

Present: Cllrs Bell, Fernyhough, Goldie, Hawes, Lowther, Page

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also Present: District Councillor Stephens
Phil Manning – Tollesbury Climate Partnership (TCP)
3 Members of the public

1. Apologies for Absence

There were apologies for absence from Cllrs Chambers, Clare, Rogers and St Joseph.

There were also apologies for absence from District Councillor Thompson.

2. Declarations of Interest

The Chairman declared interests as follows:

- Personal and prejudicial interest in agenda item 7, planning application FUL/MAL/23/00026 PP-11832991, as his company Plater Claiborne is the agent for the application.

3. Public Forum

The applicants for planning application FUL/MAL/23/00026 PP-11832991 gave an overview of the proposal.

4. County Councillors and District Councillors

The report (Appendix A) from Cllr Stephens was received and noted.

The Clerk reported at the Parish Council meeting on 10th January 2023 it was suggested that Maldon District Council (MDC) could provide the dates when they were carrying out street cleansing in the village so the Parish Council could notify residents via social media.

Action: Cllr Stephens to ask MDC if they could provide the information.

5. Minutes of the Meetings held on the 17th January 2023

Resolved: the Minutes of the Parish Council Meeting held on 17th January 2023 be approved as a true and accurate record of the meeting. Proposed Cllr Fernyhough, seconded Cllr Page. Unanimously agreed.

The Chairman signed the Minutes.

6. Finance

6.1 Monthly Finance Report

The Financial Reports, as of the 31st January 2023, were presented to the Council (Appendix B).

Councillors received the following monthly financial reports:

Bank Reconciliation – The closing balance of £92,312.29

Expenditure to date – Budget £101,511 - Actual to date £92,202
Income to date – Budget £101,511 (including Precept £92,599) Actual to date £107,155
Earmarked Funds – Closing Balance £25,101.65 – Net movement £2,811.65.

The Clerk reported:

- £1,496.39 received from HMRC for the VAT recovered between October and December 2022.
- £2,950 received from Essex County Council for the Civic Amenity Grant (Saturday morning skip at Woodrolfe Green).

Resolved: to approve the Financial Report. Unanimously agreed.

The Chairman signed the Reports.

6.2 Payments

The items for payment totalling £7,987.87 were presented for approval (Appendix C).

Resolved: Unanimously agreed to approve payments and make online payments.

7. Planning

In accordance with the declaration disclosed, the Chairman left the meeting. Cllr Lowther, the Vice-Chairman, took the chair.

Application No: FUL/MAL/23/00026 PP-11832991

Proposal: Change of use from class E(c)(ii) to Sui Generis with minor internal alterations, 10 off-street parking spaces for customers and 2 staff parking spaces.

Location: Phelan Barker 19 West Street Tollesbury

Resolved: Unanimously agreed to recommend approval of this application.

The Chairman returned to the meeting.

8. Recreation Ground

8.1 Verbal Report from the Recreation Ground Committee

The Clerk reported that she had received three requests for usage of the Recreation Ground:

- 1) Tollesbury Church would like to use the Recreation Ground (the area between the Pavilion and the Parish Rooms) for their outside Pentecost service on Sunday, 28th May 2023.
- 2) On 21st July 2023, some parents would like to hold a Year 6 Leavers gathering at the Recreation Ground. They would like inflatables at the Recreation Ground between 3pm and 8pm.
- 3) DM Sports Coaching enquired about the Recreation Ground's availability on the 6th and 13th April 2023 to run multi-sports/football events.

Councillors considered the requests and agreed as follows:

- 1) Councillors were happy to grant permission to use the area between the Pavilion and the Parish Rooms for the Pentecost service.
- 2) Councillors were happy to grant permission for the Recreation Ground

to be used for the year 6 leavers party. The Parish Council accepts no responsibility and requests a copy of the public liability insurance for the inflatables.

- 3) Councillors were happy for the Recreation Ground to be used by DM Sports Coaching at a cost of £75 per session.

8.2 Football Pitches

Councillors considered the proposal (Appendix D) from Tollesbury Juniors FC for repositioning two of the football pitches. The quotation (Appendix E) from DW Maintenance was received and noted.

Councillors agreed to proceed with the repositioning of the two football pitches, providing all costs were met by Tollesbury Juniors FC.

8.3 Monthly Inspection Report

The Monthly Inspection Report dated 28/01/23 was received. No new issues to report.

9. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlights, Dog/Litter Bins, Highways, Footpaths)

9.1 Verbal Report from the Environment and Amenity Committee

A number of residents have reported potholes in New Road, but Essex County Council (ECC) has advised that they do not meet the criteria for repair and will be monitored.

Action: Clerk to write to Cllr Durham to advise that there have been several complaints received from residents about the general state of the New Road.

10. Woodrolfe Hard

10.1 Verbal Report from the Woodrolfe Hard Committee

There was no new information to report.

11. Woodup Pool

11.1 Verbal Report from the Woodup Pool Committee

Cllr Lowther reported:

- The Committee will be meeting on 21st February 2023.

12. Tollesbury Climate Partnership (TCP)

12.1 Decarbonising Tollesbury School Project

The Chairman reported that following his update on the project at the Parish Council meeting on 10th January 2023, Cllr Durham had arranged a Teams meeting with representatives from the various departments within ECC. The Chairman advised that he had attended the meeting on behalf of the Parish Council. The meeting was very productive, with all parties keen to progress the project.

The Chairman advised that TCP had also been awarded a grant of £420k from the government towards the project, but there are strict deadlines for completing the work.

Phil Manning, TCP, reported that he had attended a meeting the previous evening, and Mark Howland had circulated the Draft of the Share Offer Document and the Business Case Scenario. The documents have been sent to Phelan Barker, who has agreed to format them, free of charge, for distribution

to people. Some TCP members are meeting weekly as it is a very fast-moving situation. TCP's solicitors have sent the draft agreement to ECC solicitors, and it is hoped that they will be able to sort out any issues by the end of the week. For the Share Offer, TCP needs £198k on current costings. TCP is going for a maximum of £250k with a minimum of £160k.

12.2 Proposal – Bicycle Racks and Electric Vehicles Charging Points

Phil Manning reported that TCP had applied to Essex Climate Action Challenge Fund for £5k to get started on a project for bicycle racks around the village. Unfortunately, the application was unsuccessful. TCP is currently looking into alternative funding sources.

TCP suggested various locations for the installation of bike racks:

1. Square – bus shelter
2. West end of Pavilion
3. In front of the Parish Rooms
4. Salt Pool
5. Green by Scout Hut
6. The Centre
7. The Cemetery
8. Tollesbury Sailing Club

Councillors were supportive of the proposal and commented as follows:

- Locations 2, 5 and 7, there were no issues.
- Locations 1 and 4 needed further discussion.
- Locations 3, 6 and 8 were not the responsibility of the Parish Council.

Phil would discuss further with the Parish Council once funding had been sought.

13. Police/Community Protection Officers (CPOs)

13.1 Police

The Police Reports (confidential) were received and noted.

13.2 CPO Report for December 2022

The report for December 2022 was received. It was noted that patrols were carried out for 1 hour and 15 minutes in December and not the whole 3 hours as per the Service Level Agreement.

14. Administration

No new information to report.

15. Community Concerns

Cllr Fernyhough reported:

- There was a mini parked on Woodrolfe Road, which had been there for several months. The vehicle has a 'police aware' sticker on it.

Action: Cllr Fernyhough to send details of the vehicle to the Clerk to investigate further.

16. Dates of the Next Meetings

Tuesday 21st February 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 21st February 2023 – Woodup Pool Committee – Following Full Council Meeting – Pavilion

Tuesday 7th March 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 14th March 2023 – Finance Committee – 7.30 pm – Pavilion

Tuesday 21st March 2023 - Full Council Meeting – 7.30 pm – Pavilion

Tuesday 21st March 2023 – Recreation Ground Committee – Following Full Council Meeting – Pavilion

The Chairman closed the meeting at 9.14 pm.

Signed.....

Date

**Report for Tollesbury Parish Council meeting
on 7th February 2023** (report written 6Feb23)

**MALDON DISTRICT
COUNCIL**

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



From Councillor Emma Stephens

Maldon District Councillor for Tollesbury (Independent)



Cllr.Emma.Stephens@Maldon.gov.uk

01621 869415 / 079 069 44443

1. PLANNING

Next planning meetings: District 16Feb23; North Western 8Feb23, 8Mar23.

Five Year Housing Land Supply: (c/f) The 5YHLS Working Group is progressing and will shortly be seeking Counsel Opinion (legal advice) on a number of issues and questions, to reach a robust and defensible methodology for housing land supply. As developments in the District now become eligible for inclusion in the figures – and others cease to be eligible – we may start to see switching between having more than a 5-year supply and less.

2. ROAD SAFETY: Local Highways Panel (LHP) applications:

- **One of the applications was for a crossing or patrol outside Tollesbury School**, and this request was brought forward after a recent accident involving a child outside the school.
- Essex Highways monitored pedestrians and vehicles outside the school for an hour on 24th January to calculate the PV2 total (a measurement of conflict between vehicles and pedestrians). The PV2 total required for a School Crossing Patrol is 4,000,000 whereas the monitoring showed that our total was only 463,835.
- The request has therefore been refused by Essex Highways, although they do state that the area might benefit from a priority lane or other speed reduction / traffic management measures, so I will raise a further LHP application for that, to include a request for analysis of any other measures that could be taken here.
- The report notes that three drivers dropped children off on the “School Keep Clear” markings, and one driver parked for 10 minutes on the yellow lines opposite the school. The report states that this does impact the safety of pedestrians crossing there, and should be discouraged by the school. The school already communicates regularly with parents on this matter, but I have sent the advice to the Chair of Governors.
- A summary of the report has been emailed to the Parish Council by our Essex County Councillor, Cllr Mark Durham.
- **One LHP application, to install a “village gateway” at the start of the 30mph limit on West Street** – is due this quarter.
- **The other five LHP applications are still “in validation”.**

3. NEWS

- **Voter ID** – From May, everyone who votes will need **photo Id**, such as a UK passport or driving licence, or an older / disabled person’s bus pass. Anyone who has no valid photo Id can apply for a “Voter Authority Certificate” online or by post. They must send in a recent photo of themselves for this, and some residents may need help in applying, which I would like to discuss with the Parish Council.

Paper application forms can be printed from <https://tinyurl.com/bdh5rx7h>. I am having some printed too, and am looking how best to support Tollesbury residents in this.

Full details, including an online application form, are at www.gov.uk/how-to-vote.

- **LGBT+**

- **A 3-hour LGBT+ workshop** to begin the journey towards creating a LGBT+ allied community across Maldon District is now available to all Maldon District-based workforces, contacts and partners. Please visit <https://tinyurl.com/4dkdyc88> to book a place.
- **LGBT+ History Month (February)** aims to promote equality and diversity for the benefit of the public. Two Essex Police Officers, with MDC Chair Cllr Bob Boyce MBE, raised an LGBT+ Progress Flag in Promenade Park this month, to be flown throughout February.

- **Essex Food Waste Pledge** – Residents who sign the pledge have a chance to win £60 of supermarket vouchers. Maldon District Council has partnered with Essex County Council on this new campaign, as the average Essex household throws away £720 of food each year. Please see <https://tinyurl.com/4bw6fkrk> to sign the pledge.

4. WOODROLFE GREEN TIDY UP:

- I am delighted to report that MDC started the public toilet refurbishment ahead of schedule, and it is on track to complete soon.
- The Officer who has been making this happen for us is working on finding funds for CCTV.



Date: 01/02/2023

Tollesbury Parish Council Current Year

Page 1

Time: 10:22

**Bank Reconciliation Statement as at 31/01/2023
for Cashbook 1 - Tollesbury Bank Accounts**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	31/01/2023		61,275.15
Deposit Account	31/01/2023		497.93
P/Sector Reserve	31/03/2021		0.00
Coop Current Account 2	31/01/2023		4,608.88
Petty Cash	31/01/2023		29.48
Unity Current Account	31/01/2023		25,086.85
			0.00
			<u>91,498.29</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			91,498.29
<u>Receipts not Banked/Cleared (Plus)</u>			
27/01/2023 FP		680.00	
27/01/2023 FP		134.00	
			<u>814.00</u>
			92,312.29
		Balance per Cash Book is :-	92,312.29
		Difference Excluding Adjustments is :-	0.00
<u>Adjustments to Reconciliation</u>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		Unreconciled Difference is :-	0.00

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	4,058.43	-1,893.83	2,164.60
321 EMR Cemetery	0.00		0.00
322 EMR Recreation Ground	4,302.13	5,000.00	9,302.13
323 EMR Unallocated	1,484.64	3,978.34	5,462.98
324 EMR Woodup Pool	1,597.74	495.00	2,092.74
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	0.00		0.00
327 EMR Neighbourhood Plan	3,139.19	115.00	3,254.19
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	5,435.82	-3,382.86	2,052.96
330 EMR Streetlighting	77.00		77.00
331 EMR Woodup Pool Project	0.00		0.00
332 EMR Play Equipment Project	0.00		0.00
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	1,945.00	-1,500.00	445.00
335 EMR Bus Shelter	0.00	0.00	0.00
	<u>22,289.95</u>	<u>2,811.65</u>	<u>25,101.60</u>

Detailed Income & Expenditure by Budget Heading 31/01/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	39,853	41,935	2,082	0	2,082	95.0%	0
Net Expenditure	(39,853)	(41,935)	(2,082)				
<u>110 Administration</u>							
1076 Precept	92,600	92,599	(1)			100.0%	
1080 Bank Interest Received	1	0	(1)			0.0%	
1150 Donations	1,281	0	(1,281)			0.0%	
1160 Other Income	59	0	(59)			0.0%	
1200 Grants Received	2,950	0	(2,950)			0.0%	
Administration :- Income	96,890	92,599	(4,291)			104.6%	0
4100 Audit Fees	700	700	0		0	100.0%	
4110 Bank Charges	74	100	26		26	74.3%	
4120 Insurance	3,758	3,200	(558)		(558)	117.4%	
4130 Miscellaneous	176	700	524		524	25.1%	
4140 Office Allowance	710	780	70		70	91.0%	
4150 Photocopier	466	950	484		484	49.1%	
4160 Postage	11	40	29		29	27.2%	
4170 Stationery	9	60	51		51	15.8%	
4180 Subscriptions	2,529	2,200	(329)		(329)	114.9%	
4190 Telephone	461	600	140		140	76.8%	
4200 Training	36	300	264		264	12.0%	
4210 Website	528	725	197		197	72.8%	
Administration :- Indirect Expenditure	9,458	10,355	897	0	897	91.3%	0
Net Income over Expenditure	87,432	82,244	(5,188)				
<u>120 Amenities</u>							
1100 Allotments Income	1,122	1,062	(60)			105.6%	
Amenities :- Income	1,122	1,062	(60)			105.6%	0
4130 Miscellaneous	685	500	(185)		(185)	137.0%	
4250 Allotments	844	500	(344)		(344)	168.8%	
4260 Hasler Green	270	360	90		90	75.0%	
4270 Rangers	701	1,400	699		699	50.1%	
4280 Woodrolfe Green	450	600	150		150	75.0%	

Detailed Income & Expenditure by Budget Heading 31/01/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4420 Maintenance	124	200	76		76	61.9%	
Amenities :- Indirect Expenditure	3,074	3,560	486	0	486	86.3%	0
Net Income over Expenditure	(1,952)	(2,498)	(546)				
<u>130 Cemetery</u>							
1110 Fees	6,213	5,000	(1,213)			124.3%	
Cemetery :- Income	6,213	5,000	(1,213)			124.3%	0
4130 Miscellaneous	11	100	89		89	10.9%	
4310 Contract	4,875	7,000	2,125		2,125	69.6%	
4320 Skip Fees	0	200	200		200	0.0%	
4330 Water/Sewage Rate	110	100	(10)		(10)	110.2%	
4340 Rates	346	0	(346)		(346)	0.0%	
Cemetery :- Indirect Expenditure	5,342	7,400	2,058	0	2,058	72.2%	0
Net Income over Expenditure	871	(2,400)	(3,271)				
<u>140 Pavilion</u>							
1120 Hire Charge	95	50	(45)			190.0%	
Pavilion :- Income	95	50	(45)			190.0%	0
4330 Water/Sewage Rate	257	250	(7)		(7)	102.9%	
4400 Cleaning Items	36	50	14		14	71.4%	
4410 Electricity	458	600	142		142	76.4%	
4420 Maintenance	269	150	(119)		(119)	179.3%	
Pavilion :- Indirect Expenditure	1,020	1,050	30	0	30	97.1%	0
Net Income over Expenditure	(925)	(1,000)	(75)				
<u>150 Projects</u>							
4500 Amenities	2,894	1,000	(1,894)		(1,894)	289.4%	2,894
4530 Recreation Ground	0	4,000	4,000		4,000	0.0%	
4540 Woodup Pool	4,850	4,260	(590)		(590)	113.8%	4,850
4560 Neighbourhood Plan	85	200	115		115	42.5%	85
4590 Woodrolfe Hard	298	0	(298)		(298)	0.0%	298
4610 Unallocated Sum	412	890	478		478	46.3%	412
4650 Bus Shelter	0	1,000	1,000		1,000	0.0%	
Projects :- Indirect Expenditure	8,538	11,350	2,812	0	2,812	75.2%	8,538
Net Expenditure	(8,538)	(11,350)	(2,812)				
6000 plus Transfer from EMR	8,538						
Movement to/(from) Gen Reserve	0						

Detailed Income & Expenditure by Budget Heading 31/01/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Rec Ground</u>							
1130 Pitch Fees	2,048	2,000	(48)			102.4%	
Rec Ground :- Income	<u>2,048</u>	<u>2,000</u>	<u>(48)</u>			102.4%	0
4310 Contract	6,491	8,800	2,309		2,309	73.8%	
4420 Maintenance	1,772	2,200	428		428	80.6%	
4710 Pitch	423	500	77		77	84.6%	
Rec Ground :- Indirect Expenditure	<u>8,686</u>	<u>11,500</u>	<u>2,814</u>	0	2,814	75.5%	0
Net Income over Expenditure	<u>(6,638)</u>	<u>(9,500)</u>	<u>(2,862)</u>				
<u>170 Street Clean</u>							
4310 Contract	3,750	5,000	1,250		1,250	75.0%	
4420 Maintenance	57	0	(57)		(57)	0.0%	
Street Clean :- Indirect Expenditure	<u>3,807</u>	<u>5,000</u>	<u>1,193</u>	0	1,193	76.1%	0
Net Expenditure	<u>(3,807)</u>	<u>(5,000)</u>	<u>(1,193)</u>				
<u>180 Street Light</u>							
4410 Electricity	3,254	1,500	(1,754)		(1,754)	216.9%	
4420 Maintenance	509	700	191		191	72.8%	
Street Light :- Indirect Expenditure	<u>3,763</u>	<u>2,200</u>	<u>(1,563)</u>	0	(1,563)	171.0%	0
Net Expenditure	<u>(3,763)</u>	<u>(2,200)</u>	<u>1,563</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	787	800	13			98.4%	
Woodrolfe Hard :- Income	<u>787</u>	<u>800</u>	<u>13</u>			98.4%	0
4130 Miscellaneous	261	350	89		89	74.5%	
4730 Rent	430	431	1		1	99.7%	
Woodrolfe Hard :- Indirect Expenditure	<u>690</u>	<u>781</u>	<u>91</u>	0	91	88.4%	0
Net Income over Expenditure	<u>97</u>	<u>19</u>	<u>(78)</u>				
<u>200 Woodup</u>							
4190 Telephone	61	480	419		419	12.8%	
4270 Rangers	0	400	400		400	0.0%	
4310 Contract	180	240	60		60	75.0%	
4420 Maintenance	2,328	1,650	(678)		(678)	141.1%	
4700 Toilet	1,055	1,100	45		45	95.9%	
4760 Litter Collection	306	480	174		174	63.7%	
Woodup :- Indirect Expenditure	<u>3,930</u>	<u>4,350</u>	<u>420</u>	0	420	90.4%	0
Net Expenditure	<u>(3,930)</u>	<u>(4,350)</u>	<u>(420)</u>				

Detailed Income & Expenditure by Budget Heading 31/01/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 S137 Expenditure</u>							
4800 Donations	1,163	1,350	187		187	86.2%	
S137 Expenditure :- Indirect Expenditure	<u>1,163</u>	<u>1,350</u>	<u>187</u>	<u>0</u>	<u>187</u>	<u>86.2%</u>	<u>0</u>
Net Expenditure	<u>(1,163)</u>	<u>(1,350)</u>	<u>(187)</u>				
<u>220 Other</u>							
4850 Agency Services	2,660	500	(2,160)		(2,160)	532.0%	
4860 Advertising	217	180	(37)		(37)	120.6%	
Other :- Indirect Expenditure	<u>2,877</u>	<u>680</u>	<u>(2,197)</u>	<u>0</u>	<u>(2,197)</u>	<u>423.1%</u>	<u>0</u>
Net Expenditure	<u>(2,877)</u>	<u>(680)</u>	<u>2,197</u>				
Grand Totals:- Income	107,155	101,511	(5,644)			105.6%	
Expenditure	92,202	101,511	9,309	0	9,309	90.8%	
Net Income over Expenditure	<u>14,953</u>	<u>0</u>	<u>(14,953)</u>				
plus Transfer from EMR	8,538						
Movement to/(from) Gen Reserve	<u>23,492</u>						

TOLLESBURY PARISH COUNCIL
PAYMENTS FOR APPROVAL

February 2023

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
CO-OPERATIVE BANK - CURRENT ACCOUNT					
17.01.23	D/D	Bulb		Electricity Supply - Pavilion	£36.28
31.01.23	D/D	Utility Warehouse	191808830	Parish Phone	£55.16
15.02.23	D/D	A & J Lighting Solutions	37002	Monthly maintenance	£67.92
24.02.23	D/D	Npower	IN06109770	Electricity Supply - Streetlights	£273.86
CO-OPERATIVE ACCOUNT - ACCOUNT No. 2					
17.01.23	D/D	Adobe		Adobe Monthly Subscription	£12.94
30.01.23	D/C	Tollesbury Post Office		Postage	£10.88
02.02.23	D/C	Defib Warehouse	DW-84144	Replacement battery for defib - Sailing Club	£312.00
UNITY TRUST BANK - CURRENT ACCOUNT					
10.01.23	Online	Gamart Engineering	229748	Understated on January Schedule	£114.00
07.02.23	Online	Wages		Staff Wages	£2,477.36
	Online	Essex Pension Fund		Employee and Employer Contributions - February	£829.31
	Online	HMRC		Tax & NI - January 2022	£1,167.57
	Online	Viking Skip Hire	1355	Civic Amenity Skip	£140.00
			1366	Civic Amenity Skip	£140.00
	Online	D W Maintenance	2353	Grounds Maintenance - Cemetery - January	£558.33
			2354	Grounds Maintenance - January	£824.92
	Online	S Curtis		Litter Contract	£416.66
	Online	Bonz	4779	Install dog bin Station Road and relocate dog bin	£228.00
	Online	Maldon District Council	TOL10086722	CPOs - Oct - Dec 2022	£312.68
	Online	Fellowship Afloat Charitable Trust		Tolfish Hump - Annual Licence 2023	£10.00
TOTAL					£7,987.87

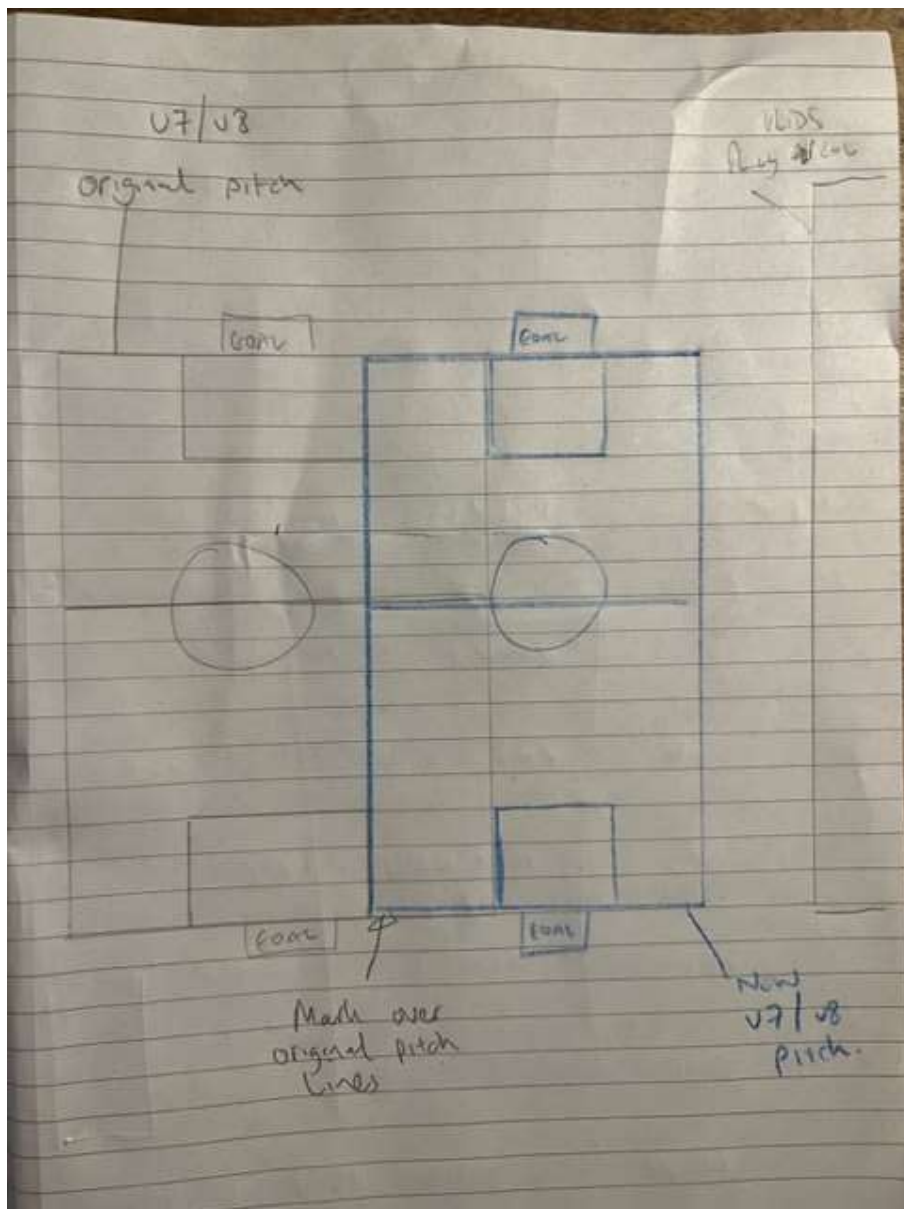
Payment Breakdown	
Tollesbury Current Account	£433.22
Tollesbury A/c No. 2 Debit Card	£335.82
Unity Trust Bank	£7,218.83
TOTAL	£7,987.87

1st February 2023

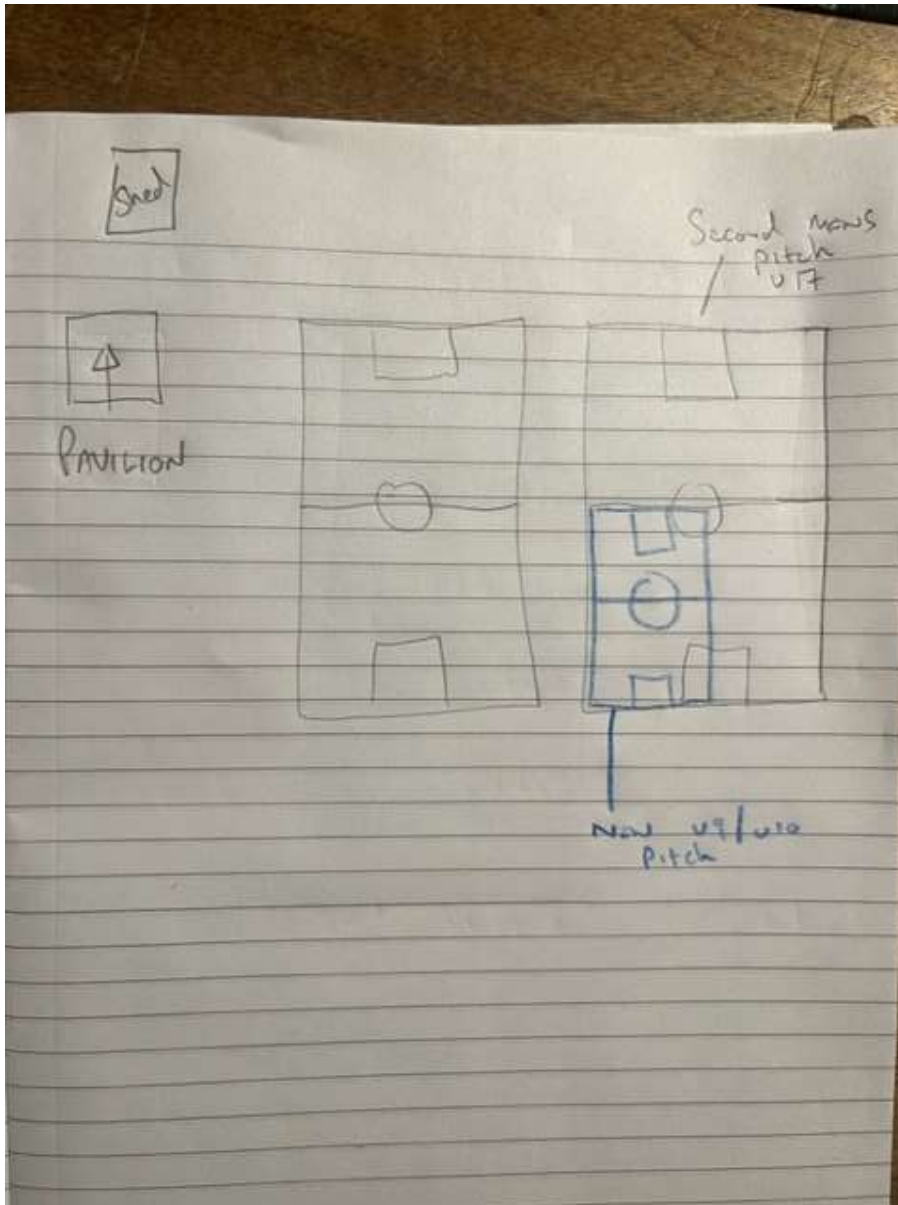
Tollesbury Juniors

Proposal for the repositioning of 2 football pitches.

The U7/8 pitch will move closer to the play area. This will mean that the football pitch will be approx. 3 metres away from the play area.



The U9/10 pitch to go inside the U17 pitch



It will be necessary for the new pitch markings to be marked in a different colour paint.

D. W. MAINTENANCE

Woolsmore, Maldon Road, Hatfield Peverel, Chelmsford, Essex CM3 2JP

Tel. No. 01245 381485

David Wallace Mobile No. 07955166373

E mail : wallace.woolsmore @btinternet.com

Michelle Curtis
Clerk to Tollesbury Parish Council
Tollesbury Parish Council
4 Valkyrie Close
Tollesbury
Essex CM9 8SL

31st January, 2023

Dear Michelle,

Re Moving Infant/Junior Football Pitches

Thank you for asking me for a quotation to move the mini pitch nearer to the play area, and the junior pitch at the far end into the adjoining adult pitch, please see below for consideration :

To set out and mark up both pitches in blue paint for the sum of £120.00 labour plus £60.00 for the paint

To continue marking the junior pitch in blue paint within the adult pitch for the rest of the season for the sum of £17.50 per week which includes the additional cost of the paint and cleaning equipment on site between using the two colour paints

Marking the mini pitch in blue until the white lines fade away can be absorbed in the above cost.

If you have any queries or wish to discuss the above then please do not hesitate to get in touch.

I look forward to hearing from you.

Yours sincerely,

David