

**Present:** Cllrs Bell, Clare, Goldie, Lowther, Rogers, St Joseph

**In the Chair:** Cllr Plater

**Clerk:** Michelle Curtis

**Also Present:** 3 members of the public

**1. Apologies for Absence**

There were apologies for absence from Cllrs Chambers and Hawes.

There were also apologies for absence from District Councillor Stephens.

**2. Declarations of Interest**

There were no declarations of interest disclosed.

**3. Public Forum**

A resident stated that she was present at the meeting to hear the Parish Council's discussions on agenda item 17, Parking, and was interested to know whether the Parish Council had considered electric charging points.

**4. County Councillors and District Councillors**

**4.1 County Councillor**

There was no report received from Cllr Durham.

**4.2 District Councillors**

The report from Cllr Stephens was received and noted (Appendix A).

The Chairman reported that he had attended the NW Planning Committee Meeting at Maldon District Council when the Land North of 48 Woodrolfe Road application was considered. As stated in the report from Cllr Stephens, the decision on the application has been deferred until 20<sup>th</sup> May 2022.

**Action:** Council to make further representation to Maldon District Council regarding the Parish Council's concerns regarding tidal flooding/climate change. Response to be prepared by the Chairman and agreed at the Parish Council meeting on 3<sup>rd</sup> May 2022.

**5. Minutes of the Meetings held on the 15<sup>th</sup> March 2022**

**Resolved:** the Minutes of the Parish Council Meeting held on 15<sup>th</sup> March 2022 be approved as a true and accurate record of the meeting. Proposed Cllr Lowther, seconded Cllr Rogers. Unanimously agreed.

The Chairman signed the Minutes.

## 6. Finance

### 6.1 Monthly Financial Report

The Financial Reports as of the 31<sup>st</sup> March 2022 was presented to the Council (Appendix B).

Councillors received the following monthly financial reports:

**Bank Reconciliation** – The closing balance of £79,375.98

**Expenditure to date** – Budget £98,554 - Actual to date £98,476

**Income to date** – Budget £98,554 (including Precept £89,902) Actual to date £104,547

**Earmarked Funds** – Closing Balance £22,289.95 – Net movement £7709.40

The Clerk reported:

- £1,000 grant received from Cllr Durham's Locality Fund towards the artwork of the signage at Woodup Pool

**Resolved:** to approve the Financial Report. Unanimously agreed.

The Chairman signed the Reports.

### 6.2 Payments

The items for payment totalling £9,579.02 were presented for approval (Appendix C).

**Resolved:** to approve payments and make online payments.

## 7. Planning

### Planning Applications

**Application No:** HOUSE/MAL/22/00376 PP-11083505

**Proposal:** Single storey extension to rear and side.

**Location:** Shenandoah Wycke Lane Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

**Application No:** HOUSE/22/00377 PP-11085161

**Proposal:** Part two storey/part single storey rear extension

**Location:** 2 New Road Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

## 8. Finance Committee

The Draft Minutes of the Finance Committee meeting held on 8<sup>th</sup> March 2022 were received and noted.

## 9. Asset Register 2021/22

The Chairman reported that the Finance Committee had carried out a review of the Asset Register at the Committee meeting held on 8<sup>th</sup> March 2022.

Councillors agreed with the proposed amendments by the Finance Committee. The value of assets as of 31<sup>st</sup> March 2022 was £506,020.72. Compared to 2020/21, this is an increase of £4,970.99, mainly due to the addition of the sluice gate.

## 10. Risk Assessment and Management Document

The Chairman reported that the Finance Committee had carried out a review of the Risk Assessment and Management Document at the Committee meeting held on 8<sup>th</sup> March 2022.

**Resolved:** To accept the proposed Risk Assessment and Management Document. Unanimously agreed.

It was reported that the Finance Committee would be considering adding an additional column to the Risk Assessment to differentiate risk from impact. This will be considered in the new financial year.

## 11. Recreation Ground

### 11.1 Verbal Update from the Recreation Ground Committee

Cllr Lowther reported:

- The graffitied Pavilion wall needed painting before the Queen's Jubilee Celebrations.

**Action:** Clerk to order the paint, and the painting will be carried out by a working party.

- The flagpole is currently with Gamart Engineering, who is making new brackets for the pole.

- A local seamstress is currently repairing the flag.

- The basketball hoop on the end of the store shed needs replacing.

**Action:** Clerk to obtain a quotation for a new basketball hoop with a chain net.

### 11.2 Monthly Inspection Report

The Monthly Inspection Report dated 26/03/2022 was received. No new issues to report.

## 12. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlights, Dog/Litter Bins, Highways, Footpaths)

### 12.1 Verbal Update from the Environment and Amenity Committee

No new information to report. The Committee will be meeting on 19<sup>th</sup> April 2022.

The Clerk reported that two Allotment Tenants had been carrying out repairs to the gates.

**Action:** Clerk to thank the two Allotment Tenants for carrying out the repairs.

## 13. Woodrolfe Hard

### 13.1 Verbal Update from the Woodrolfe Hard Committee

The laying of the additional stone had improved the Hard area.

**Resolved:** to purchase some more stones to complete the works. Unanimously agreed.

Cllr Clare reported that even though the Parish Council had put up new signs advising visitors that the road is liable to tidal flooding, visitors to Tollesbury are still parking near the Hard, and their cars are being flooded.

## 14. Woodup Pool

### 14.1 Verbal Update from the Woodup Pool Committee

Cllr Lowther reported:

- The Risk Assessment of Woodup Pool had been carried out, and the report had been received.
- A meeting of the Woodup Pool Committee is being held on 12<sup>th</sup> April 2022.
- Visitors to the pool had donated £37.16 in the donation boxes installed at the pool.

### 14.2 BBQs- Woodup Pool

**Resolved:** To accept the quotation (Appendix D) from D I Woodley (Building Contractor) for £580 to build two BBQs at Woodup Pool by 27<sup>th</sup> May 2022. Unanimously agreed.

## 15. Queen's Jubilee

Cllr Clare reported:

- A Working Group has been formed for the Queen's Jubilee Celebrations between 2<sup>nd</sup> and 5<sup>th</sup> June 2022.
- The proposed schedule is as follows:
- Thursday 2<sup>nd</sup> June – Lighting the beacon, unveiling the plaque for tree planting and fireworks at the Recreation Ground – the Royal British Legion is leading this.
- Friday 3<sup>rd</sup> June – Street Parties
- Saturday 4<sup>th</sup> June – AM – Water based activities (raft race) at Woodup Pool and PM live music at the Royal British Legion and The Kings Head.
- Sunday 5<sup>th</sup> June – the Tollesbury Picnic will be held on the school field. A resident has also sponsored lunch for those who attend the WRVS.
- The event will need a budget of approx. £1,000, and a crowdfunding page is being set up.
- Risk Assessments will be carried out for any activities on the land owned by the Parish Council.
- The Taylor's Charity has agreed to be the banker for the funds. There will be no risk to the Charity, and funds will only be spent if they have been received. The Charity Secretary will record all income and expenditure separately for transparency.

The Council thanked Cllr Clare and the Clerk for organising the Working Party and agreed that they would be willing to give a grant for the event.

## 16. Youth Working Group

Cllr Rogers reported:

- Cllrs Chambers, Clare and herself had recently met in the Pavilion to discuss progressing the Hangout.  
**Action:** to discuss storage issues with the Clerk.
- A list of volunteers has been drawn up, a meeting is to be organised, and training arranged.

## 17. Parking

Councillors had received a further two emails (Appendix E) regarding parking issues in the village.

Councillors discussed the parking around the Woodrolfe Road area and felt that the parking here was a seasonal issue and not continuous. In 2017 the Parish Council explored extending the car park at Woodrolfe Green and had a professional assessment carried out by Dudley Smith Partnership. The budget estimate for the works was £77,000 plus VAT. This was not financially viable, and the Parish Council decided not to proceed further. Pay and display at the existing car park were also previously considered, but Councillors felt that it was not feasible and that if people did not want to pay for parking, they would park further into the village, causing more congestion.

The Parish Council does not have any land available to provide additional parking, and in the absence of a landowner coming forward, there is no obvious solution.

Councillors discussed other traffic issues in the village. The Chairman reported that Cllrs Stephens, Rogers, St Joseph, the Parish Clerk and himself had met recently to discuss the various highways issues in the village. Cllr Stephens is preparing an application for submission to the Local Highways Panel (LHP). The application will include a request for a 20mph speed limit to run from Palmers Garage on West Street passed the Primary School on East Street.

Cllr Clare stated that he felt there was also a speeding issue on Woodrolfe Road.

**Action:** Clerk to request that Cllr Stephens includes this on the application to the LHP.

Once the application has been completed, it will be submitted to Councillors for approval before submission.

A resident, via Facebook, had suggested that bollards be installed outside the McColls along Station Road to prevent vehicles from parking on the kerb. Councillors considered the request but agreed this would cause delivery drivers issues and decided not to progress.

The Chairman advised that the Parish Council has previously discussed electric vehicle charging points. The Recreation Ground and Cemetery have been suggested as locations. This is being explored.

#### **18. Footpaths 22 and 28 – Temporary Closure**

Received and noted - temporary closure of footpaths 22 and 28 from 1<sup>st</sup> August – 30<sup>th</sup> November 2022.

**Action:** Clerk to notify the Friday Walking Club.

#### **19. Queen's Green Canopy**

The tree planting weekend at the Recreation Ground and the Cemetery organised by the Tollesbury Climate Partnership was a big success.

The Parish Council expressed thanks to Cllr St Joseph, Tollesbury Climate Partnership, and volunteers.

**Action:** Chairman to write a letter of thanks to Tollesbury Climate Partnership.

#### **20. Police/Community Protection Officers (CPOs)**

##### **20.1 Police**

The Police Reports (confidential) were received and noted.

## 20.2 CPO Report for February 2022

The report for February 2022 was received. It was noted that there were 3 Penalty Charge Notices (PCNs) issues and 4 Vehicle Move-ons (VMOs) during the February patrols.

## 21. Administration

Bike Marking Event – Maldon District Council would like to hold a bike marking event on Thursday 11th August 2022, between 10.00 am and 1.00 pm. They would like to use the Recreation Ground and Pavilion (for the use of toilets).

Councillors were happy that Maldon District Council would hold the event in the village and support the event by providing free use of the Recreation Ground and Pavilion.

Bus Depot – The Clerk reported that she had again contacted the Developer for the Bus Depot Site following the last meeting. The Developer has confirmed that they are still working on the site and are currently preparing an application. The Clerk stated she had asked whether they would be consulting the Parish Council. The Developer replied, saying that they felt that the form of engagement was not particularly successful. They always look to engage with the public in a positive way, they have attempted to satisfy most of the Council's requirements, but it is extremely difficult to please all of the people. They would welcome the support of the Parish Council to allow the development of the site and suggested that the Parish Council offer a proposal to achieve this. Councillors agreed not to respond and wait until a planning application was received for consultation.

Website – The Clerk reported that the website had been updated, giving the location of the new defibrillator at the British Legion. To include the location map, the same as the other defibrillators listed, would cost £40.

Annual Assembly – The Clerk reminded those present that the Annual Assembly is on Friday 8<sup>th</sup> April 2022, commencing at 7.00 pm in The Centre.

## 22. Community Concerns

Cllr Clare reported:

- There had been quite a bit of activity on Facebook regarding the cutting down of trees at the bottom of the Station Road footpath. The Clerk had responded with the information provided by Cllr St Joseph, giving the reason for the removal, and advising more planting on the farmer's land is planned.

Cllr St Joseph reported:

- David Kemp from the Environment Agency had replied to his email, and he would be happy to attend a meeting with the Parish Council to explain about threshold levels and associated procedures for the flood barriers to be closed.

**Action:** Clerk to arrange a meeting as soon as possible.

## 23. Dates of the Next Meetings

Tuesday 12<sup>th</sup> April 2022 – Woodup Pool – 7.30 pm – Woodup Pool

Tuesday 19<sup>th</sup> April 2022 – Full Council Meeting – PLANNING ONLY –  
7.30 pm - Pavilion

Tuesday 19<sup>th</sup> April 2022 – Environment & Amenity Committee – Following the Full Council meeting

Tuesday 3<sup>rd</sup> May 2022 – Annual Statutory Meeting – 7.30 pm - Pavilion

The Chairman closed the meeting at 9.35 pm.

Signed.....

Date .....



**Report for Tollesbury Parish Council meeting  
on 5<sup>th</sup> April 2022 (report written 2Apr22)**


**MALDON DISTRICT  
COUNCIL**

Princes Road  
Maldon  
Essex CM9 5DL

[www.maldon.gov.uk](http://www.maldon.gov.uk)



**From Councillor Emma Stephens  
Maldon District Councillor for Tollesbury (Independent)**

 Cllr.Emma.Stephens@Maldon.gov.uk  
01621 869415 / 079 069 44443

## 1. PLANNING

### Next planning meetings:

- District: 7Apr22, 16Jun22 (provisional); North Western 18May22, 15Jun22

### Land north of 48 Woodrolfe Road 21/00702/FUL (Lewis & Scott) – 29 retirement homes

- Revised determination date now 20May22, following a request by the developer for deferral

## 2. ROAD SAFETY

Meeting held 14Mar22 with sub-group of parish councillors to discuss what to include in a Local Highways Panel application for road safety measures in Tollesbury: I am now to apply updates agreed, and re-circulate - ahead of submitting

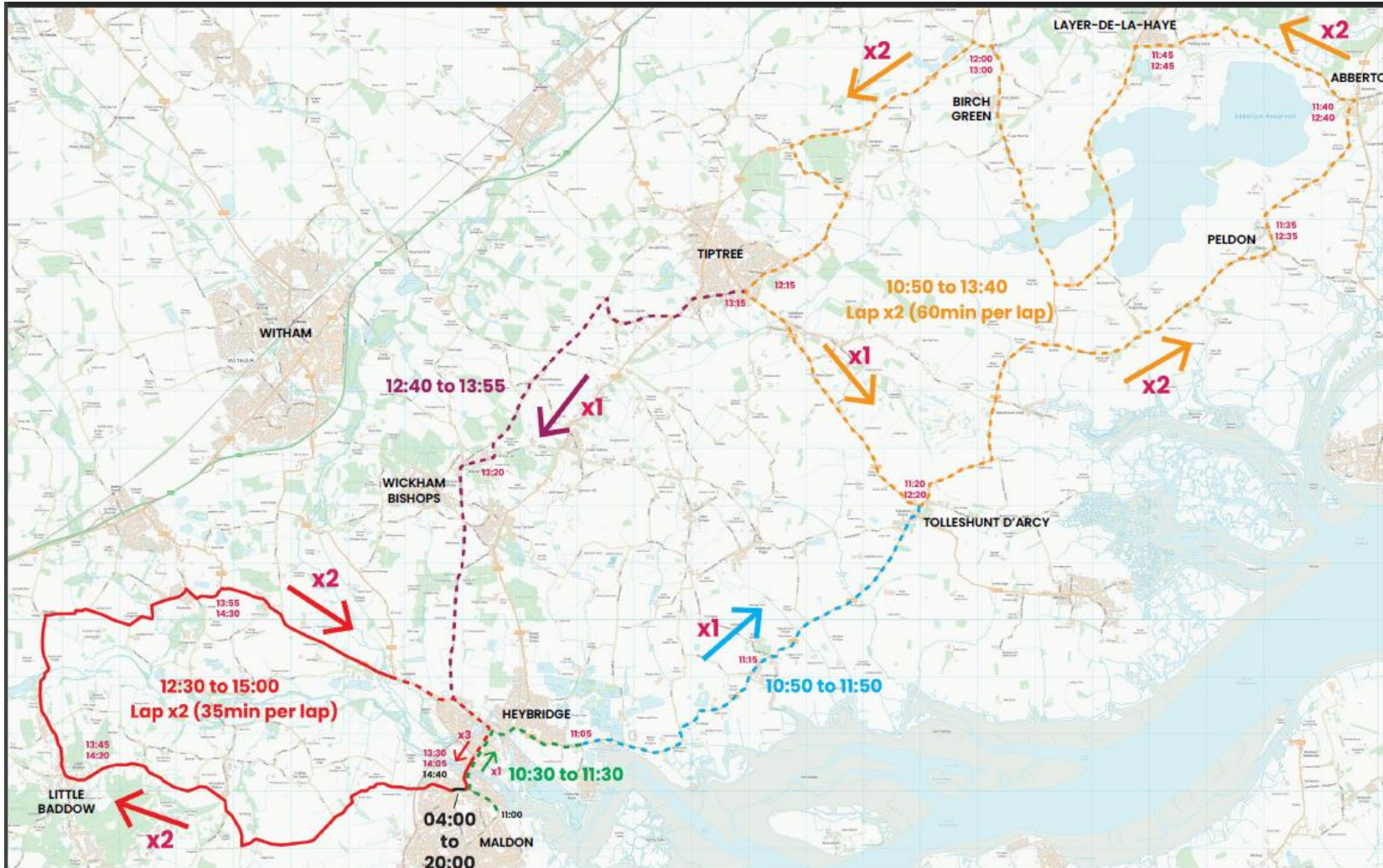
## 3. CITIZENS ADVICE BUREAU

- Meeting held in Tollesbury with CAB to discuss potential outreach service here; or perhaps just more activities such as a food bank, a jobs club, and a men's shed
- Aware that:
  - some of these are already being looked at, and keen to discuss further with those involved
  - others would be "from scratch", so if you're interested please do let me know
- Sincere thanks to Parish Clerk Michelle Curtis for providing access to the Pavilion for this meeting during her annual leave

## 4. OTHER NEWS:

- Heybridge West by-election: 14Apr22.
- Electronic Council Tax Bills have been re-issued to those who receive them electronically, to comply with a Government requirement to include a statement on the Energy Rebate Scheme – but no other changes to the bills have been made.
- One Maldon District has now launched: a new cross-sector partnership to bring together representatives from across the local statutory, voluntary, and private sectors to improve health, wellbeing, and community safety across the District.
- The RideLondon Classique race is on Friday 27May22 bringing 120 elite athletes to the District; map overleaf; [www.ridelondon.co.uk](http://www.ridelondon.co.uk).
- Special thanks to local business B G Appleton Contracts, for providing free compost for Tollesbury's "Queen's Green Canopy" planting weekend. Garden waste is collected by Suez but taken to Appleton's in Tolleshunt Major, where it is composted and sold to local landscapers.
- Suez garden waste collections have been impacted again by Covid outbreaks, which are clearly beyond their control, but I have queried the communications around this with the waste management team as there were discrepancies in the messages.





Friday 27 May 2022

Maldon to Maldon

- Stage 1 - 85 miles
- 120 Elite athletes
- Race period 1100 to 1500
- Temporary road closures for route
- Police Escort
- Event Control Room in Maldon
- Fixed closures for Maldon High Street
- Web link - [Stage 1](#)



MAYOR OF LONDON



Date: 01/04/2022

Tollesbury Parish Council Current Year

Page 1

Time: 16:46

**Bank Reconciliation Statement as at 31/03/2022  
for Cashbook 1 - Tollesbury Bank Accounts**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	31/03/2022		67,623.87
Deposit Account	31/03/2022		497.28
P/Sector Reserve	31/03/2021		0.00
Coop Current Account 2	31/03/2022		4,151.71
Petty Cash	31/03/2022		25.13
Unity Current Account	31/03/2022		7,077.99
			0.00
			<u>79,375.98</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			79,375.98
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			79,375.98
		<b>Balance per Cash Book is :-</b>	<b>79,375.98</b>
		<b>Difference Excluding Adjustments is :-</b>	<b>0.00</b>
<u>Adjustments to Reconciliation</u>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		<b>Unreconciled Difference is :-</b>	<b><u>0.00</u></b>

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	2,328.41	1,730.02	4,058.43
321 EMR Cemetery	-499.05	499.05	0.00
322 EMR Recreation Ground	4,502.13	-200.00	4,302.13
323 EMR Unallocated	1,101.31	383.33	1,484.64
324 EMR Woodup Pool	-1,842.26	3,440.00	1,597.74
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	0.00		0.00
327 EMR Neighbourhood Plan	3,358.19	-219.00	3,139.19
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	4,660.82	775.00	5,435.82
330 EMR Streetlighting	496.00	-419.00	77.00
331 EMR Woodup Pool Project	0.00		0.00
332 EMR Play Equipment Project	0.00		0.00
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	225.00	1,720.00	1,945.00
	<u>14,580.55</u>	<u>7,709.40</u>	<u>22,289.95</u>

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	42,812	40,158	(2,654)	0	(2,654)	106.6%	0
Net Expenditure	(42,812)	(40,158)	2,654				
<u>110 Administration</u>							
1076 Precept	89,902	89,902	0			100.0%	
1080 Bank Interest Received	0	2	2			8.0%	
1110 Fees	100	0	(100)			0.0%	
1200 Grants Received	4,460	0	(4,460)			0.0%	1,000
Administration :- Income	94,462	89,904	(4,558)			105.1%	1,000
4100 Audit Fees	700	700	0		0	100.0%	
4110 Bank Charges	97	100	3		3	97.0%	
4120 Insurance	3,060	2,650	(410)		(410)	115.5%	
4130 Miscellaneous	771	500	(271)		(271)	154.1%	
4140 Office Allowance	780	780	0		0	100.0%	
4150 Photocopier	840	900	60		60	93.3%	
4160 Postage	42	40	(2)		(2)	104.7%	
4170 Stationery	59	60	1		1	98.2%	
4180 Subscriptions	2,263	1,425	(838)		(838)	158.8%	
4190 Telephone	546	600	54		54	91.0%	
4200 Training	335	130	(205)		(205)	257.7%	
4210 Website	1,310	1,025	(285)		(285)	127.8%	
Administration :- Indirect Expenditure	10,802	8,910	(1,892)	0	(1,892)	121.2%	0
Net Income over Expenditure	83,660	80,994	(2,666)				
6001 less Transfer to EMR	1,000						
Movement to/(from) Gen Reserve	82,660						
<u>120 Amenities</u>							
1100 Allotments Income	1,015	1,000	(15)			101.5%	
Amenities :- Income	1,015	1,000	(15)			101.5%	0
4130 Miscellaneous	415	700	285		285	59.3%	
4250 Allotments	197	500	303		303	39.5%	
4260 Hasler Green	330	360	30		30	91.7%	

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4270 Rangers	631	1,260	629		629	50.1%	
4280 Woodrolfe Green	550	600	50		50	91.7%	
Amenities :- Indirect Expenditure	<u>2,123</u>	<u>3,420</u>	<u>1,297</u>	<u>0</u>	<u>1,297</u>	<u>62.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,108)</u>	<u>(2,420)</u>	<u>(1,312)</u>				
<u>130 Cemetery</u>							
1110 Fees	5,888	5,000	(888)			117.8%	
Cemetery :- Income	<u>5,888</u>	<u>5,000</u>	<u>(888)</u>			<u>117.8%</u>	<u>0</u>
4130 Miscellaneous	96	100	4		4	95.9%	
4310 Contract	5,958	6,500	542		542	91.7%	
4330 Water/Sewage Rate	71	120	49		49	59.3%	
4340 Rates	301	0	(301)		(301)	0.0%	
Cemetery :- Indirect Expenditure	<u>6,426</u>	<u>6,720</u>	<u>294</u>	<u>0</u>	<u>294</u>	<u>95.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(538)</u>	<u>(1,720)</u>	<u>(1,182)</u>				
<u>140 Pavilion</u>							
1120 Hire Charge	95	50	(45)			190.0%	
Pavilion :- Income	<u>95</u>	<u>50</u>	<u>(45)</u>			<u>190.0%</u>	<u>0</u>
4330 Water/Sewage Rate	219	250	31		31	87.5%	
4400 Cleaning Items	39	50	11		11	78.4%	
4410 Electricity	498	300	(198)		(198)	166.1%	
4420 Maintenance	309	150	(159)		(159)	206.0%	
Pavilion :- Indirect Expenditure	<u>1,065</u>	<u>750</u>	<u>(315)</u>	<u>0</u>	<u>(315)</u>	<u>142.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(970)</u>	<u>(700)</u>	<u>270</u>				
<u>150 Projects</u>							
4500 Amenities	3,271	5,500	2,229		2,229	59.5%	3,271
4530 Recreation Ground	4,200	4,000	(200)		(200)	105.0%	4,200
4540 Woodup Pool	1,560	2,000	440		440	78.0%	1,860
4560 Neighbourhood Plan	469	250	(219)		(219)	187.6%	469
4590 Woodrolfe Hard	225	1,000	775		775	22.5%	225
4600 Street Lighting	419	0	(419)		(419)	0.0%	419
4610 Unallocated Sum	0	400	400		400	0.0%	17
4640 Website	940	2,660	1,720		1,720	35.3%	940
Projects :- Indirect Expenditure	<u>11,084</u>	<u>15,810</u>	<u>4,726</u>	<u>0</u>	<u>4,726</u>	<u>70.1%</u>	<u>11,401</u>
Net Expenditure	<u>(11,084)</u>	<u>(15,810)</u>	<u>(4,726)</u>				
6000 plus Transfer from EMR	11,101						
6001 less Transfer to EMR	300						
Movement to/(from) Gen Reserve	<u>(283)</u>						

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Rec Ground</u>							
1130 Pitch Fees	2,411	1,800	(611)			133.9%	
Rec Ground :- Income	<u>2,411</u>	<u>1,800</u>	<u>(611)</u>			133.9%	0
4310 Contract	7,567	8,355	788		788	90.6%	
4420 Maintenance	1,910	2,200	290		290	86.8%	
4710 Pitch	82	0	(82)		(82)	0.0%	
Rec Ground :- Indirect Expenditure	<u>9,558</u>	<u>10,555</u>	<u>997</u>	0	997	90.6%	0
Net Income over Expenditure	<u>(7,147)</u>	<u>(8,755)</u>	<u>(1,608)</u>				
<u>170 Street Clean</u>							
4310 Contract	4,583	4,800	217		217	95.5%	
Street Clean :- Indirect Expenditure	<u>4,583</u>	<u>4,800</u>	<u>217</u>	0	217	95.5%	0
Net Expenditure	<u>(4,583)</u>	<u>(4,800)</u>	<u>(217)</u>				
<u>180 Street Light</u>							
4410 Electricity	858	1,000	142		142	85.8%	
4420 Maintenance	623	700	77		77	88.9%	
Street Light :- Indirect Expenditure	<u>1,480</u>	<u>1,700</u>	<u>220</u>	0	220	87.1%	0
Net Expenditure	<u>(1,480)</u>	<u>(1,700)</u>	<u>(220)</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	675	800	125			84.4%	
Woodrolfe Hard :- Income	<u>675</u>	<u>800</u>	<u>125</u>			84.4%	0
4130 Miscellaneous	275	350	75		75	78.5%	
4730 Rent	431	431	0		0	99.9%	
Woodrolfe Hard :- Indirect Expenditure	<u>705</u>	<u>781</u>	<u>76</u>	0	76	90.3%	0
Net Income over Expenditure	<u>(30)</u>	<u>19</u>	<u>49</u>				
<u>200 Woodup</u>							
4190 Telephone	496	480	(16)		(16)	103.4%	
4270 Rangers	105	400	295		295	26.3%	
4310 Contract	220	240	20		20	91.7%	
4420 Maintenance	720	750	30		30	95.9%	
4700 Toilet	550	950	400		400	57.9%	
4760 Litter Collection	235	350	115		115	67.1%	
Woodup :- Indirect Expenditure	<u>2,326</u>	<u>3,170</u>	<u>844</u>	0	844	73.4%	0
Net Expenditure	<u>(2,326)</u>	<u>(3,170)</u>	<u>(844)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210</u> <u>S137 Expenditure</u>							
4800 Donations	2,080	1,100	(980)		(980)	189.1%	
S137 Expenditure :- Indirect Expenditure	<u>2,080</u>	<u>1,100</u>	<u>(980)</u>	<u>0</u>	<u>(980)</u>	<u>189.1%</u>	<u>0</u>
Net Expenditure	<u>(2,080)</u>	<u>(1,100)</u>	<u>980</u>				
<u>220</u> <u>Other</u>							
4850 Agency Services	3,220	500	(2,720)		(2,720)	644.0%	
4860 Advertising	210	180	(30)		(30)	116.7%	
Other :- Indirect Expenditure	<u>3,430</u>	<u>680</u>	<u>(2,750)</u>	<u>0</u>	<u>(2,750)</u>	<u>504.4%</u>	<u>0</u>
Net Expenditure	<u>(3,430)</u>	<u>(680)</u>	<u>2,750</u>				
Grand Totals:- Income	104,547	98,554	(5,993)			106.1%	
Expenditure	98,476	98,554	78	0	78	99.9%	
Net Income over Expenditure	<u>6,070</u>	<u>0</u>	<u>(6,070)</u>				
plus Transfer from EMR	11,101						
less Transfer to EMR	1,300						
Movement to/(from) Gen Reserve	<u>15,871</u>						



TOLLESBURY PARISH COUNCIL  
PAYMENTS FOR APPROVAL

April 2022

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
<b>CO-OPERATIVE BANK - CURRENT ACCOUNT</b>					
28.03.2022	D/D	British Telecom	Q086 9N	Pool Phone	£148.02
31.03.2022	D/D	Utility Warehouse	179040458	Parish Phone	£57.45
01.04.2022	D/D	Maldon District Council		Non-Domestic Rates - Cemetery - April	£45.17
15.04.2022	D/D	A & J Lighting Solutions	36117	Monthly maintenance	£67.92
22.04.2022	D/D	Npower	IN03162042	Electricity - Streetlights	£93.75
<b>CO-OPERATIVE ACCOUNT - ACCOUNT No. 2</b>					
18.03.2022	D/C	TV Licensing		TV License - Pavilion	£159.00
05.04.2022	D/C	Moneysoft		Payroll Software 2022/23	£90.00
<b>UNITY TRUST BANK - CURRENT ACCOUNT</b>					
31.03.2022	D/D	Unity Trust Bank		Bank Charges	£25.35
05.04.2022		Wages		Staff Wages	£2,234.23
	Online	HMRC		Tax & NI - March 22	£1,027.70
	Online	D W Maintenance	2224	Grounds Maintenance - Cemetery - March	£541.66
			2225	Grounds Maintenance - March	£831.67
	Online	S Curtis	Inv 17	Litter Contract	£416.66
	Online	Viking Skips Ltd	1096	Civic Amenity Skip	£168.00
			1115	Civic Amenity Skip	£168.00
	Online	The Centre		Hall Hire - March	£51.00
	Online	Bonz	4566	Remove/dispose of BBQs - Woodup Pool	£30.00
	Online	Essex Association Local Councils (EALC)	15394	EALC & NALC Affiliation Fees 2022/23	£615.95
	Online	Link into Leisure Ltd	4863	Risk Assessment - Woodup Pool/Woodrolfe Hard	£1,940.00
	Online	Maldon District Council	TOL10084333	CPO Patrols - Oct - Dec 21	£378.65
			TOL10084718	CPO Patrols - Jan - Mar 22	£378.65
	Online	Wave	10309094	Water Supply - Cemetery	£110.19
<b>TOTAL</b>					<b>£9,579.02</b>

<b>Payment Breakdown</b>	
Tollesbury Current Account	£412.31
Tollesbury A/c No. 2 Debit Card	£249.00
Unity Trust Bank	£8,917.71
<b>TOTAL</b>	<b>£9,579.02</b>

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

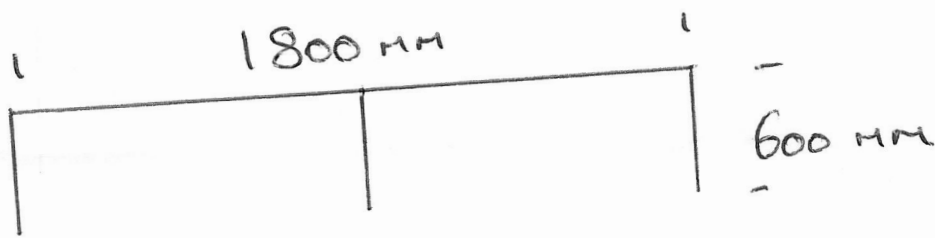
INVOICE : INVOICE : INVOICE : INVOICE : INVOICE : INVOICE

**D I Woodley ( Building Contractor)**

49 West Street, Tollesbury, Essex CM9 8RJ

Tel: Mob 07762 415904

Quotation for Woodup pool BBQ's



Overall height 1050 mm

cooking height 900 mm

2x cooking areas 675 mm x 450 mm

Constructed of 6 inch concrete blocks  
 Each bbq with none removable trays as asked

labour	}	£ 580.00
Materials		

**From:** [REDACTED]  
**To:** TollesburyPC@btinternet.com  
**Date:** Apr 4, 2022 12:08:44 PM  
**Subject:** Parking provision / yellow lines?

Hi

I understand the next meeting is being held tomorrow night and the ongoing subject of traffic issues may be brought up?

I live on woodrolfe road at the bottom end closer to the scout hut and over the past two years more and more visitors have been heading to Tollesbury wick for walks / picnics / days out. The scout hut is very limited for space so cars now fill up the right hand side of the road (if you are looking towards the salt pool from the village) by parking all the way from opposite the scout hut up as far as crescent road. It makes pulling out of driveways really dangerous as the road becomes single track for as far as you can see. The next pull in space is past the entrance to the scout hut and you can't see past that point when driving down the road towards the salt pool. So once cars are committed to going they have to keep going causing issues when cars do come the other way.

The bigger concern is for the safety of other road users - particularly village children on their bikes - as the road is single track with the stream of cars parked for the day and you cannot see safely far enough for oncoming traffic having to drive on the wrong side of the road.

I sent a few pictures last summer to Michelle Curtis to highlight how bad it can be and on the 1 sunny day we had a couple of weeks ago - it already hit record parking levels. This is going to worsen this summer.

Could parking at the scout hut be considered whether it can be made pay & display to assist with funding the repairs needed to the roads by the increase in users?  
Also could time restrictions be added to the road between the scout hut and crescent road as we have further down - ie not parking between 10-12 each day or similar to prevent people parking for 8 hours all day everyday?

Having lived in Tollesbury all my life (45 years) Parking and traffic generally has obviously considerably worsened but part of growing my children up where i grew up was the safety of a village and being able to bike to the marina in summer / go for picnics with friends a walk away etc but it feels as though these things are being taken from our children by the increased traffic flow coming right through the village now.

Hopefully some solutions can be found to improve off road parking / less traffic volumes / lower speed and keep the village a safe one for the kids to be around.

Thanks

[REDACTED]

**From:** [REDACTED]  
**To:** Tollesbury PC <tollesburypc@btinternet.com>  
**Date:** Apr 5, 2022 3:53:18 PM  
**Subject:** **This evening's meeting.**

Hello Michelle,

I am away in France at present and cannot attend the meeting tonight. I wonder if I can add my opinion on the recently raised issues about speed control in the village. I did support the introduction of speed bumps but I have since reached the conclusion that unless there is active enforcement in place to control speeding nothing will change. In view of the fact that we have little or no attendance by the police in the village I can only suggest we see if ANPR type speed cameras can be installed. No amount of signage or poster displays will affect the behaviour of those anti social individuals who continue to break the law. If nothing practical is done soon there is likely to be a tragic outcome.

The efforts by residents in Goldhanger with a hand held speed gun are not going to be sufficient to produce a positive end result and would not be worth entertaining in Tollesbury.

Just my two penny worth and perhaps my view could be added to the debate this evening.

Kind regards,  
[REDACTED]