

**Present:** Cllrs Bell, Chambers, Ferneyhough, Goldie, Rogers, St Joseph

**In the Chair:** Cllr Lowther - Vice-Chairman

**Clerk:** Michelle Curtis

**Also Present:** District Councillor Stephens  
7 members of the public

**1. Co-Option**

**Resolved:** to co-opt Caroline Page as a Parish Councillor for Tollesbury Parish Council. Proposed Cllr Bell, seconded by Cllr Goldie.

The Declaration of Office is to be signed by Caroline Page and the Proper Officer (Parish Clerk)

**2. Apologies for Absence**

There were apologies for absence from Cllrs Clare, Hawes and Plater.

**3. Declarations of Interest**

Cllr St Joseph disclosed interests as follows:

- Personal and prejudicial interest in respect of agenda item 8.1, planning application AGR/MAL/22/00803, as he is the property owner.

As this item was for information only, there would be no requirement for Cllr St Joseph to leave the meeting.

**4. Public Forum**

A resident reported that the Maldon District Council website indicated two vacancies on the Parish Council. It shows ten councillors and two vacancies.

The Clerk confirmed there was only one vacancy which had now been filled. The total membership for Tollesbury Parish Council is eleven.

**Action:** Cllr Stephens agreed to raise this with MDC.

A resident advised that they had read the Code of Conduct circulated with the agenda, and there was a subtle difference to the one Maldon District Council had adopted. The Code of Conduct should also be displayed in a prominent place on the website. The Code of Conduct on the Parish Council website is currently on the 'documents and downloads' section making it difficult to find.

**Action:** Clerk to clarify the discrepancy in the documents with the Monitoring Officer at Maldon District Council.

**Action:** Clerk to arrange for the Code of Conduct to be displayed in a more prominent position on the Parish Council website.

It was agreed to move to agenda item 8.

## 8. Planning

### 8.1 Planning Applications

Application No: HOUSE/MAL/22/00751 PP-11345407

Proposal: Single-storey side extension

Location: 4 Kings Walk Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

Application No: FUL/MAL/22/00542 PP-11194969

Proposal: Temporary use of land for the stationing of three caravans in connection with carrying out approved development refs.

21/00622 and 21/00307.

Location: Barn A At Guisnes Lodge Back Road Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application but would suggest that a condition be applied to ensure that the land is restored to its current condition within a certain period.

Application No: OUT/MAL/22/00237

Proposal: Residential development of up to 4 no. dwellings and associated works (all matters reserved).

Location: Land East Of Guisnes Lodge Chapel Road Tollesbury

**Resolved:** Agreed by the majority to recommend refusal of this application due to the following:

- The proposal is outside the development boundary
- The proposal is not sustainable, distance to shops, no footpath link, and no transport links
- Bouchiers Hall, Bouchiers Lodge and the adjacent farmstead are listed buildings and provide a unique focus of an estate stretching back to the fourteenth century. The proposal will disturb the essentially rural setting of a unique cluster.

Application No: HOUSE/MAL/22/00788 PP-11377475

Proposal: Proposed double garage with side store, pitched roof and basement.

Location: Monk House 115 Mell Road Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

Amended Description

Application No: HOUSE/MAL/22/00527 PP-11185439

Proposal: Proposed side and front extensions and the creation of a room in the roof (including increased roof height and dormer window to front elevation)

Location: 5 Woodrolfe Farm Lane

Drawing Nos: 2109-003 Rev A, 2109-004 Rev B, 2109-001, 2109-002 Rev A,

**Resolved:** No additional comments.

For information only

Application No: AGR/MAL/22/00803 PP-11385305

Proposal: Prior notification for a barn for hay storage.

Location: Barn South Of Wick Farm Mell Road Tollesbury

## 8.2 Planning Decisions from Maldon District Council

HOUSE/MAL/22/00645 - 1 Sceptre Close – Refused

TCA/MAL/21/01259 - 10 - 12 West Street – Approved

COUPA/MAL/21/01031 - Land Adjacent To Old Hall Farm Old Hall Lane – Prior approval required and refused

NMA/MAL/22/00718 - White Leighs 44 Woodrolfe Road – Non-Material Amendment Refused

The Clerk reported since the publication of the agenda, three planning applications had been received from MDC for consideration by the Parish Council. The next scheduled meeting of the Parish Council is on 6<sup>th</sup> September 2022.

**Resolved:** Unanimously agreed to hold an Extra-Ordinary meeting on Tuesday 16<sup>th</sup> August 2022 to consider the planning applications.

## 8.3 Applications Withdrawn

Application No: 22/00518/LBC PP-11171268  
Proposal: Conversion of outbuilding into office  
Location: Rolls Farm 3 Prentice Hall Lane Tollesbury

## 8.4 Planning Appeals

None received.

## 8.5 Planning Appeal Decisions

None received.

## 8.6 Tree Preservation Orders

None received.

## 5. County Councillors and District Councillors

### 5.1 County Councillor

There was no report from Cllr Durham.

### 5.2 District Councillors

Cllr Stephens presented her report (Appendix A).

Cllr Stephens reported the following:

- At the Parish Council held on 5<sup>th</sup> July 2022, the Parish Council approved the telephone kiosk in Mell Road to be used as a drop-off point for food donations. The Group has explored this and decided not to proceed at this stage.
- Cllr Thompson will also attend the meeting scheduled for 9<sup>th</sup> August 2022 with the Anti-Social Behaviour Officer from MDC and his colleagues.
- Cllr Durham had emailed providing an update on the applications submitted to the Local Highways Panel.

**Action:** Clerk to circulate update to Councillors.

## 6. Minutes of the Meetings held on the 27<sup>th</sup> July 2022

**Resolved:** the Minutes of the Parish Council Meeting held on 27<sup>th</sup> July 2022 be approved as a true and accurate record of the meeting. Proposed Cllr Rogers, seconded Cllr St Joseph. Unanimously agreed.

The Chairman signed the Minutes.

## 7. Finance

### 7.1 Monthly Finance Report

The Financial Reports as of the 31<sup>st</sup> July 2022 were presented to the Council (Appendix B).

Councillors received the following monthly financial reports:

**Bank Reconciliation** – The closing balance of £88,960.28

**Expenditure to date** – Budget £101,511 - Actual to date £35,841

**Income to date** – Budget £101,511 (including Precept £92,599) Actual to date £47,982

**Earmarked Funds** – Closing Balance £28,080.43 – Net movement £5,790.48

The Clerk reported:

- £1010.45 was received from HMRC for the VAT recovered between April and June 2022.
- £84.26 credit received from British Telephone – refund for advance payment of hire of the emergency telephone at Woodup Pool

**Resolved:** to approve the Financial Report. Unanimously agreed.

The Chairman signed the Reports.

### 7.2 Payments

The items for payment totalling £7,079.31 were presented for approval (Appendix C).

**Resolved:** Unanimously agreed to approve payments and make online payments.

## 9. Recreation Ground

### 9.1 Verbal Update from the Recreation Ground Committee

No new information to report.

### 9.2 Monthly Inspection Report

The Monthly Inspection Report dated 24/06/2022 was received.

It was reported that there had been graffiti on the snake slide and play ship - the graffiti has now been removed.

An area of wetpour under the swings was in need of replacement.

**Action:** to be discussed by the Recreation Ground Committee.

## 10. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlights, Dog/Litter Bins, Highways, Footpaths)

### 10.1 Verbal Update from the Environment and Amenity Committee Meeting

The Environment and Amenity Committee meeting was scheduled for Wednesday, 3<sup>rd</sup> August 2022.

The Clerk reported that a bus had hit the Parish Council streetlight on 4 High Street earlier that day. The Clerk had requested that the Contractor make the light safe as soon as possible.

**Action:** Clerk to advise residents via social media that the Parish Council is aware that the light had been hit and to take care around that area.

Cllr Clare emailed Councillors earlier that day, suggesting that the Parish Council consider replacing the light for an alternative with a shorter overhang.

**Action:** to be considered by the Environment and Amenity Committee.

## 11. Woodrolfe Hard

### 11.1 Verbal Update from the Woodrolfe Hard Committee

No new information to report.

## 12. Woodup Pool

### 12.1 Verbal Update from the Woodup Pool Committee

Cllr Lowther reported:

- The water testing was carried out on 14/07/22, and the results returned satisfactorily.
- Additional temporary insurance on the hire toilets was added to the insurance policy.
- It was reported that one of the sleepers has rotted and come loose; upon further inspection, the others need replacing too.

**Resolved:** Unanimously agreed to have the sleepers replaced. Work to be carried out by Bonz at the cost of £430.00 + VAT (Appendix D). The work would be funded from the unspent funds in the Woodup Pool telephone budget and the £65 from donations collected at Woodup Pool.

### 12.2 1<sup>st</sup> Blackwater Scouts (Tollesbury)

**Resolved:** Unanimously agreed to grant permission to 1<sup>st</sup> Blackwater Scouts (Tollesbury) to use an area of Woodup Pool for cubs/Scouts Activities on the following Friday evenings:

9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> September 2022  
7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> October 2022

**Action:** Clerk to seek clarification of usage times 5 pm – 9 pm as the evenings would get darker well before 9 pm.

**Action:** Clerk to upload dates to the Parish Council website.

### 12.3 Locality Fund

The Clerk reported that the Cllr Durhams Locality Fund application for funding towards the water sampling at Woodup Pool had not been successful.

**Action:** to be discussed by the Woodup Pool Committee.

## 13. Community Initiatives Fund

### 13.1 Quotations for kick wall

To be deferred to the next meeting.

### **13.2 Application to the Community Initiatives Fund**

To be deferred to the next meeting.

## **14. Code of Conduct**

### **14.1 PowerPoint Presentation - Training**

A copy of the PowerPoint presentation from Maldon District Council for the new Code of Conduct was received and noted.

### **14.2 Code of Conduct**

Following the comments made by the residents regarding the differences in the Code of Conduct documents, Councillors agreed to defer this item to the next meeting.

**Action:** To be deferred to the next meeting further to clarification of the variance.

## **15. Environment Agency (EA)**

The email from David Kemp, Senior Team Leader, Coastal Partnerships & Strategic Overview Team, was received and noted. The EA advised they were planning to clear the vegetation on the seawall from the marina to the sewage treatment works in August. There is currently no scheduled date for the improvement of the wall (the repair of low spots etc.) This is in line with many walls in Essex.

**Action:** Cllr St Joseph to prepare a draft response to David Kemp to ask:

- 1) For confirmation that they will be mowing the seawall on both sides of the flood barrier across the road as there is much more scrub on the southern section in front of the flats.
- 2) It is hard for us to accept this as an adequate answer. Does this mean that there is a definite intention to repair? This seawall is in the shoreline management plan as hold the line, but it is lower than neighbouring sections that have a lower priority, and the EA identify its condition as poor. Its crest level is more or less 0.75 of a metre lower than, say, Heybridge Basin. May we have the list of 'the many seawalls in Essex that are in this condition so we can compare them?

## **16. Maldon District Council - Public Space Protection Order**

Notification received of the Maldon District Council (Dog Control) Public Space Protection Order which came into effect on Monday 18th July 2022, for three years, until 18th July 2025.

**Action:** Cllr Stephens to clarify what this means for Tollesbury.

## **17. Police/Community Protection Officers (CPOs)**

### **17.1 Police**

The Police Reports (confidential) were received and noted.

### **17.2 CPO Report for June 2022**

The report for June 2022 was received. During the June patrols, it was noted that there were 17 Fixed Penalty Charge Notices (PCNs) and 6 Vehicle Move-on (VMOs).

## **18. Administration**

Community-Led Housing – The Clerk reported that the meeting between Laura Atkinson from the RCCE and the Neighbourhood Plan Steering Group to explore Community-Led Housing had been rescheduled to Thursday 11<sup>th</sup> August 2022 at 7 pm in the Pavilion. Parish Councillors are welcome to attend the meeting.

**19. Community Concerns**

No community concerns were raised.

**20. Public Bodies (Admission to Meetings) Act 1960**

**Resolved:** Due to the confidential personnel and contractual nature of the business to be transacted, the meeting would be closed to the press and the public.

**21. Employment Matters**

Councillors carried out an annual review for the Caretaker – (confidential report 01-22/23).

**22. Public Bodies (Admission to Meetings) Act 1960**

**Resolved:** to open the meeting to the press and public.

**23. Dates of the Next Meetings**

Tuesday 16<sup>th</sup> August 2022 – Extra-Ordinary Meeting – 7.30 pm - Pavilion

Monday 5<sup>th</sup> September 2022 – Woodrolfe Hard Committee – 7.30 pm – Pavilion

Tuesday 6<sup>th</sup> September 2022 – Full Council Meeting – 7.30 pm – Pavilion

Tuesday 13<sup>th</sup> September 2022 – Finance and Policy Committee – 7.30 pm – Pavilion

Tuesday 20<sup>th</sup> September 2022 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 20<sup>th</sup> September 2022 – Recreation Ground Committee – Following the Full Council Meeting

Tuesday 4<sup>th</sup> October 2022 – Full Council Meeting – 7.30 pm – Pavilion

Tuesday 18<sup>th</sup> October 2022 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 18<sup>th</sup> October 2022 – Woodup Pool Committee – Following the Full Council Meeting

The Chairman closed the meeting at 8.56 pm.

Signed.....

Date .....

**Report for Tollesbury Parish Council meeting  
on 1<sup>st</sup> August 2022** (report written 30Jul22)

**MALDON DISTRICT  
COUNCIL**

Princes Road  
Maldon  
Essex CM9 5DL

[www.maldon.gov.uk](http://www.maldon.gov.uk)



**From Councillor Emma Stephens**

**Maldon District Councillor for Tollesbury (Independent)**



Cllr.Emma.Stephens@Maldon.gov.uk

01621 869415 / 079 069 44443

## 1. PLANNING

**Next planning meetings:** District 22Sep22 (provisional) 1Dec (provisional); North Western 10Aug22 and 7Sep22.

**Local Development Plan:** no further working group meetings held.

## 2. ROAD SAFETY

Local Highways Panel applications: meeting held 22Jul22: awaiting report.

## 3. NEWS

- **Travel Essex App:** TravelEssex is a new, free app for finding sustainable transport options throughout Essex by train, bus, bike and on foot, including real-time travel information. To plan your next sustainable journey, download the app by searching for 'TravelEssex' in the [Google Store](#) or [Apple app](#) or by visiting [www.travelessex.co.uk](http://www.travelessex.co.uk).
- **Essex Community Initiatives Fund (CIF):** Grants of up to £10k still available until 19 August for community-based projects, available to groups including parish councils.
- **Homes for Ukraine:**
  - Over 1200 guests have arrived in Essex, and MDC is making the £200 one-off payment as soon as the Council is advised that the guest has arrived in the District;
  - Over 1000 sponsors in Essex, half of whom have completed all checks and have received, or are eligible to receive, the £350 thank you payment;
  - Many sponsors have not provided all their information yet, which is slowing down DBS checks;
  - I have much more detail on the scheme for hosts or guests (current or potential) and on events, for anyone who would like it.
- **Phoning Maldon District Council:** I've had a meeting with Council officers about the difficulties of working through the call routing system to speak to staff, and I now anticipate some improvements. Meanwhile, option 5 then option 4 will reach an advisor. Of course we still ask that people refer to online information and use the "report-it" forms whenever they can, at [www.maldon.gov.uk](http://www.maldon.gov.uk).
- **Monthly "meet your Councillor" surgeries:** Cllr Mark Durham for Essex County Council is now attending these with me; and I look forward to seeing Parish Councillors there too. Still to be covered are Sat 3<sup>rd</sup> Sep and Sat 3<sup>rd</sup> Dec (Lighthouse, 11am to 12.30): **any volunteers please?**

## 4. DATES

- **Crime in Tollesbury, including vandalism and graffiti:** meeting scheduled 9<sup>th</sup> August with MDC's Anti-Social Behaviour (ASB) officer, the police, Tollesbury Neighbourhood Watch Co-ordinator, and some Tollesbury Parish Councillors to discuss issues and agree next steps.
- **Bike Marking Event and Coffee with the Cops,** Tollesbury recreation ground, Thu 11 August, 10am – 1pm. **Any volunteers to serve coffee please?**



Date: 29/07/2022

Tollesbury Parish Council Current Year

Page 1

Time: 19:17

**Bank Reconciliation Statement as at 31/07/2022  
for Cashbook 1 - Tollesbury Bank Accounts**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	29/07/2022		77,018.54
Deposit Account	29/07/2022		497.36
P/Sector Reserve	31/03/2021		0.00
Coop Current Account 2	29/07/2022		2,576.80
Petty Cash	29/07/2022		23.13
Unity Current Account	29/07/2022		8,844.45
			0.00
			<u>88,960.28</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			88,960.28
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			88,960.28
		<b>Balance per Cash Book is :-</b>	<b>88,960.28</b>
		<b>Difference Excluding Adjustments is :-</b>	<b>0.00</b>
<u>Adjustments to Reconciliation</u>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		<b>Unreconciled Difference is :-</b>	<b>0.00</b>

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	4,058.43	1,000.00	5,058.43
321 EMR Cemetery	0.00		0.00
322 EMR Recreation Ground	4,302.13	4,000.00	8,302.13
323 EMR Unallocated	1,484.64	478.34	1,962.98
324 EMR Woodup Pool	1,597.74	495.00	2,092.74
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	0.00		0.00
327 EMR Neighbourhood Plan	3,139.19	200.00	3,339.19
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	5,435.82	-1,382.86	4,052.96
330 EMR Streetlighting	77.00		77.00
331 EMR Woodup Pool Project	0.00		0.00
332 EMR Play Equipment Project	0.00		0.00
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	1,945.00		1,945.00
335 EMR Bus Shelter	0.00	1,000.00	1,000.00
	<u>22,289.95</u>	<u>5,790.48</u>	<u>28,080.43</u>

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	14,227	41,935	27,708	0	27,708	33.9%	0
Net Expenditure	(14,227)	(41,935)	(27,708)				
<u>110 Administration</u>							
1076 Precept	46,300	92,599	46,299			50.0%	
1080 Bank Interest Received	0	0	(0)			0.0%	
1150 Donations	366	0	(366)			0.0%	
Administration :- Income	46,666	92,599	45,933			50.4%	0
4100 Audit Fees	300	700	400		400	42.9%	
4110 Bank Charges	24	100	76		76	24.4%	
4120 Insurance	0	3,200	3,200		3,200	0.0%	
4130 Miscellaneous	119	700	581		581	17.0%	
4140 Office Allowance	260	780	520		520	33.3%	
4150 Photocopier	193	950	757		757	20.3%	
4160 Postage	0	40	40		40	0.0%	
4170 Stationery	4	60	56		56	6.4%	
4180 Subscriptions	1,422	2,200	778		778	64.6%	
4190 Telephone	185	600	415		415	30.8%	
4200 Training	(144)	300	444		444	(48.0%)	
4210 Website	218	725	507		507	30.1%	
Administration :- Indirect Expenditure	2,581	10,355	7,774	0	7,774	24.9%	0
Net Income over Expenditure	44,085	82,244	38,159				
<u>120 Amenities</u>							
1100 Allotments Income	0	1,062	1,062			0.0%	
Amenities :- Income	0	1,062	1,062			0.0%	0
4130 Miscellaneous	285	500	215		215	57.0%	
4250 Allotments	332	500	168		168	66.4%	
4260 Hasler Green	90	360	270		270	25.0%	
4270 Rangers	0	1,400	1,400		1,400	0.0%	
4280 Woodrolfe Green	150	600	450		450	25.0%	
4420 Maintenance	124	200	76		76	61.9%	
Amenities :- Indirect Expenditure	981	3,560	2,579	0	2,579	27.5%	0
Net Income over Expenditure	(981)	(2,498)	(1,517)				

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Cemetery</u>							
1110 Fees	247	5,000	4,753			4.9%	
Cemetery :- Income	<u>247</u>	<u>5,000</u>	<u>4,753</u>			4.9%	0
4130 Miscellaneous	0	100	100		100	0.0%	
4310 Contract	1,625	7,000	5,375		5,375	23.2%	
4320 Skip Fees	0	200	200		200	0.0%	
4330 Water/Sewage Rate	110	100	(10)		(10)	110.2%	
4340 Rates	148	0	(148)		(148)	0.0%	
Cemetery :- Indirect Expenditure	<u>1,883</u>	<u>7,400</u>	<u>5,517</u>	0	5,517	25.4%	0
Net Income over Expenditure	<u>(1,636)</u>	<u>(2,400)</u>	<u>(764)</u>				
<u>140 Pavilion</u>							
1120 Hire Charge	50	50	0			100.0%	
Pavilion :- Income	<u>50</u>	<u>50</u>	<u>0</u>			100.0%	0
4330 Water/Sewage Rate	128	250	122		122	51.1%	
4400 Cleaning Items	3	50	48		48	5.0%	
4410 Electricity	252	600	348		348	42.0%	
4420 Maintenance	162	150	(12)		(12)	107.9%	
Pavilion :- Indirect Expenditure	<u>544</u>	<u>1,050</u>	<u>506</u>	0	506	51.8%	0
Net Income over Expenditure	<u>(494)</u>	<u>(1,000)</u>	<u>(506)</u>				
<u>150 Projects</u>							
4500 Amenities	0	1,000	1,000		1,000	0.0%	
4530 Recreation Ground	0	4,000	4,000		4,000	0.0%	
4540 Woodup Pool	4,850	4,260	(590)		(590)	113.8%	4,850
4560 Neighbourhood Plan	0	200	200		200	0.0%	
4590 Woodrolfe Hard	298	0	(298)		(298)	0.0%	298
4610 Unallocated Sum	412	890	478		478	46.3%	412
4650 Bus Shelter	0	1,000	1,000		1,000	0.0%	
Projects :- Indirect Expenditure	<u>5,560</u>	<u>11,350</u>	<u>5,790</u>	0	5,790	49.0%	5,560
Net Expenditure	<u>(5,560)</u>	<u>(11,350)</u>	<u>(5,790)</u>				
6000 plus Transfer from EMR	5,560						
Movement to/(from) Gen Reserve	<u>0</u>						

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Rec Ground</u>							
1130 Pitch Fees	319	2,000	1,681			15.9%	
Rec Ground :- Income	<u>319</u>	<u>2,000</u>	<u>1,681</u>			16.0%	0
4310 Contract	2,116	8,800	6,684		6,684	24.0%	
4420 Maintenance	586	2,200	1,614		1,614	26.6%	
4710 Pitch	405	500	95		95	81.0%	
Rec Ground :- Indirect Expenditure	<u>3,107</u>	<u>11,500</u>	<u>8,393</u>	0	8,393	27.0%	0
Net Income over Expenditure	<u>(2,788)</u>	<u>(9,500)</u>	<u>(6,712)</u>				
<u>170 Street Clean</u>							
4310 Contract	1,250	5,000	3,750		3,750	25.0%	
Street Clean :- Indirect Expenditure	<u>1,250</u>	<u>5,000</u>	<u>3,750</u>	0	3,750	25.0%	0
Net Expenditure	<u>(1,250)</u>	<u>(5,000)</u>	<u>(3,750)</u>				
<u>180 Street Light</u>							
4410 Electricity	1,257	1,500	243		243	83.8%	
4420 Maintenance	226	700	474		474	32.3%	
Street Light :- Indirect Expenditure	<u>1,483</u>	<u>2,200</u>	<u>717</u>	0	717	67.4%	0
Net Expenditure	<u>(1,483)</u>	<u>(2,200)</u>	<u>(717)</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	700	800	100			87.5%	
Woodrolfe Hard :- Income	<u>700</u>	<u>800</u>	<u>100</u>			87.5%	0
4130 Miscellaneous	36	350	314		314	10.2%	
4310 Contract	0	431	431		431	0.0%	
Woodrolfe Hard :- Indirect Expenditure	<u>36</u>	<u>781</u>	<u>745</u>	0	745	4.6%	0
Net Income over Expenditure	<u>665</u>	<u>19</u>	<u>(646)</u>				
<u>200 Woodup</u>							
4190 Telephone	61	480	419		419	12.8%	
4270 Rangers	0	400	400		400	0.0%	
4310 Contract	60	240	180		180	25.0%	
4420 Maintenance	1,631	1,650	19		19	98.8%	
4700 Toilet	500	1,100	600		600	45.5%	
4760 Litter Collection	0	480	480		480	0.0%	
Woodup :- Indirect Expenditure	<u>2,252</u>	<u>4,350</u>	<u>2,098</u>	0	2,098	51.8%	0
Net Expenditure	<u>(2,252)</u>	<u>(4,350)</u>	<u>(2,098)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2022

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210</u> <u>S137 Expenditure</u>							
4800 Donations	958	1,350	392		392	71.0%	
S137 Expenditure :- Indirect Expenditure	<u>958</u>	<u>1,350</u>	<u>392</u>	<u>0</u>	<u>392</u>	<u>71.0%</u>	<u>0</u>
Net Expenditure	<u>(958)</u>	<u>(1,350)</u>	<u>(392)</u>				
<u>220</u> <u>Other</u>							
4850 Agency Services	980	500	(480)		(480)	196.0%	
4860 Advertising	0	180	180		180	0.0%	
Other :- Indirect Expenditure	<u>980</u>	<u>680</u>	<u>(300)</u>	<u>0</u>	<u>(300)</u>	<u>144.1%</u>	<u>0</u>
Net Expenditure	<u>(980)</u>	<u>(680)</u>	<u>300</u>				
Grand Totals:- Income	47,982	101,511	53,529			47.3%	
Expenditure	35,841	101,511	65,670	0	65,670	35.3%	
Net Income over Expenditure	<u>12,141</u>	<u>0</u>	<u>(12,141)</u>				
plus Transfer from EMR		5,560					
Movement to/(from) Gen Reserve	<u>17,700</u>						

TOLLESBURY PARISH COUNCIL  
PAYMENTS FOR APPROVAL

August 2022

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
<b>CO-OPERATIVE BANK - CURRENT ACCOUNT</b>					
15.06.22	D/D	Bulb Energy		Electricity Supply - Pavilion	£43.61
27.06.22	D/D	Npower	IN04042933	Electricity Supply - Streetlights	£308.37
29.07.22	D/D	Utility Warehouse	183921562	Parish Phone	£55.16
01.08.22	D/D	Maldon District Council		Non-Domestic Rates - Cemetery	£33.00
15.08.22	D/D	A & J Lighting Solutions		Monthly maintenance	£67.92
<b>CO-OPERATIVE ACCOUNT - ACCOUNT No. 2</b>					
16.07.21	D/C	Adobe		Adobe Monthly Subscription	£12.64
<b>UNITY TRUST BANK - CURRENT ACCOUNT</b>					
27.07.22	Online	LetLoos Ltd	INV-5587	Toilet Hire - Woodup Pool	£120.00
01.08.22		Wages		Staff Wages	£2,272.73
	Online	HMRC		Tax & NI - July 2022	£831.60
	Online	Essex Pension Fund		Employee and Employer Contributions - August	£769.79
	Online	D W Maintenance	2280	Grounds Maintenance - Cemetery - July	£541.66
			2281	Grounds Maintenance - July	£895.92
	Online	S Curtis		Litter Contract	£416.66
	Online	Viking Skips	1208	Civic Amenity Skip	£168.00
	Online	Green Recycling	371498	Waste Container - Woodup Pool	£94.10
	Online	Maldon District Council	TOL10085451	CPOs Apr - Jun 22	£388.15
			TOL57485543	Removal of sofa - Recreation Ground	£60.00
<b>TOTAL</b>					<b>£7,079.31</b>

<b>Payment Breakdown</b>	
Tollesbury Current Account	£508.06
Tollesbury A/c No. 2 Debit Card	£12.64
Unity Trust Bank	£6,558.61
<b>TOTAL</b>	<b>£7,079.31</b>

**BONZ CAIREY LTD**

28 Church St  
 Tollesbury  
 Essex  
 CM98QJ  
 07958778275  
 bonz.garden@outlook.com  
 www.bonzgardenltd.co.uk  
 VAT Registration No.:  
 409831389  
 Company Registration No.  
 13791274

**ADDRESS**

Tollesbury parish council

**Estimate 1048**

**DATE** 29/07/2022

**EXPIRATION DATE** 30/08/2022

DATE		QTY	RATE	AMOUNT
29/07/2022	<b>Sales</b> Supply and install 4x oak sleepers . Sleepers to be installed using metal angle iron (to be hidden) and galvanised nails . Dispose of the old .	1	430.00	430.00
				SUBTOTAL 430.00
				VAT TOTAL 86.00
				<b>TOTAL £516.00</b>

Accepted By

Accepted Date