



Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on Tuesday, 2nd April 2024, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council/RFO

26th March 2024

Councillors: S Plater (Chairman), M Bell, R Clare, A Ferneyhough, P Gilbert, L Inwood, L Goldie, S Hawes, C Page, J Rogers, A St Joseph

Recording of Meetings

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

A G E N D A

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

3. Public Forum

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous day.

4. Minutes

To confirm the minutes of the Meeting held on 19th March 2024

5. County Councillor and District Councillors

To receive information from the County Councillor and District Councillors

6. Finance

6.1 To receive and approve the Monthly Financial Report as of 31st March 2024

6.2 To receive and approve the payment schedule

7. Recreation Ground

7.1 To receive the draft minutes of the Recreation Ground Committee meeting held on 4th March 2024

- 7.2** To receive the Monthly Inspection Report
- 7.3** To receive an update on the works on the skate park
- 8. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**
To receive a verbal report from the Environment and Amenity Committee
- 9. Woodrolfe Hard**
To receive a verbal report from the Woodrolfe Hard Committee
- 10. Woodup Pool**
To receive the draft minutes of the Woodup Pool Committee meeting held on 18th March 2024
- 11. Police Reports**
To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police
- 12. Maldon District Council Community Engagement Team (formerly the Community Protection Officers - CPOs)**
- 12.1** To receive the CET Report for February 2024
- 12.2** To receive notification of the cost for 2024/25 for the services of the CET
- 13. St Peter's Hospital Closure - Consultation**
To agree on the response to the consultation on the proposed closure of St Peter's Hospital
- 14. Administration**
To receive information from the Clerk – update on current and ongoing matters.
- 15. Community Matters**
To receive information only or note future agenda items
- 16. Confidential**
Motion: Under the Public Bodies (Admission to Meetings) Act 1960 S.1(2), the Parish Council is to exclude members of the public and press for the duration of this meeting to appoint the Part-Time Amenities Officer
- 17. Dates of the Next Meetings**
Tuesday 16th April 2024 - Full Council Meeting – 7.30pm – Pavilion
Tuesday 16th April 2024 – Environment & Amenity Committee – To be rescheduled
Tuesday 7th May 2024 – Annual Statutory Meeting – 7.30pm - Pavilion

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.


Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039 **Email:** clerk@tollesburyparishcouncil.gov.uk

**Report for Tollesbury Parish Council meeting
on 2nd April 2024** (report written 25th March 2024)

**From Councillor Emma Stephens
Maldon District Councillor for Tollesbury (Independent)**

 Cllr.Emma.Stephens@Maldon.gov.uk
01621 869415 / 079 069 44443

MALDON DISTRICT COUNCIL

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



1. PLANNING

Next planning meetings: District 5Jun24, 4Sep24; North Western 3Apr24, 22May24.

- 23/00548/OUTM, Land Opposite Prentice Hall Farm, Tollesbury: withdrawn
- 23/01160/OUTM, Land North of West Street, Tollesbury: revised agreed expiry date 30Apr24

2. ROAD SAFETY

Assessment of moving West Street parking to the opposite side of the road between Palmer's Garage and North Road: discussed with Senior Network Assurance Engineer at ECC, who advises this is definitely for the LHP not SEPP, so awaiting LHP re-launch:

Local Highways Panel re-launch: Cllr Mark Durham to provide information once panel members have been briefed on 27th March.

3. NEWS

Maldon District Council news

- ❖ **£5m for Culture from Levelling Up Fund:** MDC has been provisionally awarded up to £5 million capital to support culture projects in the district. The Council will be invited to submit an investment plan later this year to demonstrate how it will support cultural activity.

Other news

❖ St Peter's Hospital proposed closure

- I spoke at the NHS hearing on 19th March in Maldon Town Hall, focusing primarily on:
 - the complexity, cost and duration of journeys from Tollesbury to the NHS's suggested alternatives of Brentwood for stroke rehab and Braintree for the midwife-led birthing unit;
 - the likelihood of outpatient clinics that are initially relocated in Maldon eventually being closed as leases expire;
 - the concern that three of the locations proposed for outpatient clinics are not in Maldon – Braintree, South Woodham Ferrers, and Burnham-on-Crouch.
- The consultation has been extended to 4th April so it is not too late for the Parish Council to respond: the survey is at tinyurl.com/yvm4bfrc.
- I am also keeping supplies of paper forms topped up in the Lighthouse and GP surgery, and will return completed forms that people leave there to the NHS on the deadline.

- ❖ **Maldon Food and Drink Festival, 1 April**, Promenade Park from 10.30am to 5pm.

- ❖ **Hedingham bus services:** I have now met the MD and one of his drivers to assess potential Tollesbury routes, bus stops, and a better rest place for drivers' breaks: awaiting update from them.
- ❖ **Government Community Ownership Fund:** The Secretary of State for Levelling Up, Housing and Communities has announced that applications are now open for funding to take ownership of assets at risk of loss in the community. See <https://tinyurl.com/43cx9wks>.
- ❖ **King Charles III England Coast Path Stretch in Essex** now approved by the Secretary of State, connecting Wallasea Island to Burnham-on-Crouch, and forming part of the longest managed coastal path in the world.
- ❖ **Ride London:** RideLondon-Essex will be back in Essex for a third time on **Sunday May 26, 2024**.

TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST

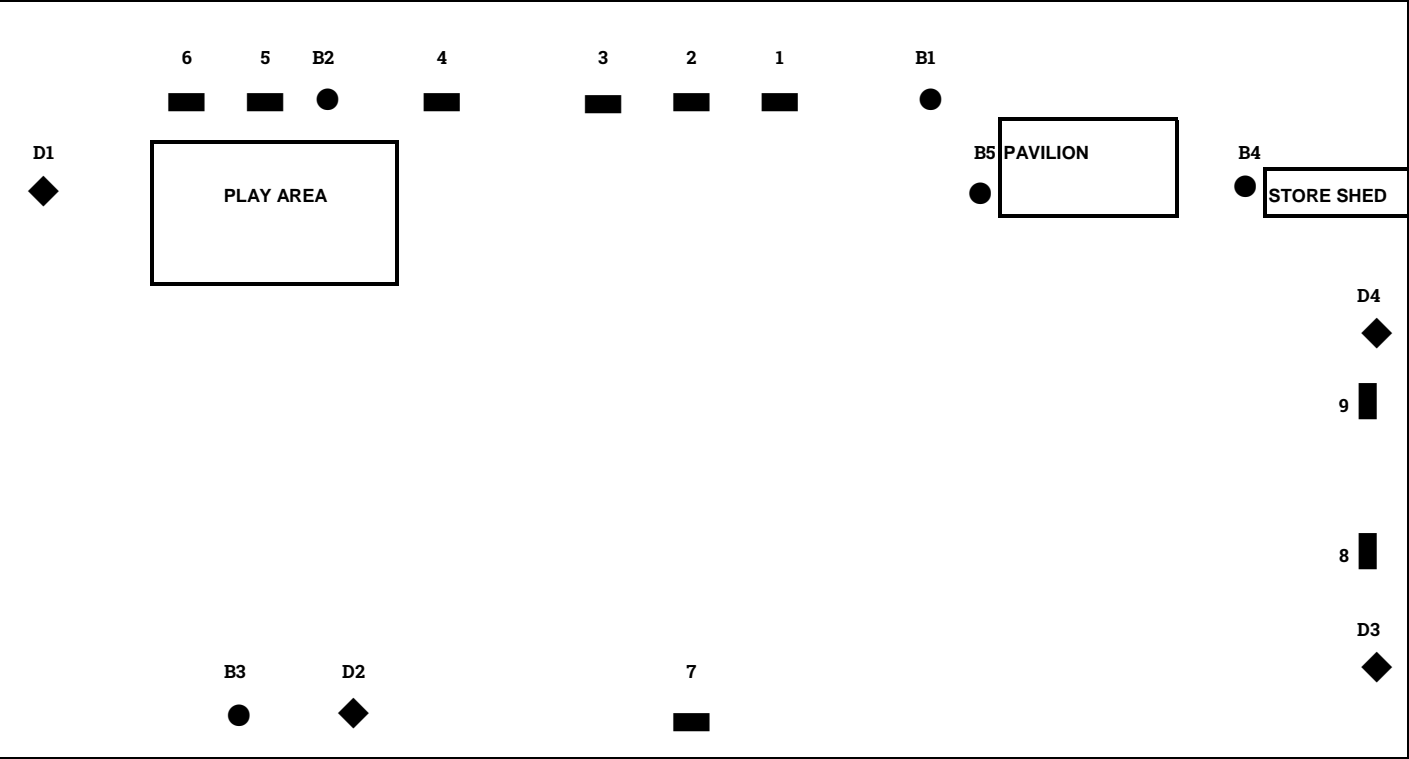
DATE OF INSPECTION: 24/03/2024

	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	
Toddler Swing	√	
Snake Slide	√	
Wooden Climber Platform		Item removed
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti
Surfer Springer	√	
Fire Engine	√	
Fence	√	
Football Goal Posts	√	

Signed: *S J Curtis*

TOLLESBURY PARISH COUNCIL
BENCHES AND BINS

DATE OF INSPECTION: 24/03/2024



Benches

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

Dog Bins (D*)

1	Ok
2	Ok
3	Ok
4	Ok

Litter Bins (B*)

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: *S J Curtis*

Agenda Item 12.1

Parish / Town Council	Month	Total Number of Hours
Tollesbury	February	03:00
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
0	0	0
ASB Issues	VMO (Vehicle Moved On)	
0	0	

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
AR/SA	05/02/2024	Tollesbury	14:45	16:15	01:30	The Rec, Station Road	Foot patrol of the Rec, Station Road, checking for dog fouling and looked at Tollesbury School carpark
SC/LF	22/02/2024	Tollesbury	14:00	15:30	01:30	Toilet block, playsite and playing field.	Engaged with some dog walkers and patrolled areas. All looked good, pretty quiet.
					3:00:00		

From: Jackie Drummond [REDACTED] >
Date: Mar 1, 2024 12:23:34 PM
Subject: Community Engagement Parish/Town Contracts 2024/25

Good morning

We are looking at Community Engagement service contracts for 2024/25 and advise the charge for the new financial year will be £42.47 per hour.

Please would you confirm if you intend to continue with this service and if you would like to make any adjustments to the current arrangements?

If you would like to discuss the contract further, please do not hesitate to contact Adrian Rayner or Ben Chapman.

Kind regards

Jackie



JACKIE DRUMMOND

Technical Support Officer
Service Delivery Directorate



[REDACTED]



www.maldon.gov.uk



[Council Offices, Princes Road, Maldon, Essex, CM9 5DL](#)



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