



Notice is hereby given that the Meeting of the Tollesbury Parish Council Woodrolfe Hard Committee will be held on Tuesday 18<sup>th</sup> June 2024, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 8.15 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council/RFO

12<sup>th</sup> June 2024

Councillors: R Clare, L Goldie, S Plater, A St Joseph

Non-Voting Members: Andrew Eastham, Ben Parmenter

### **Recording of Meetings**

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

## **A G E N D A**

**1. Election of Chair**

To elect a Chair for the forthcoming year

**2. Election of Vice-Chair**

To elect a Vice-Chair for the forthcoming year

**3. Apologies for Absence**

To receive apologies for absence.

**4. Declarations of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

**5. Public Forum**

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day.

**6. Minutes**

To confirm the minutes of the Woodrolfe Hard Committee Meeting held on 13<sup>th</sup> November 2023

**7. Finance – Earmarked Reserves**

To review the finances and earmarked reserves for the Woodrolfe Hard Committee

- 8. Risk Assessment**  
To receive and discuss the Risk Assessment of Woodrolfe Hard
- 9. Operational Update**  
Update and discussion on any safety issues or requirements for upkeep and/or innovation.
- 10. Fairways Committee**  
Update and discussion, including regarding the relationship with Crown Estates
- 11. Licensing – Woodrolfe Hard/Tolfish Hump**  
Report on the number of craft licensed and discuss if there are any further boats to be removed
- 12. Speed Limit and other signage**  
Review and discuss any outstanding requirements
- 13. Other Matters**  
To consider any other matters relating to Woodrolfe Hard
- 14. Dates of the Next Meetings**  
To agree on the dates for the Woodrolfe Hard Committee Meetings for 2024/25

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

**Clerk:** Michelle Curtis

**Address:** PO Box 13205, Maldon, Essex CM9 9FU

**Telephone:** 01621 869039 **Email:** [clerk@tollesburyparishcouncil.gov.uk](mailto:clerk@tollesburyparishcouncil.gov.uk)