

Present: Cllrs Bell, Chambers, Clare, Goldie, Lowther, Rogers, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present: 1 Member of the Public

1. Apologies for Absence

There were apologies for absence from Cllr Hawes.

There were apologies for absence from District Councillor Stephens.

2. Declarations of Interest

The Chairman declared interests as follows:

- Personal and prejudicial interest in agenda item 6.1, planning application FUL/MAL/22/00378, as his company Plater Claiborne are the agent for the application.

3. Public Forum

There were no comments from the member of the public.

4. County Councillors and District Councillors

There were no County or District Councillors present.

5. Minutes

Resolved: the Minutes of the Parish Council Meeting held on 5th April 2022 be approved as a true and accurate record of the meeting. Proposed Cllr Lowther, seconded Cllr Goldie. Unanimously agreed.

The Chairman signed the Minutes.

6. Planning

6.1 Planning Applications

Application No: TCA/MAL/21/01259

Proposal: Sycamore - Crown reduction up to a maximum of 4m

Location: 10 - 12 West Street Tollesbury

Resolved: to recommend approval of this application. Unanimously agreed.

Application No: TCA/MAL/22/00423 PP-11120461

Proposal: T1Yew - Reduce by 1 metre on the east side of the tree.

Location: St Mary's Church, Church Street Tollesbury

Resolved: Unanimously agreed to recommend refusal of this application due to the following:

- The tree is in the conservation area, and any work carried out to the tree needs to be done in proportion so that the tree's shape is maintained.

Following the declaration disclosed, The Chairman left the meeting. Cllr Lowther, the Vice-Chairman, took the chair.

Application No: FUL/MAL/22/00378 PP-11079488

Proposal: Demolition of existing garage and reconstruction of new garage with attached link to main dwelling

Location: Wealden House 42 Wycke Lane Tollesbury

Resolved: to recommend approval of this application. Unanimously agreed.

The Chairman returned to the meeting.

7.2 Planning Decisions from Maldon District Council

HOUSE/MAL/22/00080 - 1 Genesta Close – Refused

FUL/MAL/22/00026 - Barn A At Guisnes Lodge Back Road – Refused

FUL/MAL/21/01113 - Gorwell Hall Cartlodge Tollesbury Road – Approved

FUL/MAL/22/00084 - Mell Farm 117 Mell Road – Approved

FUL/MAL/22/00122 - Gibbons Engineering Group Limited Factory Woodrolfe Road - Approved

7.3 Applications Withdrawn

Application No: TCA/MAL/22/00219 PP-11015820

Proposal: T1 Holly - Fell

Location: St Mary's Church, Church Street Tollesbury

Application No: COUPA/MAL/21/01030 PP-10258500

Proposal: Change of use of agricultural buildings to 2no. dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion.

Location: Land Adjacent To Old Hall Farm Old Hall Lane, Tolleshunt D'Arcy

7.4 Planning Appeals - None received

7.5 Planning Appeal Decisions - None received

7.6 Tree Preservation Orders for information – None received

8. Annual Assembly

8.1 Draft Minutes

The Draft Minutes of the Annual Assembly meeting held on 8th April 2022 were received and noted.

8.2 Tollesbury Climate Partnership (TCP)

TCP asked the following questions during their presentation at the Annual Assembly meeting:

What are the Council's intentions in the following areas?

1. Initiatives to promote cycling.
2. Planning applications and climate change considerations.
3. Neighbourhood Plan and climate change considerations.
4. Community Energy Schemes.
5. Community Buses.
6. Rising sea level protection/mitigation.

Councillors discussed the questions raised by TCP and agreed that further clarification was required.

The Parish Council recognises the hard work of TCP and is very supportive of TCP.

The Parish Council was pleased to note that TCP had secured funding of £29k.

Action: Clerk to arrange an informal meeting with TCP Board Members to discuss the questions they had raised at the Annual Assembly and look at options moving forward.

Action: to include a standing item on the agenda (second meeting of the month) for Climate Change starting May 2022.

8.3 Matters Raised

Other matters that were raised at the Annual Assembly.

Neighbourhood Plan (NP)

Councillors had a lengthy discussion about the NP and the process.

Cllr Clare felt strongly that the proposed site in North Road was the wrong location for any new housing and felt this needed to be revisited. More information was required on affordable housing, and consideration was given to community-led housing.

Cllr Rogers questioned the demographics of the Steering Group.

The Chairman explained that a 'call for sites' was carried out in the village, and an assessment of the land which came forward was carried out. The site in North Road came out as being the best site. The housing number came from the Housing Needs Survey carried out in 2017 by the RCCE. When the NP Steering Group was set up, a call was put out to the village for volunteers to come forward to work to develop the NP. Since the plan's start, members have left the group, and some have joined. There would be no objection to new people joining the group.

Councillors felt that the best way forward would be to have a new Housing Needs Survey to identify the need. The further study would also include questions on climate change.

Action: Clerk to speak to the RCCE to get an updated quotation and ask about the inclusion of questions on the impact of climate change.

Action: Chairman to speak to the NP Steering Group regarding an updated Housing Needs Survey proposal.

9. Community Protection Officers (CPOs)

Resolved: Unanimously agreed to enter into a Service Level Agreement 2022/23 for the services of the Maldon District Council CPOs at a rate of £35.94 per hour. Requirements are as follows:

3 hours per month – Dog Fouling/Litter Patrols, Anti-Social Behaviour Patrol, School Parking Patrol, On-Street Parking Patrol, Community Engagement.

An additional 1.5 hours per week at Woodup Pool during the school summer holiday.

The Chairman signed the agreement.

10. Recreation Ground

Resolved: to grant permission to use the Recreation Ground for village Pentecost/ Jubilee Service on Sunday 5th June 2022. Unanimously agreed.

11. Hasler Green

Resolved: to grant permission to use Hasler Green for a Jubilee Street party on Friday 3rd June 2022. Unanimously agreed.

12. Woodup Pool

After consultation with the Risk Assessor and Insurers, it was deemed unnecessary to provide an emergency phone.

Resolved: to proceed with the recommendations of the Woodup Pool Committee to remove the emergency telephone at Woodup Pool. Unanimously agreed.

13. Recreation Ground

Resolved: to purchase paint, anti-graffiti coating and materials to paint the end external walls of the pavilion costing £143.39. Unanimously agreed.
A working party will carry out the painting.

14. Administration

Environment Agency – The Clerk reported following the last meeting that she had spoken with David Kemp at the Environment Agency, who will be emailing some dates to arrange a meeting to explain threshold levels and associated procedures for the flood barriers to be closed.

Toilets – Woodup Pool – Councillors agreed to pay two invoices of £180.00 to Letloos to secure the bookings of the portable toilets. Clerk to include the payments on the next payment schedule.

15. Community Concerns – Information Exchange/Next Agenda Items

No community concerns were raised.

16. Dates of the Next Meetings

Tuesday 3rd May 2022 – Annual Statutory Meeting – 7.30 pm – Pavilion

The Chairman closed the meeting at 9.18 pm.

Signed.....

Date