

Present: Cllrs Bell, Clare, Hawes

In the Chair: Cllr Plater

Clerk: Michelle Curtis

1. Apologies for Absence

All Members were present.

2. Declarations of Interest

There were no declarations of interest declared.

3. Public Forum

There were no members of the public present.

4. Minutes of Meeting held on 8th December 2021

Resolved: that the minutes of the Finance Committee meeting held on 8th December 2021 be approved as a true account of the proceedings of the meeting.

The Chairman signed the minutes.

5. Asset Register 2021/22

The Committee reviewed the Asset Register 2021/22.

The following items were removed:

Playdale Trim Trail – Value - £3313.13 – Insurance value £4198.52

Old laptop - £379 – Not insured

New items:

Metal Bollard – Rec Gnd - £176.12 – Not insured

Key Hider - £225 – Not insured

Telephone Kiosks – Clerk to find insurance value of the kiosks and then add to policy.

Action: Clerk to seek advice from Internal Auditor as to whether the sluice gate should be added to the Asset Register.

Action: Going forward the Finance Committee to review Insurance Policy annually in September.

6. Audit and Risk Assessment Document

The Committee reviewed V.5 of the Audit and Risk Assessment Document.

The Committee suggested some minor amendments and would present the Audit and Risk Assessment Document V.6 to the Full Council for approval.

Action: Clerk to ask the EALC for advice about ways to mitigate risks of hacking; do they have guidance on best practice approaches being adopted by other Parish Councils and/or advice on measures we should consider.

7. Other Matters

The Clerk gave an overview of the current financial position and the expected balance taking into account year end transactions.

The Parish Council were in a financially secure position with a small fund available should there be any unexpected expenditure.

The meeting closed at 9.15 pm.

Signed.....

Date:.....