



Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on Tuesday, 2nd July 2024, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council/RFO

25th June 2024

Councillors: S Plater (Chairman), M Bell, R Clare, A Ferneyhough, P Gilbert, L Inwood, L Goldie, S Hawes, C Page, J Rogers, A St Joseph

Recording of Meetings

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

A G E N D A

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

3. Public Forum

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day.

4. County Councillor and District Councillors

To receive information from the County Councillor and District Councillors

5. Minutes

To confirm the minutes of the Parish Council Meeting held on 18th June 2024

6. Finance

6.1 To receive and approve the Monthly Financial Report as of 30th June 2024

6.2 To approve payments

7. Planning Applications

To consider planning applications received from Maldon District Council. Applications are circulated to all Councillors with the agenda for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website (www.maldon.gov.uk).

7.1 Application No: 24/00493/TCA PP-13162835

Proposal: T2 - Crab apple - Crown lift over access to playing field to a height of 5m to facilitate site access (for approved ECC planning application CC/MAL/71/23) T3 - Wingnut - Crown lift over access to playing field to a height of 5m to facilitate site access (for approved ECC planning application CC/MAL/71/23)

Location: Tollesbury County Primary School East Street

8. Planning Decisions

8.1 [NMA/MAL/24/00379](#) - Land North Of 48 Woodrolfe Road - Refused

8.2 [NMA/MAL/24/00380](#) - Land North Of 48 Woodrolfe Road - Refused

9. Recreation Ground

9.1 To receive a verbal report from the Recreation Ground Committee

9.2 To receive the [Monthly Inspection Report](#)

9.3 To consider quotation to repaint the skate park

10. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)

10.1 To receive a verbal report from the Environment & Amenity Committee.

10.2 To receive and discuss [email](#) from an Allotment Tenant

11. Woodrolfe Hard

11.1 To receive the draft minutes of the Woodrolfe Hard Committee meeting held on 18th June 2024

11.2 To ratify expenditure for new signage at Woodrolfe Hard

12. Woodup Pool

12.1 To receive the draft minutes of the Woodup Pool Committee meeting held on 19th June 2024

12.2 To consider a [proposal](#) from the Woodup Pool Committee for the depth markers

13. Police Reports

To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police

14. Maldon District Council Community Engagement Team (formerly the Community Protection Officers - CPOs)

To receive the [CET Report](#) for May 2024

15. Administration

To receive information from the Clerk – update on current and ongoing matters.

16. Community Matters

To receive information only or note future agenda items

17. Dates of the Next Meetings

Full Council Meetings

Tuesday 6th August 2024 – 7.30pm – Pavilion

Tuesday 3rd September 2024 - 7.30pm – Pavilion

Committee Meetings

Environment & Amenity Committee – 7th August 2024 – 7pm in the Pavilion

Woodrolfe Hard Committee – 9th September 2024 – 7pm in the Pavilion

Finance & Policy Committee – 26th September 2024 – 7pm in the Pavilion

Woodup Pool Committee – 2nd October 2024 – 7pm in the Pavilion

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039 **Email:** clerk@tollesburyparishcouncil.gov.uk

**Report for Tollesbury Parish Council meeting
on 2nd July 2024** (report written 24th June 2024)

**From Councillor Emma Stephens
Maldon District Councillor for Tollesbury (Independent)**



Cllr.Emma.Stephens@Maldon.gov.uk
01621 869415 / 079 069 44443

**MALDON DISTRICT
COUNCIL**

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



1. PLANNING

Next planning meetings: North Western 17Jul24 and 14Aug; District 4Sep24 and 27Nov24 (both provisional).

2. NEWS

Maldon District Council news

❖ Changes to waste and recycling collection days

- This is a District-wide change, which will begin on Tuesday 23rd July 2024. It is the first change in over seven years, and follows a major review which found several issues that the changes will address:
 - Burnham market has become much more popular, but clashes with their waste collection day, causing congestion.
 - More housing mean the crew must drive back to empty the carts more often, which means less time for emptying bins, and more CO2 emissions. Some rounds can no longer be completed in a day. Larger carts and re-routing will address these issues.
 - Each round should be near to the previous day's work, to minimise disruption from any carried forward or missed collections. However, on the working day after Tollesbury's Friday collection the crew are currently south of the Blackwater, so it is too far to come back.
- Full details are on the [MDC website](#), but in summary:
 - Tollesbury's final collection on the old rota will be on Friday 19th July, and our first collection on the new rota will be on Tuesday 23rd July, from when collections will be on Tuesdays.
 - The Council's [Facebook](#), [Instagram](#), [Twitter \(X\)](#), and [website](#) will be updated.
 - New calendars will be delivered, plus stickers on bins, and some of the carts are carrying advertisements as opposite.



❖ Platinum Award

- MDC has won platinum award for the accuracy and quality of its Address and Street data. Platinum Award is given to authorities that have maintained Gold status across all the award criteria for 10 out of 12 months, and this is the third year running that MDC has achieved Platinum status.

❖ Splash Park

- The park has re-opened, but members are discussing with officers what led to the disappointing delay.

❖ Corporate leadership structure change

- The post of Chief Executive (Head of Paid Service) is now [being advertised](#), following agreement by Members to restructure the leadership team, and a consultation with the Directors. Once the new CEO is appointed, it is planned also to recruit a Deputy Chief Executive.

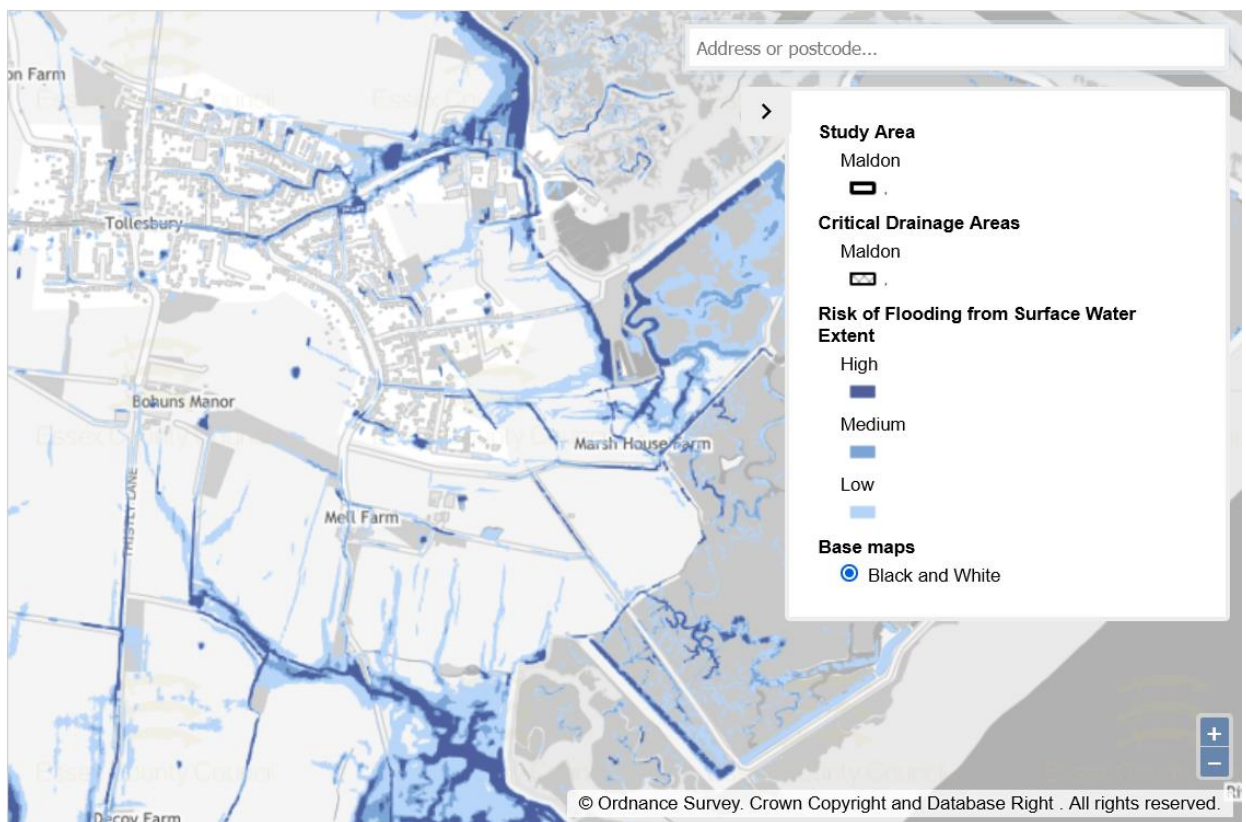
❖ £5m Levelling Up fund

- Details to follow.

Essex County Council

❖ £8,000 available to homeowners in flood risk zones

- Residents whose properties are at risk of flooding can apply for grants of £8,000 for flood protection measures such as self-closing air bricks, reinforced flood doors, non-return valves, pumps and flood barriers.
- Residents can [check the map to see if they are at risk of flooding](#), (wait a minute for it to load fully, when it will appear as in the image below). If your property is at risk, then you can apply through the [Property Flood Resilience Grant](#) website.



Other news

❖ Hedingham bus services

- A meeting is scheduled for 25th June for all interested parties to discuss the potential for using the MDC-owned track adjacent to the Lewis & Scott site off Woodrolfe Road for a bus drivers' rest point, and to extend the route to this point, with extra bus stops.
- Invitees are Hedingham & Chambers, Lewis & Scott, and the three councils: Maldon District, Tollesbury Parish, and Essex County.
- I am seeking ECC advice on public consultation, which I expect to be needed.

❖ Crimestoppers: focus on Tollesbury

- Plans are underway for a July launch, with Crimestoppers expected to host a stall at Tollsfest.
- I have written to the Youth Club and Scouts to advise of Crimestoppers' "Fearless" campaign to support young people who may come across crime and be unsure how to act.

Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 14th June 2024



FOR INFORMATION ONLY

NMA/MAL/24/00379 Tollesbury East

Application for non-material amendment following grant of Planning Permission 21/00702/FUL (Create residential specialist neighbourhood for older people, consisting of 25 dwellings and community hub building, with associated landscaping and infrastructure.) Amendment sought: Location of windows, Plot 2 front door relocation to mirror plot 1, Removal of roof gardens and replaced with small balcony Land North Of 48 Woodrolfe Road Tollesbury Essex
(UPRN - 010013998644)
Mr Rob Scott

REFUSED

Officer: Fiona Bradley
Dated : 13/06/2024

Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 14th June 2024



FOR INFORMATION ONLY

NMA/MAL/24/00380 Tollesbury East

Application for non-material amendment following grant of Planning Permission application 21/00702/FUL (Create residential specialist neighbourhood for older people, consisting of 25 dwellings and community hub building, with associated landscaping and infrastructure.) Amendment sought: Alterations to plots 11 & 12 including dwelling design, Window and door positions, Car parking positions and location of garden sheds changed (non-permanent structure)

Land North Of 48 Woodrolfe Road Tollesbury Essex

(UPRN - 010013998644)

Mr Robert Scott - Lewis & Scott Retirement Living

REFUSED

Officer: Fiona Bradley

Dated : 13/06/2024

TOLLESBURY PARISH COUNCIL
PLAYGROUND CHECKLIST

DATE OF INSPECTION: 23/06/2024

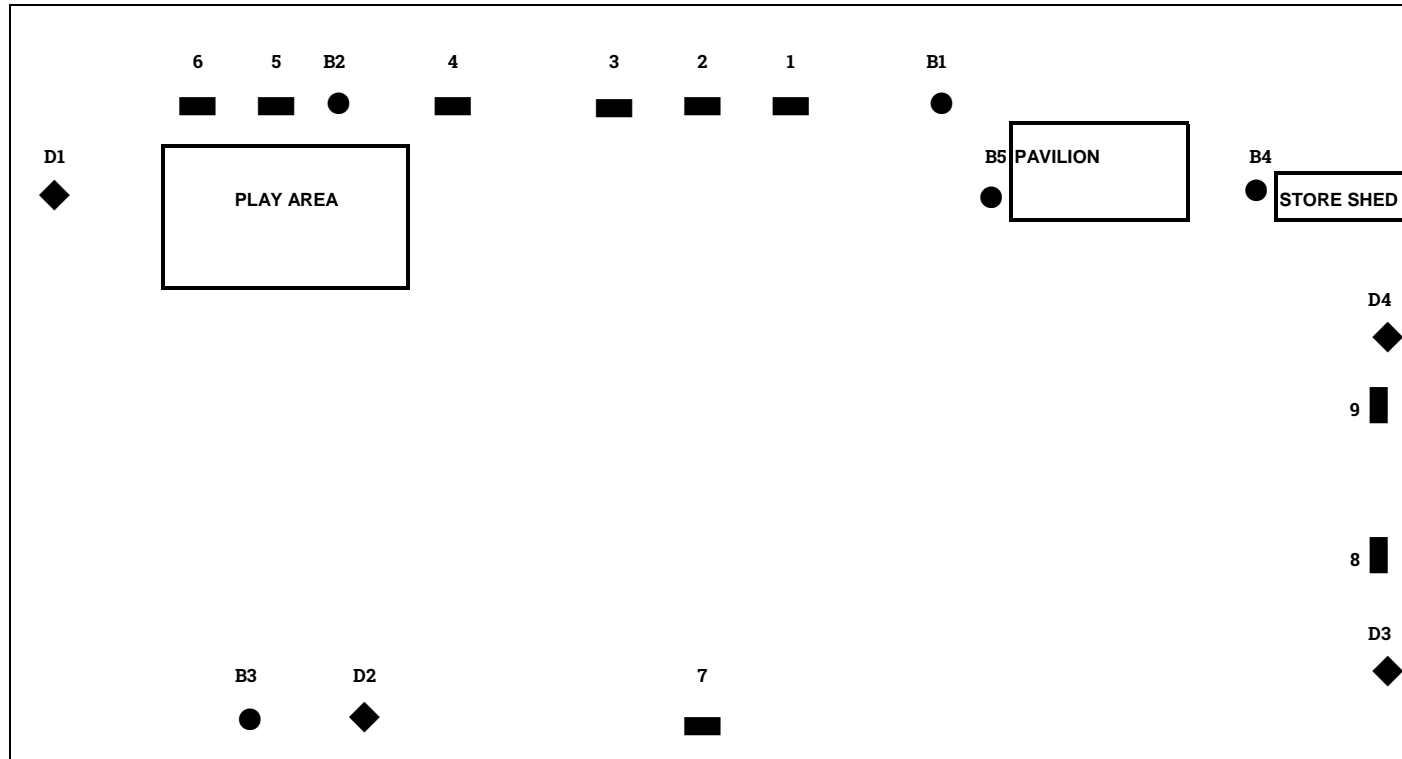
	Checked	Comments
EQUIPMENT	√	
Junior Swing	√	
Toddler Swing	√	
Snake Slide	√	
Tower and Slide	√	
Spinning Seasaw	√	
Igloo Climber	√	Paint coming off in places and some bent bars at the bottom
Roundabout	√	
Zip Wire	√	
Playship	√	
Chicken and Cow Springer	√	
Youth Shelter	√	Graffiti
Skate Park	√	Graffiti.
Surfer Springer	√	
Fire Engine	√	
Fence	√	Two gates do not close properly - previously reported
Football Goal Posts	√	

Signed: ██████████

Amenities Officer

TOLLESBURY PARISH COUNCIL
BENCHES AND BINS

DATE OF INSPECTION: 23/06/2024



Benches

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok
6	Ok
7	Ok
8	Ok
9	Ok

Dog Bins (D*)

1	Ok
2	Ok
3	Ok
4	Ok

Litter Bins (B*)

1	Ok
2	Ok
3	Ok
4	Ok
5	Ok

Signed: [Redacted] Amenities Officer

From: [REDACTED]
To: Tollesbury Parish Council <tollesburypc@btinternet.com>
Date: Jun 24, 2024 7:37:16 PM
Subject: Allotment watering issues.

Hi Michelle - I wasn't sure who to message about this issue. I have also left a note on the relevant shed [REDACTED]

Last year there was a long hose that was stored up against the hedge near the tap at the top of the allotment entrance near the gate. I then bought a hose reel to attach to this hose so that it would be long enough to water my plot. This worked well and never a problem for myself or other plot holders who also used the same method.

This year [REDACTED] has decided to keep a short piece of hose next to the tap and and has taken the longer length and stored it on the outside of his shed on brackets. Initially with a note to say that the hose must be put away and stored neatly (no problem at all with this) However, although it's extra work to use and put away, it appears that this hose has got considerably shorter and even with my own extension does not reach to allow me to water my full plot.

I have tried again to water my plot tonight (Monday 24th June) and now all of the connectors are missing on the hoses so I couldn't water my plot at all.

If I have to buy another length of hose to store by the tap that is fine as I'm not sure if the existing hose that several plots are using belongs to [REDACTED].

Could you please make the necessary investigations so that I can make alternative arrangements and buy another length of hose if I have to. I try to use a watering can and have a couple of water butts but as you can appreciate this is not enough in peak summer season.

The last thing I would want to do is upset anyone, I just want to tend to my allotment, so if we can establish the best way forward I would be grateful.

I have also left my contact details on the note on [REDACTED] shed.

Thanks and kindest regards.
[REDACTED]



Woodup Pool – Proposal

Depth Markers

The Risk Assessment was carried out at Woodup Pool on 9th January 2024. In the report, the Assessor recommended that the depth markers be cleaned and repainted.

At the Woodup Pool Committee meetings held on 18th March 2024, 22nd April and 19th June 2024, the Committee discussed alternative options for the depth markers and decided that they would like to proceed with an option that included covering the depth marker with a pipe which would be secured at the base. The pipe would be covered by vinyl wrapping.

Due to the salt in the water, the Committee is unsure how long the vinyl wrap will last. However, the 'over-pipes' would be straightforward to remove and could be recovered off-site, as opposed to needing repainting in several sessions with the pool left empty during the process. The committee feel the initial outlay and ease of maintenance make it worth trialling.

The estimated cost is £200, with the labour being carried out by FACT which will cost approx. £200.

The Committee proposes the expenditure to the Full Council. The cost of the depth marker covers would come from the Woodup Pool maintenance budget.

Clerk: Michelle Curtis

Address: Tollesbury PC, PO Box 13205, Maldon CM9 9FU

Telephone: 01621 869039. **Email:** clerk@tollesburyparishcouncil.gov.uk

Parish / Town Council	Month	Total Number of Hours
Tollesbury	May	3
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
2	0	0
ASB Issues		VMO (Vehicle Moved On)
0		2
Any Other Details		

Officer	Date	Parish	Start	Finish	Total	Patrol Area	COMMENTS ON PATROL
SA	10/05/2024	Tollesbury	14:45	15:45	01:00	Village	School patrol and check on recreation ground.
BC/SA	12/05/2024	Tollesbury	12:40	13:10	00:30	Village	Check of enforcement lines and woodrolfe rd
AR/SA	27/05/2024	Tollesbury	14:00	15:30	01:30	Enforcement and dog patrol	Checks on enforcement lines around village and patrol of recreation ground checking on dog fouling.
					3:00:00		