



## **Tollesbury Parish Council**

Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on **Tuesday 2<sup>nd</sup> May 2023**, in **The Pavilion, Tollesbury Recreation Ground, Elysian Gardens** commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council

25<sup>th</sup> April 2023

Councillors: S Plater (Chairman), T Lowther (Vice-Chairman), M Bell,  
V Chambers, R Clare, A Ferneyhough, L Goldie, S Hawes,  
C Page, J Rogers, A St Joseph

### **THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted; however, the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

#### **1. Apologies for Absence**

To receive apologies for absence.

#### **2. Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

#### **3. Public Forum**

Members of the public will be given an opportunity to put forward their question(s) or statements to the Council. The Chairman will, at his discretion, then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

#### **4. County Councillor and District Councillors**

To receive information from the County Councillor and District Councillors

**5. Minutes**

To receive and approve the minutes of the Parish Council Meeting held on 18<sup>th</sup> April 2023

**6. Accounts 2022/23**

**6.1** To approve the 2022/23 Accounts

**6.2** To approve the Annual Governance and Accountability Return 2022/23

**7. Finance**

To receive and approve the payment schedule

**8. Planning**

**8.1 Planning Applications**

Applications are circulated to all Councillors with the agenda for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website ([www.maldon.gov.uk](http://www.maldon.gov.uk)).

To consider planning applications received from Maldon District Council, including the following:

Application No: PACUAR/MAL/23/00272 PP-12010109

Proposal: Conversion of agricultural building to two dwellings.

Location: Land Adjacent To Old Hall Farm Old Hall Lane Tolleshunt D'Arcy

Application No: LDP/MAL/23/0042 PP-12092339

Proposal: Claim for lawful development certificate for a proposed dormer to the rear and roof lights to the front.

Location: 36 New Road Tollesbury

**8.2 Planning Decisions**

To receive notification of planning decisions from Maldon District Council.

HOUSE/MAL/23/00184 - 11 Orchard Close – Refused

FUL/MAL/22/01148 - Land At Garlands Farm Cottages 76 West Street - Refused

**8.3 Planning Appeals**

To receive notification of Planning Appeals from Maldon District Council.

**8.4 Planning Appeal Decisions**

To note appeal decisions made by the Planning Inspectorate

**8.5 Tree Preservation Orders for information**

To note TPOs made by Maldon District Council.

TREE PRESERVATION ORDER NO. 02/23

Location: 76 West Street Tollesbury CM9 8RJ

**9. Parish Council Insurance**

To receive confirmation from Gallagher Insurance of the amendments to the insurance policy

**10. Recreation Ground**

**10.1** To receive a verbal report from the Recreation Ground Committee

**10.2** To receive the Monthly Inspection Report

**11. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**

**11.1** To receive the Draft Minutes of the Environment and Amenity Committee meeting held on 18<sup>th</sup> April 2023

**11.2** To consider the proposal from the Environment & Amenity Committee to carry out repair works to the road in the Cemetery

**12. Woodrolfe Hard**

**12.1** To receive a verbal report from the Woodrolfe Hard Committee

**13. Woodup Pool**

**13.1** To receive a verbal report from the Woodup Pool Committee

**13.2** To agree on the artwork for the lifebuoys

**13.3** To agree on a date for paddle sports sessions organised by Maldon District Council

**14. Police/Community Protection Officers (CPO)**

**14.1** To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police

**14.2** To receive the CPO Report for March 2023

**15. Administration**

To receive information from the Clerk – update on current and ongoing matters

**16. Community Concerns**

To receive information only or note future agenda items

**17. Dates of the Next Meetings**

Tuesday 16<sup>th</sup> May 2023 – Annual Statutory Meeting – 7.30 pm – Pavilion

If you would like an item on the agenda at any Parish Council or Committee Meeting, you should write your request to the Parish Clerk at least a week before the meeting.

**Clerk:** Michelle Curtis

**Address:** PO Box 13205, Maldon, Essex C M9 9FU

**Telephone:** 01621 869039. **Email:** tollesburypc@btinternet.com

**Town and Country Planning Act 1990**  
**Weekly List Of Decisions**  
**Week Ending 21 April 2023**



**HOUSE/MAL/23/00184 Tollesbury East**

Front porch

11 Orchard Close Tollesbury Maldon Essex

(UPRN - 100090563018)

Mr Jon Steward

**REFUSE** for the following reason:-

The proposed porch, by reason of its design, scale, form and location fails to reference the architectural style, uniformity and character of the original dwelling and neighbouring properties. The proposal would therefore result in an incongruous addition that would be detrimentally harmful to the existing character and appearance of both the dwelling and the surrounding area, contrary to Policies D1 and H4 of the Maldon District Local Development Plan and Government guidance contained within the National Planning Policy Framework.

**POSITIVE AND PROACTIVE STATEMENT**

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reason(s) for refusal, allowing the Applicant/Agent the opportunity to consider whether there is a way forward to seek a revision to the proposal.

Officer: Jade Elles

Dated : 18/04/2023

**Town and Country Planning Act 1990**  
**Weekly List Of Decisions**  
**Week Ending 21 April 2023**



**FUL/MAL/22/01148      Tollesbury West**

Demolish existing buildings and construct a two storey 3 bed/ 6 persons detached dwellinghouse and garden room.

Land At Garlands Farm Cottages 76 West Street Tollesbury  
(UPRN - 010094636152)

Mr and Mrs Andrew and Jacqueline Morley

**REFUSE** for the following reasons:-

- 1      The proposed dwelling house, by reason of its proximity and overbearing relationship with the built form of the host property, together with its form, materials and detailing in addition to the crowding effect of the carport roof, would be significantly detrimental to the appearance and character of the setting to a Listed Building. As such the proposal is contrary to Policies D3 and H4 of the Local Plan and the National Planning Policy Framework.
- 2      The proposal would result in the occupiers of 78 West Street having an insufficient degree of outlook which would be materially detrimental to residential amenity. As such the proposal is contrary to Policy D1 and H4 of the Local Plan and the National Planning Policy Framework.
- 3      The proposal would result in the occupiers of 76 West Street having an insufficient degree of private amenity space which would be materially detrimental to residential amenity. As such the proposal is contrary to Policy D1 and H4 of the Local Plan and the provisions of the Maldon District Design Guide and the National Planning Policy Framework.
- 4      In the absence of a satisfactory completed legal agreement pursuant to Section 106 of the Town and Country Planning Act 1990, the necessary financial contribution towards Essex Coast Recreational disturbance Avoidance and Mitigation Strategy has not been secured. As a result, the development would have an adverse impact on the European designated nature conservation sites, contrary to Policies S1, D1, I1, N1 and N2 of the Maldon District Local Development Plan and the National Planning Policy Framework.
- 5      Insufficient information has been provided from an arboricultural perspective regarding a mature Walnut tree on the site which has significant amenity value within the street scene. The loss of this tree would be materially detrimental to the appearance and character of the site and its setting. As

such the proposal is contrary to Policies S1 (9), D1 1) (c) and 3), and N2, and the National Planning Policy Framework.

**POSITIVE AND PROACTIVE STATEMENT**

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by identifying matters of concern with the proposal and determining the application within a timely manner, clearly setting out the reasons for refusal, allowing the Applicant/Agent the opportunity to consider whether there is a way forward to seek a revision to the proposal.

Officer: Jonathan Doe  
Dated: 14/04/2023

Our ref TPO 02/23

25<sup>th</sup> April 2023

Clerk to Tollesbury Parish Council  
PO Box 13205  
Maldon  
Essex  
CM9 9FU

**MALDON DISTRICT  
COUNCIL**

Princes Road  
Maldon  
Essex CM9 5DL

[www.maldon.gov.uk](http://www.maldon.gov.uk)



Enquiries to Jade Elles  
Email: [planning@maldon.gov.uk](mailto:planning@maldon.gov.uk)

Dear Sir/Madame,

**TOWN AND COUNTRY PLANNING ACT 1990**  
**The Town and Country Planning (Tree Preservation) (England) Regulations 2012**  
**TREE PRESERVATION ORDER NO. 02/23**  
**Title: 76 West Street Tollesbury CM9 8RJ**

I enclose herewith, for your information, a copy of the above-mentioned Tree Preservation Order which was made by the Council on 25<sup>th</sup> April 2023.

The Order became provisionally effective on the date it was made and remains so until confirmed or otherwise within the period of six months from that date.

I shall write again to let you know of the outcome.

Yours sincerely



Jade Elles  
Planning Officer  
For Lead Specialist – Development Management

**Town and Country Planning Act 1990**  
**The Maldon District Council Tree Preservation Order 02/23**

**Title: 76 West Street Tollesbury CM9 8RJ**

The Maldon District Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order—

**Citation**

1. This Order may be cited as the Maldon district Council TPO 02/23.

**Interpretation**

- 2.— (1) In this Order “the authority” means the Maldon District Council.
- (2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation)(England) Regulations 2012.

**Effect**

- 3.— (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.
- (2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall—
  - (a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or
  - (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

**Application to trees to be planted pursuant to a condition**

4. In relation to any tree identified in the first column of the Schedule by the letter “C”, being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this twenty fifth day of April 2023

Signed on behalf of Maldon District Council:



Richard Holmes  
Director of Service Delivery  
Authorised by the Council to sign in that behalf.



[CONFIRMATION OF ORDER

[This Order was confirmed by Maldon District Council without modification on the \*\*\*\* day of  
\*\*\*\*\* 201\*

OR

[This Order was confirmed by the Maldon District Council subject to the modifications  
indicated by [*state how indicated*], on the \*\*\*\* day of \*\*\*\*\* 201\*

Signed on behalf of Maldon District Council:

Authorised by the Council to sign in that behalf]

[DECISION NOT TO CONFIRM ORDER

[A decision not to confirm this Order was taken by Maldon District Council on the \*\*\*\* day of  
\*\*\*\*\* 201\*

Signed on behalf of Maldon District Council:

Authorised by the Council to sign in that behalf]

[VARIATION OF ORDER

[This Order was varied by the Maldon District Council on the \*\*\*\* day of \*\*\*\*\*201\* by a  
variation order under reference number [*insert reference number to the variation order*] a  
copy of which is attached]

Signed on behalf of Maldon District Council:

Authorised by the Council to sign in that behalf]

[REVOCATION OF ORDER

This Order was revoked by the Maldon District Council on the \*\*\*\* of \*\*\*\*\*201\*

[Signed on behalf of Maldon District Council:

.....

Authorised by the Council to sign in that behalf]

**SCHEDULE**  
**Specification of trees**

**Trees specified individually**

(encircled in black on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
T1	Walnut	76 West Street Tollesbury CM9 8RJ

**Trees specified by reference to an area**

(within a dotted black line on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
	NONE	

**Groups of trees**

(within a broken black line on the map)

<i>Reference on map</i>	<i>Description (including number of trees of each species in the group)</i>	<i>Situation</i>
	NONE	

**Woodlands**

(within a continuous black line on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
	NONE	

# Tree Preservation Order

Details

76 West Street, Tollesbury, CM9 8RJ

T1 - Walnut



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Maldon District Council 100018588 2014



[www.maldon.gov.uk](http://www.maldon.gov.uk)

Scale: 1:750

Organisation: Maldon District Council

Department: Department

Comments: TPO 02/23

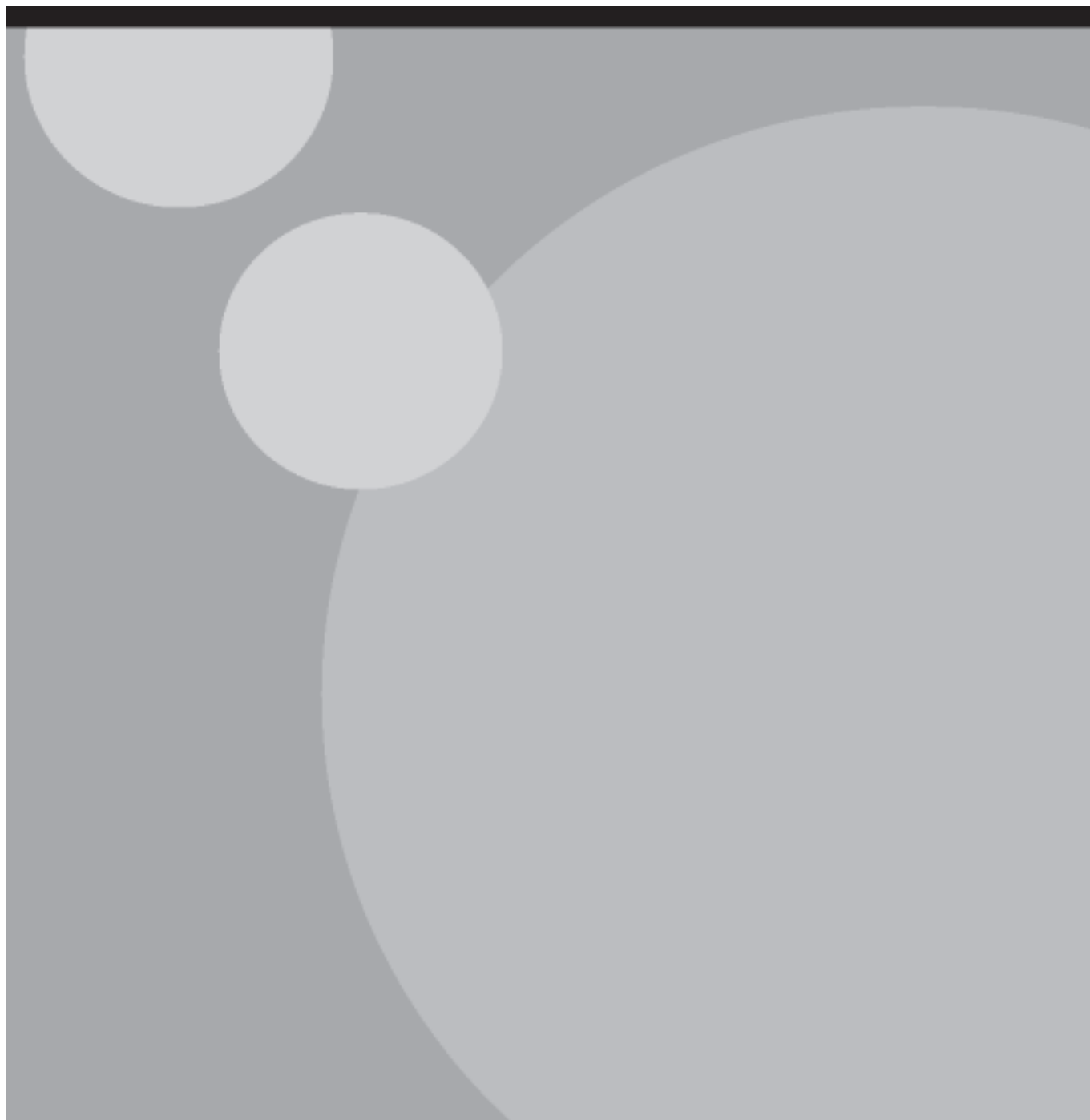
Date: 18/04/2023

MSA Number: 100018588



## Protected trees

### A guide to tree preservation procedures





## Protected trees

A guide to tree preservation procedures

April 2012  
Department for Communities and Local Government

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This document/publication is also available on our website at [www.communities.gov.uk](http://www.communities.gov.uk)

Any enquiries regarding this document/publication should be sent to us at:

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Bressenden Place  
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# Protected trees:

## A guide to tree preservation procedures

### Introduction

This leaflet is written for tree owners, their neighbours and local community groups, and answers some of the most common questions about tree preservation procedures in England. It is for information only and you should consult a solicitor if you are unsure of your legal rights or obligations.

**Please note that new tree preservation legislation came into force on 6 April 2012 which affects all existing and new tree preservation orders. This leaflet updates the leaflet published in 2010, which is now cancelled.**

### Questions and answers

#### 1. What is a tree preservation order?

It is a written order made by a local planning authority (e.g. a borough, district or unitary council or a national park authority) which, in general, makes it an offence to cut down, top, lop, uproot, wilfully damage or wilfully destroy a tree protected by that order without the authority's permission.

#### 2. What is the purpose of a tree preservation order?

To protect trees which bring significant amenity benefit to the local area. This protection is particularly important where trees are under threat.

#### 3. What type and species of trees can a tree preservation order protect?

All types, but not hedges, bushes or shrubs. An order can protect anything from a single tree to all trees within a defined area or woodland. Any species can be protected, but no species is automatically protected by a tree preservation order.

#### 4. How can I find out if a tree is protected by a tree preservation order?

Contact the local planning authority. Details of tree preservation orders will be available for inspection at its offices.

An official search of the local land charges register can also be made before you buy a property. This should reveal the existence of an order and whether a property is in a conservation area (see question 18). Make sure your legal adviser tells you if any trees are protected.

**5. If I see work being carried out on a protected tree, how can I find out if the owner has permission?**

Check with the local planning authority, which will have a register of applications and decisions that you can look at.

**6. There are trees which I think should be protected by a tree preservation order. What can I do?**

Contact the local planning authority, giving details of the trees and the reasons why you think the trees should be protected.

**7. When does a tree preservation order come into effect?**

Provisional protection comes into effect as soon as the local planning authority makes the order. The authority will then need to confirm the order to provide long-term protection.

**8. How will I know when a local planning authority makes a tree preservation order?**

The authority will write to those who may have a right to work on the tree, generally the tree owner and sometimes others, such as tenants and neighbours. Copies of new orders are also available for inspection at the planning authority's offices.

**9. How can I object to or express support for a new tree preservation order?**

Write to the local planning authority within the period it allows for comment (usually 28 days), identifying the tree or trees in question and giving your reasons.

The authority will take your comments into account when deciding whether or not to confirm the order. The authority can also modify an order when it confirms it, for example to exclude some of the trees.

**10. Does the local planning authority become responsible for looking after protected trees?**

No. Owners remain responsible for trees covered by tree preservation orders, their condition and any damage they may cause. But the authority's permission is usually required before any work is carried out to the trees (see questions 11-14).

The authority may be able to offer help and advice on how the trees should be managed.

**11. What if I want to work on a tree covered by a tree preservation order?**

Apart from special exceptions (see questions 13-15) you (or your agent) must seek permission from the local planning authority by submitting a standard application form to it. The form is available from the Planning Portal ([www.planningportal.gov.uk](http://www.planningportal.gov.uk)) or the authority. It is important to clearly specify



the work you want done and provide information to support your case (such as professional advice on the health of the tree and, in cases of alleged subsidence, professional evidence on the soil, the structure affected and the tree).

Before making an application you may find it helpful to consult a tree surgeon or arboricultural consultant to help you clarify what you need to do. Information on selecting a tree expert can be found at [www.tree-care.info/findanarb](http://www.tree-care.info/findanarb).

You may also find it helpful to refer to the local planning authority's website for information on tree protection in the local area.

## **12. Do I need a Forestry Commission felling licence to fell protected trees?**

You do not need a licence to fell trees in gardens. However, for trees outside of gardens, you may need to apply to the Forestry Commission for a felling licence, whether or not they are covered by a tree preservation order.

You can find out more about felling licences from the Forestry Commission (see *Further information* at the end of this leaflet).

## **13. Do I always need the local planning authority's permission to work on a tree covered by a tree preservation order?**

Yes, except for:

- 1) cutting down trees in accordance with one of the Forestry Commission's grant schemes, or where the Commission has granted a felling licence (see question 12);
- 2) cutting down or pruning a tree:
  - which presents an urgent and serious safety risk – however you must give written notice (by letter or email) of the proposed work to the local planning authority as soon as practicable after the work becomes necessary;
  - which is dead – however you must give at least five working days written notice (by letter or email) of the proposed work to the local planning authority;
  - which is directly in the way of development that is about to start for which detailed planning permission has been granted (see questions 20 and 21);
  - in a commercial orchard, or pruning fruit trees in accordance with good horticultural practice;
  - to prevent or control a legal nuisance (you may find it helpful to check first with a solicitor);
  - in line with an obligation under an Act of Parliament;

- by or at the request of certain organisations listed in the regulations (see Further information at the end of this leaflet).

3) removing dead branches from a living tree

If you are in any doubt about what needs permission, check with the local planning authority (see question 14).

**14. What happens if I carry out work on a protected tree without permission?**

If you deliberately destroy a protected tree, or damage it in a manner likely to destroy it, **you could be liable to an unlimited fine**. You could also be fined if you cause or permit such work. Other offences can lead to fines of up to £2,500.

**15. When will I have to plant a replacement tree?**

You will have to replant:

- 1) if you cut down or destroy a protected tree:
  - in breach of a tree preservation order, or
  - because the tree is dead or dangerous;
- 2) if the local planning authority gives you permission to cut down a protected tree but makes replanting a condition of its consent;
- 3) in most cases where the Forestry Commission grants a felling licence.

Local planning authorities have legal powers to ensure that you plant a replacement tree when required.

**16. What if my application to carry out work under a tree preservation order is refused, or I object to the conditions imposed by the local planning authority?**

You can appeal to the Secretary of State for Communities and Local Government in writing within 28 days of receiving the local planning authority's decision. The authority will give you the address. The Secretary of State may allow or dismiss the appeal, or vary the original decision.

Further information about tree preservation and tree replacement appeals is on the Planning Portal ([www.planningportal.gov.uk](http://www.planningportal.gov.uk)).

**17. Can I get compensation if my application to carry out work under a tree preservation order is refused or conditions are imposed?**

In certain circumstances which are set out in the legislation (see Further information) you can seek compensation from the local planning authority for loss or damage which results from the authority refusing consent or granting consent with conditions. However, the legislation sets limitations and strict criteria that must be met. See question 11 regarding the need for adequate information to support your case.

Claims should be sent to the local planning authority within 12 months of its decision, or within 12 months of the Secretary of State's decision if you appealed.

### **18. How are trees protected in a conservation area?**

Normal tree preservation order procedures apply if a tree in a conservation area is already protected by a tree preservation order. But if a tree in a conservation area is not covered by an order, you have to give written notice (by letter or email) of proposed work to the local planning authority, describing what you want to do, at least six weeks before the work starts. This gives the authority an opportunity to consider protecting the tree with a tree preservation order.

You do not need to give notice of work on a tree in a conservation area less than 7.5 centimetres in diameter, measured 1.5 metres above the ground (or 10 centimetres if thinning to help the growth of other trees).

The answer to question 14 also applies to trees in conservation areas, so if you are not sure about what you should do, check with the local planning authority.

### **19. How are trees on development sites affected?**

They can be protected by a tree preservation order or by a condition attached to a planning permission, or both. A planning condition may also require trees to be planted, which may then be protected by a tree preservation order.

### **20. Can I stop planning permission being granted – or prevent approved development being carried out – by getting a tree preservation order imposed on trees on the site?**

No. A tree preservation order does not prevent planning permission being granted. But a local planning authority will consider the risk to protected trees when deciding planning applications.

Once detailed planning permission is granted, felling that is directly required to enable the development to go ahead may be carried out.

### **21. Can I carry out work on protected trees which are in the way of proposed development?**

You can only cut down or cut back protected trees if they are directly in the way of development which is about to start and for which detailed planning permission has been granted.

If you have outline planning permission or if the development does not require planning permission (a small home extension, for example) you must still apply to the local planning authority for permission under the tree preservation order in the normal way.

If you are in any doubt about what is required, check with the local planning authority (see question 14).

## **22. What happens to tree preservation orders made before 6 April 2012 under old procedures?**

On 6 April 2012 the Town and Country Planning (Tree Preservation)(England) Regulations 2012 introduced a single set of procedures for all trees covered by tree preservation orders. Consequently:

- orders made before 6 April 2012 continue to protect the trees they cover and answers to earlier questions apply;
- the legal provisions listed in orders made before 6 April 2012 have been automatically cancelled and replaced by the provisions in the new regulations. Only the information necessary to give these orders legal effect and identify the trees they protect is retained;
- there is no need for existing orders to be remade, amended or reissued.

## **Further information**

You can find out more about felling licences in the Forestry Commission's booklet *Tree Felling – getting permission* ([www.forestry.gov.uk](http://www.forestry.gov.uk) or telephone 0161 495 4845).

You can find out more about tree preservation orders in the Town and Country Planning (Tree Preservation) (England) Regulations 2012, which are available through [www.legislation.gov.uk](http://www.legislation.gov.uk) or TSO (telephone 0870 600 5522) and some public libraries.

You can also find more information about the tree preservation order and planning systems on the Planning Portal ([www.planningportal.gov.uk](http://www.planningportal.gov.uk)).

You may also find it helpful to refer to the local planning authority's website for information on tree protection in the local area.

There is guidance on selecting a tree expert at [www.tree-care.info/findanarb](http://www.tree-care.info/findanarb).

**From:** UK.Community <Community@ajg.com>  
**To:** tollesburypc@btinternet.com <tollesburypc@btinternet.com>  
**CC:** Ross Bullard <Ross\_Bullard@ajg.com>  
**Date:** Apr 21, 2023 11:56:27 AM  
**Subject:** Tollesbury Parish Council - Adjustments Confirmation Effective: 15/03/2023 [Version Ref: 113386136]  
**Attachments:** (#1589504846) AJG Community Schemes Hiscox Schedule.pdf

**Our Ref: 3115581**

Dear Michelle,

**Policy Type: AJG Community Schemes**

**Insurer: via Hiscox Insurance Company Limited**

**Policy Number: 8307959**

Following receipt of your instructions to make the below changes, I have asked your insurers to make the necessary alterations and enclose their documentation for your file – apologies for the delay in sending this.

**Changes to your policy**

War Memorial Church Yard to be increased by £2,000 to £12,842.25 and War Memorial Elysian Gardens to be reduced by £2,000 to £8,842.25 (no change to overall War Memorials sum insured of £30,359)

Goal Posts to be removed £3,026 (Remove Sports Equipment at £3,026)

Other surfaces to be increased by £2,000 to £45,868

Signage to be added to policy £2,700 (Increase Street Furniture by £2,700 to £69,397)

Kickwall to be added to policy £2,500 (Increase Playground Equipment by £2,500 to £123,695)

**Premium Details**

I can confirm this has not resulted in any pro rata additional premium.

Please read carefully the enclosures to ensure they meet your requirements and you understand any Terms that may apply.

I trust this assists but if you have any queries, please contact me.

Enclosures -

MTA Schedule - Please check to ensure this is correct and advise me immediately if there are any terms you are unable to comply with or do not understand.

**Kind Regards**

**Mark Alexander Cert CII, BA (Hons)**

**TOLLESBURY PARISH COUNCIL**  
**PLAYGROUND CHECKLIST**

DATE OF INSPECTION: 23/04/2023

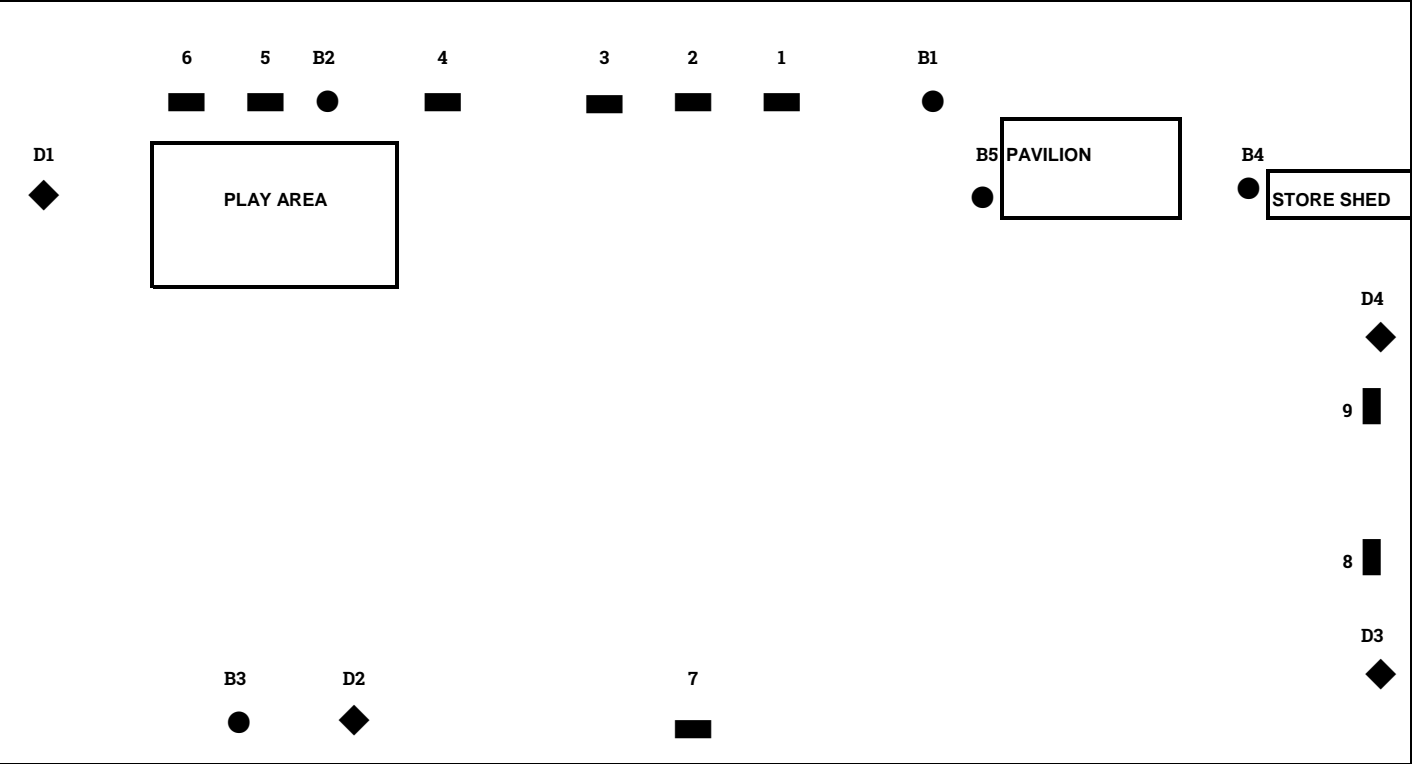
	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	Rubber matting under swing needs replacing
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

Graffiti removed from Pavilion end wall and store shed

TOLLESBURY PARISH COUNCIL  
BENCHES AND BINS

DATE OF INSPECTION: 23/04/2023



**Benches**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

**Dog Bins (D\*)**

1	Ok
2	Ok
3	Ok
4	Ok

**Litter Bins (B\*)**

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*



**TOLLESBURY**  
PARISH  
COUNCIL

**ENVIRONMENT AND AMENITY**  
**25/04/2023**

## **ENVIRONMENT AND AMENITY**

At the Environment and Amenity Committee meeting held on 18<sup>th</sup> April 2023, the Committee discussed the condition of the road in the Cemetery.

There are several potholes which require attention (pictures below).







**TOLLESBURY**  
PARISH  
COUNCIL



The Environment and Amenity Committee would like to propose that the Parish Council accepts the quotation from Bonz Carirey, ref 1130 – copy attached, for £410 + VAT to carry out the repairs to the road.

Funds are available from the Amenities Earmarked Fund.

**Clerk:** Michelle Curtis

**Address:** Tollesbury PC, PO Box 13205, Maldon CM9 9FU

**Telephone:** 01621 869039. **Email:** tollesbuyrpc@btinternet.com

**BONZ CAIREY LTD**

28 Church St  
Tollesbury  
Essex  
CM98QJ  
07958778275  
bonz.garden@outlook.com  
www.bonzgardenltd.co.uk  
VAT Registration No.:  
409831389  
Company Registration No.  
13791274

**ADDRESS**

Tollesbury parish council

**Estimate 1130****DATE** 18/04/2023**EXPIRATION DATE** 25/05/2023

DATE		QTY	RATE	AMOUNT
18/04/2023	<b>Sales</b> Supply and install 6 x 4inch wooden post along the salt pool fence . Posts are to be concreted in . All the wood etc on nick greens side will need moving away from the fence as this is part of the reason the fence has been pushed over .	1	380.00	380.00
18/04/2023	<b>Sales</b> Fill in the two small pot holes at the cemetery with cold lay tarmac . Dig out the big hole and lay concrete. Finish with cold lay tarmac .	1	410.00	410.00
18/04/2023	<b>Sales</b> Spray the grass encroaching on the beach .	1	60.00	60.00
18/04/2023	<b>Sales</b> Supply and spread 10 ton of soft washed sand down the salt pool .	1	650.00	650.00
SUBTOTAL				1,500.00

VAT TOTAL 300.00

TOTAL **£1,800.00**

Accepted By

Accepted Date

**From:** Ben Thornett <Ben.Thornett@maldon.gov.uk>  
**To:** Tollesbury Parish Council <tollesburypc@btinternet.com>  
**Date:** Apr 19, 2023 1:40:00 PM  
**Subject: RE: Paddle sports sessions for Tollesbury residents**

Afternoon Michelle,

I have the proposed dates for the paddles sports sessions if you would like to select one from the list below for the Tollesbury event.

26<sup>th</sup> July

2<sup>nd</sup>, 15<sup>th</sup> and 23<sup>rd</sup> August

Thanks,

**Ben Thornett**

Community Health and Wellbeing Officer

Maldon District Council

E: [Ben.thornett@maldon.gov.uk](mailto:Ben.thornett@maldon.gov.uk)

Parish / Town Council	Month	Total Number of Hours
Tollesbury	March	03:00
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
0	0	0
ASB Issues	VMO (Vehicle Moved On)	
0	0	
Any Other Details		

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
SC/AR	06/03/2023	Tollesbury	14:00	15:30	01:30	School Patrol and On Street.	Patrol of the sites and school Patrol.
DR/SC	29/03/2023	Tollesbury	08:30	10:00	01:30	School patrol, on street, playing field	No concerns to raise
					3:00:00		