying an advertising board for their services on their front gate, which is in the conservation area.
Action: Cllr Bell to advise the resident to raise this issue with the Conservation Officer at Maldon District Council.

Cllr Rogers reported:

- Following the previous meeting, she spoke with Tollesbury School regarding the 20mph speed limit proposal. The children of the school will be writing to Cllr Durham. Tollesbury Scouts will also be writing to Cllr Durham. Cllr Stephens advised she would be prepared to work with a small group to take this forward and had started preparing an application to the Local Highways Panel.
Action: Cllr Rogers to liaise with Cllr Stephens.
- With the Queen's Jubilee approaching, maybe the Parish could consider a village spring clean event.

The Chairman reported:

- The Parish Council needs to look into whether any events were being organised for the Queens Jubilee Celebrations and what the Parish Council can do.

18. Dates of the Next Meetings

Tuesday 15th February 2022 – Full Council Meeting – PLANNING ONLY – 7.30 pm

Tuesday 15th February 2022 – Woodup Pool Committee – following Full Council Meeting

Tuesday 1st March 2022 – Full Council Meeting – 7.30 pm

Tuesday 15th March 2022 – Full Council Meeting – PLANNING ONLY – 7.30 pm

The Chairman closed the meeting at 9.13 pm.

Signed.....

Date

Parish Report. February 2022

February for local government is largely dominated by budget setting and establishing the council tax, reviews of fees and charges and any other changes that may be necessary to establish a balanced budget.

Local government at all levels has been asking central government for a three year settlement figure for their funding, so that they can plan ahead with some certainty for their future income. However, this has not been forthcoming and only a one year settlement has been provided for the current year ahead.

This places pressure on both the district council and Essex County Council and makes balancing the books a very difficult task. Many residents are not aware how their council tax is spent, or indeed who spends it on their behalf. They are of course rightly concerned that an increase in council tax places additional financial strains on the household budget along with increasing costs of living for food, fuels and other expenses.

Local government faces similar problems as the services they procure are also subject to inflation and the recent increase in borrowing costs has compounded the situation. This creates a dilemma for councils as in the main, their income is fixed. This means that councils have few choices open to them to produce a balanced budget. They can either increase their income by raising council tax, reduce costs by cutting services, find efficiencies within their existing services or use their reserves to fill the gap between income and expenditure.

Out of the total council tax paid by the residents approximately 75% is spent by the county council and the remainder is split between the district councils, parish councils and the Police & Fire Service. It is best explained by taking £1 of council tax and showing how much is spent and who by.

Each pound of council tax is divided approximately as follows:

- 74p to Essex County Council
- 12p to Maldon District Council
- 1p to Parish Councils
- 13p to Police & Fire Services

Clearly the largest amount is spent by the county council and this pound is split as follows:

- 43p for Health & Social Care. (older people, mental health, learning disabilities etc)
- 13p for Children's Services and Early Years
- 11p for Highways and Sustainable Transport
- 8p for Waste Reduction & Recycling
- 9p for Support Services
- 11p for Capital Finance Costs, Insurance, Reserves, Loan Interest etc.
- 5p for Other Front Line Services

The costs of health and social care are way higher than any other commitment for the county council, but it is arguably the most important. It accounts for £470m every year but is a service only used by 17,300 residents. However it is arguably the most crucial responsibility that the county council currently has. Children's services spend £136m annually which includes £60m expenditure on its looked after children. In total 82% of council tax received by ECC is spent on front line services.

Like all levels of local government, ECC has been obliged to look hard at its spending in recent years to balance the drop in central government funding. In the last ten years, ECC has had to cut spending by £600m per year and it currently has an annual budget of nearly £1.1b.

This is funded by £770m council tax receipts, £19m revenue support grant, £170m non domestic rates and £123m central government grant.

As we are all acutely aware, the last two years have been difficult for everyone, including local government. The pressures imposed by Covid and increased costs resulting from changes in working practices, loss of income, demands to support businesses etc. have been significant. Although these have been offset by additional grants from government, these are 'one offs' and do not fully make up for the funding gap.

Essex County Council is one of the most financially stable in the UK and it currently has the lowest tax level of all Shire Counties. It is significantly lower than Kent, Suffolk, Norfolk and Hertfordshire. **BUT** for some of the reasons already mentioned, after balancing the books for 2022/23 there remains a significant gap that will need to be met by 2025/26 of approximately £119m.

The formal budget for ECC will be debated and agreed at its full council meeting on February 10th.

From a local perspective, my post bag is generally occupied with matters concerning highways and potholes. One of the reasons why I have gone into the details above is to highlight that the money available for highways is both modest and finite. Given the financial constraints that the council has to work under, it is only right and proper that all expenditure is prioritised. Whereas the roads and the transport network are used by the majority of residents, I doubt that anyone would argue against the costs incurred to look after the most vulnerable people in our community being placed ahead of filling potholes. Inevitably with 5,000 miles of roads in the county, there is simply not sufficient money to fill every defect or to carry out works that are not absolutely essential. I totally accept that parishes may get frustrated when a particular defect isn't fixed immediately or that some are simply not deemed bad enough to warrant a repair at that time. However highways officers have to assess each and every reported defect and prioritise to ensure that the money is spent as wisely as possible. I also appreciate that they don't always get this right, but on the whole, they do an excellent job with the resources available to them.

We are expecting the long awaited white paper concerning 'Levelling Up' to be published tomorrow 2nd February. This is likely to lay out the blueprint for the possible reorganisation of local government as well as initiatives to put government funding behind those areas that

are in the most need. It is premature to predict what will be in the white paper, but there are ongoing talks across the county to look at potential ways we can follow whatever is directed in the document. There is a distinct possibility that it will herald the change from county councils and district councils to unitary authorities, but we will have to wait and see!

Finally, I would like to mention the Maldon Local Highways Panel again. My reports wouldn't be complete without an appeal for schemes! Most projects that were allocated funding in the current financial year have been completed or will be done soon. Due to Covid, I have agreed that a couple can be carried over into next year, but the funding is secured from last year's budget. The LHP meeting in March is when the panel will agree the schemes that will be funded in 2022/23. These are taken from the list of projects that are currently sitting on the 'schemes awaiting funding' list. Those applications that have been received recently or have not been validated will be assessed whether they go onto the next list which will make them eligible for 2023/24. This highlights one of the shortcomings of the LHP system in that it is entirely possible that an application could take anything up to and over three years before it is carried out. The LHP system is currently being reviewed and I am expecting an update in the coming months. This financial year we also had a boost to our budget of an extra £200,000. At this stage, I am unable to forecast whether this will be available next year, but I am advised that unspent money can be carried over.


The LHP is also sitting on a number of schemes that concern new or amended speed restrictions. The Cabinet Member for Highways has been reviewing the Essex Speed Management Strategy which has meant that we have held over all such schemes until this is published. Therefore we will hold back some funds to allocate to speeding projects when this strategy is published.

It now looks like the pandemic is in decline and things are gradually getting back to a 'new normal'. There is no doubt that we are unlikely to return to the same ways of working as we did pre-covid, but I would like to congratulate everyone for the fantastic way that you adapted to ensure that the important roles you hold were maintained. Parish councils are often overlooked, but you are a vital cog in the machinery of local government.

Cllr. MFL Durham
01/02/2022

**Report for Tollesbury Parish Council meeting
on 1st February 2022** (report written 30Jan22)

**From Councillor Emma Stephens
Maldon District Councillor for Tollesbury (Independent)**

 Cllr.Emma.Stephens@Maldon.gov.uk
01621 869415 / 079 069 44443

**MALDON DISTRICT
COUNCIL**

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



1. PLANNING

Next planning meetings:

- 2Feb22 North Western; 3Mar22 District

Land north of 48 Woodrolfe Road 21/00702/FUL (Lewis & Scott) – 29 retirement homes

- Developer has submitted a revision, so determination likely to be delayed again from 4Feb22

2. LOCAL DEVELOPMENT PLAN

Housing and Economic Land Availability Assessment (HELAA) – call for sites

- The HELAA (formerly Strategic Housing and Economic Land Availability Assessment, or SHLAA) is now complete
- This looks at sites put forward during the call for land, to see which are likely to be suitable, available and achievable for development – and when (within the next 20 years)
- The HELAA does not allocate land: that will come in the LDP, and some sites may yet fail to be allocated
- The HELAA does not give planning permission: all developments must go through that too
- Each site was considered for the constraints below, and rated as “suitable” or “unsuitable”:

 - Environmental
 - Location & sustainability
 - Accessibility
 - General physical considerations
 - National planning policy

- The full HELAA report is at:
www.maldon.gov.uk/download/downloads/id/18818/housing_and_economic_land_availability_assessment_january_2022.pdf
- Most Tollesbury sites put forward have been rated as “suitable”
- Maps are at
www.maldondc.maps.arcgis.com/apps/webappviewer/index.html?id=fd6b2d64087d4d79a352656e4b8b65d0, plus extracts overleaf.

LDP Public Consultation is now open until 14Mar22

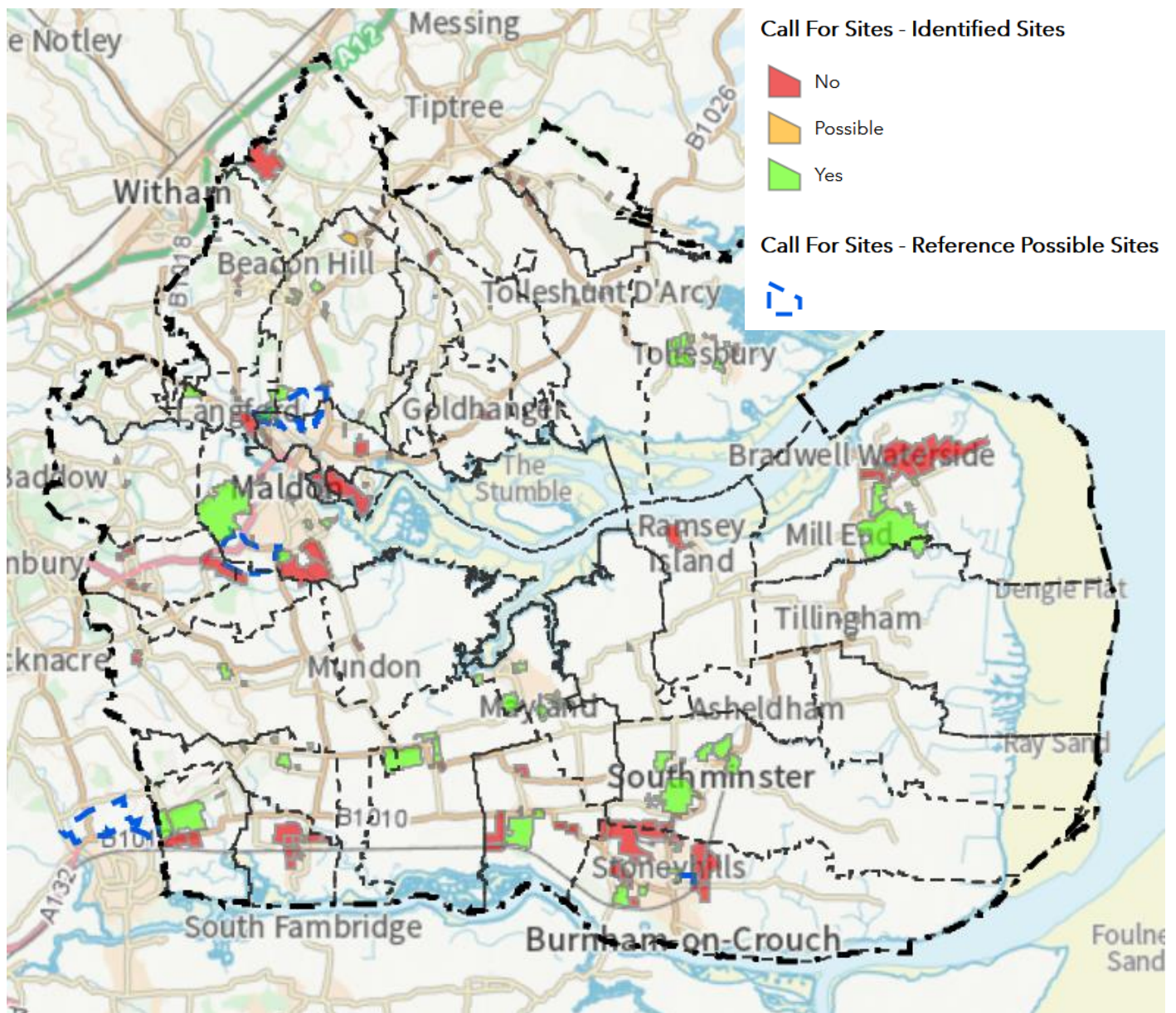
- Seven options are proposed – each has its pros & cons:
 1. Retain the existing LDP approach - focus on Maldon/Heybridge and Burnham on Crouch
 2. Strong focus on the towns and larger sustainable villages*
 3. General focus on Maldon, Heybridge, Burnham on Crouch and all the large villages

4. Pepper pot growth across all sustainable settlements*
5. New settlement bolted onto an existing town or larger village - or next to the MD boundary
6. Focus on the north, to link to facilities in Tiptree, Witham, Maldon and Heybridge*
7. Focus along the Althorne, North Fambridge and Southminster railway line

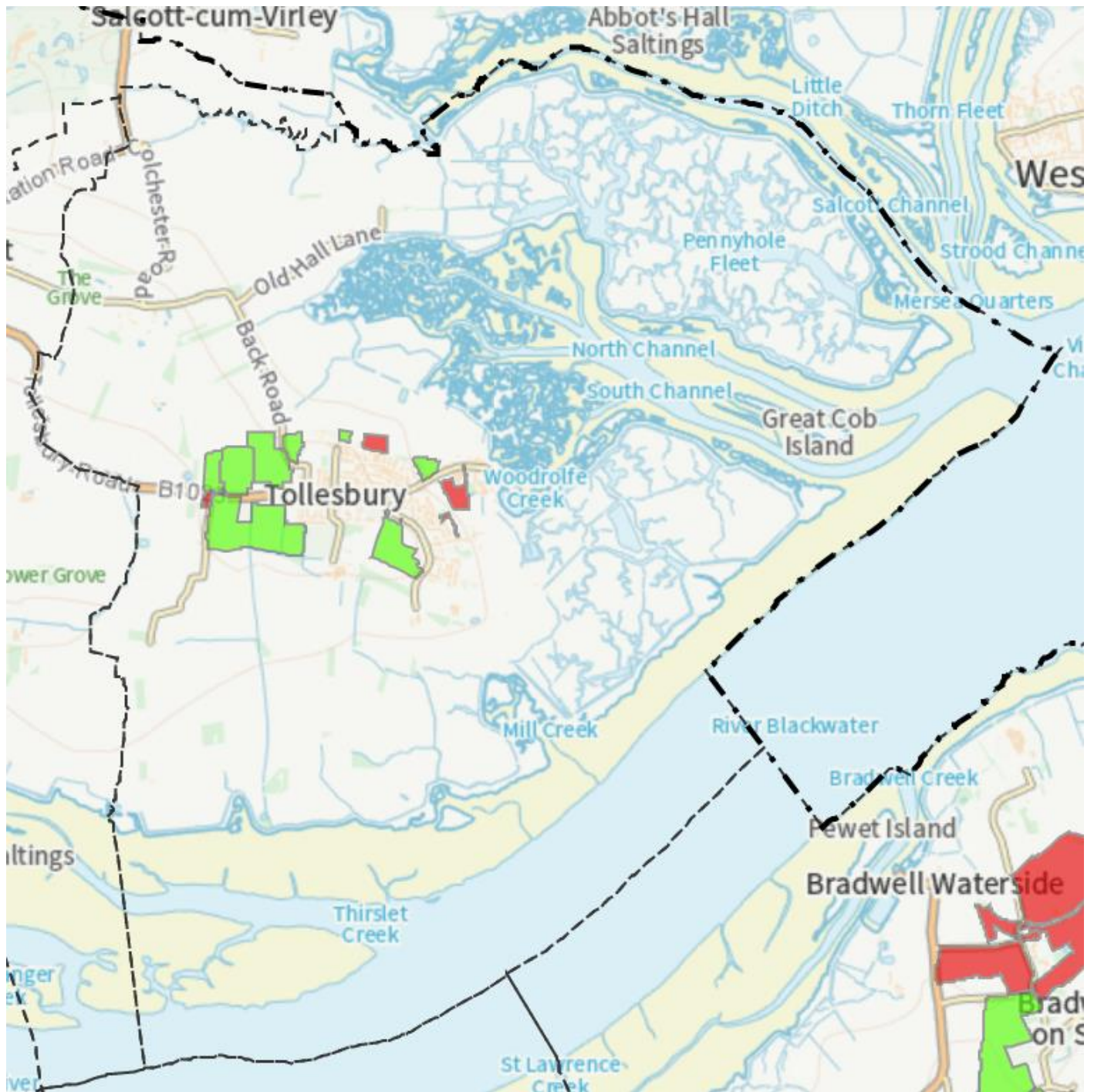
* These options are likely to, or may, focus on Tollesbury

- The land allocated could be based on one of these options – or a hybrid of several
- For full details, and to submit comments, please register at:
www.maldon.gov.uk/info/7050/planning_policy/9897/local_development_plan_review_2021.
- MDC Planning Department is willing to participate remotely in a Tollesbury Public Meeting if the Parish Council would like to organise one

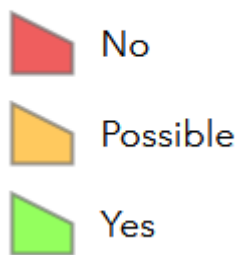
Housing and Economic Land Availability Assessment (HELAA) results: District



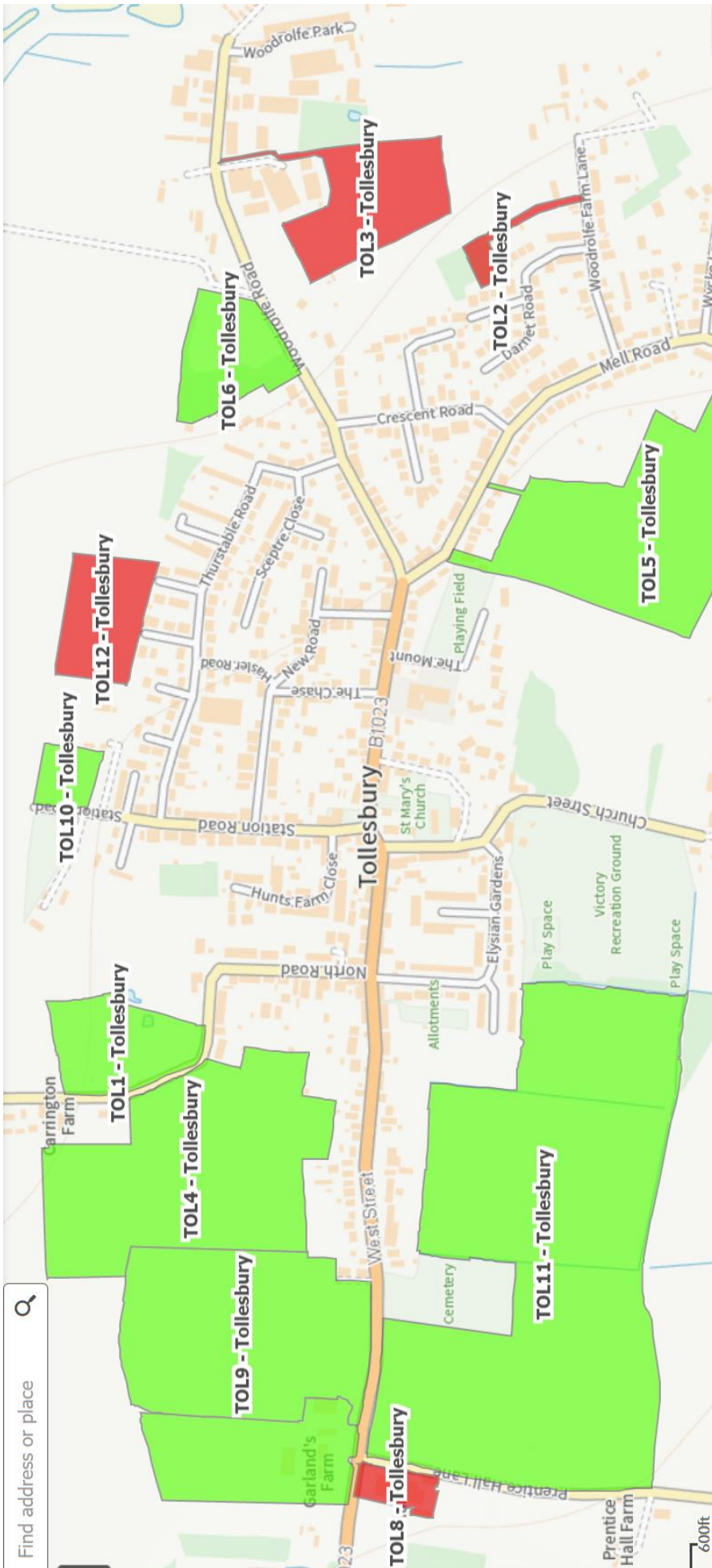
Housing and Economic Land Availability Assessment (HELAA) results: Tollesbury area



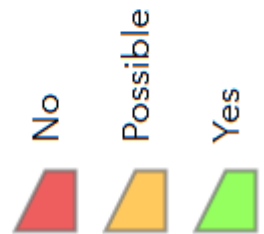
Call For Sites - Identified Sites



Housing and Economic Land Availability Assessment (HELAA) results: Tollesbury detail



Call For Sites - Identified Sites



3. ROAD SAFETY

- Local Highways Panel application form drafted (as supplied to TPC) to request several improvements through Tollesbury: would welcome the opportunity to discuss and pool ideas with the PC or a sub-committee before finalising and submitting
- West Street now on the regular police speeding enforcement plan; latest report attached
- Some drivers almost at 50mph half way between cemetery and 30mph sign

4. NEIGHBOURHOOD WATCH

- Receiving reports – further update to follow

5. WASTE MANAGEMENT

- Day with the crew has taken place but no recycling depot visit yet
- Most issues are with communications not operational – continuing to work with MDC on this

6. MDC and LEADERSHIP

- Following a vote at a full Council meeting, the leader is now Cllr Penny Channer, with Cllr Maddie Thompson as her deputy – both Conservative
- The Chair and Deputy remain as Cllr Mark Heard and Cllr Carlie Mayes – both Independent
- The Members are now:
 - Independent: 11
 - Conservative: 10
 - Non-aligned: 9
 - Vacant seats: 1 (Wickham Bishops and Woodham, following a resignation)
- Limited numbers of the public can now attend Council meetings, following relaxation of covid rules, but live streaming and recording is also to continue; all to be reviewed again at next full Council

7. CONTENT OF THIS REPORT

- Feedback is welcome: please do let me know what you would like to read about in here / what's useful / otherwise / etc

Date: 01/02/2022

Tollesbury Parish Council Current Year

Page 1

Time: 08:34

**Bank Reconciliation Statement as at 31/01/2022
for Cashbook 1 - Tollesbury Bank Accounts**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	31/01/2022		76,801.56
Deposit Account	31/01/2022		497.28
P/Sector Reserve	31/03/2021		0.00
Coop Current Account 2	31/01/2022		1,870.29
Petty Cash	31/01/2022		33.33
Unity Current Account	31/01/2022		14,478.10
			0.00
			<u>93,680.56</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			93,680.56
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			93,680.56
		Balance per Cash Book is :-	93,680.56
		Difference Excluding Adjustments is :-	0.00
<u>Adjustments to Reconciliation</u>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	2,328.41	2,280.02	4,608.43
321 EMR Cemetery	-499.05	499.05	0.00
322 EMR Recreation Ground	4,502.13	350.00	4,852.13
323 EMR Unallocated	1,101.31	383.33	1,484.64
324 EMR Woodup Pool	-1,842.26	4,000.00	2,157.74
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	0.00		0.00
327 EMR Neighbourhood Plan	3,358.19	-219.00	3,139.19
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	4,660.82	1,000.00	5,660.82
330 EMR Streetlighting	496.00	-419.00	77.00
331 EMR Woodup Pool Project	0.00		0.00
332 EMR Play Equipment Project	0.00		0.00
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	225.00	1,720.00	1,945.00
	<u>14,580.55</u>	<u>9,594.40</u>	<u>24,174.95</u>

Detailed Income & Expenditure by Budget Heading 31/01/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	34,901	40,158	5,257	0	5,257	86.9%	0
Net Expenditure	(34,901)	(40,158)	(5,257)				
<u>110 Administration</u>							
1076 Precept	89,902	89,902	0			100.0%	
1080 Bank Interest Received	0	2	2			8.0%	
1200 Grants Received	510	0	(510)			0.0%	
Administration :- Income	90,412	89,904	(508)			100.6%	0
4100 Audit Fees	700	700	0		0	100.0%	
4110 Bank Charges	72	100	28		28	71.7%	
4120 Insurance	3,060	2,650	(410)		(410)	115.5%	
4130 Miscellaneous	605	500	(105)		(105)	120.9%	
4140 Office Allowance	650	780	130		130	83.3%	
4150 Photocopier	649	900	251		251	72.1%	
4160 Postage	32	40	8		8	79.2%	
4170 Stationery	13	60	47		47	21.9%	
4180 Subscriptions	2,238	1,425	(813)		(813)	157.1%	
4190 Telephone	452	600	148		148	75.3%	
4200 Training	285	130	(155)		(155)	219.2%	
4210 Website	525	1,025	500		500	51.2%	
Administration :- Indirect Expenditure	9,280	8,910	(370)	0	(370)	104.2%	0
Net Income over Expenditure	81,132	80,994	(138)				
<u>120 Amenities</u>							
1100 Allotments Income	1,015	1,000	(15)			101.5%	
Amenities :- Income	1,015	1,000	(15)			101.5%	0
4130 Miscellaneous	146	700	554		554	20.9%	
4250 Allotments	197	500	303		303	39.5%	
4260 Hasler Green	270	360	90		90	75.0%	
4270 Rangers	631	1,260	629		629	50.1%	
4280 Woodrolfe Green	450	600	150		150	75.0%	
Amenities :- Indirect Expenditure	1,695	3,420	1,725	0	1,725	49.5%	0
Net Income over Expenditure	(680)	(2,420)	(1,740)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Cemetery</u>							
1110 Fees	5,888	5,000	(888)			117.8%	
Cemetery :- Income	<u>5,888</u>	<u>5,000</u>	<u>(888)</u>			117.8%	0
4130 Miscellaneous	96	100	4		4	95.9%	
4310 Contract	4,875	6,500	1,625		1,625	75.0%	
4330 Water/Sewage Rate	71	120	49		49	59.3%	
4340 Rates	301	0	(301)		(301)	0.0%	
Cemetery :- Indirect Expenditure	<u>5,343</u>	<u>6,720</u>	<u>1,377</u>	0	1,377	79.5%	0
Net Income over Expenditure	<u>546</u>	<u>(1,720)</u>	<u>(2,266)</u>				
<u>140 Pavilion</u>							
1120 Hire Charge	75	50	(25)			150.0%	
Pavilion :- Income	<u>75</u>	<u>50</u>	<u>(25)</u>			150.0%	0
4330 Water/Sewage Rate	219	250	31		31	87.5%	
4400 Cleaning Items	10	50	40		40	19.8%	
4410 Electricity	415	300	(115)		(115)	138.4%	
4420 Maintenance	30	150	120		120	20.0%	
Pavilion :- Indirect Expenditure	<u>674</u>	<u>750</u>	<u>76</u>	0	76	89.9%	0
Net Income over Expenditure	<u>(599)</u>	<u>(700)</u>	<u>(101)</u>				
<u>150 Projects</u>							
4500 Amenities	2,721	5,500	2,779		2,779	49.5%	2,721
4530 Recreation Ground	3,650	4,000	350		350	91.3%	3,650
4540 Woodup Pool	0	2,000	2,000		2,000	0.0%	300
4560 Neighbourhood Plan	469	250	(219)		(219)	187.6%	469
4590 Woodrolfe Hard	0	1,000	1,000		1,000	0.0%	
4600 Street Lighting	419	0	(419)		(419)	0.0%	419
4610 Unallocated Sum	0	400	400		400	0.0%	17
4640 Website	940	2,660	1,720		1,720	35.3%	940
Projects :- Indirect Expenditure	<u>8,199</u>	<u>15,810</u>	<u>7,611</u>	0	7,611	51.9%	8,516
Net Expenditure	<u>(8,199)</u>	<u>(15,810)</u>	<u>(7,611)</u>				
6000 plus Transfer from EMR	8,216						
6001 less Transfer to EMR	300						
Movement to/(from) Gen Reserve	<u>(283)</u>						

Detailed Income & Expenditure by Budget Heading 31/01/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Rec Ground</u>							
1130 Pitch Fees	2,125	1,800	(325)			118.1%	
Rec Ground :- Income	<u>2,125</u>	<u>1,800</u>	<u>(325)</u>			118.1%	0
4310 Contract	6,191	8,355	2,164		2,164	74.1%	
4420 Maintenance	1,413	2,200	787		787	64.2%	
Rec Ground :- Indirect Expenditure	<u>7,604</u>	<u>10,555</u>	<u>2,951</u>	0	2,951	72.0%	0
Net Income over Expenditure	<u>(5,479)</u>	<u>(8,755)</u>	<u>(3,276)</u>				
<u>170 Street Clean</u>							
4310 Contract	3,750	4,800	1,050		1,050	78.1%	
Street Clean :- Indirect Expenditure	<u>3,750</u>	<u>4,800</u>	<u>1,050</u>	0	1,050	78.1%	0
Net Expenditure	<u>(3,750)</u>	<u>(4,800)</u>	<u>(1,050)</u>				
<u>180 Street Light</u>							
4410 Electricity	858	1,000	142		142	85.8%	
4420 Maintenance	509	700	191		191	72.8%	
Street Light :- Indirect Expenditure	<u>1,367</u>	<u>1,700</u>	<u>333</u>	0	333	80.4%	0
Net Expenditure	<u>(1,367)</u>	<u>(1,700)</u>	<u>(333)</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	675	800	125			84.4%	
Woodrolfe Hard :- Income	<u>675</u>	<u>800</u>	<u>125</u>			84.4%	0
4130 Miscellaneous	275	350	75		75	78.5%	
4730 Rent	430	431	1		1	99.7%	
Woodrolfe Hard :- Indirect Expenditure	<u>704</u>	<u>781</u>	<u>77</u>	0	77	90.2%	0
Net Income over Expenditure	<u>(29)</u>	<u>19</u>	<u>48</u>				
<u>200 Woodup</u>							
4190 Telephone	373	480	107		107	77.7%	
4270 Rangers	105	400	295		295	26.3%	
4310 Contract	180	240	60		60	75.0%	
4420 Maintenance	720	750	30		30	95.9%	
4700 Toilet	550	950	400		400	57.9%	
4760 Litter Collection	235	350	115		115	67.1%	
Woodup :- Indirect Expenditure	<u>2,163</u>	<u>3,170</u>	<u>1,007</u>	0	1,007	68.2%	0
Net Expenditure	<u>(2,163)</u>	<u>(3,170)</u>	<u>(1,007)</u>				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210</u> <u>S137 Expenditure</u>							
4800 Donations	2,080	1,100	(980)		(980)	189.1%	
S137 Expenditure :- Indirect Expenditure	<u>2,080</u>	<u>1,100</u>	<u>(980)</u>	<u>0</u>	<u>(980)</u>	<u>189.1%</u>	<u>0</u>
Net Expenditure	<u>(2,080)</u>	<u>(1,100)</u>	<u>980</u>				
<u>220</u> <u>Other</u>							
4850 Agency Services	2,660	500	(2,160)		(2,160)	532.0%	
4860 Advertising	210	180	(30)		(30)	116.7%	
Other :- Indirect Expenditure	<u>2,870</u>	<u>680</u>	<u>(2,190)</u>	<u>0</u>	<u>(2,190)</u>	<u>422.1%</u>	<u>0</u>
Net Expenditure	<u>(2,870)</u>	<u>(680)</u>	<u>2,190</u>				
Grand Totals:- Income	100,191	98,554	(1,637)			101.7%	
Expenditure	80,629	98,554	17,925	0	17,925	81.8%	
Net Income over Expenditure	<u>19,561</u>	<u>0</u>	<u>(19,561)</u>				
plus Transfer from EMR	8,216						
less Transfer to EMR	300						
Movement to/(from) Gen Reserve	<u>27,477</u>						

TOLLESBURY PARISH COUNCIL
PAYMENTS FOR APPROVAL

February 2022

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
CO-OPERATIVE BANK - CURRENT ACCOUNT					
17.01.22	D/D	Bulb		Electricity Supply - Pavilion	£43.61
31.01.22	D/D	Utility Warehouse	176672838	Parish Phone	£55.16
15.02.22	D/D	A & J Lighting Solutions	35930	Monthly maintenance	£67.92
CO-OPERATIVE ACCOUNT - ACCOUNT No. 2					
17.01.22	D/D	Adobe		Adobe Monthly Subscription	£12.94
18.01.22	D/C	Silverton Aggregates Ltd	15862	Road Planings - Woodrolfe Green	£859.12
01.02.22	D/C	defibshop.co.uk	1000079815	Replacement Pads	£141.60
UNITY TRUST BANK - CURRENT ACCOUNT					
01.02.22		Wages		Staff Wages	£2,261.77
	Online	Essex Pension Fund		Employee and Employer Contributions - February	£756.40
	Online	HMRC		Tax & NI - January 2022	£839.49
	Online	Viking Skip Hire	1045	Civic Amenity Skip	£168.00
	Online	D W Maintenance	2203	Grounds Maintenance - Cemetery - January	£541.66
			2204	Grounds Maintenance - January	£787.92
	Online	S Curtis		Litter Contract	£1,329.58
	Online	Bonz	4542	Laying of road planings/fit bollard - W/Green	£416.66
	Online	Phelan Barker	3586	6 Month Maintenance (June 21)	£550.00
			3681	6 Month Maintenance (Dec 21) & Software/Plugins	£180.00
	Online	The Centre		Hall Hire - January 2022	£324.00
	Online	Fellowship Afloat Charitable Trust	14145	Tolfish Hump - Annual Licence 2022	£504.00
					£33.00
					£1.00
TOTAL					£8,040.25

Payment Breakdown	
Tollesbury Current Account	£166.69
Tollesbury A/c No. 2 Debit Card	£1,013.66
Unity Trust Bank	£6,859.90
TOTAL	£8,040.25

TOLLESBURY YOUTH INITIATIVE – BRIEFING FOR TPC – 1 FEB 2022

Thanks to everyone who has supported the recent consultations with young people. We have had inputs from experienced youth services professionals, and we have received positive feedback and collected lots of great ideas.

Several volunteers have already stepped forward to assist, but more pairs of hands are needed.

Some donations have been received – in cash and kind – and additional financial support is being identified, including from generous residents.

An ‘introduction evening’ is being planned for Volunteers, when DBS checks can be offered and briefings can be given on safeguarding, first aid, introduction to youth work, etc. Volunteers are key. There are opportunities behind the scenes, and directly with young people.

Opportunities for young people in Tollesbury in 2022 now potentially include:

HANGOUT – starting February half term – for ages 14 to 19

The ‘Hangout’ has been identified by young people as something they want. It is planned to open next month at half term. Thursday evenings, 7pm to 10pm in the pavilion. DBS checks will be undertaken for volunteers free of charge. Any other necessary briefings will also be fully funded. The programme will vary each week, guided by what the participants say they would like.

Further volunteers are needed for the rota to operate efficiently.

WORK EXPERIENCE – starting this summer – ages 16 to 19

Assisted by a charity grant and by donations, some businesses in Tollesbury can offer tailored work experience, mentored by volunteers. This would supplement the opportunities already available from schools. The objective is specifically to help young people who would otherwise need to travel elsewhere. A firm in Tollesbury is interested to explore ways for work experience to lead to a possible engineering apprenticeship.

Further donations would be welcome, as would volunteers to act as mentors.

ADVENTURE ACTIVITIES – starting from May – ages 16 to 25

Bursaries are being found to enable young people from Tollesbury to experience a few days of adventure afloat, in various charity-owned sailing craft in Essex. These opportunities will enable young people to apply to take part, regardless of means. Dates will be published, some will possibly coincide with the Festival of the Sea in June, part of celebrations of The Queen’s Platinum Jubilee. Applications will be invited.

Further donations would be welcome.