



Tollesbury Parish Council

Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on **Tuesday 7th February 2023**, in **The Pavilion, Tollesbury Recreation Ground, Elysian Gardens** commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

31st January 2023

Councillors: S Plater (Chairman), T Lowther (Vice-Chairman), M Bell, V Chambers, R Clare, A Ferneyhough, L Goldie, S Hawes, C Page, J Rogers, A St Joseph

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted; however, the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

1. Apologies for Absence

To receive apologies for absence.

2. Declaration of Interest

Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.

3. Public Forum

Members of the public will be given an opportunity to put forward their question(s) or statements to the Council. The Chairman will, at his discretion, then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

4. County Councillor and District Councillors

To receive information from the County Councillor and District Councillors

- 5. Minutes**
To receive and approve the minutes of the Parish Council Meeting held on 17th January 2023
- 6. Finance**
 - 6.1** To receive and approve the Monthly Financial Report as of 31st January 2023
 - 6.2** To receive and approve the payment schedule
- 7. Planning**

Planning Applications

Applications are circulated to all Councillors with the agenda for study ahead of the meeting. Planning documents are available for everyone to view on Maldon District Council's website (www.maldon.gov.uk).

To consider planning applications received from Maldon District Council, including the following:

Application No: FUL/MAL/23/00026 PP-11832991
Proposal: Change of use from class E(c)(ii) to Sui Generis with minor internal alterations, 10 off-street parking spaces for customers and 2 staff parking spaces.
Location: Phelan Barker 19 West Street Tollesbury
- 8. Recreation Ground**
 - 8.1** To receive a verbal report from the Recreation Ground Committee
 - 8.2** To consider the request from Tollesbury Juniors FC to move the position of two of the football pitches
 - 8.3** To receive the Monthly Inspection Report
- 9. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**
 - 9.1** To receive a verbal report from the Environment and Amenity Committee
- 10. Woodrolfe Hard**
 - 10.1** To receive a verbal report from the Woodrolfe Hard Committee.
- 11. Woodup Pool**
 - 11.1** To receive a verbal report from the Woodup Pool Committee.
- 12. Tollesbury Climate Partnership (TCP)**
 - 12.1** To receive a verbal update on the decarbonising Tollesbury School project
 - 12.2** To consider the proposal from TCP for the installation of bicycle racks and electric charging points
- 13. Police/Community Protection Officers (CPO)**
 - 13.1** To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police
 - 13.2** To receive the CPO Report for December 2022
- 14. Administration**

To receive information from the Clerk – update on current and ongoing matters

15. Community Concerns

To receive information only or note future agenda items

16. Dates of the Next Meetings

Tuesday 21st February 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 21st February 2023 – Woodup Pool Committee – Following Full Council Meeting – Pavilion

Tuesday 7th March 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 14th March 2023 – Finance Committee – 7.30 pm – Pavilion

Tuesday 21st March 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 21st March 2023 – Recreation Ground Committee – Following Full Council Meeting – Pavilion

If you would like an item on the agenda at any Parish Council or Committee Meeting, you should write your request to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039. **Email:** tollesburypc@btinternet.com

TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST

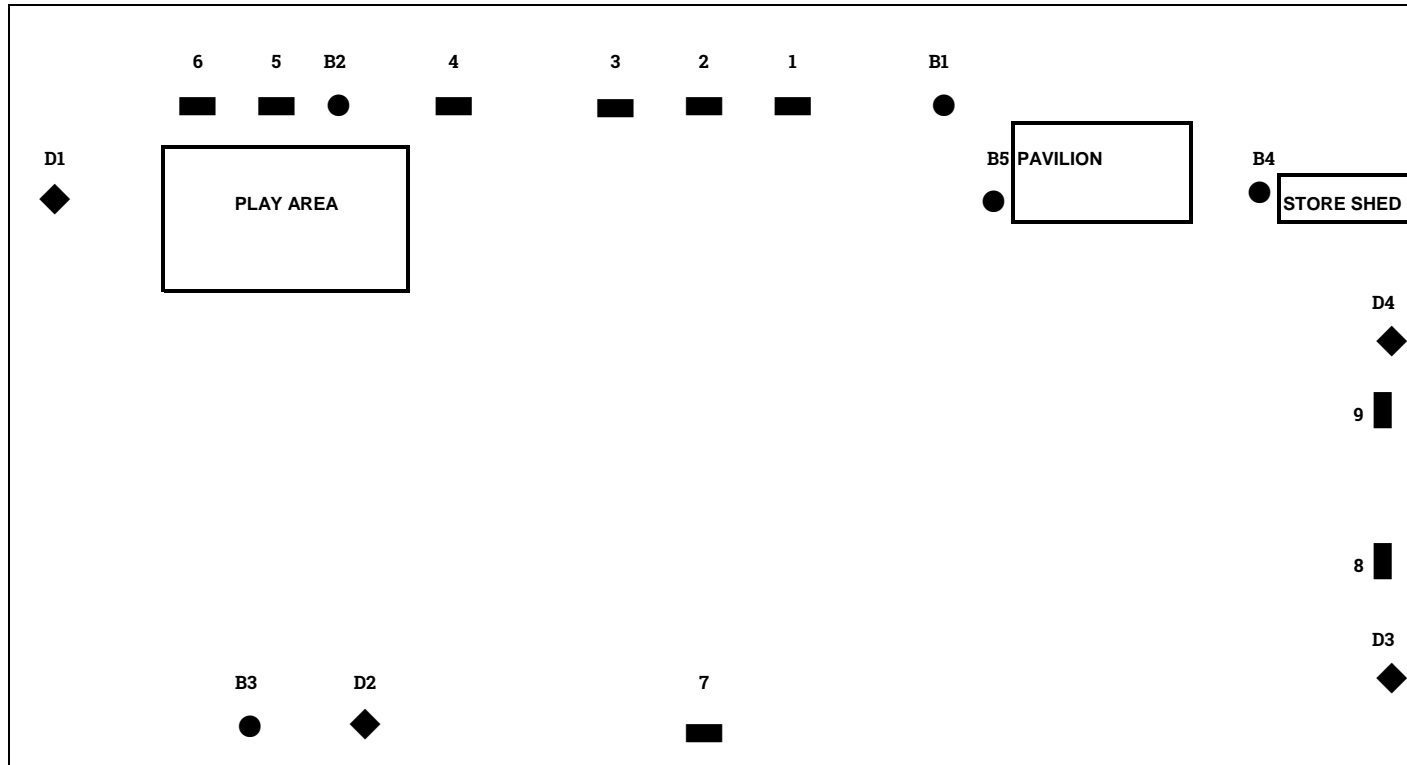
DATE OF INSPECTION: 28/01/2023

	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	Rubber matting under swing needs replacing
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

TOLLESBURY PARISH COUNCIL
BENCHES AND BINS

DATE OF INSPECTION: 28/01/2023



Benches

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

Dog Bins (D*)

1	Ok
2	Ok
3	Ok
4	Ok

Litter Bins (B*)

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*

Bike racks for Tollesbury Proposal

Key requirements:

- Racks must be easily visible on approaching the bike park area. Ideally, bikes should also be visible from area being visited.
- Racks must be a good design for bikes (see Madrax summary). “U” racks best except for Square where we would use a variant of the “Meter” style rack
- Must allow bike frame and front wheel to be secured and must not allow bikes just to be slid off the rack. Racks must not be able to be wobbled and pulled out of the ground
- 4 “U” style racks per site is our preference

Technical specs:

By far, concrete is the best surface material for installing bike racks.

This is also the most secure option for installing a bike rack as well as the least expensive.

The main determination with concrete is whether you will install the bike rack by encasing part of the rack in concrete, called an in-ground mount. Or if you will install the bike rack to an existing slab of concrete - known as a surface mount.

In-ground mounts are more secure. Because all our concrete slabs would be new, we would be able to do in ground mounts except for the “Meter” variant racks in the Square.

Budget notes:

- Gamart have given Hazel some preliminary costings for a simple “staple” type rack 750mm wide (2’ 6”) by 800mm high (2’7”) by 48mm diameter (2”). How are they designed to be fitted? (May be able to improve on these prices)
- £73 + VAT (need to check what material) – needs to be galvanized (best), or stainless steel.
- £100 + VAT if powder coated (not needed)
- £40 each for fitting (Presumably this is a concrete surface mount – need to check)
- The number of racks we can fit will probably be dependent on the cost of laying concrete pads. (Need to work out correct size of pads required and get costings from Bonz)

List of potential sites in order of preference for installation: (More detailed site notes follow)

- | | |
|------------------------------------|--|
| 1. <u>Square – bus shelter</u> | not problematic but need Gamart quote |
| 2. <u>West end of Pavilion</u> | should not be problematic |
| 3. <u>In front of Parish Rooms</u> | check land ownership etc with Jeremy |
| 4. <u>Salt Pool</u> | dependent upon TPC/Louise re loo re-siting |
| 5. <u>Green by Scout hut</u> | should not be problematic |
| 6. <u>The Centre (Congy)</u> | probably best left for now |
| 7. <u>The Cemetery</u> | should not be problematic |
| 8. <u>Tollesbury Sailing Club</u> | leave for TSC to do |

Sites in more detail:

1. Square – bus shelter:

- a. Top priority
- b. Must avoid getting “Highways” involved if possible
- c. There is room on the “plinth” (the brick paved area) for 4 bikes at least without encroaching on any car parking or bus passengers except perhaps during the school bus rush. At this time we would expect few bikes and so the children would not be impeded by the racks.
- d. Racks could be fitted to the two supporting poles to the rear of the shelter
- e. These racks need to be a version of what are called “Meter” racks (see pictures)
- f. The paved area would not be disturbed at all.
- g. See site photos showing large bike next to supporting poles

2. West end of Pavilion:

- a. Immediately seen as the Rec is approached and largely visible from the Rec
- b. The corner proposed for the concrete pad and 4”U” racks is unused and messy so a decent surface would improve the look of the area especially if edged with pavoirs.
- c. See site photo

3. In front of Parish Rooms

- a. Would require agreement of St Mary’s
- b. Concrete pad with pavoir edging would enhance the look of the area to the left of the double door fire exit at the front of the building.
- c. Visibility on approach is excellent and, though no visibility from the hall, there are many walkers and cars pass by to deter theft.

4. Salt Pool

- a. The site shown in the photo is really the only acceptable site.
- b. It is obvious on approaching the pool and visible from the pool
- c. It is where the portaloo/s are placed in the summer but, TPC is currently negotiating with Louise to site the portaloo/s where they can be serviced from the drive up to the Cruising Club.
- d. See site photo and photos of possible portaloo/s new position

5. Green by Scout Hut

- a. Visibility good
- b. A concrete pad here could tidy up what is currently a slightly messy corner.
- c. Cars would still be able to park alongside since the car park is wide enough at this point for both rows of cars to manoeuvre.
- d. See site photo

6. The Centre (Congy)

- a. Conservation zone and consecrated ground nearby may prevent racks being acceptable here.
- b. Visibility on approach excellent

- c. *No visibility from inside The Centre but lots of pedestrian traffic nearby to deter theft.*
- d. *See site photo*

7. The Cemetery

- a. *See site photo*
- b. *This position is obvious on approach and is reasonably visible from people visiting the Queens Canopy*
- c. *It avoids cycling over the deep stone car park which is very difficult for bikes*
- d. *Until the Queens Canopy area is developed into a more used amenity, there is no urgency to this bike rack area*

8. Tollesbury Sailing Club

- a. *It had been thought that the area behind the tree and gas tank at the front left of the property might be a good place for a public bike park but, on inspection, it doesn't because the clear visibility for the public is not there.*
- b. *See site photo*
- c. *It would make a good place for the TSC members to park and, at recent events, there have been bikes everywhere. The area is currently very messy and a large bike park would be a very good way for TSC to tidy the area up but this is one for TSC not TCP.*

Parish / Town Council	Month	Total Number of Hours
Tollesbury	December	01:15
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
0	0	0
ASB Issues		VMO (Vehicle Moved On)
0		0
Any Other Details		

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
SC/AR	16/12/2022	Tollesbury	14:30	15:15	00:45	School Patrol / Quay	All quiet. No offences disclosed.
LW/DR	29/12/2022	Tollesbury	10:30	11:00	00:30	Community patrol of recreation ground and toilets	All ok, spoke with a few dog walkers
					1:15:00		