

Present: Cllrs Bell, Clare, Goldie, Hawes, Lowther, St Joseph

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present: District Councillor Stephens
3 Members of the Public

1. Apologies for Absence

There were apologies for absence from Cllr Chambers and Rogers.

2. Declarations of Interest

The Chairman declared interests as follows:

- Personal and prejudicial interest in agenda item 6.1, planning application FUL/MAL/22/00177, as his company Plater Claiborne are the agent for the application.

Cllr St Joseph declared interests as follows:

- Personal and prejudicial interest in agenda item 6.1, planning application COUPA/MAL/22/00164, as he has a farming relationship with the applicant.

3. Public Forum

A resident reported that there had been further vandalism at the bird hide, and once he had a crime number would update the police with information.

4. County Councillors and District Councillors

Cllr Stephens reported:

- She had written to Cllr Durham further to his suggestion to have Prof. Jules Pretty, Chairman of The Essex Climate Commission, attend a Parish Council meeting. Cllr Durham advised that the invite is to Tollesbury Parish Council and not Tollesbury Climate Partnership (TCP)
- At the meeting on 9th May 2022, she had reported that an event was being held on 8th June 2022, where portfolio leads will be taken on a tour of the challenges and opportunities across the district in relation to climate change. Cllr Stephens reported that the event starts at Stow Maries; those in attendance will split into groups and visit different places around the district. Cllr Peter Schwier and Cllr Malcolm Buckley are likely to visit Tollesbury. The Chairman and Cllrs Clare and St Joseph agreed that they would be happy to meet the visitors when they come to the village.
Cllr Stephens reported she was in discussion with Juliet Heller from Tollesbury Climate Partnership regarding the visit to Tollesbury.
Action: Cllr Stephens to update the Parish Council when times etc., have been confirmed.
- There had been further vandalism to the toilets at Woodrolfe Green; MDC has reported that the toilets are closed, but residents have said that the toilets are open.
Action: Cllr Stephens to look into further.

- A group of volunteers had recently met with a representative from the Citizens Advice Bureau. There have been discussions about whether there is a need for a Foodbank or something similar in the village. Many ideas have been discussed, and the group will hold a further meeting next month.

The Chairman asked Cllr Stephens when the application from Lewis and Scott for the proposed 29 houses in Woodrolfe Road would be considered by MDC. Cllr Stephens reported that she had been advised that the applicant was submitting amendments to the proposal and, at this stage, does not know when MDC will consider the application.

5. Minutes

Resolved: The Minutes of the Parish Council Meeting held on 9th May 2022 be approved as a true and accurate record of the meeting. Proposed Cllr Clare, seconded Cllr Lowther. Unanimously agreed.

The Chairman signed the Minutes.

6. Planning

6.1 Planning Applications

In accordance with the declaration declared, the Chairman left the meeting. Cllr Lowther, the Vice-Chairman, took the chair.

Application No: FUL/MAL/22/00177 PP-11191474

Proposal: Section 73A application for the proposed change of use from agricultural land to domestic curtilage.

Location: Carringtons Barn North Road Tollesbury

Resolved: Unanimously agreed to recommend approval of this application.

The Chairman returned to the meeting.

In accordance with the declaration declared, the Cllr St Joseph left the meeting.

Application No: COUPA/MAL/22/00164

Proposal: Change of use of 2No agricultural buildings to 2No. dwellings.

Location: Land Adjacent to Old Hall Farm, Old Hall Lane, Tolleshunt D'Arcy.

Resolved: Agreed by the majority to recommend approval of this application.

Cllr St Joseph returned to the meeting.

6.2 Planning Decisions from Maldon District Council

HOUSE/MAL/22/00376 - Shenandoah Wycke Lane – Approved

6.3 Planning Appeals - None received

6.4 Planning Appeal Decisions - None received

6.5 Tree Preservation Orders for information – None received

7. Climate Change

The informal meeting between the TCP and the Parish Council was arranged for Tuesday 24th May 2022, at 7.00 pm in the Pavilion.

Action: Chairman to prepare an agenda for the meeting.

Cllr St Joseph reported that TCP members are watering the newly planted trees. Any help from volunteers would be greatly appreciated.

The recent Wildest Food Day with the Wildest Rumpus event organised by TCP was a great success.

Action: Clerk to write to TCP to congratulate them on another successful event.

8. Woodup Pool

8.1 Works – Sand and Sleeper

Resolved: Unanimously agreed to proceed with the quotation from Bonz to replace the missing sleeper and provide 10 tonnes of soft washed sand at Woodup Pool at a cost is £980 + VAT.

8.2 Artwork – Signage

The artwork (Appendix A) for the large information boards at Woodup Pool was discussed.

Councillors agreed on several changes to be made to the initial artwork.

Action: Clerk to submit the proposed changes to Phelan Barker.

Action: Clerk to circulate the updated artwork to Councillors for final approval.

9. Woodrolfe Hard

9.1 Noticeboard

Resolved: Unanimously agreed to accept the proposal (Appendix B) from the Parish Clerk to purchase a new pinboard for the noticeboard at Woodrolfe Hard. The self-healing pinboard would be purchased from Greenbarnes.co.uk, costing £147.43, including delivery and VAT.

9.2 Dinghy Stickers

Resolved: Unanimously agreed to accept the proposal (Appendix C) from the Parish Clerk to purchase dinghy stickers for dinghies that had paid to moor at Woodrolfe Hard. The stickers will be purchased from Stickers International and cost £28 for 200 plus delivery and VAT.

10. Queens Jubilee

10.1 Queen's Jubilee Celebrations

Cllr Clare reported that the organising of the Jubilee celebrations was going to plan. The group of volunteers are working hard to put together the events for the village.

10.2 Risk Assessment

Councillors received the Risk Assessment (Appendix D) for the Jubilee event on 4th June 2022 at Woodup Pool. Some items needed further information.

Action: Clerk to arrange a zoom meeting with the event organisers at Woodup Pool. Cllrs Clare and Lowther to attend the meeting.

11. Electricity

The Clerk reported that she had contacted some electricity companies following the last meeting, but they would not consider any contracts for unmetered supplies for the streetlights.

The Clerk advised that she also spoke with Keith Tovee | Asset Manager – Lighting at Essex County Council. Keith reported that this was an issue nationwide with limited suppliers wanting to supply unmetered supplies, and those who will supply do not wish to enter any contract.

The Clerk advised that she was still waiting for the Npower renewals team to contact her and that she would report back as soon as possible.

12. Administration

Code of Conduct Training – The Clerk reported that MDC had adopted a new Code of Conduct and has organised training sessions for Clerks and Councillors to give members an understanding of how the new Code is different and the benefits it brings. Simon Quelch, Lead Legal Specialist and Monitoring Officer, strongly recommends that we adopt the new Code.

Training sessions are being run as follows:

Tuesday 21st June 2022 – 7.00 pm – 9.15 pm

Tuesday 28th June 2022 – 2.30 pm – 4.45 pm

Action: Councillors to notify the Clerk if they wish to attend the training sessions.

Allotments – The Clerk reported she had invited a tenant from the Allotments to attend the Allotment Inspection on 29th June 2022. They have confirmed that they are happy to attend.

Resolved: Provide tenants with an 8-yard skip at the Allotments to remove rubbish from their plots. The skip is to be supplied by Viking Skips and would cost £294.

Fire Service – The Clerk reported that another letter had been sent to the Fire Service offering assistance to them with recruitment. To date, there has been no reply.

Woodrolfe Hard – An email has been received from Tollesbury Sailing Club, and they would like to organise a Hard washdown on Saturday 21st May 2022. Councillors were happy for the Sailing Club to arrange the Hard washdown.

Action: Clerk to remind Tollesbury Sailing Club that they need to be mindful that other users would require vehicular access to the area.

Local Highways Panel – The Clerk confirmed that the seven applications agreed upon at the previous meeting of the Parish Council had been submitted.

A covering letter was also sent to Cllr Durham, who replied as follows:

“I appreciate that there is widespread concern about highways issues in Tollesbury which I will raise with Cllr Scott, the cabinet member responsible.

However, the LHP is currently sitting on a good many applications for new or amended speed limits. At present we cannot progress these until the ECC Speed Management Strategy is reviewed which is due later this summer. This will set out

the criteria for all aspects of speed management. Currently, the 20mph speed limits are restricted to a set distance on either side of a school entrance, but this is part of the review. In addition, we have been advised that the police will not currently enforce 20mph limits!

Cllr Scott has been visiting many parish councils and perhaps I can arrange for him to address your council in the coming months. He will be able to explain what can and what can't be done as well as restraints of budget etc.

In the meantime, I will ensure the LHP applications are signed off and they should be in time for the next meeting in June."

Action: Clerk to arrange a meeting with Cllr Scott via Cllr Durham

RSPB – The Clerk advised she had circulated an email from Kieran Alexander, Site Manager – RSPB, who reported that they would be seeking planning permission to install a solar pump at RSPB Old Hall Marshes. Kieran would be happy to attend a meeting and answer any questions, and if any Councillors would like a visit to the site, they are more than welcome.

Action: To notify TCP at the meeting on 24th May 2022 of the proposed works at the RSPB.

Television – The new television and stand had been purchased for Parish Council meetings. A £300 donation had been received from the late Cllr Lankester's son towards the new equipment.

Action: Clerk to write and thank him for the donation.

13. Community Concerns – Information Exchange/Next Agenda Items

Cllr Lowther reported:

- At the Environment and Amenity Committee meetings, discussions took place regarding jet washing the bus shelter. Initially, some Councillors said they would be happy to do the work, but this had not been done due to personal commitments. Cllr Lowther had, therefore, obtained a quotation from a Contractor (Appendix E) to jet wash the bus shelter before the Queen's Jubilee Celebrations.
Resolved: Unanimously agreed to accept the quotation from Bonz for £285 + VAT to jet wash the bus shelter.

Cllr Clare reported:

- There had been further vandalism to the bird hide. Essex Wildlife Trust (EWT) is considering the installation of CCTV.
The incident has been reported to Essex Police, and it is hoped that the individuals will be identified soon.
Cllr Clare expressed thanks to the residents for assisting and providing information to the police.

14. Dates of the Next Meetings

Wednesday 25th May 2022 – Personnel Committee – 7.30 pm - Pavilion

Tuesday 7th June 2022 – Full Council Meeting – 7.30 pm – Pavilion

Tuesday 14th June 2022 – Recreation Ground Committee – 7.00 pm – Pavilion

Wednesday 15th June 2022 – Woodup Pool Committee – 7.00 pm – Location TBC

Tuesday 21st June 2022 – Full Council Meeting – PLANNING ONLY –
7.30 pm – Pavilion

Tuesday 5th July 2022 – Full Council Meeting – 7.30 pm - Pavilion

The Chairman closed the meeting at 9.05 pm.

Signed.....

Date

Woodup Pool

- There are **NO Lifeguards**.
- Please use the following *what3words*: **spoiled.outhouse.remedy** when reporting an emergency to help locate your position.
- **DANGER** please stay out of the water during electrical or lightning storms and for 30 minutes after the last sighting.
- This is an Amenity Pool and all users bathe and swim at their **own risk**.
- Children under 16 must be accompanied by an adult.
- The capacity of this pool is 1,000 people. Do not enter the pool if your presence will cause this to be exceeded.
- Boating, keep clear of swimmers.



NO Jumping



NO Diving



NO Dogs
Except Guide Dogs



BEWARE
Electric Storms



TOLLESBURY
PARISH
COUNCIL

Please respect other
pool users and take your
litter home with you.



Woodup Pool

- There are **NO Lifeguards**.
- Please use the following *what3words*: **engineers.nozzle.zips** when reporting an emergency to help locate your position.
- **DANGER** please stay out of the water during electrical or lightning storms and for 30 minutes after the last sighting.
- This is an Amenity Pool and all users bathe and swim at their **own risk**.
- Children under 16 must be accompanied by an adult.
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Woodup Pool

- There are **NO Lifeguards**.
- Please use the following *what3words*: **yoga.saunas.essential** when reporting an emergency to help locate your position.
- **DANGER** please stay out of the water during electrical or lightning storms and for 30 minutes after the last sighting.
- This is an Amenity Pool and all users bathe and swim at their **own risk**.
- Children under 16 must be accompanied by an adult.
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Electric Storms



TOLLESBURY
PARISH
COUNCIL

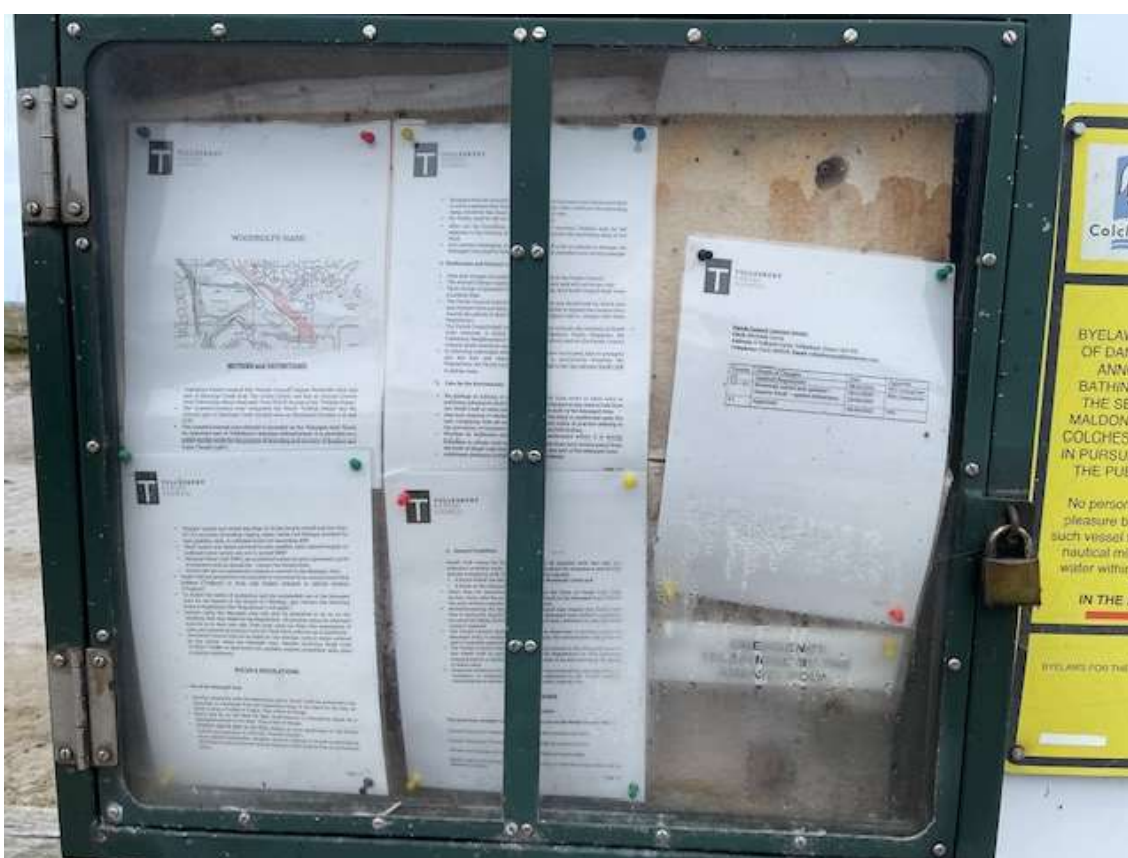
Please respect other
pool users and take your
litter home with you.





Woodrolfe Hard - Noticeboard

The backboard of the noticeboard at Woodrolfe Hard is in need of replacement: If you open the door of the noticeboard the signage falls out. Please see the picture below:



I am proposing that a self-healing made to measure pinboard is purchased which could be fixed into the existing noticeboard.

I have obtained a quotation from Greenbarnes for a made-to measure pinboard which costs as follows:

Pinboard - £73.41 (765mm x 700mm board)

Delivery - £49.95

VAT - £24.57

TOTAL - £147.43



Woodrolfe Hard – Dinghy Stickers

Our supplies of dinghy stickers have now finished. We are unable to order some from our previous supplier as he sadly passed away.

Our previous sticker:



I have been looking at new stickers and am proposing the following to be purchased from Stickers International UK ([Variable Data and Serial Numbers - Stickers International](#))



Quotation as follows:

Vinyl stickers on sheets

60x40mm

Qty 200 @ £28.00

Pricing is subject to VAT and delivery charges

Clerk: Michelle Curtis

Address: Tollesbury PC, PO Box 13205, Maldon CM9 9FU

Telephone: 01621 869039. **Email:** tollesburypc@btinternet.com



TOLLESBURY
PARISH
COUNCIL

Information on the self-healing pinboard which has been extracted from the Greenbarnes website:

Self-healing rubber pinboard material provides the ideal solution for those struggling to hammer drawing pins into the rock-hard surface of an old noticeboard or who are tired of breaking your nails trying to remove notices. If you are charged with the task of refurbishing an existing old noticeboard, this is the material for you!

6mm thick and light grey in colour, our self-healing rubber pinboard is the ideal substrate for creating easily pinnable noticeboards. Drawing pins can be inserted and removed easily with no need for tools and no danger of broken nails whilst notices and posters are held securely. Even better, due to its "self-healing" nature, unlike conventional pinboard materials, the pinholes disappear again when the pins are removed, meaning that your noticeboard no longer needs look like a well-used dart board.

Fixing is a straightforward process and can be achieved using any proprietary contact adhesive (such as Evo Stik) and, best of all, our self-healing rubber pinboard is completely weatherproof and hence is equally suitable for use on glazed and unglazed boards. Even the salt-laden breezes of a marine environment will not harm it.

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**TOLLESBURY
PARISH
COUNCIL**

**WOODROLFE HARD
15/05/2022**

Woodrolfe Hard – Dinghy Stickers

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Risk Assessment of Raft Race

Woodup Sea pool / Lido, Tollesbury

4th June 2022 10.30am – 12.30pm

Hazard	Likelihood of Risks	Control Measures	Remaining Risk
Drowning	Likely fatal	PPE. Buoyancy aids worn and correctly fitted. Restrict number of people per raft. Provide bank watchers. Provide first aiders.	Low
Injury through Contact with Raft or paddles	Likely Serious	Restrict number of people per raft. Safety helmets / PPE.	Low
Tripping or Slipping hazard on raft	Likely Serious	Ensure no tripping hazards. Pre briefing re slipping hazard	Low
Tripping or Slipping	Likely Serious	Ensure no tripping hazards. Pre briefing re slipping hazard	Low
Hitting Pool/Lido Bottom	Likely Serious	No jumping from raft into pool/lido, no pushing or horseplay.	Low
Lifting Injury	Likely Serious	Issue rules regarding number of people to lift. Restrict size and weight of raft appropriate to team size.	Low
Faulty Buoyancy Aid	Likely Serious	Visual Inspection.	Low
Cut Feet	Likely Serious	Footwear to be worn.	Low
Raft breaking Up / entrapment	Likely Serious	Provide bank watchers. Guidance to abandon ship if any degradation of vessel integrity.	Low

Appendix E

From: Bonz B <bonz.garden@outlook.com>
To: Tollesbury pc <tollesburypc@btinternet.com>
Date: May 17, 2022 6:57:43 AM
Subject: RE: Bus shelter and Path at the salt pool.

Good Morning Michelle,

Thanks for the reply.

To,

Pressure wash around the bus shelter and re sand with Kiln dried sand as required
£285.00 + VAT.

Please Note,

This work would be carried out on a Sunday Morning if accepted.

Kind regards,

Bonz,

Bonz Cairey Ltd