

Those present:

Cllr Plater (Chair)
Cllr Bell
Cllr Clare
Cllr Goldie
Cllr Page
Cllr Rogers
Cllr St Joseph
Michelle Curtis (Parish Clerk/RFO)
District Councillor Stephens
1 member of the public

1. Apologies for Absence

Apologies were received and accepted from Cllrs Ferneyhough, Gilbert, Hawes and Inwood and District Councillor Thompson.

2. Declarations of Interest

Cllr Clare declared interests as follows:

- Membership of TCP, a TCP Committee/Working Party member, has invested in the Tollesbury School project.

Cllr Bell declared interests as follows:

- Membership of TCP, a TCP Committee/Working Party member, has invested in the Tollesbury School project.

Cllr Rogers declared interests as follows:

- Membership of TCP.

The Chairman declared interests as follows:

- Membership of TCP, a TCP Committee/Working Party member, has invested in the Tollesbury School project, and his wife has now become a director of Tollesbury Climate Partnership.

3. Public Forum

The Clerk advised that there were no requests from residents to address the Parish Council.

4. County Councillor and District Councillors

Cllr Stephens reported:

- The Parish Clerk was thanked for organising the meeting between Maldon District Council (MDC), Lewis & Scott, Hedingham and the Parish Council to discuss the potential use of MDC land for a bus waiting area. Cllr Stephens advised that she had tried to invite someone from Essex County Council (ECC) but had not had a response. The Clerk said she had emailed Cllr Durham regarding the meeting but he had not yet responded.
- The refuse and recycling collection day will be changing in July. MDC will be publicising this.

5. Minutes

Resolved: The minutes of the Parish Council Meeting held on 4th June 2024 be approved as a true and accurate record of the meeting. Proposed Cllr Goldie, seconded Cllr Clare. Unanimously agreed by those who attended.

The Chair signed the Minutes.

6. Planning Decisions

6.1 TCA/MAL/24/00279 - The Light House 55A East Street
T1 TPO Served – T2 Allowed to proceed.

6.2 FUL/MAL/24/00264 - 19 North Road – Approved

6.3 FUL/MAL/24/00247 and LBC/MAL/24/00248 – 7 Church Street - Approved

7. Tree Preservation Orders

TPO No. 07/24 – The Lighthouse, 55A East Street

8. Recreation Ground

Due to the Clerk not receiving further quotations for the painting of the skate park, this item will be deferred to the next meeting.

9. Tollesbury Climate Partnership (TCP)

The email from TCP regarding planting larger amenity trees around the village was received.

Councillors felt that due to the tree planting that had already taken place on Parish Council land, there was very little land that the Parish Council could offer for further planting. Councillors suggested that TCP contact landowners and consult the village to see where they would like more trees.

Action: Clerk to speak to TCP.

10. Administration

Lewis & Scott – The Clerk advised following the last meeting, she contacted Lewis and Scott regarding the pipe. Lewis & Scott have responded as follows:

“The 300mm metal pipe comes from the manhole on the road.

The pipe is encased in concrete as it comes from the manhole under the highway. Further into our site the pipe changes material and then becomes encased in concrete. The area of intersection is also encased.

We knew where the change of material occurred, having surveyed and seen both the bare metal, and the interface to concrete encasement in the past.

The groundworks team exposed the existing pipe at our, and Anglian Waters request to fully survey the pipe now that we have access to it.

Anglian Water have been on site, with me, and the groundworks managers, to see the exposed pipe.”

Councillors agreed that residents would be advised to contact the MDC Planning Department, not the Parish Council if they have any supplementary questions in the future.

School Competition – The Clerk reported that she had contacted the Headteacher, who advised that they had sent the posters away to ECC for judging and, as yet, have not heard anything back. They will let the Parish Council have a copy as soon as they do.

Village sign and speed signs – The Clerk advised that, as instructed, she had reported the broken 30mph sign and the faded 60mph signs as you exit the village

on the Essex County Council website. The Clerk had also raised this with Cllr Durham.

Streetlight Mell Road/Wycke Lane – The Clerk advised that she had asked Cllr Durham to follow up on behalf of the Parish Council.

Trees – The Clerk raised the following:

1) The Contractor has advised that the growth of the trees at the Recreation Ground, Woodrolfe Green and Cemetery is making it difficult for them to carry out their mowing duties. The trees require an uplift of 2.5m-3m. The Contractor has also said there are some dead trees by the skate park. The Contractor has provided a quotation for all the work.

Action: Clerk to arrange a meeting with the Contractor.

2) The Clerk has been contacted by a resident who lives next to Hasler Green. There is a very large tree on the boundary of their property, and the branches nearly touch their house. The tree was trimmed back earlier in the year but needs further work as it proliferates.

Councillors felt that a survey of the tree would be helpful to see if there is a long-term plan to manage the tree rather than having it trimmed back every couple of years, which is proving costly.

Action: Chair to obtain a quotation for a survey of the tree.

Hasler Green - A resident has reported that some damage was caused to the corner near the pruned ash tree.

Action: Chair to look at the damage.

The EALC Legal Briefing, NALC LTN22 – Disciplinary & Grievance Arrangements for Councils, and NALC LTN23 – Health and Safety have been circulated to Councillors.

11. Community Matters

Cllr Page reported the following:

- A kerbstone outside the bakery has become loose. The Clerk had reported this to ECC Highways.

Cllr Rogers reported:

- There is a raised kerbstone outside 9 North Road. This has been previously reported to ECC. Cllr Rogers advised she had reported it again.

Action: Clerk to request that Cllr Durham follow this up on behalf of the Parish Council.

Cllr Clare reported:

- Regarding the loose kerbstones outside the bakery, the kerbstones had only been repaired within the last couple of months. The loose kerbstones are a hazard.

The Clerk advised that she had also made Cllr Durham aware that the kerbstones were loose again.

- A resident had contacted him regarding the seawall paths, which are overgrown with grass and thistles.

Action: Clerk will write to the Essex Coastal Forum to request that the grass be cut as the coastal footpath is not being maintained, which is not conducive to a) its purpose and b) the public amenity.

- Thanks were expressed to Malcolm Cousens - RBL, Tollesbury Scouts and Tollesbury Youth Club, who all participated in unveiling the King Charles III plaque.

12. Dates of the Next Meetings

Full Council Meetings

Tuesday 2nd July 2024 - 7.30pm – Pavilion

Tuesday 6th August 2024 – 7.30pm – Pavilion

Committee Meetings

Woodrolfe Hard Committee – 18th June 2024 – 8.15pm in the Pavilion

Woodup Pool Committee – 19th June 2024 – 6pm at Woodup Pool

Environment & Amenity Committee – 7th August 2024 – 7pm in the Pavilion

Finance & Policy Committee – 26th September 2024 – 7pm in the Pavilion

The Chair closed the meeting at 8.33pm.