



Tollesbury Parish Council

Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on **Tuesday 6th December 2022**, in **The Pavilion, Tollesbury Recreation Ground, Elysian Gardens** commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

29th November 2022

Councillors: S Plater (Chairman), T Lowther (Vice-Chairman), M Bell,
V Chambers, R Clare, A Ferneyhough, L Goldie, S Hawes,
C Page, J Rogers, A St Joseph

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted; however, the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interest

Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.

3. Public Forum

Members of the public will be given an opportunity to put forward their question(s) or statements to the Council. The Chairman will, at his discretion, then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

4. County Councillor and District Councillors

- 4.1** To receive a report from County Councillor Durham
- 4.2** To receive a report from the District Councillors

5. Minutes

To receive and approve the minutes of the Parish Council Meeting held on 15th November 2022

6. Finance

6.1 To receive and approve the Monthly Financial Report as of 30th November 2022

6.2 To receive and approve the payment schedule

7. Planning

Planning Applications

Applications are circulated to all Councillors with the agenda for study ahead of the meeting. Planning documents are available for everyone to view on Maldon District Council's website (www.maldon.gov.uk).

To consider planning applications received from Maldon District Council, including the following:

Application No: LBC/MAL/22/01076 PP-11625742

Proposal: Removal of a partition wall between utility room and kitchen in the 1970s built extension.

Location: Prentice Hall 4 Prentice Hall Lane Tollesbury

8. Recreation Ground

8.1 To receive the Draft Minutes of the Recreation Ground Committee meeting held on 8th November 2022.

8.2 To receive the Monthly Inspection Report

9. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)

9.1 To receive the Draft Minutes of the Environment and Amenity Committee meeting held on 15th November 2022

9.2 To receive an update from the Parish Clerk regarding non-domestic rates for the Cemetery.

10. Woodrolfe Hard

10.1 To receive the Draft Minutes of the Woodrolfe Hard Committee meeting held on 14th November 2022.

11. Woodup Pool

11.1 To receive a verbal report from the Woodup Pool Committee.

11.2 To receive a verbal update from Cllr Clare on the meeting held on 23rd November 2022 with Green Marina (Boatyard) Limited (formerly Frost and Drake) and to consider the proposal for access to Woodup Pool #

12. Neighbourhood Plan/Local Development Plan

12.1 To receive an update following the meeting with Laura Atkinson from the RCCE

13. Parish Magazine

13.1 To consider re-advertising the Pavilion in the Parish Magazine

13.2 To consider publishing the Minutes in the Parish Magazine in 2023.

14. Police/Community Protection Officers (CPO)

14.1 To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police

14.2 To receive the CPO Report for October 2022

15. Administration

To receive information from the Clerk – update on current and ongoing matters

16. Community Concerns

To receive information only or note future agenda items

17. Dates of the Next Meetings

Wednesday 7th December 2022 – Finance Committee – 7.30 pm – Pavilion

Tuesday 20th December 2022 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 10th January 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 17th January 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 17th January 2023 – Environment & Amenity Committee – Following Full Council Meeting – Pavilion

If you would like an item on the agenda at any Parish Council or Committee Meeting, you should write your request to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039. **Email:** tollesburypc@btinternet.com

TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST

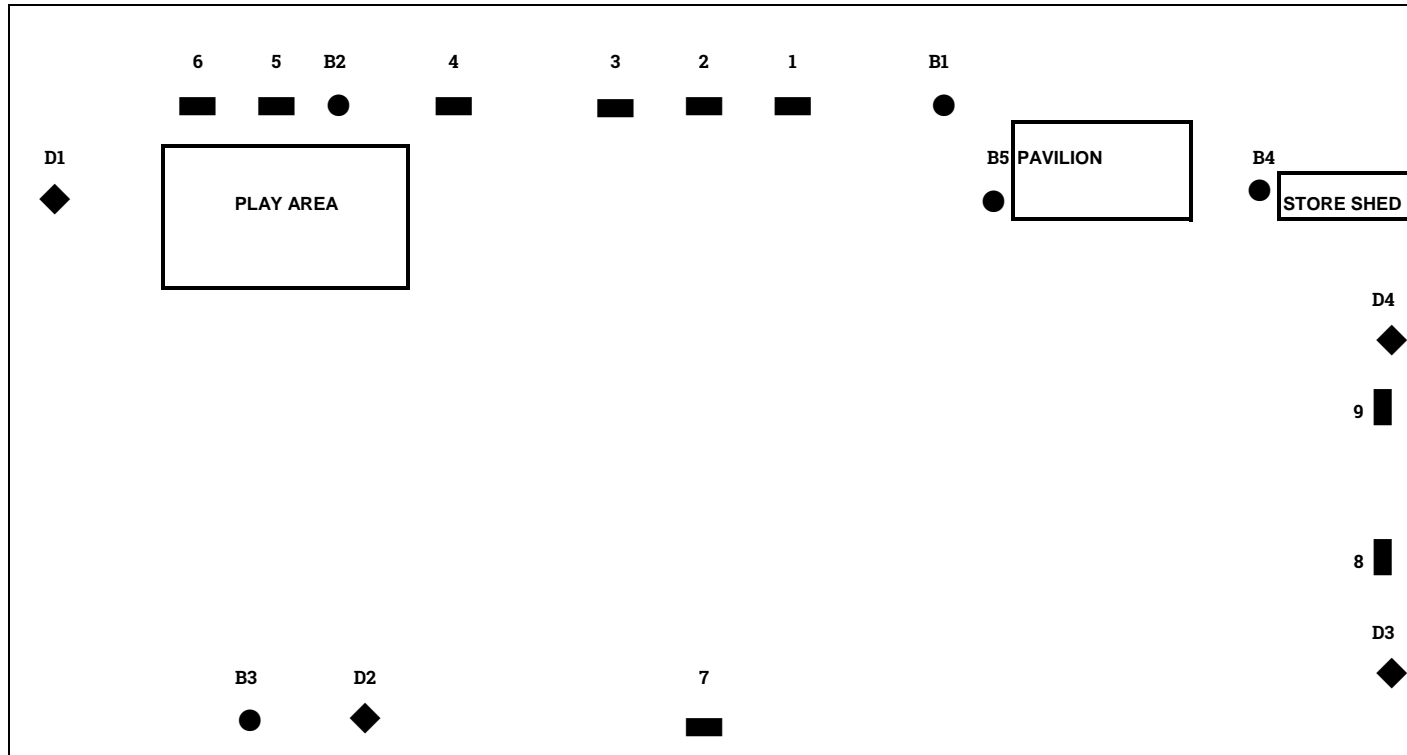
DATE OF INSPECTION: 27/11/2022

	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	Rubber matting under swing needs replacing
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

TOLLESBURY PARISH COUNCIL
BENCHES AND BINS

DATE OF INSPECTION: 27/11/2022



Benches

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

Dog Bins (D*)

1	Ok
2	Ok
3	Ok
4	Dog bin replaced

Litter Bins (B*)

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*

Parish / Town Council	Month	Total Number of Hours
Tollesbury	October	03:00
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
0	0	0
ASB Issues		VMO (Vehicle Moved On)
0		2
Any Other Details		

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
SC/DR	07/10/2022	Tollesbury	14:30	16:00	01:30	School Patrol.	Carried out patrol at school to enforce and encourage parking compliance. Also conducted on Street Parking Patrol at known hotspots.
SC/AR	12/10/2022	Tollesbury	14:15	15:45	01:30	School Patrol.	School Patrol and on street parking patrol, no parking issues to report.
					3:00:00		