

**Present:** Cllrs Bell, Clare, Fernyhough, Goldie, Inwood, Page

**In the Chair:** Cllr Plater – Chairman

**Clerk:** Michelle Curtis

**Also Present:** County Councillor Durham  
District Councillor Thompson and Stephens (8.30 pm)  
20 Members of the public

**1. Apologies for Absence**

There were apologies for absence from Cllrs Hawes, Rogers and St Joseph.

There were also apologies for absence from District Councillor Stephens.

**2. Declarations of Interest**

There were no declarations of interest disclosed.

**3. Public Forum**

Andrew Gilbert, Chairman of HART, reported that they had delivered over 600 letters to Maldon District Council (MDC) objecting to planning application 23/00548 for up to 200 houses on the land opposite Prentice Hall Farm Prentice Hall Lane. It is estimated over 750 letters have been submitted to MDC. Andrew expressed thanks to all the residents who had supported their campaign in such a short space of time.

A resident stated that she strongly objects to planning application 23/00548 and had submitted her comments to MDC. The resident referred to policies S8 and D1 of the Local Development Plan (LDP) and suggested that it would be advantageous that the Parish Council refer to these policies in their response to MDC. S8 refers to the settlement boundary, the majority of the proposal is outside the settlement boundary, particularly the access and therefore it doesn't integrate with the main village. Policy D1, refers to the character that is closely related to its local environment and history. Essex has designated this site under their character assessment as North Blackwater and Colne farmland. The developer's report states that it is medium to high sensitivity but to Tollesbury it is high.

A resident asked whether it is possible to extend the deadline for comments on the housing application 23/00548.

The Chairman advised that 21 days is the statutory time frame for any applications that are subject to public consultation. Any further time is at the discretion of the planners. Due to the size, and scale of the proposal, the consultation period is 13 weeks, this is usually 8 weeks for a smaller application. Members of the public can continue to submit their comments until the application date of determination.

A resident asked when the report for the Housing Needs Survey (HNS) would be published.

The Chairman reported that the HNS report was in draft form and was not yet available to the public. A meeting had been arranged for Monday 7<sup>th</sup> August 2023 with Laura

Atkinson from the RCCE to discuss the report. Once finalised it is likely that a copy of the report will also be sent to the Policy Department at MDC.

A resident gave a summary of the planning application at 47 West Street.

A resident asked what the chance was of the Neighbourhood Plan being completed before the application for 200 houses was considered by MDC.

The Chairman advised that it is slim. There has been no guidance on housing numbers from MDC in terms of their new LDP which is currently being reviewed. With regards to the current LDP, MDC is saying that there is now a 6.2-year land supply but as far as he understood everything else in the plan is being reassessed. Although the plan meets the first 5 years, the policy department is reassessing everything else.

The resident stated at the public meeting held the previous week Cllr Stephens said that there was no chance of the LDP coming out soon. Does the Parish Council have the same view?

The Chairman confirmed that what Cllr Stephens had said was correct.

It was agreed to move to item 7 next on the Agenda.

## 7. Planning

### 7.1 Planning Applications

Application No: OUTM/MAL/23/00548 PP-12120649

Proposal: Outline planning application with all matters reserved except access, for up to 200no. dwellings (Use Class C3); new site access and internal access roads; a new community building (Use Class F2(b)); land for a community car park (Sui Generis); car and cycle parking; landscaping; sustainable urban drainage systems; public open space; Local Equipped Area for Play ('LEAP'); and associated infrastructure.

Location: Land Opposite Prentice Hall Farm Prentice Hall Lane Tollesbury

**Resolved:** Unanimously agreed to strongly object to the application as follows:

- Overdevelopment of the site. A development of this size is too large for the village.
- A development of this size would have a detrimental impact on the infrastructure (roads, doctors, schools). The facilities in Tollesbury are also used by nearby parishes that do not have such services.
- The proposal is contrary to Policy D1, the site is identified in the Landscape Assessment as being within LCA F5 North Blackwater / Colne Coastal Farmlands, low-lying coastal areas of nature conservation value. The proposal of LEAP/Sports Equipment, car parking, tree planting, housing and a community building on this site is of high sensitivity to this open countryside designation.
- As part of the Neighbourhood Plan process, an Environmental Assessment was carried out and any development on this site would be detrimental to the environment. When sailing on the River Blackwater the views from the river towards the land will be seriously marred and also the views for people living in West Street who at the moment enjoy river views will be destroyed. Many people walk the footpaths over this land and again the health of the population could be damaged if people are not prepared to walk through a housing estate rather than fields for exercise.
- LDP Policy S8 – Settlement Boundaries and the Countryside, states 'outside of defined settlement boundaries, planning permission will only

be granted where the intrinsic character and beauty of the countryside is not adversely impacted'. The majority of the proposed development is outside the settlement boundary, particularly the access and therefore it doesn't integrate with the main village.

- LDP Policy D2 Climate Change & Environmental Impact of New Development, states that developments 'seek to reduce the need to travel, particularly by private vehicle'; and that the MDC will 'reduce the District's over-dependence on the car, reduce carbon emissions, and benefit the health and wellbeing of residents and it includes objectives 'to reduce emissions of greenhouse gases'. With very limited public transport, this application will increase the dependency on travel by private vehicle. This will not only affect Tollesbury but the other surrounding village i.e. Tolleshunt Darcy, Goldhanger, Tolleshunt Knights.

12 residents left the meeting.

Application No: HOUSE/MAL/23/00683 PP-12301087

Proposal: Proposed demolition of 2 garden sheds and construction of new garden building to include home office, EV charging space and boat store.

Location: 2 The Chase Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

Application No: HOUSE/MAL/23/00658 PP-12282175

Proposal: Replacement of existing roof with new steeper pitched roof with accommodation within new roofspace, demolition of existing garage and extension to the front to create store, and roof extension to the rear to create enclosed balcony. Recladding with external insulation and render.

Location: 47 West Street Tollesbury

**Resolved:** Unanimously agreed to recommend approval of this application.

## 7.2 Planning Decision

FUL/MAL/23/00452 - Wick Farm Mell Road – Approved

FUL/MAL/22/00639 - The Go-Ahead Group Plc 62 New Road – Approved

FUL/MAL/23/00511 - Tollesbury Sailing Club Woodrolfe Road – Approved

## 7.3 Planning Appeals – None received.

## 7.4 Planning Appeal Decisions – None received.

## 7.5 Tree Preservation Orders for information – None received

# 4. County Councillors and District Councillors

## 4.1 County Councillor Durham

The report from Cllr Durham was received and noted.

Cllr Durham reported:

- Still waiting for the review of the MDC LDP. MDC decided to continue reviewing the LDP even though the National Planning Policy Framework

(NPPF) is currently under review. 50 other councils halted the review of their LDP, but MDC decided to continue.

- In terms of updates in the report, the Local Highways Panel (LHP) are waiting for the release of funding from the last financial year for projects that were agreed upon in the last financial year. Agreed projects include the Village Gateway for Tollesbury, this will be done in this financial year. It is understood that the money will be released soon. In terms of the LHP budget, it has been reduced to £170,000 from £400,000 per year. The County Council have decided to divide the fund by the current Members, so each member has £57,000. It would be unrealistic to say that any schemes that have not had funding agreed, are likely to be implemented.
- The budgets have had to be reshuffled, £17.5m has been taken out of the capital highways budget and put into the revenue highways budget for potholes and other road repairs. Also, where projects had been previously agreed upon and committed, the impact of inflation has meant that those project costs have risen.
- Pothole repairs are being carried out. Repairs to the kerbstones outside the bakery have been submitted.
- Cllr Durham still had several potholes that he can nominate for priority work.  
**Action:** Clerk to submit details of potholes in Tollesbury to Cllr Durham.
- £3,000 is still available from his Locality Fund, please let any organisations in the village know of the availability of the fund.

Cllr Clare stated that the Parish Council had already sent a list of potholes to Cllr Durham. Some of the potholes are dangerous, if they were sent in, would they get priority? Also, one of the filled potholes has reopened. It is important if the deep ones are filled, they are done well.

Cllr Durham advised that when urgent pothole reports are received by Highways, a make-safe repair is carried out. Those that have been logged as having a make-safe repair will be registered for a full repair. Highways are considering marking the potholes as make-safe so residents are aware.

## 4.2 District Councillors

Cllr Stephens arrived at the meeting.

Cllr Thompson reported:

- The Policy Team are concentrating on evidence gathering for the MDC LDP and policies that are out of date.

The report from Cllr Stephens was received and noted.

The Chairman asked Cllr Durham about the relationship between Essex County Council and the Bus Companies. The Parish Council has been contacted by a parent who has advised that Hedingham has increased the cost of travel to Plume Academy. The total cost for a ticket last year was £470 and for the 2023/24 academic year, it has increased to £702. For those who purchase a day return ticket, it is currently £2.70 per day, and it is understood that this will be increasing to £4.00 per day. This would affect a minimum of 44 families in the village (data received from a parent).

Cllr Durham advised that he was unaware and would ask Cllr Ball.

Cllr Clare stated there are two issues:

- 1) A policy issue - Where do free buses run to and what distance?  
Previously both Thurstable and Plume buses were free school buses. Part of the regulations changed to say that Plume wasn't part of the catchment anymore. Because both schools are in our catchment, it was about the distance and as a consequence that meant that the primary was Thurstable as it was closer. When parents elect to send their children to the Plume, they end up having to pay. Both schools are in the catchment, both schools are at a distance, and the bus service to both schools is important. It seems odd for a village like Tollesbury to distinguish between both schools which are at a distance. The policy needs reviewing so that both buses are available to children, to both schools, free of charge.
- 2) The cost escalation, the cost is too expensive.

Cllr Durham agreed to discuss this issue with Cllr Ball at ECC.

The Chairman reported that as the bus going to Plume is a commercial bus, sometimes there is no room for the children resulting in them having to wait around for the next bus or a parent to collect them.

Cllr Clare stated that the service is also unreliable. Cllr Clare had recently written to Hedingham regarding the service and was advised that they had difficulty recruiting drivers.

## 5. Minutes of the Meetings held on the 4<sup>th</sup> July 2023

**Resolved:** the Minutes of the Parish Council Meeting held on 4<sup>th</sup> July 2023 be approved as a true and accurate record of the meeting. Proposed Cllr Page, seconded Cllr Goldie. Unanimously agreed by those who attended.

The Chairman signed the Minutes.

## 6. Finance

### 6.1 Monthly Financial Report

The Financial Reports, as of the 31<sup>st</sup> July 2023, were presented to the Council (Appendix A).

Councillors received the following monthly financial reports:

**Bank Reconciliation** – The closing balance of £99,517.24

**Expenditure to date** – Budget £121,000 - Actual to date £32,384

**Income to date** – Budget £121,000 (including Precept £107,510) Actual to date £61,439

**Earmarked Funds** – Closing balance £31,375.51 – Net movement £6,300.05

The Clerk reported:

- In July, an additional £1,210 was received from the Woodup Pool Event (£200 Rubydoos - £40 Scoff Your Face - £750 Tollesbury Sailing Club - £220 Sale of Dingy) - £94 was paid to Alex Stone for expenses. The total raised for the event was £2,020 and not £2,134 as reported at the

previous meeting. All funds raised have been allocated to the Woodup Pool Earmarked Fund.

The Chairman signed the Reports.

## **6.2 Payments**

The items for payment totalling £7,998.53 were presented for approval (Appendix B).

**Resolved:** Unanimously agreed to approve payments and make online payments.

## **8. Recreation Ground**

### **8.1 Verbal Report from the Recreation Ground Committee**

The Clerk reported a meeting of the Recreation Ground Committee had been arranged for 21<sup>st</sup> August 2023 at 7.00 pm in the Pavilion.

### **8.2 Monthly Inspection Report**

The Monthly Inspection Report dated 23/07/23 was received.

### **8.3 Pavilion Project**

The Chairman reported that Cllr Page, the Clerk and himself had met with John Hill, Tollesbury Football Club and Ben Thornett from MDC. The purpose of the meeting was to discuss what could be done to the Pavilion to improve the facility. Given the popularity of the football teams in the village, it may be a good time to improve the facilities and apply to the FA and other organisations for funding. The meeting was very productive, and the first steps would be to form a Working Party and to have a topographical survey carried out (this will cost between £300 and £500) which would help to see what options are available.

**Action:** Chairman to obtain a quotation for a topographical survey.

**Action:** A Working Party to be formed to take the project forward, any Councillors interested, should contact the Parish Clerk.

### **8.4 Tree Work**

Councillors considered the two quotations (Appendix C).

**Resolved:** Unanimously agreed to accept the quotation from Wallace Arboriculture and Groundcare for £1,340 to fill the large poplar on the Recreation Ground. Due to the safety issue, the Clerk would request that the work is carried out as soon as possible.

## **9. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlights, Dog/Litter Bins, Highways, Footpaths)**

### **9.1 Verbal Update from the Environment and Amenity Committee**

The next meeting of the Committee is scheduled for 2<sup>nd</sup> August 2023.

## **10. Woodrolfe Hard**

### **10.1 Draft Minutes**

The draft minutes of the Woodrolfe Hard Committee Meeting held on 3<sup>rd</sup> July 2023 were received and noted.



## 10.2 Verbal Report from the Woodrolfe Hard Committee

The Clerk reported that since the Woodrolfe Hard Committee Meeting, FACT had removed the wooden posts in the vicinity of the sluice.

## 11. Woodup Pool

### 11.1 Verbal Report from the Woodup Pool Committee

The Clerk reported that the pool was due to be emptied on Thursday and refilled on Friday. As per the agreement last year that the Clerk would notify residents when the pool was being emptied/filled during the school holidays, she had posted the information on the Parish Council Facebook page.

### 11.2 Bike Racks

The email from Green Marine (Boatyard) Ltd regarding the proposed location for the installation of bike racks at Woodup Pool as discussed by the Woodup Pool Committee at the meeting on 5th June 2023 was received and noted.

## 12. Heritage Boards

**Resolved:** Unanimously agreed that the Heritage Board could be displayed on the outside of the bus shelter between the bus timetable and the plaque. The plaque will need to be moved along slightly and the positioning to be agreed upon with the Parish Council before installing the heritage board.

**Action:** Chairman to progress.

## 13. RSPB Salcott Field Restoration Project

The information on the RSPB Salcott Field Restoration Project was received and noted.

## 14. Neighbourhood Plan

The Clerk reported that following the last meeting of the Parish Council, advice had been obtained from Simon Quelch, Lead Legal Specialist and Monitoring Officer - Maldon District Council, regarding the status of the Tollesbury Neighbourhood Plan Steering Group (NPSG). Simon confirmed that the NPSG was operating as a Working Party of the Parish Council and therefore, those Councillors on the NPSG did not need to declare this on their Register of Interests.

The NPSG will be reviewing the Terms of Reference at the next appropriate meeting.

## 15. Committees

**Resolved:** new Committee membership as follows:

Recreation Ground Committee – Cllr Inwood

Environment & Amenity Committee – Elaine Bamford – non-voting member

## 16. Streetlight Maintenance Contract

**Resolved:** Unanimously agreed to enter into a 5-year contract for streetlight maintenance with A&J Lighting Solution. The cost would be £56.50 + VAT per month.

It was noted that there had been no price increase since the start of the previous 5-year contract.

**17. 20s Plenty Speed Reduction Campaign**

**17.1 20mph Speed Limit**

**Resolved:** Unanimously agreed that for safety issues, a 20mph speed limit in Tollesbury wherever there is currently a 30mph speed limit, plus for the full length of Mell Road would be desirable.

**Action:** Clerk to write to Cllr Scott to advise him that Tollesbury desires to have a 20mph speed limit in Tollesbury wherever there is currently a 30mph speed limit, plus for the full length of Mell Road.

**17.2 Essex County Council**

**Resolved:** Unanimously agreed not to support the 20s Plenty Campaign and would therefore not write to ECC requesting them to adopt a 20mph speed limit as the default speed limit for urban and village roads in the County.

**18. Police/Community Protection Officers (CPOs)**

**18.1 Police**

The Police Reports (confidential) were received and noted.

**18.2 CPO Report for June 2023**

The report for June 2023 was received. It was noted that there 2 VMOs (Vehicle Move-On) during the June patrols.

**19. Administration**

Bus – The Clerk confirmed that she had circulated the email from residents regarding the bus to Plume.

**Action:** Clerk to advise resident to email Cllr Durham, who agreed he would raise the issue with Cllr Ball. 1) Asking ECC to review the current policy which only provides free transport to Thrustable School and 2) Regarding the significant price increase.

**20. Community Matters**

There were community matters raised.

**21. Dates of the Next Meetings**

Wednesday 2<sup>nd</sup> August 2023 – Environment and Amenity Committee – 7.30 pm – Pavilion

Monday 21<sup>st</sup> August 2023 – Recreation Ground Committee – 7.00 pm – Pavilion

Monday 4<sup>th</sup> September 2023 – Woodrolfe Hard Committee – 7.30 pm – Pavilion

Tuesday 5<sup>th</sup> September 2023 – Full Council Meeting – 7.30 pm – Pavilion

Tuesday 19<sup>th</sup> September 2023 – Full Council Meeting – 7.30 pm – Pavilion

Tuesday 19<sup>th</sup> September 2023 – Recreation Ground Committee – Following the Full Council Meeting – Pavilion

The Chairman closed the meeting at 9.33 pm.

Signed.....

Date .....



Date: 01/08/2023

Tollesbury Parish Council Current Year

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Time: 11:02

**Bank Reconciliation Statement as at 31/07/2023  
for Cashbook 1 - Tollesbury Bank Accounts**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	31/07/2023		20,060.00
Deposit Account	30/06/2023		500.17
P/Sector Reserve	31/03/2021		0.00
Coop Current Account 2	31/07/2023		3,150.78
Petty Cash	30/06/2023		1.24
Unity Current Account	31/07/2023		25,571.89
			0.00
Unity Instant Access Saver Acc	31/07/2023		50,233.16
			<u>99,517.24</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			<u>0.00</u>
			99,517.24
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			99,517.24
		<b>Balance per Cash Book is :-</b>	<b>99,517.24</b>
		<b>Difference Excluding Adjustments is :-</b>	<b>0.00</b>
<b><u>Adjustments to Reconciliation</u></b>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		<b>Unreconciled Difference is :-</b>	<b><u>0.00</u></b>

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	2,164.60	-720.00	1,444.60
321 EMR Cemetery	0.00		0.00
322 EMR Recreation Ground	9,302.13	2,390.00	11,692.13
323 EMR Unallocated	5,462.98	140.00	5,602.98
324 EMR Woodup Pool	2,092.74	3,490.05	5,582.79
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	0.00		0.00
327 EMR Neighbourhood Plan	3,228.05	1,000.00	4,228.05
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	2,052.96		2,052.96
330 EMR Streetlighting	77.00		77.00
331 EMR Woodup Pool Project	0.00		0.00
332 EMR Play Equipment Project	0.00		0.00
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	445.00		445.00
335 EMR Bus Shelter	0.00		0.00
	<u>25,075.46</u>	<u>6,300.05</u>	<u>31,375.51</u>

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	15,328	51,137	35,809	0	35,809	30.0%	0
Net Expenditure	(15,328)	(51,137)	(35,809)				
<u>110 Administration</u>							
1076 Precept	53,755	107,510	53,755			50.0%	
1080 Bank Interest Received	235	0	(235)			0.0%	
1150 Donations	2,114	0	(2,114)			0.0%	1,914
1160 Other Income	1,640	0	(1,640)			0.0%	140
1200 Grants Received	0	2,950	2,950			0.0%	
Administration :- Income	57,745	110,460	52,715			52.3%	2,054
4100 Audit Fees	300	700	400		400	42.9%	
4110 Bank Charges	25	100	75		75	24.8%	
4120 Insurance	79	3,758	3,679		3,679	2.1%	
4130 Miscellaneous	191	500	309		309	38.2%	
4140 Office Allowance	500	1,500	1,000		1,000	33.3%	
4150 Photocopier	170	950	780		780	17.9%	
4160 Postage	0	40	40		40	0.0%	
4170 Stationery	19	60	41		41	32.3%	
4180 Subscriptions	1,247	2,100	853		853	59.4%	
4190 Telephone	184	600	416		416	30.6%	
4200 Training	0	300	300		300	0.0%	
4210 Website	150	800	650		650	18.8%	
Administration :- Indirect Expenditure	2,866	11,408	8,542	0	8,542	25.1%	0
Net Income over Expenditure	54,879	99,052	44,173				
6001 less Transfer to EMR	2,054						
Movement to/(from) Gen Reserve	52,825						
<u>120 Amenities</u>							
1100 Allotments Income	27	1,200	1,174			2.2%	
1110 Fees	(27)	0	27			0.0%	
Amenities :- Income	0	1,200	1,200			0.0%	0

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4130 Miscellaneous	0	500	500		500	0.0%	
4250 Allotments	37	1,000	963		963	3.7%	
4260 Hasler Green	90	450	360		360	20.0%	
4270 Rangers	0	1,500	1,500		1,500	0.0%	
4280 Woodrolfe Green	170	700	530		530	24.3%	
4420 Maintenance	0	200	200		200	0.0%	
Amenities :- Indirect Expenditure	297	4,350	4,053	0	4,053	6.8%	0
Net Income over Expenditure	(297)	(3,150)	(2,853)				
<u>130 Cemetery</u>							
1110 Fees	1,950	5,865	3,915			33.2%	
Cemetery :- Income	1,950	5,865	3,915			33.2%	0
4130 Miscellaneous	0	100	100		100	0.0%	
4310 Contract	1,675	6,700	5,025		5,025	25.0%	
4330 Water/Sewage Rate	145	150	5		5	96.9%	
4340 Rates	177	435	258		258	40.7%	
Cemetery :- Indirect Expenditure	1,997	7,385	5,388	0	5,388	27.0%	0
Net Income over Expenditure	(47)	(1,520)	(1,473)				
<u>140 Pavilion</u>							
1120 Hire Charge	120	75	(45)			160.0%	
Pavilion :- Income	120	75	(45)			160.0%	0
4330 Water/Sewage Rate	145	260	115		115	55.9%	
4400 Cleaning Items	16	60	44		44	26.6%	
4410 Electricity	103	1,200	1,097		1,097	8.6%	
4420 Maintenance	12	355	343		343	3.5%	
Pavilion :- Indirect Expenditure	277	1,875	1,598	0	1,598	14.8%	0
Net Income over Expenditure	(157)	(1,800)	(1,643)				
<u>150 Projects</u>							
4500 Amenities	410	1,600	1,190		1,190	25.6%	2,320
4530 Recreation Ground	0	5,000	5,000		5,000	0.0%	2,610
4540 Woodup Pool	1,424	3,000	1,576		1,576	47.5%	1,424
4560 Neighbourhood Plan	0	1,000	1,000		1,000	0.0%	
Projects :- Indirect Expenditure	1,834	10,600	8,766	0	8,766	17.3%	6,354
Net Expenditure	(1,834)	(10,600)	(8,766)				
6000 plus Transfer from EMR	6,354						
Movement to/(from) Gen Reserve	4,520						

## Detailed Income &amp; Expenditure by Budget Heading 31/07/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160 Rec Ground</u>							
1130 Pitch Fees	611	2,500	1,889			24.4%	
Rec Ground :- Income	<u>611</u>	<u>2,500</u>	<u>1,889</u>			24.4%	0
4310 Contract	1,986	8,700	6,714		6,714	22.8%	
4420 Maintenance	0	2,600	2,600		2,600	0.0%	
4710 Pitch	78	500	423		423	15.5%	
Rec Ground :- Indirect Expenditure	<u>2,064</u>	<u>11,800</u>	<u>9,736</u>	0	9,736	17.5%	0
Net Income over Expenditure	<u>(1,453)</u>	<u>(9,300)</u>	<u>(7,847)</u>				
<u>170 Street Clean</u>							
4310 Contract	1,250	5,000	3,750		3,750	25.0%	
Street Clean :- Indirect Expenditure	<u>1,250</u>	<u>5,000</u>	<u>3,750</u>	0	3,750	25.0%	0
Net Expenditure	<u>(1,250)</u>	<u>(5,000)</u>	<u>(3,750)</u>				
<u>180 Street Light</u>							
4410 Electricity	1,139	6,000	4,861		4,861	19.0%	
4420 Maintenance	226	700	474		474	32.3%	
Street Light :- Indirect Expenditure	<u>1,366</u>	<u>6,700</u>	<u>5,334</u>	0	5,334	20.4%	0
Net Expenditure	<u>(1,366)</u>	<u>(6,700)</u>	<u>(5,334)</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	1,013	900	(113)			112.6%	
Woodrolfe Hard :- Income	<u>1,013</u>	<u>900</u>	<u>(113)</u>			112.6%	0
4130 Miscellaneous	0	350	350		350	0.0%	
4730 Rent	0	440	440		440	0.0%	
Woodrolfe Hard :- Indirect Expenditure	<u>0</u>	<u>790</u>	<u>790</u>	0	790	0.0%	0
Net Income over Expenditure	<u>1,013</u>	<u>110</u>	<u>(903)</u>				
<u>200 Woodup</u>							
4270 Rangers	0	440	440		440	0.0%	
4310 Contract	60	265	205		205	22.6%	
4420 Maintenance	2,785	1,500	(1,285)		(1,285)	185.7%	
4700 Toilet	780	1,250	470		470	62.4%	
4760 Litter Collection	0	480	480		480	0.0%	
4770 Water Testing	0	400	400		400	0.0%	
Woodup :- Indirect Expenditure	<u>3,625</u>	<u>4,335</u>	<u>710</u>	0	710	83.6%	0
Net Expenditure	<u>(3,625)</u>	<u>(4,335)</u>	<u>(710)</u>				

Detailed Income & Expenditure by Budget Heading 31/07/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 S137 Expenditure</u>							
4800 Donations	500	1,500	1,000		1,000	33.3%	
S137 Expenditure :- Indirect Expenditure	<u>500</u>	<u>1,500</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>33.3%</u>	<u>0</u>
Net Expenditure	<u>(500)</u>	<u>(1,500)</u>	<u>(1,000)</u>				
<u>220 Other</u>							
4850 Agency Services	980	3,640	2,660		2,660	26.9%	
4860 Advertising	0	480	480		480	0.0%	
Other :- Indirect Expenditure	<u>980</u>	<u>4,120</u>	<u>3,140</u>	<u>0</u>	<u>3,140</u>	<u>23.8%</u>	<u>0</u>
Net Expenditure	<u>(980)</u>	<u>(4,120)</u>	<u>(3,140)</u>				
Grand Totals:- Income	61,439	121,000	59,561			50.8%	
Expenditure	32,384	121,000	88,616	0	88,616	26.8%	
Net Income over Expenditure	<u>29,055</u>	<u>0</u>	<u>(29,055)</u>				
plus Transfer from EMR	6,354						
less Transfer to EMR	2,054						
Movement to/(from) Gen Reserve	<u>33,355</u>						



TOLLESBURY PARISH COUNCIL  
PAYMENTS FOR APPROVAL

August 2023

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
<b>CO-OPERATIVE BANK - CURRENT ACCOUNT</b>					
06.07.23	D/D	Octopus Energy	KI-C5266B98-0004	Electricity Supply - Pavilion	£29.15
26.07.23	D/D	Npower	IN07620263	Electricity Supply - Streetlights	£285.78
31.07.23	D/D	Utility Warehouse	200258960	Parish Phone	£55.16
01.08.23	D/D	Maldon District Council		Non-Domestic Rates - Cemetery	£43.00
15.08.23	D/D	A & J Lighting Solutions		Monthly maintenance	£67.92
<b>CO-OPERATIVE ACCOUNT - ACCOUNT No. 2</b>					
17.07.23	D/D	Adobe	IEE2023007625767	Adobe Monthly Subscription	£16.64
26.07.23	D/C	Zoom	INV212158830	One Month Subscription	£15.59
<b>UNITY TRUST BANK - CURRENT ACCOUNT</b>					
10.07.23	Online	Alex Stone		Woodup Pool Event - Expenses	£94.00
01.08.23	Online	Wages		Staff Wages	£2,442.00
	Online	HMRC		Tax & NI - July 2023	£988.45
	Online	Essex Pension Fund		Employee and Employer Contributions - August	£870.34
	Online	D W Maintenance	2430	Grounds Maintenance - Cemetery - July	£558.33
			2413	Grounds Maintenance - July	£787.92
	Online	S Curtis		Litter Contract	£416.66
	Online	Viking Skips	1522	Civic Amenity Skip	£168.00
	Online	Maldon District Council	TOL10088083	CPOs Apr - Jun 23	£437.72
	Online	Green Recycling	398291	Waste Container - Woodup Pool	£99.60
	Online	Euroloos	308422	Toilet Hire - Woodup Pool	£68.57
			314359	Toilet Hire - Woodup Pool	£265.70
			310160	Toilet Hire - Woodup Pool	£288.00
<b>TOTAL</b>					<b>£7,998.53</b>

<b>Payment Breakdown</b>	
Tollesbury Current Account	£481.01
Tollesbury A/c No. 2 Debit Card	£32.23
Unity Trust Bank	£7,485.29
<b>TOTAL</b>	<b>£7,998.53</b>

**BONZ CAIREY LTD**

28 Church St  
 Tollesbury  
 Essex  
 CM98QJ  
 07958778275  
 bonz.garden@outlook.com  
 www.bonzgardenltd.co.uk  
 VAT Registration No.:  
 409831389  
 Company Registration No.  
 13791274

**ADDRESS**

Tollesbury parish council

**Estimate 1153****DATE** 25/07/2023**EXPIRATION DATE** 24/08/2023

DATE		QTY	RATE	AMOUNT
25/07/2023	<b>Sales</b> Fell the dead poplar on the recreation ground and dispose . Labour ,disposal and machinery hire included .	1	1,800.00	1,800.00
			SUBTOTAL	1,800.00
			VAT TOTAL	360.00
			<b>TOTAL</b>	<b>£2,160.00</b>

Accepted By

Accepted Date



11 Mashbury Road Great Waltham Chelmsford Essex CM3 1EN  
*Damon Wallace Mobile No. 07812475656*  
*E mail : wallace.aagc@gmail.com*

Michelle Curtis  
Clerk to Tollesbury Parish Council  
Tollesbury Parish Council  
4 Valkyrie Close  
Tollesbury  
Essex CM9 8SL

31st July, 2023

Dear Michelle,

**Re: Poplar Tree at Recreation Ground, Tollesbury**

Thank you for asking me to provide a quotation for felling the Poplar tree at the recreation ground. I've now had an opportunity to look at the tree, and would provide the following quote for consideration :

To section fell Poplar at recreation ground, removing all waste from site ; if acceptable to leave main trunk in sections in cemetery for biodiversity as previously done

For the sum of £1340 plus VAT which includes all labour, equipment and waste away leaving site clean and tidy.

Blackwater Tree Specialists will again assist me with the work. If my quotation is acceptable then BTS will invoice the Parish Council in view of the VAT element.

If you have any queries or wish to discuss the above then please do not hesitate to get in touch.

I look forward to hearing from you.

Yours sincerely,

Damon