

Present: Cllrs Bell, Clare, Ferneyhough, Gilbert, Goldie, Hawes, Page, Rogers, St Joseph

In the Chair: Cllr Plater – Chairman

Clerk: Michelle Curtis

Also Present: District Councillors Stephens and Thompson
3 Members of the public

1. Apologies for Absence

There were no apologies for absence.
Cllr Inwood was not present at the meeting.

2. Declarations of Interest

The Chairman stated that following the previous meeting when an allegation by a resident had been made that Cllr St Joseph and himself had breached the Code of Conduct, he spoke to Emma Holmes, Deputy Monitoring Officer at Maldon District Council. Emma confirmed that neither Cllr St Joseph nor himself had breached the Code of Conduct. The Chairman advised that when he spoke to Emma she referred to a term called 'wellbeing' which might apply to those Councillors who have some form of relationship with TCP noting that the Parish Council itself has a relationship with TCP as the instigators of the Partnership and current funders. Therefore, there needs to be clarity about the position of the Parish Council itself. Councillors required clarification of the term 'wellbeing' before moving forward and suggested that a meeting with Emma would be useful to clear the matter up.

Action: Clerk to arrange a meeting with Emma Holmes.

There were no declarations of interest disclosed.

3. Public Forum

A resident asked if it is the membership of TCP ie. a member paid £1 to join TCP or is it if you become an investor, or is it both?

The Chairman advised at this stage the Parish Council is unsure and that further clarification was needed with Emma Holmes including the Parish Councils interests with TCP.

A resident asked what criteria were used for getting quotes for work in the parish. The Chairman advised that for work over a certain value, additional quotations would be obtained in line with the Financial Regulations.

A resident advised that he did not receive the link to the recording of the meetings held with Obsidian and Welbeck.

Action: Clerk to arrange for the link to be shared with the resident.

A resident stated he would formally like to request that the Chairman and Cllr St Joseph leave the meeting when the telephone kiosk is being discussed due to the concerns he had raised at the Parish Council meeting on 19th September 2023. The resident

suggested that all information be received from TCP before the Parish Council makes an informed decision on the use of the telephone kiosk.

The Chairman stated that Cllr St Joseph and himself would not be leaving the meeting as requested by the resident. Based on the advice from the Deputy Monitoring Officer both the Chairman and Cllr St Joseph could sit in on any meeting when TCP is being discussed and address the meeting.

The resident accepted that the Chairman and Cllr St Joseph would not recuse themselves from the meeting.

Councillors agreed that the telephone kiosk would be deferred until after the meeting with the Deputy Monitoring Officer and more information had been received from TCP.

4. **County Councillors and District Councillors**

4.1 **County Councillor Durham**

The report from Cllr Durham was received and noted.

4.2 **District Councillors**

Cllr Stephens presented her report (Appendix A).

Cllr Stephens and Thompson requested that they also attend the meeting with Emma Holmes.

The Parish Council thanked the District Councillors for their work as there had been lots of activity for residents.

5. **Minutes of the Meetings held on the 19th September 2023**

Resolved: the Minutes of the Parish Council Meeting held on 19th September 2023 be approved as a true and accurate record of the meeting. Proposed Cllr Clare, seconded Cllr Ferneyhough. Unanimously agreed by those who attended.

The Chairman signed the Minutes.

6. **Finance**

6.1 **Monthly Financial Report**

The Financial Reports, as of the 30th September 2023, were presented to the Council (Appendix B).

Councillors received the following monthly financial reports:

Bank Reconciliation – The closing balance of £136,220.56

Expenditure to date – Budget £121,000 - Actual to date £55,650

Income to date – Budget £121,000 (including Precept £107,510) Actual to date £120,381

Earmarked Funds – Closing balance £29,151.47 – Net movement £4,076.01

The Clerk reported:

- £53,755 received from Maldon District Council for the second instalment of the precept.
- £2,950 grant received from Essex County Council for the Civic Amenity Skip (Saturday morning skip at Woodrolfe Green)
- £341.17 received from Unity Trust Bank for the interest on the Instant Access Savers Account.

The Chairman signed the Reports.

6.2 Payments

The items for payment totalling £8,166.35 were presented for approval (Appendix C).

Resolved: Unanimously agreed to approve payments and make online payments.

7. Planning Planning Application

Application No: LBC/MAL/23/00910

Proposal: Installation of air source heat pump

Location: 12 Church Street Tollesbury

The Parish Council were unable to comment on the application until they had received information about internal modifications which may be required on this listed building.

8. Recreation Ground

8.1 Draft Minutes

The draft minutes of the Recreation Ground Committee Meeting held on 11th September 2023 were received and noted.

8.2 Verbal Report from the Recreation Ground Committee

Cllr Ferneyhough advised that a resident had reported that some youths were pushing the youth shelter. He had checked the equipment which was stable but was unable to tighten the bolts as he did not have the correct tool.

Cllr Rogers reported that she had contacted a Graffiti Artist regarding the skate park but had not yet heard back from him

The Clerk advised that the spray paint for the youth shelter had been delivered and a Working Party would need to be organised.

Action: Clerk to liaise with the Recreation Ground Committee to organise a Working Party.

8.3 Monthly Inspection Report

The Monthly Inspection Report dated 24/09/23 was received. It was noted that the new rubber matting under the swings had been installed.

The Clerk advised that since the report, the swings had been put back up by Bonz.

8.4 Proposal – Tree at the Recreation Ground

Councillors considered the proposal from the Recreation Ground Committee to fell a second dying poplar tree.

The Clerk reported that since the publication of the agenda, she had been notified that Maldon District Council had granted permission for the felling of two trees at the Recreation Ground.

Resolved: Unanimously agreed to accept the quotation from Wallace Agriculture & Groundcare for £380.00 plus VAT to fell the second dying poplar tree at the Recreation.

9. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlights, Dog/Litter Bins, Highways, Footpaths)

9.1 Verbal Report from the Environment and Amenity Committee

The Chairman reported that a site meeting was held at the Allotments on Saturday 30th September 2023. Cllr Page, Elaine Bamford, the Clerk, some allotment tenants and himself had met with Bonz to discuss the various works required. The Chairman gave an overview of the proposed works.

Following the meeting at the Allotments, Cllr Page, the Clerk, Bonz and himself moved onto Hasler Green to discuss the overgrown trees.

Bonz will submit a quotation for the works at the Allotments and Hasler Green in due course.

The Clerk reported that the Allotment renewals have been distributed.

The Clerk advised that the broken bench at Woodrolfe Green had been removed. Cllr Clare suggested asking residents if they would like to sponsor a replacement bench.

Action: Clerk to publish the opportunity to sponsor a bench.

9.2 Woodrolfe Green

As requested by the Chair, Councillor Clare met with the resident whose property adjoins Woodrolfe Green to establish a protocol for events at the Scout Hut and on Woodrolfe Green.

The resident fully supports public activities in those areas but notes that the family operates stables where horses are kept overnight. Their concern is for animal welfare.

Councillor Clare and the resident agreed on the following guidance, for use when requests are received by the Parish Clerk:

"From the point of view of animal welfare, the kind of event to be avoided is one involving music late into an evening, outside the Hut, with staging on the Green and involving a heavy beat and loud amplification. Fireworks should not be permitted, both for animal welfare and to avoid the risk of fire. The Parish Clerk and Parish Councillors would have these considerations in mind and would always consult the resident in advance before approving any event of a disturbing nature or large scale."

No further action is recommended.

The resident has since signified their agreement to a charitable event for young people, being planned in the Hut and on the Green for Halloween on 20 October.

10. Woodrolfe Hard

10.1 Draft Minutes

The draft minutes of the Woodrolfe Hard Committee Meeting held on 4th September 2023 were received and noted.

10.2 Verbal Report from the Woodrolfe Hard Committee

Cllr Clare advised that the new signage for boats/swimmers had been purchased and there is also another sign to be displayed for the 4 knot speed limit.

11. Woodup Pool

11.1 Draft Minutes

The draft minutes of the Woodup Pool Committee Meeting held on 25th September 2023 were received and noted.

11.2 Verbal Report from the Woodup Pool Committee

Cllr Hawes reported that except for the weed issue in June, it had been a good season at Woodup Pool.

The Committee are proposing to close the pool for a month early January to early February to see if this has any impact on weed growth. During the period of closure, sluice gate maintenance and the bi-annual risk assessment will be arranged.

Councillors thought it was a good idea to close the pool for a month.

Cllr Clare thanked Tollesbury Marina who recently removed a dead tree at Woodup Pool.

12. Photocopier

Councillors considered the two quotations for a new lease for the photocopier. Quotations had been received from Evolve and Officeflow.

Resolved: Unanimously agreed to enter into a 5-year lease agreement with Evolve, cost as follows:

Quarterly Rent - £99.50

Black copies – 1p per copy

Colour copier – 5p per copy

13. Telephone Kiosk

It was agreed to defer this item until after the meeting with the Deputy Monitoring Officer.

14. Police/Community Protection Officers (CPOs)

14.1 Police

The Police Reports (confidential) were received and noted.

14.2 CPO Report for August 2023

The report for August 2023 was received. It was noted that there were 11 VMOs (Vehicle Move-On) and 12 PCNs (Penalty Charge Notices) during the August patrols.

15. Administration

Housing Needs Survey Summary – The Clerk advised that the cost for printing is £120 for colour or £75 for black and white + delivery. Councillors agreed to proceed with the colour option.

16. Community Matters

Cllr Clare reported:

- The issue with the bus service is becoming a serious issue. He had written to Priti Patel MP to raise the concern.

The Chairman reported:

- He had received the topographical survey of the Recreation Ground.
Action: Clerk to arrange a meeting with the Working Party to take the Pavilion project forward.

17. Dates of the Next Meetings

Wednesday 4th October 2023 – Finance and Policy Committee – 7.30pm – Pavilion

Tuesday 17th October 2023 – Full Council Meeting – 7.30pm – Pavilion

Tuesday 7th November 2023 - Full Council Meeting – 7.30pm – Pavilion

Monday 13th November 2023 – Woodrolfe Hard Committee – 7.30pm – Pavilion

Tuesday 21st November 2023 - Full Council Meeting – 7.30pm – Pavilion

Tuesday 21st November 2023 – Environment & Amenity Committee – Following the Full Council meeting – Pavilion.

The Chairman closed the meeting at 8.54pm.

Signed.....

Date

**Report for Tollesbury Parish Council meeting
on 3rd October 2023** (report written 1st October 2023)

**From Councillor Emma Stephens
Maldon District Councillor for Tollesbury (Independent)**



Cllr.Emma.Stephens@Maldon.gov.uk
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**MALDON DISTRICT
COUNCIL**

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



1. PLANNING

Next planning meetings: District 29Nov23 (provisional); North Western 8Nov23 (11Oct23 cancelled).

2. ROAD SAFETY

❖ Local Highways Panel (LHP) applications

The Essex County Councillor for Tollesbury and Heybridge, Cllr Mark Durham, advises that inflationary pressures and interest rate increases have meant some changes, and he can no longer guarantee that any schemes will be delivered, including the village gateway.

Cllr Durham advises that the LHP has had to make some tough decisions, but he has put forward Tollesbury's village gateway, and a "20's Plenty" scheme for East Street as his preferred schemes over all of his other parishes' requests. Unfortunately he does not yet know what can be delivered.

As building a village gateway is now so uncertain, I have raised a request to Essex Highways that the old "Tollesbury" entry and 30mph sign be reinstated on the south side of the B1026. Ref 2871005.

Meanwhile, for reference, the other outstanding schemes for the LHP to assess are:

- 20mph limit throughout Tollesbury
- Traffic priority scheme, Kings Head
- Traffic priority scheme, Dove Cottage, East Street
- Alternative measures to a school patrol
- Traffic priority scheme east of Tollesbury school

These will need a traffic and highways survey, for which the LHP has no funds. Tollesbury Parish Council has agreed to consider this when setting the 2024 budget. I recommend discussing with LHP members before committing, in case funds will not be available to fulfil any recommendations.

❖ Schemes transferred from LHP to South Essex Parking Partnership (SEPP): the 31st August SEPP meeting minutes are not yet published but Tollesbury's proposed schemes are:

- West Street parking (no loss of spaces)
- Parking prohibition across tidal flood barrier

3. NEWS

Maldon District Council

- ❖ **Residents' survey goes live on 2nd October.** Paper copies are available on request from 01621 854477, or go to www.maldon.gov.uk/yourviews. You don't have to answer all the questions, and there is a £50 draw for respondents.
- ❖ **MDC financial update:** Inflation is rising faster than Council funding, yet councils are having to meet increasing demands. MDC will have a budget gap of at least £1.5m in 2024/25 (before extra pressures are identified) and at least £2m in 2025/26. This compares with the Council's gross annual expenditure of around £20m and a net annual revenue budget (after income from fees and charges etc) of about £12.5m.

The Council has reserves for specific projects of around £8m, and a contingency of £5m. But these can only be spent once, so in July MDC committed to try and set a balanced budget next year without drawing on these funds.

The Council is working on how to achieve long term financial sustainability. Options include maximising income; efficiency savings; and possibly some service reductions. No decisions have been made yet, but recommendations will go to November's Strategy and Resources Committee.

- ❖ **New supported housing at Cecil Mary House:** The Salvation Army Housing Association has partnered with MDC to repurpose Cecil Mary House in Maldon, to provide much-needed move-on accommodation for people transitioning out of homelessness. Residents can live here for up to two years as they prepare for permanent housing and progress toward independent living.
- ❖ **Glass recycling banks** will now switch to *Green Recycling*, who should ensure no overflowing banks through more frequent emptying; and provide a faster response to any problems. They will also clear spillages and any bags of glass beside the bins (but not loose glass).

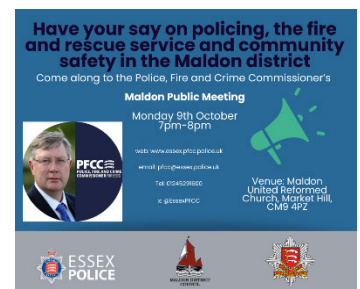
Essex County Council

- ❖ **Waste management:** a draft waste management strategy sets out how ECC will manage recycling and waste for the next 30 years. There is a consultation on this till 22nd November, including events for residents to find out more, and there is an online session from 6 to 7.30pm on Monday 6th November. To book a free place, go to www.tinyurl.com/3v6m8kbh, and the draft strategy and consultation are at www.tinyurl.com/ce664e5t.
- ❖ **Ambitious Women in Essex Event** Wednesday 11 October, 12pm-2pm at Ginny's Cocktail Lounge, Maldon High Street to give women business owners an opportunity to network over lunch and hear from owner Mischa.
- ❖ **Discounted broadband deals:** a reminder that households can save £202 a year - see www.tinyurl.com/mr4edrj8.



Police, Fire and Crime Commissioner for Essex

- ❖ **Public meeting**, Monday 9 October, 7pm to 8pm, Maldon United Reform Church, Market Hill, CM9 4PZ, hosted by Roger Hirst, Police, Fire and Crime Commissioner (PFCC) for Essex.



Non-council matters

- ❖ **Hedingham bus services**
 - I have had a further meeting with the MD to cover all the non-fare related issues raised to me by Plume parents, commuters and other passengers.
 - Essentially Hedingham has too few staff for the service they advertise, including administrators to respond to passenger queries and to update their travel app; and drivers. This is partly due to sickness and national driver shortages, but I believe also from under-investment.
 - I am continuing to apply pressure to the local MD to deliver the service that Tollesbury residents need. But this it is outside the remit of MDC, so I have provided contact details for residents to raise complaints directly, both at the local level and to the parent company: details available on request, and I would urge people to write.
- ❖ **Gigaclear fibre broadband installation roadworks**
 - I held a site visit with Gigaclear about "making good" the Tollesbury pavements after installing fibre cabling, especially in the conservation area. At the time of the visit, both Gigaclear and Essex Highways were yet to fully inspect the works, and some reparations were to follow. Any resident who has a complaint, especially those who believe works have encroached on their land, should contact Gigaclear at networkbuildqueries@gigaclear.com or on 0370 774 0537.

- On the new tarmac, the replacement is black and Gigaclear advise that it will fade in time to be closer to the existing colour. They also advise that aggregate stone in the existing tarmac gives its pink appearance, and I have asked why that has not been replicated.

4. CARRIED FORWARD

- ❖ **Bulk waste collections:** I have secured agreement from officers to reinstate the facility for residents to book bulk waste collections “offline”. Update to follow.
- ❖ **NHS referrals to Colchester Hospital:** Patients in Tollesbury struggle to be referred to Colchester and so face long and sometimes complex journeys to Broomfield. I raised it to our local Integrated Care Board AGM last month, but the response misses the point, so I have written again.

Date: 02/10/2023

Tollesbury Parish Council Current Year

Page 1

Time: 19:06

Bank Reconciliation Statement as at 30/09/2023
for Cashbook 1 - Tollesbury Bank Accounts

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 1	30/09/2023		60,242.01
Deposit Account	30/09/2023		500.17
P/Sector Reserve	31/03/2021		0.00
Coop Current Account 2	30/09/2023		1,840.89
Petty Cash	30/09/2023		1.24
Unity Current Account	30/09/2023		23,061.92
			0.00
Unity Instant Access Saver Acc	30/09/2023		50,574.33
			<u>136,220.56</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			136,220.56
<u>Receipts not Banked/Cleared (Plus)</u>			
29/09/2023 FP		60.00	
30/09/2023 054		42.00	
30/09/2023 058		42.00	
			<u>144.00</u>
			136,364.56
		Balance per Cash Book is :-	136,364.56
		Difference Excluding Adjustments is :-	0.00
<u>Adjustments to Reconciliation</u>			
19/09/2017 ONLINE Colin Elmer		0.00	
19/09/2017 ONLINE Colin Elmer		0.00	
18/04/2019 D/C Morrisons		0.00	
			<u>0.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	2,164.60	-720.00	1,444.60
321 EMR Cemetery	0.00		0.00
322 EMR Recreation Ground	9,302.13	2,390.00	11,692.13
323 EMR Unallocated	5,462.98	140.00	5,602.98
324 EMR Woodup Pool	2,092.74	3,510.05	5,602.79
325 EMR Pavilion Project	0.00		0.00
326 EMR Pavilion	0.00		0.00
327 EMR Neighbourhood Plan	3,228.05	-1,244.04	1,984.01
328 EMR Fencing Project	0.00		0.00
329 EMR Woodrolfe Hard	2,052.96		2,052.96
330 EMR Streetlighting	77.00		77.00
331 EMR Woodup Pool Project	0.00		0.00
332 EMR Play Equipment Project	0.00		0.00
333 Tollesbury Harbour Project	250.00		250.00
334 EMR Website	445.00		445.00
335 EMR Bus Shelter	0.00		0.00
	<u>25,075.46</u>	<u>4,076.01</u>	<u>29,151.47</u>

Detailed Income & Expenditure by Budget Heading 30/09/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	23,669	51,137	27,468	0	27,468	46.3%	0
Net Expenditure	(23,669)	(51,137)	(27,468)				
<u>110 Administration</u>							
1076 Precept	107,510	107,510	(0)			100.0%	
1080 Bank Interest Received	577	0	(577)			0.0%	
1150 Donations	2,166	0	(2,166)			0.0%	1,934
1160 Other Income	1,640	0	(1,640)			0.0%	140
1200 Grants Received	2,950	2,950	0			100.0%	
Administration :- Income	114,843	110,460	(4,383)			104.0%	2,074
4100 Audit Fees	720	700	(20)		(20)	102.9%	
4110 Bank Charges	50	100	50		50	49.7%	
4120 Insurance	4,087	3,758	(329)		(329)	108.7%	
4130 Miscellaneous	233	500	267		267	46.6%	
4140 Office Allowance	750	1,500	750		750	50.0%	
4150 Photocopier	320	950	630		630	33.6%	
4160 Postage	0	40	40		40	0.0%	
4170 Stationery	19	60	41		41	32.3%	
4180 Subscriptions	1,293	2,100	807		807	61.6%	
4190 Telephone	276	600	324		324	46.0%	
4200 Training	0	300	300		300	0.0%	
4210 Website	150	800	650		650	18.8%	
Administration :- Indirect Expenditure	7,898	11,408	3,510	0	3,510	69.2%	0
Net Income over Expenditure	106,945	99,052	(7,893)				
6001 less Transfer to EMR	2,074						
Movement to/(from) Gen Reserve	104,871						
<u>120 Amenities</u>							
1100 Allotments Income	169	1,200	1,032			14.0%	
1110 Fees	(1)	0	1			0.0%	
Amenities :- Income	168	1,200	1,032			14.0%	0

Detailed Income & Expenditure by Budget Heading 30/09/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4130 Miscellaneous	0	500	500		500	0.0%	
4250 Allotments	37	1,000	963		963	3.7%	
4260 Hasler Green	150	450	300		300	33.3%	
4270 Rangers	365	1,500	1,135		1,135	24.3%	
4280 Woodrolfe Green	270	700	430		430	38.6%	
4420 Maintenance	0	200	200		200	0.0%	
Amenities :- Indirect Expenditure	822	4,350	3,528	0	3,528	18.9%	0
Net Income over Expenditure	(654)	(3,150)	(2,496)				
130 Cemetery							
1110 Fees	3,040	5,865	2,825			51.8%	
Cemetery :- Income	3,040	5,865	2,825			51.8%	0
4130 Miscellaneous	0	100	100		100	0.0%	
4310 Contract	2,792	6,700	3,908		3,908	41.7%	
4330 Water/Sewage Rate	145	150	5		5	96.9%	
4340 Rates	263	435	172		172	60.4%	
Cemetery :- Indirect Expenditure	3,200	7,385	4,185	0	4,185	43.3%	0
Net Income over Expenditure	(160)	(1,520)	(1,360)				
140 Pavilion							
1120 Hire Charge	170	75	(95)			226.7%	
Pavilion :- Income	170	75	(95)			226.7%	0
4330 Water/Sewage Rate	145	260	115		115	55.9%	
4400 Cleaning Items	16	60	44		44	26.6%	
4410 Electricity	747	1,200	453		453	62.3%	
4420 Maintenance	12	355	343		343	3.5%	
Pavilion :- Indirect Expenditure	921	1,875	954	0	954	49.1%	0
Net Income over Expenditure	(751)	(1,800)	(1,049)				
150 Projects							
4500 Amenities	410	1,600	1,190		1,190	25.6%	2,320
4530 Recreation Ground	0	5,000	5,000		5,000	0.0%	2,610
4540 Woodup Pool	1,424	3,000	1,576		1,576	47.5%	1,424
4560 Neighbourhood Plan	2,244	1,000	(1,244)		(1,244)	224.4%	2,244
Projects :- Indirect Expenditure	4,078	10,600	6,522	0	6,522	38.5%	8,598
Net Expenditure	(4,078)	(10,600)	(6,522)				
6000 plus Transfer from EMR	8,598						
Movement to/(from) Gen Reserve	4,520						

Detailed Income & Expenditure by Budget Heading 30/09/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>160</u> <u>Rec Ground</u>							
1130 Pitch Fees	867	2,500	1,633			34.7%	
Rec Ground :- Income	867	2,500	1,633			34.7%	0
4310 Contract	3,419	8,700	5,281		5,281	39.3%	
4420 Maintenance	122	2,600	2,478		2,478	4.7%	
4710 Pitch	78	500	423		423	15.5%	
Rec Ground :- Indirect Expenditure	3,618	11,800	8,182	0	8,182	30.7%	0
Net Income over Expenditure	(2,751)	(9,300)	(6,549)				
<u>170</u> <u>Street Clean</u>							
4310 Contract	2,083	5,000	2,917		2,917	41.7%	
Street Clean :- Indirect Expenditure	2,083	5,000	2,917	0	2,917	41.7%	0
Net Expenditure	(2,083)	(5,000)	(2,917)				
<u>180</u> <u>Street Light</u>							
4410 Electricity	1,665	6,000	4,335		4,335	27.8%	
4420 Maintenance	340	700	360		360	48.5%	
Street Light :- Indirect Expenditure	2,005	6,700	4,695	0	4,695	29.9%	0
Net Expenditure	(2,005)	(6,700)	(4,695)				
<u>190</u> <u>Woodrolfe Hard</u>							
1110 Fees	1,293	900	(393)			143.7%	
Woodrolfe Hard :- Income	1,293	900	(393)			143.7%	0
4130 Miscellaneous	11	350	339		339	3.0%	
4420 Maintenance	139	0	(139)		(139)	0.0%	
4730 Rent	430	440	10		10	97.7%	
Woodrolfe Hard :- Indirect Expenditure	579	790	211	0	211	73.3%	0
Net Income over Expenditure	714	110	(604)				
<u>200</u> <u>Woodup</u>							
4270 Rangers	0	440	440		440	0.0%	
4310 Contract	100	265	165		165	37.7%	
4420 Maintenance	2,785	1,500	(1,285)		(1,285)	185.7%	
4700 Toilet	1,649	1,250	(399)		(399)	131.9%	
4760 Litter Collection	203	480	277		277	42.3%	
4770 Water Testing	0	400	400		400	0.0%	
Woodup :- Indirect Expenditure	4,737	4,335	(402)	0	(402)	109.3%	0
Net Expenditure	(4,737)	(4,335)	402				

Detailed Income & Expenditure by Budget Heading 30/09/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210</u> <u>S137 Expenditure</u>							
4800 Donations	500	1,500	1,000		1,000	33.3%	
S137 Expenditure :- Indirect Expenditure	<u>500</u>	<u>1,500</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>33.3%</u>	<u>0</u>
Net Expenditure	<u>(500)</u>	<u>(1,500)</u>	<u>(1,000)</u>				
<u>220</u> <u>Other</u>							
4850 Agency Services	1,540	3,640	2,100		2,100	42.3%	
4860 Advertising	0	480	480		480	0.0%	
Other :- Indirect Expenditure	<u>1,540</u>	<u>4,120</u>	<u>2,580</u>	<u>0</u>	<u>2,580</u>	<u>37.4%</u>	<u>0</u>
Net Expenditure	<u>(1,540)</u>	<u>(4,120)</u>	<u>(2,580)</u>				
Grand Totals:- Income	120,381	121,000	619			99.5%	
Expenditure	55,650	121,000	65,350	0	65,350	46.0%	
Net Income over Expenditure	<u>64,731</u>	<u>0</u>	<u>(64,731)</u>				
plus Transfer from EMR	8,598						
less Transfer to EMR	2,074						
Movement to/(from) Gen Reserve	<u>71,255</u>						

TOLLESBURY PARISH COUNCIL
PAYMENTS FOR APPROVAL

October 2023

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
CO-OPERATIVE BANK - CURRENT ACCOUNT					
15.09.23	D/D	Octopus Energy	KI-C5266B98-0006	Electricity Supply - Pavilion	£29.91
29.09.23	D/D	Npower	IN08223437	Electricity Supply - Streetlights	£274.87
01.10.22	D/D	Utility Warehouse	203187735	Parish Phone	£55.16
01.10.23	D/D	Maldon District Council		Non-Domestic Rates - Cemetery	£43.00
15.10.23	D/D	A & J Lighting Solutions	37636	Monthly maintenance	£67.92
CO-OPERATIVE ACCOUNT - ACCOUNT No. 2					
18.09.23	D/D	Adobe	IEE2023010014793	Adobe Monthly Subscription	£16.64
21.09.23	D/C	The Sign Shed	SHED758743	Signage - Woodrolfe Hard - Boaters/Swimmers	£166.29
25.09.23	D/C	Sprayster	624449	Spray Paint - Youth Shelter	£73.96
UNITY TRUST BANK - CURRENT ACCOUNT					
30.09.23	DD	Unity Trust Bank		Bank Charges	£24.90
03.10.23		Wages		Staff Wages	£2,459.76
	Online	Essex Pension Fund		Employee and Employer Contributions - October	£870.34
	Online	HMRC		Tax & NI September 2023	£969.25
	Online	D W Maintenance	2466	Grounds Maintenance - Cemetery - September	£558.33
			2467	Grounds Maintenance - September	£787.92
	Online	S Curtis		Litter Contract	£416.66
	Online	Viking Skips	1593	Civic Amenity Skip	£168.00
	Online	Green Recycling	375907	Wheelie Bin - Woodup Pool	£135.96
	Online	Bonz Cairey Ltd	4732	Removal of bench, install bin W/Pool, swings, flag	£348.00
	Online	Survey Solutions	100352	Topographical Survey - Rec Gnd	£594.00
	Online	EYE Marine	59775	Buoy - Woodrolfe Hard	£105.48
TOTAL					£8,166.35

Payment Breakdown	
Tollesbury Current Account	£470.86
Tollesbury A/c No. 2 Debit Card	£256.89
Unity Trust Bank	£7,438.60
TOTAL	£8,166.35