

Present: Cllrs Bell, Clare, Page

In the Chair: Cllr Plater

Clerk: Michelle Curtis

Also present: 1 Member of the public

1. Apologies for Absence

There were no apologies for absence; all Members were present.

2. Declarations of Interest

The Chairman declared interests as follows:

- Membership of Tollesbury Climate Partnership (TCP), a TCP Committee/Working Party member, has invested in the Tollesbury School project.

Cllr Clare declared interests as follows:

- Membership of Tollesbury Climate Partnership (TCP), a TCP Committee/Working Party member, has invested in the Tollesbury School project.

Cllr Bell declared interests as follows:

- Membership of Tollesbury Climate Partnership (TCP), a TCP Committee/Working Party member, has invested in the Tollesbury School project.

3. Public Forum

The member of the public raised the following:

- They noted that the Parish Council had invested some unused funds in a Unity Instant Access Saver Account, which was earning a small amount of interest. The resident suggested that the Parish Council consider exploring other savings accounts that may be able to offer a higher interest rate.
The Chairman reported that Cllr Clare and the Clerk explored this following the Committee meeting in March. As the account is a local authority account, there are limited investment opportunities, and the Parish Council felt the Unity Instant Access Saver Account is suitable for their needs.
The resident accepted the explanation from the Chairman.
- Do the Parish Council set aside funds for items such as a replacement laptop for the Parish Clerk?
The Chairman explained that some funds were set aside in an earmarked reserves for repair/replacement of items such as the laptop.

4. Minutes of Meeting held on 4th October 2023

Resolved: that the minutes of the Finance Committee meeting held on 4th October 2023 be approved as a true account of the proceedings of the meeting.

The Chairman signed the minutes.

5. Earmarked Reserves

The Committee reviewed the current Earmarked Reserves (Appendix A). The document

will be presented to the Full Council at the meeting on 19th December 2023. It is proposed that each committee be responsible for managing their Earmarked Reserves.

6. Budget/Precept 2024/25

The Clerk confirmed that the letter (Appendix B) from Maldon District for the 2024/2025 Council Tax Base and request for 2024/2025 Parish/Town Council precept demand and information had been circulated to the Committee. The tax base for 2024/25 is 1,031.0. This was set at 1,003.0 in 2023/24.

Councillors reviewed the latest financial report, which detailed the budget set for 2023/24 and the current year's income and expenditure.

Discussions took place on the items under each budget heading, consideration was given to each item, and a budget forecast was proposed for 2024/25.

It was recommended to budget non-recurring expenditures (Earmarked Reserves) for 2024/25 as follows: Amenities/Cemetery £1,500 – Recreation Ground £4,000 – Woodup Pool £3,000 – Neighbourhood Plan £2000 – Community support/minor projects £1,300. Total non-recurring expenditure: £12,800.

The Committee agreed to the proposed Precept of £118,257 for 2024/25, which was an increase of £10,747, 9.99% against 2023/24. The cost per household based on a Band D property is £114.70, which is an increase of £7.51, 7% against 2023/24 (Appendix C).

7. Fees

The Committee reviewed the current fees and updated the fees for 2024/25. All increases are to be applied from 1st April 2024, except for the football pitch hire, where the increases will take effect from the start of the 2024/25 season.

Below are the proposed fees and charges for 2024/25.

Recreation Ground

Recommended changes to increase fees as follows:

Senior Football Match	£51.00 per match
Junior Football (full pitch)	£28.00 per match
Junior Football (9-a-side pitch)	£25.00 per match
Junior Football (mini-soccer pitch)	£20.00 per match
Football Training (Lights)	P.O.A

Woodrolfe Hard

Recommended changes to the Woodrolfe Hard Fees as follows:

Annual Dinghy Mooring	£75.00 per annum (inclusive of VAT)
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Allotments

Recommended changes to the allotment fees as follows:

Full Plot	£45.50
Half Plot	£34.00

Pavilion

Recommended change to the hire charge:

Per Session	£35.00
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Per Hour

£13.00

Woodrolfe Green

Recommended the peppercorn rent be left at £3.00 per annum.

Cemetery

Recommended to increase charges by 10%.

The full details of recommended fees are shown in Appendix D.

8. Policies and Procedures

8.1 Equality and Diversity Policy

There were no amendments to the Equality and Diversity Policy V2.0.

8.2 Publication Policy

The Committee agreed to the proposed changes to the Publication Policy. The updated Publication Policy V3.0 will be presented to the Full Council for adoption.

8.3 Document and Data Retention Policy

The Committee agreed to the proposed changes to the Document and Data Retention Policy. The updated Document and Data Retention Policy V3.0 will be presented to the Full Council for adoption.

8.4 Freedom of Information Policy

The Committee agreed to the proposed changes to the Freedom of Information Policy. The updated Freedom of Information Policy V3.0 will be presented to the Full Council for adoption.

8.5 Recording Policy

The Committee discussed whether there was a need for a Recording Policy. It was agreed to draft a policy to be reviewed at the next meeting of the Finance and Policy Committee.

9. Website

It was agreed to hold an informal meeting with some Council Members and Phelan Barker to work through the website and identify any amendments that may be required.

Action: Clerk to arrange a meeting at the end of January/early February.

10. Email Addresses

The Committee agreed, in principle, that was a need for Councillors to have Parish Council email addresses. The Clerk advised that the Parish Council had previously tried to set up .gov.uk email addresses, but they were difficult to use.

Action: Options will be discussed at the meeting with Phelan Barker.

11. Other Matters

The Clerk advised that an invoice to Playquip Leisure for the wetpour safety surfacing completed in September required payment. The invoice was for £2,796.42 + VAT. The Committee were happy for the payment to be made, and the Clerk would include the payment on the January payment schedule.

12. Date of Next Meeting

Tuesday 12th March 2024 – Pavilion – 7.30pm

The meeting closed at 9.00 pm.

Signed.....

Date:.....

Earmarked Reserves Amenities

Appendix A

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost To Date	EMR Balance	Additional comments
Opening Balance 01.04.23					2,165	
Transfer from General Reserves	Budget 2023/24			1,600	1,600	
Allotments	Various Works			1,910	-1,910	Work completed
Cemtery	Repairs to potholes			410	-410	Work completed
Tree Work Cemetery	Cost of project spread over two years - total cost estimated at £2000	2024	2,000	1,000	-1,000	
Transfer In	From Streetlighting to Amenities			77	77	Transfer completed
Transfer In	Transfer from Community Support/Minor Projects EMR to Amenities EMR - Work at the Allotments			1,310	1,310	Transfer completed
Various Works Allotments	Work agreed by PC at meeting on 21/11/23	2024	1,310	1,310	-1,310	
Transfer In	Transfer from Community Support/Minor Projects EMR to Amenities EMR - Tree work Hasler Green			480	480	Transfer completed
Tree works - Hasler Green	Work agreed by PC at meeting on 21/11/23	2023/24		480	-480	
TOTAL				4,997	522	

Earmarked Reserves
Recreation Ground

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					9,302	
Transfer from General Reserves	Budget 2023/24			5,000	5,000	
New Equipment	Kickwall			2,610	-2,610	Work completed
Repairs/Renewals Budget				8,500		
Play Area	Replacement wetpour	2023	2,796	2,796	-2,796	Work completed
Pavilion	Repairs - windows, roof, guttering, pointing, extractor fans	2024	3,634	3,634	-3,634	
				2,070		
Tree Budget				2,000		
Tree Work	Fell - Large Poplar			1,340	-1,340	Work completed
	Fell small Poplar			380	-380	
				280		
Transfer	From Rec Gnd to Pavilion Project			1,000	-1,000	Transfer completed
TOTAL			6,430	11,500	2,542	

Earmarked Reserves
Communtiy support/Minor projects

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					5,463	
Recreation Ground	Topographical Survery			495	-495	Survey completed
20mph limit - East Street	Village Development Project - contribution to LHP scheme to reduce speed to 20mph in East Street	2024	500	500	-500	
20mph limit - East Street	Contribution from resident			140	140	
Commemorative Plaque		2,023	200	200	-200	
Transfer In	Transfer from Woodrolfe Hard EMR to Community Support/Minor Projects EMR			500	500	Transfer completed
Transfer Out	Transfer from Community Support/Minor Projects EMR to Amenities EMR - Work at the Allotments			1,310	-1,310	Transfer completed
Transfer Out	Transfer from Community Support/Minor Projects EMR to Amenities EMR - Tree work Hasler Green			480	-480	Transfer completed
TOTAL				3,625	3,118	

Earmarked Reserves

Woodup Pool

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					2,093	
Transfer from General Reserves	Budget 2023/24			3,000	3,000	
Woodup Pool	Works			1,330	-1,330	Works completed
Risk Assessment 2024	Cost of project spread over two years - total cost estimated at £2000	2024	2,000	2,000	-2,000	£1000 budgeed annual for bi-annual Risk Assessmet approx £2k per assessment
Woodup Pool Event	Donations	2023		2,134	2,134	raised from the Woodup Pool Event
Woodup Pool Event	Expenses	2023		94	-94	
Woodup Pool Event	Potential Project	2024		2,040	-2,040	
TOTAL		8,094	2,000	10,598	1,763	

Earmarked Reserves
Pavilion Project

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					0	
Transfer	From Rec Gnd to Pavilion Project			1,000	1,000	Transfer completed
TOTAL			0	1,000	1,000	

Earmarked Reserves
Neighbourhood Plan

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					3,228	
Transfer from General Reserves	Budget 2023/24			1,000	1,000	
Housing Needs Survey		2,023		2,244	-2,244	Survey completed
HNS Summary	Printing	2,023		120	-120	Work completed
Transfer In	From Website to N/Plan			445	445	Transfer completed
TOTAL			0	3,809	2,309	

Earmarked Reserves
Woodrolfe Hard

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					2,053	
Hard Improvements	Maintenance of the Hard Area	2023-24	1,500	1,500	-1,500	
Transfer Out	Transfer from Woodrolfe Hard EMR to Community Support/Minor Projects EMR			500	-500	Transfer completed
TOTAL				2,000	53	

Earmarked Reserves
Streetlighting

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					77	
Transfer Out	From Streetlighting to Amenities			77	-77	Transfer completed
TOTAL			0	77	0	

Earmarked Reserves
Tollesbury Harbour Project

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Openeing Balance 01.04.23					250	
Coir Rope Enclosure Project	As agreed at meeting on 21/11/23			250	-250	
TOTAL			0	250	0	

Earmarked Reserves
Website

Committed Project Description	Other information	Expection Completion	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.23					445	
Transfer Out	From Website to N/Plan			445	-445	Transfer completed
TOTAL			0	445	0	

7th November 2023

Clerk to Tollesbury Parish Council
4 Valkryie Close
Tollesbury
Essex
CM9 8SL

MALDON DISTRICT COUNCIL

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



Email: tollesburypc@btinternet.com



Enquiries to: Kate Roast
Email: kate.roast@maldon.gov.uk

Dear Parish Clerk

Tollesbury Parish Council - 2024/2025 Council Tax Base and request for 2024/2025 Parish/Town Council precept demand and information

2024/2025 Council Tax Base

Maldon District Council has set the tax base for 2024/2025 at the Council meeting on 29 November 2023, and I am writing to inform you the tax base for your Parish is 1,031.0

2024/2025 Parish/Town Council precept information

The Parish/Town precept is set by your Council and it should represent the Parish/Town net budget requirement for 2024/2025, as approved by your committee or Council as a whole. This precept will be divided into the above 2024/2025 tax base to determine the band D equivalent level of Parish/Town Council's Council Tax.

In order that I can include your precept in the overall calculation of Council Tax, I would be grateful if you could complete and return the attached Parish Precept form by **5 January 2024**.

The signed completed precept form will be deemed as the official notification of your Parish/Town Council's precept demand for 2024/2025.

I am required to determine the timing of the payment of the precept to the Parish/Town Council in accordance with regulations and to consult with the Parish/Town Council on my proposals. The existing arrangements are as follows:

1. Precepts under £50,000 – payment will be received by the Parish/Town Council on the last working day in April;
2. Precepts of £50,000 or more – 50% will be received Parish/Town Council on the last working day in April and 50% will be received on the last working day in August.

Unless I hear from you within 21 days of this letter, I will assume that this arrangement is satisfactory.

Your precept will be paid into your bank account in 2024/2025. Please let us know if there has been any change to the name and address of your bank, sort code number or account number.

2022/23 and 2023/24 Parish/Town Council precept adjustment

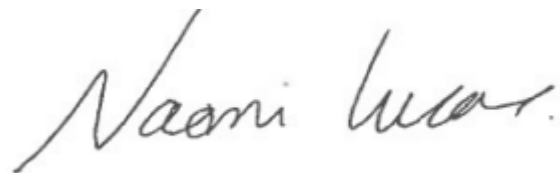
It has recently come to our attention that the council tax base position notified to you in 2022/23 and 2023/24 financial years requires an amendment. The previously notified tax base, revised tax base and financial impact for these years is set out in the table below. (This does not affect the 2024/25 tax base position notified to you above).

Town/Parish Council	A 2022/23 Reported Tax Base	B 2022/23 Corrected Tax Base	C (B-A) 2022/23 Tax Base Difference	D Town/Parish Band D 2022/23 £	E (CxD) 2022/23 Precept Adjustment required	F 2023/24 Reported Tax Base	G 2023/24 Corrected Tax Base	H (G-F) 2023/24 Tax Base	I Town/Parish Band D 2023/24 £	J (HxI) 2023/24 Precept Adjustment required	K (E+J) Total Historical Adjustment required
Tollesbury	998.9	992.6	-6.3	92.7	-£584.69	1,003.0	1,006.9	3.9	107.2	£420.42	-£164.27

Overall, your parish/town council has received £164.27 more income than it would have been due for these years. We are not proposing to reclaim this income, as we recognise that you may have set a different Band D equivalent rate if you had been in possession of the amended tax base figures when you agreed the council tax rate for these years. However, this amendment means that your 2024/25 council tax base may look lower than you were expecting based on the 2022/23 and 2023/24 figures notified to you previously.

We apologise for any inconvenience caused by these amendments.

Yours faithfully,



Naomi Lucas
Chief Finance Officer (Section 151)

NAME OF PARISH / TOWN COUNCIL: Tollesbury Parish Council

PARISH PRECEPT 2024/2025 FORM

The total amount of 2024/2025 precept to be issued by the above parish / town council will be:

£

(The same figure as box C below)

Using the tax base outlined in this letter, the amount of 2024/2025 Band D precept per property to be issued by the above Parish/Town Council will be:

£

(The same figure as box D below)

If your **precept is equal to or exceeds £140,000** please also provide the following supportive budgetary information, as we are required to publish this information in our council tax leaflet.

2023/24		2024/2025
£		£
Total Expenditure		A
Total Income		B
Total Precept (Box A - Box B)		C
Band D per property (Box C ÷ 1,031.0)		D
A more detailed breakdown of the Parish/Town Council's financial accounts is available by writing to (please supply contact name and address below) :		

Signed

Date

Designation

Person authorised to sign on behalf of the Parish/Town Council

Please return to: Kate Roast, by 5 January 2024.

TOLLESBURY PARISH COUNCIL ACCOUNTS ANALYSIS BUDGETS 2024/25
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	2023/2024 Budget	2024/2025 Budget
Recurring Expenditure		
Admin	11408.00	12237.00
Amenities	4350.00	5220.00
Cemetery	7385.00	7400.00
Pavilion	1875.00	2210.00
Rec Ground	11800.00	13585.00
Street Clean	5000.00	5000.00
Street Light	6700.00	5000.00
Wages	51137.34	57403.00
Woodrolfe Hard	790.00	935.00
Woodup Pool	4335.00	5360.00
S137 Expenditure	1500.00	1500.00
Other - Agency - Advertising	4120.00	4070.00
Total of Estimated Recurring Expenditure	110400.34	119920.00
Income		
Amenities - Allotments	1200.00	1333.00
Cemetery - Fees	5865.00	5155.00
Pavilion - Hire Charge	75.00	75.00
Rec Ground - Pitch Fees	2500.00	3000.00
Woodrolfe Hard - Fees	900.00	1700.00
Agency Service	2950.00	2950.00
Grants	0.00	0.00
Bank Interest	0.00	250.00
Total of Estimated Income	13490.00	14463.00
Recurring Expenditure Less Income	96910.34	105457.00
Non-Recurring Expenditure		
Amenities	1600.00	1500.00
Recreation Ground	5000.00	4000.00
Woodup Pool	3000.00	3000.00
Neighbourhood Plan	1000.00	2000.00
Woodrolfe Hard	0.00	0.00
Pavilion Project	0.00	1000.00
Unallocated Sum	0.00	1300.00
Total of Estimated Non-Recurring Expenditure	10600.00	12800.00
Net Precept Sum	107510.34	118257.00
Council Tax - 2023/2024 - Band D (Precept divided by Tax Base /1003.0)	107.19	
Council Tax - 2024/2025 - Band D (Precept divided by Tax Base /1031.0)		114.70
Precept 2023/24	107510.34	
Precept 2024/25	<u>118257.00</u>	
Difference	10746.66	
% Difference	9.996	
Council Tax - 2023/2024 - Band D	107.19	
Council Tax - 2024/2025 - Band D	<u>114.70</u>	
Difference	7.51	
% Difference	7.009	

TOLLESBURY PARISH COUNCIL
ACCOUNTS ANALYSIS
BUDGETS 2023/24

Payments		Cost Centre	2022/2023 Actual	2023/2024 Budget	Actual To Date as at 30/11/23	Forecast Expenditure 2023/24	2024/2025 Budget
Admin - 110	Audit Fees	4100	700.00	700.00	720.00	720.00	750.00
	Bank Charges	4110	99.00	100.00	50.00	100.00	100.00
	Insurance	4120	3758.00	3758.00	4087.00	4087.00	4087.00
	Misc	4130	509.00	500.00	233.00	233.00	300.00
	Office Allowance	4140	1500.00	1500.00	1000.00	1500.00	1600.00
	Photocopier	4150	591.00	950.00	479.00	694.60	700.00
	Postage	4160	11.00	40.00	9.00	29.00	40.00
	Stationery	4170	68.00	60.00	38.00	38.00	60.00
	Subscriptions	4180	2554.00	2100.00	1767.00	2363.22	2500.00
	Telephone	4190	552.00	600.00	368.00	572.00	600.00
	Training	4200	36.00	300.00	539.00	729.00	500.00
	Website Maintenance	4210	909.00	800.00	150.00	960.00	1000.00
	ADMIN TOTAL		11287.00	11408.00	9440.00	12025.82	12237.00
Amenities - 120	Allotments	4250	844.00	1000.00	553.00	583.00	750.00
	Allotment Maintenance	4420	124.00	200.00	0.00	360.00	1000.00
	Hasler Green	4260	360.00	450.00	210.00	290.00	400.00
	Misc	4130	1081.00	500.00	290.00	1460.00	750.00
	CPOs	4270	1285.00	1500.00	730.00	620.00	1650.00
	Woodrolfe Green	4280	600.00	700.00	370.00	0.00	670.00
	AMENITIES TOTAL		4294.00	4350.00	2153.00	3313.00	5220.00
Cemetery - 130	Contract	4310	6550.00	6700.00	3908.00	6699.65	6700.00
	Misc	4130	11.00	100.00	0.00	0.00	100.00
	Skip Fees	4320	0.00	0.00	0.00	0.00	0.00
	Water Rates	4330	110.00	150.00	145.00	145.00	150.00
	Rates	4340	346.00	435.00	349.00	435.00	450.00
	CEMETERY TOTAL		7017.00	7385.00	4402.00	7279.65	7400.00
Pavilion - 140	Cleaning Items	4400	69.00	60.00	26.00	46.00	60.00
	Electricity	4410	519.00	1200.00	948.00	1447.30	1500.00
	Maintenance	4420	281.00	355.00	181.00	181.00	300.00
	Water/Sewage	4330	257.00	260.00	145.00	303.14	350.00
	PAVILION TOTAL		1126.00	1875.00	1300.00	1977.44	2210.00
Projects - 150	Amenities	4500	4804.00	1600.00	410.00	2100.00	1500.00
	Recreation Ground	4530	2610.00	5000.00	1340.00	8473.42	4000.00
	Woodup Pool	4540	4850.00	3000.00	1424.00	3424.00	3000.00
	Neighbourhood Plan	4560	111.00	1000.00	2364.00	2364.00	2000.00
	Woodrolfe Hard	4590	298.00	0.00	0.00	0.00	0.00
	Pavilion Project	4600	0.00	0.00	0.00	0.00	1000.00
	Unallocated Sum	4610	412.00	0.00	495.00	695.00	1300.00
	PROJECTS TOTAL		13085.00	10600.00	6033.00	17056.42	12800.00
Rec Ground - 160	Contract	4310	8669.00	8700.00	4992.00	8431.60	9585.00
	Maintenance	4420	1962.00	2600.00	187.00	1160.00	3500.00
	Pitch	4710	665.00	500.00	78.00	78.00	500.00
	REC. GROUND TOTAL		11296.00	11800.00	5257.00	9669.60	13585.00

TOLLESBURY PARISH COUNCIL ACCOUNTS ANALYSIS BUDGETS 2023/24
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Payments			2022/2023 Actual	2023/2024 Budget	Actual To Date as at 30/11/23	Forecast Expenditure 2023/24	2024/2025 Budget
Street Clean - 170	Contract	4310	5000.00	5000.00	2917.00	5000.00	5000.00
STREET CLEAN TOTAL			5000.00	5000.00	2917.00	5000.00	5000.00
Street Light - 180	Electricity	4410	3743.00	6000.00	2236.00	3627.07	4000.00
	Maintenance	4420	680.00	700.00	453.00	829.40	1000.00
STREET LIGHT TOTAL			4423.00	6700.00	2689.00	4456.47	5000.00
Wages - 100							
WAGES TOTAL			48737.00	51137.34	31955.00	52684.76	57403.00
Woodrolfe Hard - 190	Misc	4130	261.00	350.00	237.00	237.00	350.00
	Rent	4730	440.00	440.00	430.00	582.63	585.00
WOODROLFE HARD TOTAL			701.00	790.00	667.00	819.63	935.00
Woodup - 200	Contract	4310	240.00	265.00	140.00	240.00	270.00
	Gen. Maintenance	4420	2389.00	1500.00	2785.00	2785.00	1500.00
	Litter Collection	4760	306.00	480.00	316.00	316.00	500.00
	CPOs	4270	0.00	440.00	61.00	61.00	440.00
	Water Testing	4770		400.00	0.00	400.00	400.00
	Toilets	4700	1055.00	1250.00	1913.00	1913.00	2250.00
WOODUP TOTAL			3990.00	4335.00	5215.00	5715.00	5360.00
S137 Expend - 210	Donations	4800	1163.00	1500.00	600.00	630.00	1500.00
S137 EXPEND TOTAL			1163.00	1500.00	600.00	630.00	1500.00
Other - 220	Agency Services	4850	3360.00	3640.00	2100.00	3450.00	3720.00
	Advertising	4860	217.00	480.00	85.00	285.00	350.00
OTHER TOTAL			3577.00	4120.00	2185.00	3735.00	4070.00
TOTAL			115696.00	121000.34	74813.00	124362.79	132720.00

Receipts			2022/2023 Actual	2023/2024 Budget	Actual To Date as at 30/11/23	Forecast Income 2023/24	2024/2025 Budget
Amenities - 120	Allotments	1100	1122.00	1200.00	1214.00	1214.00	1333.00
Cemetery - 130	Fees	1110	8290.00	5865.00	4840.00	4840.00	5155.00
Pavilion - 140	Hire Charge	1120	170.00	75.00	170.00	170.00	75.00
Rec. Ground - 160	Pitch Fees	1130	3566.00	2500.00	1675.00	2805.75	3000.00
Woodrolfe Hard - 190	Fees	1110	787.00	900.00	1493.00	1493.00	1700.00
Bank	Interest		1.00	0.00	580.00	580.00	250.00
Grants/Donations			1440.00	0.00	3866.00	3866.00	0.00
Agency Services			2950.00	2950.00	2950.00	2950.00	2950.00
TOTAL			18326.00	13490.00	16788.00	17918.75	14463.00
PRECEPT (Expenditure less Income)				107510.34			118257.00

Review of Fees and Charges for 2024/2025

	Actual 2022/23	Actual 2023/24	2024/25
RECREATION GROUND			
<i>(to take effect from start of 2024/25 season)</i>			
Senior Football Clubs – per match	47.00	49.00	51.00
Junior Football Club – per match (full pitch)	26.00	27.00	28.00
(9-a-side pitch)	23.00	24.00	25.00
(mini-soccer pitch)	18.00	19.00	20.00
Football Training (Evenings – use of lights)	P.O.A	P.O.A	P.O.A

WOODROLFE HARD

(increases to take effect from 1st April 2024)

(all fees inclusive of VAT)

Annual Dinghy Mooring Fee	52.00	60.00	75.00
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ALLOTMENTS

(increase to take effect from 1st October 2024)

Rent per year – Full Plot	36.50	42.00	46.50
Rent per year – Half Plot	26.50	30.50	34.00

PAVILION

(increases to take effect from 1st April 2024)

Per Session (morning, afternoon, evening)	25.00	30.00	35.00
Per Hour	10.00	12.00	13.00
Deposit (at Clerk's discretion)	50.00	50.00	
Special Group Charge (on application)	P.O.A	P.O.A	P.O.A

WOODROLFE GREEN

Annual Rent (Baden-Powell Headquarters)	3.00	3.00	3.00
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	Actual 2022/23	Actual 2023/24	2024/25
BURIAL GROUND (Increases to take effect 1 st April 2024)			
PART 1 – INTERMENTS			
For any interment in a grave	450.00	600.00	660.00
For the interment of cremated remains in a grave	140.00	190.00	209.00
PART 2 - EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES			
Exclusive Right of Burial for 100 years in an earthen grave	680.00	900.00	990.00
Transfer of exclusive rights of burial	40.00	56.00	61.60
PART 3 - WALLED GRAVES AND VAULTS			
These are no longer allowed			
PART 4 - MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS			
To erect or place on grave in respect of which the exclusive right of burial has been granted			
A flat stone not exceeding 7 feet by 3 feet laid flush with the ground.	230.00	305.00	335.50
A headstone or a headstone and footstone not exceeding 4 feet in height maximum	247.20	330.00	363.00
A vase not exceeding 24 inches in height	83.20	110.00	121.00
A tablet on any grave	83.20	110.00	121.00
The fees indicated for the various heads of this Part include the first inscription			
For each inscription after the first	67.00	90.00	99.00
Kerb stones or border stones are not allowed			
PART 5 - GARDEN OF REMEMBRANCE			
For the interment of ashes in a plot 3 feet by 3 feet	235.00	315.00	346.50
For the purchase of a rose tree (with maintenance for 5 years)	168.00 plus VAT	228.00 plus VAT	250.80 plus VAT
For a plaque with inscription	90.00 plus VAT	P.O.A	P.O.A
<u>BURIAL FEES FOR NON-RESIDENTS ARE DOUBLED</u>			
<u>NO CHARGE FOR UNDER 18's</u>			