

Present: Cllrs Ferneyhough, Lowther, Page, St Joseph

In the Chair: Cllr Plater - Chairman

Clerk: Michelle Curtis

Also Present: 2 members of the public

1. Apologies for Absence

There were apologies for absence from Cllrs Bell, Chambers, Clare, Goldie, Hawes and Rogers.

There were also apologies for absence from District Councillor Stephens.

2. Declarations of Interest

There were no declarations of interest declared.

3. Public Forum

A resident asked, on behalf of a friend, for guidance regarding a tree (T1) that required work as it was a danger to the property. In 2020, the property owner submitted a planning application to Maldon District Council (MDC) to reduce the tree's (T1) height. MDC refused the application. A Planning Officer from MDC had recently visited the property regarding work on another tree (T3) and had mentioned the size of tree T1, which had previously been refused for works. The resident asked the Parish Council what they would suggest to try and resolve the problem as work is needed on T1.

The Parish Council initially suggested that the resident attend the 'Meet Your Councillor' session on Saturday 1st October 2022 and raise the issue with Cllr Thompson, the Ward Member for Tollesbury West.

4. County Councillors and District Councillors

There were no County or District Councillors present.

5. Minutes of the Meeting held on the 6th September 2022

Resolved: the Minutes of the Parish Council Meeting held on 6th September 2022 be approved as a true and accurate record of the meeting. Proposed Lowther, Seconded Cllr Page. Unanimously agreed.

The Chairman signed the Minutes.

6. Planning

6.1 Planning Applications

Application No: HOUSE/MAL/22/00928 PP-11477471

Proposal: Single storey extension to side and rear of property with new dropped kerb to front parking bay

Location: 11 Mell Road Tollesbury

Resolved: Unanimously agreed to recommend approval of this application. The Parish Council believes this application complies with Policy D1. The Parish Council would request that the conditions from Essex County Council Highways in relation to the dropped kerb are adhered to.

6.2 Planning Decisions

HOUSE/MAL/22/00751 - 4 Kings Walk – Approved

HOUSE/MAL/22/00573 - 25 Hunts Farm Close – Approved

FUL/MAL/21/00702 - Land North Of 48 Woodrolfe Road – Approved

WTPO/MAL/22/00630 - 61 Wycke Lane – Approved

HOUSE/MAL/22/00788 - Monk House 115 Mell Road – Refused

OUT/MAL/22/00237 - Land East Of Guisnes Lodge Chapel Road - Refused

6.3 Planning Appeals – None received

6.4 Planning Appeal Decisions – None received

6.5 Tree Preservation Orders for information – None received

7. Climate Change

7.1 Climate Change

The Chairman reported that Tollesbury Climate Partnership (TCP) had been very active in working with various projects, including Tollesbury School, the Apple Day arranged for 16th October and the Energy Group.

Action: Clerk to ask TCP if they had made any progress with questions for the Neighbourhood Plan Housing Needs Survey.

7.2 Tree Planting

The Clerk reported that Cllrs Hawes, Rogers, St Joseph and herself had met with Adam Dayman from TCP to discuss the Tree Planting Project 2.

Resolved: to proceed as follows:

- 1) Another row of hedge planting along the boundary at the Cemetery and in front of the newly planted hedge.
- 2) Planting a new tree group in the corner of the Cemetery at the rear of the first residential property and curving round from conifer to pyracantha.
- 3) Extending the top tree group at the Cemetery to square this off
Action: Clerk to ask TCP if they would be happy to consider a path through the trees.

It was suggested tree planting on the Recreation Ground of larger standard trees along the boundary of the play park, and towards the rear of the proposed kick wall, trees would cost approx. £125 each – to be put on hold for the moment.

8. Insurance

The Clerk reported she had approached BHIB, Marsh Commercial, Zurich and Gallagher for insurance quotations. BHIB advised that due to the open water use element of the policy, they would not be able to provide insurance. Only Gallagher had provided a quotation for the insurance requirements.

Resolved: to enter into a three-year long-term agreement with Hiscox Insurance via Gallagher. The cost is £3,758.32 and would not change unless there was an amendment to the policy schedule.

9. Hasler Green – Tree Survey

To be deferred to the next meeting.

10. Recreation Ground/Pavilion

Resolved: Unanimously agreed to accept the quotation from Clover Electrical Services Ltd for £470 + VAT to upgrade the outdoor lighting on the Pavilion and carry out PAT testing of the electrical equipment in the Pavilion.

11. Footpaths

11.1 Footpath 29

Notification of the temporary closure of Footpath 29 for repair works was received and noted.

The closure commenced on 21st September 2022 until 21st October 2022.

11.2 Footpath 5

Notification of the temporary closure of Footpath 5 for repair works was received and noted.

The closure is scheduled to commence on 7th October 2022 until 23rd December 2022.

12. Administration

Cemetery – The Clerk advised that she had circulated the deeds for the Cemetery. It was noted that the deeds stated that the Parish Council could not use the property of any part of it for any purposes other than a Cemetery.

The Chairman suggested that if there is a suitable project for the benefit of the village, the Council could talk to the Transferees.

Parish and Town Council Engagement Workshops – Maldon District Council would like to invite Councillors to a set of Parish and Town Council Engagement Workshops hosted on 11th October 2022. The workshops will provide an opportunity for Parish and Town Councils and Maldon District Council to develop closer working relations, understand how we can mutually support each other for the benefit of residents and work together to overcome any barriers.

The workshops will be hosted at the following times and locations:

Date	Time	Location
11th October 2022	08:00 – 10:00	Burnham Town Council Chamber Burnham on Crouch Town Council, Chapel Road, Burnham on Crouch, CM0 8JA
11th October 2022	15:00 – 17:00	The Pavilion, Victory Recreation Ground, Elysian Gardens, Tollesbury, CM9 8QN
11th October 2022	19:00 – 21:00	Maldon District Council Offices, Princes Road, Maldon, CM9 5DL

McColls Wall – At the last meeting of the Parish Council, concern was expressed regarding the wall at McColls. Cllr Stephens received clarification from the Officer at MDC as follows:

“The wall at McColls was not deemed a dangerous Structure where we need to take action yet, although it could be soon. McColls agreed to resolve the wall within 2 months, but were not required to do this. I advised them it would be sensible to take proactive action to remove the wall before winter as this could cause further deterioration in the walls condition. We will continue to monitor the wall and at the point where it is deemed necessary a notice requiring the wall to be removed will be served. Any action taken by us before the work is required could land Maldon Council with a bill for the cost of that work. The problem with these types dangerous structures is, unlike a car through the front of a building, the wall could deteriorate this winter and need attention or it could last another 5 years. Although I do believe this wall will likely need attention sooner rather than later, but it’s a bit like trying to predict the weather 2 months in advance.”

1st Blackwater Scouts Tollesbury – The Clerk reported that she had received confirmation from Cllr Rogers that the Scouts would not use Woodup Pool during winter.

Streetlights – The Clerk reported that she had contacted Eon regarding the electricity usage of the streetlights. Eon Energy confirmed that the streetlights are on an unmetered supply and putting the lights on a timer would not impact the electricity charges.

Meet Your Councillor – The Clerk reported that the Meet Your Councillor session would be held on Saturday 1st October 2022, and Cllr Hawes had agreed to attend on behalf of the Parish Council.

Lewis and Scott – The Clerk reported that representatives from the Football Team had met with Lewis and Scott regarding the financial support that Lewis and Scott offered to provide the Football Teams if the planning application in Woodrolfe Road was successful. The Football Team advised the Clerk that there had been a discussion with Lewis and Scott about expanding the pavilion to link up with the store shed. Lewis and Scott agreed to draw up some plans for consideration. Lewis and Scott reported that the funding would not come from S106 monies, and they would provide assistance in getting grants for a project.

Freedom of Information (FOI) – It was reported that an FOI had been received from the Chairman of The Board of Directors at Woodrolfe Park regarding the concerns raised in the Parish Councils response to the Lewis and Scott application regarding flooding. A FOI request was made for the provision of the factual evidence upon which Tollesbury Parish Council based their opinion concerning the tidal flooding risk at Tollesbury. The

Clerk advised she had responded to the FOI request and forwarded a copy of the correspondence sent to MDC regarding the planning application.

14. Community Concerns

The Chairman reported:

- Cllr Stephens had sent an email regarding how the Parish Council responds to Maldon District Council regarding planning applications.

Action: to be discussed at a future meeting of the Parish Council.

15. Dates of the Next Meetings

Tuesday 4th October 2022 – Full Council Meeting – 7.30 pm – Pavilion

Thursday 6th October 2022 – Woodup Pool Committee – 7.00 pm – Pavilion

Tuesday 11th October 2022 – Recreation Ground Committee – 7.00 pm - Pavilion

Tuesday 18th October 2022 - Full Council Meeting – 7.30 pm – Pavilion

Thursday 20th October 2022 – Finance Committee – 7.30 pm – Pavilion

The Chairman closed the meeting at 9.21 pm.

Signed.....

Date