

**Present:** Cllrs Bell, Chambers, Clare, Ferneyhough, Hawes, Lowther, Page, Rogers

**In the Chair:** Cllr Plater - Chairman

**Clerk:** Michelle Curtis

**Also Present:** District Councillor Stephens  
5 members of the public

**1. Apologies for Absence**

There were apologies for absence from Cllrs Goldie and St Joseph.

**2. Declarations of Interest**

The Chairman declared interests as follows:

- Personal and prejudicial interest in agenda item 6.1, planning application HOUSE/MAL/22/00850, as his company Plater Claiborne are the agent for the application.

**3. Public Forum**

The Chairman advised the landowner of Frost and Drake that the Parish Council would not be discussing the additional letter received by the Parish Council on the 15<sup>th</sup> August 2022. The letter would be discussed at the next appropriate meeting of the Parish Council.

**4. County Councillors and District Councillors**

Cllr Stephens reported:

- The Bike Marking and Coffee with the Cops event was held on 11<sup>th</sup> August 2022.
- The meeting arranged for 9<sup>th</sup> August with Anti-Social Behaviour Officers (Community Engagement) from MDC, Cllrs Clare and Rogers, and Barry Jones (Neighbourhood Watch) was rearranged for 11<sup>th</sup> August 2022.

Cllr Stephens reported that it is important that residents report any incidents to Essex Police via 101 or online. It would also be helpful if residents could notify us of any reported incidents so we can build up a log.

A graffiti wall is a project rather than youths independently spraying a wall.

Cllr Rogers advised that she had the contact details of someone who may be able to assist with the graffiti wall and that she would pass the details to the Parish Clerk.

It was agreed to hold further meetings in the future.

**Action:** In terms of keeping a log, this will be considered at the next meeting of the Parish Council.

**5. Minutes of the Meeting held on the 1<sup>st</sup> August 2022**

**Resolved:** the Minutes of the Parish Council Meeting held on 1<sup>st</sup> August 2022 be approved as a true and accurate record of the meeting. Proposed Lowther, Seconded Cllr Ferneyhough. Unanimously agreed.

The Chairman signed the Minutes.

## 6. Planning

### 6.1 Planning Applications

Application No: FUL/MAL/22/00639 PP-11240383

Proposal: Proposed development of 17, 1, 2, and 3 bedroom dwellings including access, landscaping and associated works

Location: The Go-Ahead Group Plc 62 New Road Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application and would like to raise the following:

- Any S106 monies could go towards the repairs on Waterworks Road. The proposed development would mean more vehicles travelling through Waterworks Road.
- The Parish Council would like to see climate mitigation put in place
- The Parish Council were not in favour of there being no affordable housing on the site

Application No: HOUSE/MAL/22/00842 PP-11415663

Proposal: Proposed two storey extension.

Location: 1 Sceptre Close Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

In accordance with the declaration declared, the Chairman left the meeting. Cllr Lowther, the Vice-Chairman, took the chair.

Application No: HOUSE/MAL/22/00850 PP-11418856

Proposal: Proposed single storey rear extension, a dormer on the north roof slope, single storey front extension, relocation of the front door and internal alterations.

Location: 2 Thurstable Close Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

The Chairman returned to the meeting.

Application No: HOUSE/MAL/22/00793 PP-11376825

Proposal: Demolish existing detached double garage, erect new detached three vehicle cart lodge, a 1.8 metre close boarded fence and block paver driveway to extend to the front of the proposed cart lodge.

Location: 20 Hunts Farm Close Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

Application No: WTPO/MAL/22/00630 PP-11258709

Proposal: T1 Horse chestnut - Fell and replace with native hardwood.

Location: 61 Wycke Lane Tollesbury Essex

**Resolved:** Unanimously agreed to recommend approval of this application.

Application No: VAR/MAL/22/00852 PP-11421294

Proposal: Variation of condition 2 on planning permission

HOUSE/MAL/20/01147 (Single storey rear/ side extension. Roof addition including roof lights and flue pipe. Changes to fenestration.) Amendment sought: - Condition 2 - Amendment to the roof of the proposed development.

Location: White Leighs 44 Woodrolfe Road Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

## 6.2 Planning Decisions

The Chairman reported that Maldon District Council had approved the application on the Land North of 48 Woodrolfe Road. The official notification from Maldon District Council is still awaited.

## 6.3 Planning Appeals

Appeal Ref: APP/X1545/W/22/3298297

Application Ref: 21/00900/OUT

Site Address: Land Adjacent To 31 Woodrolfe Road Tollesbury

Proposal: Outline planning permission with the matters of access, appearance, layout and scale for determination for the erection of 1no. detached three bedroom chalet style dwelling.

## 6.4 Planning Appeal Decisions – None received

## 6.5 Tree Preservation Orders for information – None received

## 7. Community Initiatives Fund

### 7.1 Quotations Kickwall

Councillors considered the three quotations for a kickwall at the Recreation Ground:

- Gamart Engineering – Supply and Installed - Bespoke 6m wall – Hardwood Finish - £2,500 + VAT
- Action Play and Leisure – Supply only – Ready-made timber wall with targets - £3,400 + VAT
- Fitness Sport – Supply and Installed – Tubular Steel Framed - £8,372.67 + VAT

**Resolved:** to proceed with the quotation from Gamart Engineering for £2,500 + VAT.

### 7.2 Application to the Essex County Community Initiatives Fund

**Resolved:** Unanimously agreed to approve the application to the Essex County Council Community Initiatives Fund for a kickwall at the Recreation Ground.

**Resolved:** Unanimously agreed to apply to the fund for £1,250 towards the kickwall.

**Resolved:** Unanimously agreed to match fund (£1,250) towards the project from Recreation Ground Earmarked Funds.

## 8. Code of Conduct

**Resolved:** Unanimously agreed to adopt the Code of Conduct to include an amendment 'or well-being' in Appendix B, paragraph 9 (a) as recommended by Maldon District Council.

## 9. Woodup Pool

The correspondence from Frost and Drake regarding access to Woodup Pool was received and noted.

**Action:** To be discussed by the Woodup Pool Committee.

**Action:** Clerk to arrange an Extra-Ordinary Meeting of the Woodup Pool Committee.

## 10. Woodrolfe Green

The letter regarding Woodrolfe Green was received and noted.

**Action:** Clerk to send a letter to the resident to apologise for the additional structure on Woodrolfe Green and subsequent increased noise levels.

**Action:** Environment and Amenity Committee to put together a specification for the usage of Woodrolfe Green.

## 11. Pavilion

Notification of the electricity price increase from Bulb was received and noted.

The price increase would be effective from 9<sup>th</sup> September 2022:

	Until 8 <sup>th</sup> September	From 9 <sup>th</sup> September
Electricity day unit rate (per kWh)	32.958p	68.849p
Electricity night unit rate (per kWh)	18.986p	39.586p

The Clerk reported that she has been in contact with a few suppliers, but at this stage, none of them are either taking new customers or wishes to enter into any short-term contracts.

Finance Committee will conduct a budget review at their next meeting on 13<sup>th</sup> September 2022.

## 12. Covid Procedures

The email from a resident regarding covid procedures at Maldon District Council (MDC) meetings was received and noted.

Councillors discussed whether the advisory procedures at MDC should be considered for meetings of Tollesbury Parish Council. As it was not government advice for people/Councillors attending meetings to wear face masks or take covid tests on the day of the meeting, the Parish Council would not adopt the covid advisory procedures.

**Action:** Clerk to keep an eye on any changes in the advice from Government and the EALC regarding covid procedures at meetings.

## 13. Administration

Woodrolfe Hard – An email was received from a resident who reported that on Friday 12<sup>th</sup> August 2022, two adults and their children brought their two ponies down to the Hard at high tide, allowing them to swim among everyone else. One of the ponies then pooped into the water.

Councillors noted the email, and as this was the first reported incident regarding this occurrence, it was agreed that at this stage, there would be action taken.

Tree planting – The Clerk reported that Tollesbury Climate Partnership (TCP) would like to plant more trees.

**Action:** Clerk to arrange a meeting with TCP to discuss further.

Woodup Pool – The Clerk reported that she had received several complaints regarding the amount of rubbish at Woodup Pool. The Clerk advised that she had visited the pool that day and the litter bins were empty, but people had still left their waste by the side of the bin.

The Clerk advised that Appletons had reported via MDC that the liner of one of the litter bins had rusted and the bin needed replacement.

**Resolved:** to purchase a new litter bin via MDC. The cost of the bin is £181.65 + VAT. Clerk to arrange for Bonz to install the new bin.

Training – The Clerk advised that she had reported information that day on Councillor training.

**Resolved:** Cllr Page would attend the Councillor training on 17<sup>th</sup> and 29<sup>th</sup> November 2022. Each training session would cost £90 + VAT.

Tollesbury Saltings Limited -The Clerk reported that via Facebook, she had seen a post that youths were trespassing onto the salt marsh that was private property. Also, the area had been used for throwing mud onto the mooring and yachts, which had left berth holders very unhappy and resulted in several complaints.

**Action:** Cllr Stephens agreed to discuss the anti-social behaviour further with Tollesbury Saltings.

#### 14. Community Concerns

Cllr Chambers reported:

- She had received several comments from residents regarding the traffic cones put out on Woodrolfe Road to stop vehicles from parking, which had caused further congestion for cars.

The Chairman reported:

- On Thursday, 11<sup>th</sup> August 2022, the meeting with Laura Atkinson from the RCCE was held to receive further information on Community Led Housing. The presentation from Laura was very informative, and Laura would be happy to come back to Tollesbury to give another presentation to the village.

#### 15. Dates of the Next Meetings

Monday 5<sup>th</sup> September 2022 – Woodrolfe Hard Committee – 7.30 pm – Pavilion

Tuesday 6<sup>th</sup> September 2022 – Full Council Meeting – 7.30 pm – Pavilion

Tuesday 13<sup>th</sup> September 2022 – Finance and Policy Committee – 7.30 pm – Pavilion

Tuesday 20<sup>th</sup> September 2022 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 20<sup>th</sup> September 2022 – Recreation Ground Committee – Following the Full Council Meeting

Tuesday 4<sup>th</sup> October 2022 – Full Council Meeting – 7.30 pm – Pavilion

Tuesday 18<sup>th</sup> October 2022 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 18<sup>th</sup> October 2022 – Woodup Pool Committee – Following the Full Council Meeting

The Chairman closed the meeting at 9.58 pm.

Signed.....

Date .....