



Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on Tuesday, 4th June 2024, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council/RFO

28th May 2024

Councillors: S Plater (Chairman), M Bell, R Clare, A Ferneyhough, P Gilbert, L Inwood, L Goldie, S Hawes, C Page, J Rogers, A St Joseph

Recording of Meetings

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

A G E N D A

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

3. Public Forum

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day.

4. County Councillor and District Councillors

To receive information from the County Councillor and District Councillors

5. Minutes

To confirm the minutes of the Parish Council Meeting held on 21st May 2024

6. Finance

6.1 To receive and approve the Monthly Financial Report as of 31st May 2024

6.2 To approve payments

7. Recreation Ground

7.1 To receive the Monthly Inspection Report

7.2 To consider quotation to repaint the skate park

8. **Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)**
 - 8.1 To receive the draft minutes of the Environment & Amenity Committee meeting held on 16th April 2024
 - 8.2 To consider quotation for repairs to the car park at Woodrolfe Green
9. **Woodrolfe Hard**
To discuss a letter from residents requesting that the Parish Council reconsider their decision to increase the fees at Woodrolfe Hard
10. **Woodup Pool**
 - 10.1 To receive a verbal update from the Woodup Pool Committee
 - 10.2 To consider the quotation to purchase a replacement bin at Woodup Pool
11. **Maldon District Council – New Road Naming**
To consider the proposal from Maldon District Council to name the Saltmarsh Development (62 New Road) Osborne Place.
12. **Funding Request**
To consider the request from Tollesbury Creative Group for funding towards the Tollesbury Arts Trail Event to be held on 28th September 2024
13. **Crimestoppers**
To consider participating in the Crimestoppers initiative for Tollesbury
14. **Police Reports**
To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police
15. **Maldon District Council Community Engagement Team (formerly the Community Protection Officers - CPOs)**
To receive the CET Report for April 2024
16. **Administration**
To receive information from the Clerk – update on current and ongoing matters.
17. **Community Matters**
To receive information only or note future agenda items
18. **Dates of the Next Meetings**
Full Council Meetings
Tuesday 18th June 2024 – 7.30pm – Pavilion
Tuesday 2nd July 2024 - 7.30pm – Pavilion
Committee Meetings
Woodrolfe Hard Committee – 5th June 2024 – 7pm in the Pavilion
Woodup Pool Committee – 19th June 2024 – 6pm at Woodup Pool
Environment & Amenity Committee – 7th August 2024 – 7pm in the Pavilion
Finance & Policy Committee – 26th September 2024 – 7pm in the Pavilion
If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

**Report for Tollesbury Parish Council meeting
on 4th June 2024** (report written 29th May 2024)

**From Councillor Emma Stephens
Maldon District Councillor for Tollesbury (Independent)**



Cllr.Emma.Stephens@Maldon.gov.uk
01621 869415 / 079 069 44443

**MALDON DISTRICT
COUNCIL**

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



1. PLANNING

Next planning meetings: North Western 19Jun24 and 17Jul24; District 4Sep24.

2. ROAD SAFETY

Local Highways Panel (LHP) re-launch: Cllr Durham (ECC) has advised that no schemes have been agreed for Tollesbury for 24-25, which is obviously most disappointing. Cllr Durham advises that:

- The previous budget was removed, leaving only £100,000 for the entire district;
- This had to include both slipped schemes from previous years, and others that were awaiting funding;
- The panel considered every application and had to make tough decisions.

Cllr Durham does not recommend submitting new LHP applications as there is no guarantee that the panel will be able to deliver schemes in the foreseeable future, but if this changes, he will advise.

20's Plenty: Cllr Durham confirms that he has now judged the school's competition; a winner has been decided; and their design will be added to the 20mph signs.

3. NEWS

Maldon District Council news

❖ £5m Levelling Up fund

- The government did not respond to MDC's request to be allowed to spend the fund on access to health services instead of on culture. As the application deadline is imminent members voted for the council to apply for culture schemes instead, and details are to follow.

❖ Splash Park

- Places Leisure who operates and manages the Splash Park for MDC, have unfortunately found a technical issue, which is delaying the park's summer opening. They have contractors working to try to resolve it, and the latest updates are at: shorturl.at/yCQAa. I am disappointed to hear of this and with other members, am discussing with officers.

❖ Planning

- As advised on 21May, the latest five-year housing land supply (5YHLS) position report shows that the Council can demonstrate a supply of specific, deliverable sites sufficient to provide for 6.3 years' worth of housing against its identified housing requirements. Members have now voted to approve this report.

❖ **Council chair and leadership**

- As advised on 21May, at this year's Statutory Annual meeting, Cllr Richard Siddall (Independent, Maldon District Independent Group) was reappointed as Leader of the Council, and Cllr Kevin Lagan (Independent, District Support Group) was reappointed as chair.

Other news

❖ **Hedingham bus services**

- I have met MDC officers to view the MDC-owned track adjacent to the Lewis & Scott site off Woodrolfe Road, and they are open to suggestions about use of this land for a bus drivers' rest point. The next step is to hold a meeting for all interested parties, hopefully during June / July, and I thank the Parish clerk for arranging this.

❖ **Crimestoppers**

- As advised on 21May I have met Crimestoppers, a charity that allows people to report crimes anonymously and in confidence.
- Also with me were Tollesbury Parish Councillor Patricia Gilbert; Tollesbury's Neighbourhood Watch Co-ordinator Barry Jones; and Public Protection officers for Maldon District Council.
- The meeting was to discuss the potential for Crimestoppers to hold a "Focus on Tollesbury", starting this summer, to raise awareness and promote use of the service.
- Crimestoppers can put up signs around the village at locations suggested by us; distribute leaflets to every household; run an awareness event such as a stall at Tollsfeet. These would be funded by Crimestoppers.
- They can also promote their "Fearless" campaign to support young people who may come across crime and be unsure how to act.
- I will progress this if the Parish Council agrees it. Parish Councillors are very welcome to join me in advising Crimestoppers on publicity wording and locations.

TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST

DATE OF INSPECTION: 29/05/2024

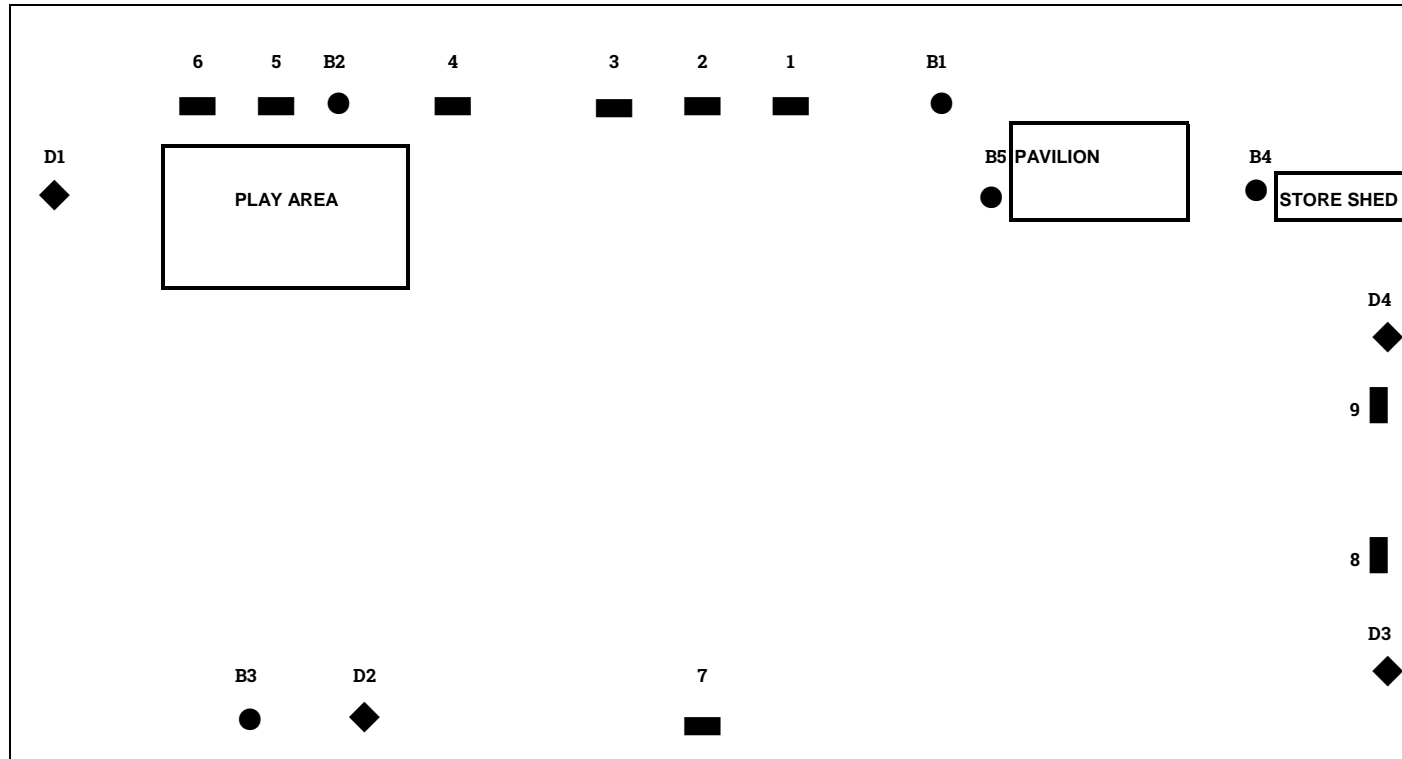
	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	
Toddler Swing	√	
Snake Slide	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	Paint coming off in places and some bent bars at the bottom
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti. Rust holes have been repaired
Surfer Springer	√	
Fire Engine	√	
Fence	√	Two gates do not close properly - previously reported
Football Goal Posts	√	

Signed: ██████████

Amenities Officer

TOLLESBURY PARISH COUNCIL
BENCHES AND BINS

DATE OF INSPECTION: 29/05/2024



Benches

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

Dog Bins (D*)

1	Ok
2	Ok
3	Ok
4	Ok

Litter Bins (B*)

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: [Redacted] Amenities Officer

BONZ CAIREY LTD
 28 Church St
 Tollesbury
 Essex
 CM98QJ
 07958778275
 bonz.garden@outlook.com
 www.bonzgardenltd.co.uk
 VAT Registration No.:
 409831389
 Company Registration No.
 13791274



ADDRESS
 Tollesbury parish council

Estimate 1258

DATE 21/05/2024

EXPIRATION DATE 21/05/2024

DATE		QTY	RATE	AMOUNT
21/05/2024	Sales Supply a digger, driver and compaction plate to level of the woodup carpark and compact .			330.00
			SUBTOTAL	330.00
			VAT TOTAL	66.00
			TOTAL	£396.00

Accepted By

Accepted Date

By email: clerk@tollesburyparishcouncil.gov.uk

Dear Councillors

Respectfully, we request that TPC considers reversing the recent 50% increase to the annual mooring charge for Woodrolfe Hard.

To put this charge in context:

- it now costs £75/yr to keep a 10' dinghy on Woodrolfe Hard;
- it costs £85/yr to keep a 30' yacht on a swinging mooring in Tollesbury;
- at St. Lawrence, to keep a dinghy on the public hard is free of charge for parishioners;
- at Brightlingsea dinghies up to 12' are exempt from harbour dues; dinghies 12'-16' are charged £23/yr;
- at West Mersea, to use the public hard is free of charge

Woodrolfe Hard was leased to TPC by the Crown at a near peppercorn rate for 25 years to encourage its use and preservation as a Parish amenity. Woodrolfe Hard is now being used as a revenue generating asset – a notional 30 dinghies produces £2,250 for TPC, mostly at the expense of parishioners who are already paying the Parish precept. In contrast, land-based amenity spaces such as the Victory Recreation Ground, Hasler Green, the green adjacent to The Scout Hut, the Salt Pool and the amenity space used for parking at the Scout Hut are (quite rightly) all used at no additional charge by parishioners despite the sizeable annual costs of grass cutting, maintenance and painting of fences, children's play areas, the skate ramp and parking areas. Non-precept paying non-parishioners are free to (and regularly do) use Woodrolfe Hard to launch and recover watercraft at no charge – and we encourage the continued freedom to use and share all of Tollesbury's maritime assets at no cost, for parishioners and non-parishioners alike.

Whilst a case could be made that there should be no additional charge at all for precept-paying parishioners to moor a dinghy on Woodrolfe Hard, many people may accept that a nominal charge helps to avoid Woodrolfe Hard from becoming a dumping ground for unseaworthy craft

There has been a recent uptick in interest by younger members of the community in keeping their rowing dinghies on Woodrolfe Hard - used for fishing or just having fun within the creeks and swatchways. A number of junior boat owners are being encouraged to maintain and take responsibility for their own craft, including paying for them. We would guard against anything that risks discouraging that. In the current cost of living crisis, for many families these increases all add up: facilitating access to blue spaces should be encouraged, not fiscally frustrated.

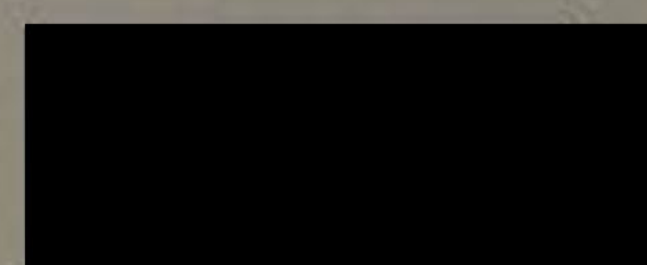
The best way to maintain Woodrolfe Hard for the benefit of parishioners and its Crown lessor - keeping it safe, tidy and clear of silt, is to encourage its use. Increasing the annual charges for a near no-cost asset by 50% is not conducive to that - particularly where there has been no material rent increase pursuant to the Crown lease.

We respectfully request that the annual mooring fee for Woodrolfe Hard is reinstated at £50.

Separately, if TPC wishes to encourage additional self-maintenance via a user group and/or quarterly maintenance meetings then a number of users would be happy to explore that.

Thank you in advance.

Sincerely yours



Via their co-signature, signatories have consented to their personal data being submitted to TPC.

From: Street Name & Numbering <snn@maldon.gov.uk>
Date: May 24, 2024 12:58:35 PM
Subject: **New road name consultation - 24/00028/SNDEV**
Attachments: Consultation Letter - 24-00028-SNDEV.pdf, Location Plan for consultation letter.pdf

Good afternoon

Please see the attached consultation letter and site plan for a new development which is being built

As a reminder here are the valid reasons to object to suggested names (also noted in the letter)

- Where the name could cause confusion for postal delivery
- Where the name could cause confusion for the emergency services.
- Where we believe that the name could cause confusion for those personally looking for the address.
- Where the name could outrage public sensibilities.

Not liking the suggested names is not a valid objection and will not be taken into consideration

Kind regards



STREET NAME & NUMBERING

 snn@maldon.gov.uk

 www.maldon.gov.uk

 [Council Offices, Princes Road, Maldon, Essex, CM9 5DL](#)



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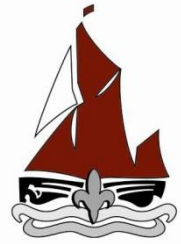
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Date: 24th May 2024
Application Reference: 24/00028/SNDEV

MALDON DISTRICT COUNCIL

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



Consultee Letter

Enquiries to: SNN
Email: SNN@maldon.gov.uk

Dear Sir/Madam

STREET NAMING (PUBLIC HEALTH ACT, 1925, SECTION 17)

The following street name has been proposed by Councillor Stephens which has also been proposed to Saltmarsh Developments Limited with regard to 62 New Road Tollesbury Essex within the provision of the above Act.

Osborne Place

Councillor Stephens contacted Street Naming and Numbering regarding the above site and put forward the name 'Osborne' after George William Osborne, who founded the bus company which formerly occupied this site.

Remaining family were contacted regarding this proposal and were pleased with the suggestion, this has also been confirmed in writing by the family.

As per the Councils Street Naming and Numbering Policy:

Naming Streets after People

Maldon District Council currently has historically allowed the suggestion of Surnames with **local significance** for consideration. This could be significant service or contribution to the local community or a local resident who has made a national or global contribution.

Maldon District Council will conduct a due diligence process with the relevant Ward Members to ensure that suggestions received meet the Council's criteria, assess any current or future issues, including cost implications that may arise from using the name and to approve or decline inclusion in the consultation process.

Due diligence will include but may not be limited to:

- Reviewing the reasons why the suggested name has been submitted by the applicant and confirm the local significance.
- Determine whether any remaining family (if the figure is deceased) or the individual in question have given permission for the use of the name.
- Confirm that there are no other considerations to take into account or known reasons for exclusion.
- Agree whether the proposal should be accepted or declined for inclusion in the consultation and inform the Street Naming and Numbering Team.

I would be pleased to receive your comments by 21st June 2024 If I do not hear from you by this date, I will assume that you have no objections.

Your comments/suggestions will be passed on to the developer but please note that the Council can only object to the proposed name for a valid reason, ie that the name could cause confusion for postal delivery, the emergency services or those personally looking for the address; also if the name could outrage public sensibilities. A site map is enclosed for your information.

If you have any queries or require further information, please do not hesitate to contact me.

Yours faithfully

Street Naming and Numbering Officer

Enc: Site Plan



Location Plan for approved planning at 62 New Road Tollesbury



From: Lorraine Traer-Clark [REDACTED]
To: Tollesbury Parish Council <tollesburypc@btinternet.com>
Date: Apr 19, 2024 8:24:39 PM
Subject: Tollesbury Arts Trail September 28th 2024

Dear Parish Council,

Tollesbury Creative Group, (who some of you know) has been an umbrella for various creative events/groups in the village over the last 15 or so years, it works as a non-profit community group. It is working with a steering group to put on Tollesbury's first ever Arts Trail on 28th September 2024.

We are starting with one day and hope it will expand into an annual 2 day event along the lines of the Open Garden Scheme and various other Essex Arts Trails.

There will be various individual artists' studios open for the day plus artists/makers at The Centre. The Book Nook is involved with artists collaborating with the writers group there. Obviously Whimbrel Art is involved and is the major liaison between all the participating artists. The Kings Head will stage an early evening social with an art auction. Kevin Flower is hoping to have worked with Tollesbury School on a project so that their art work can be hung on the school fence on the day.

The Larder will put on a fund raising lunch in The School Room on the day. Local business will be approached to participate, either by providing refreshments or displaying art work in their windows. The Pre-School and The Lighthouse will also be approached to see if they can participate in any way.

We are writing to ask if The Parish Council might be able to contribute any funding towards the cost of staging this event?

The Steering Committee comprises of Martine Farrant, Laurie Flood, Kevin Flower, Anita Frost and Lorraine Traer-Clark.

If you need further information or require any of us to attend a meeting please let us know.

Whilst writing, at our last meeting it was commented on that the Tollesbury sign has been "laid low" for a considerable amount of time, which is very sad. We are hoping to attract visitors into the village to visit our event with our social media advertising and would very much like to see the sign upright as a sign of a thriving and industrious village. "Laid low" is not a good look!

Kind regards
Lorraine Traer-Clark
[REDACTED]

Agenda Item 15

Parish / Town Council	Month	Total Number of Hours
Tollesbury	April	3
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
0	0	0
ASB Issues		VMO (Vehicle Moved On)
0		0
Any Other Details		

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
BC	08/04/2024	Tollesbury	14:45	16:15	01:30	Village	Checks on enforcement lines around village and patrol of recreation ground checking on dog fouling. All ok nothing to report.
SC/SA	26/04/2024	Tollesbury	15:00	15:45	00:45	School and Quay.	Traffic was compliant at both sites. Patrol of the Park. No issues with possible dog fouling.
BC	30/04/2024	Tollesbury	08:55	09:40	00:45	Village	Check on enforcement lines around village. Patrol of recreation, spoke to dogwakers and check on station road, all ok.
					3:00:00		