



Notice is hereby given that an Extra-Ordinary Meeting of the Finance & Policy Committee will be held on Thursday 26th September 2024, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council/RFO

19th September 2024

Councillors: M Bell, R Clare, P Gilbert, C Page, S Plater

Recording of Meetings

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence
2. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)
3. **Public Forum**
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day
4. **Minutes**
To confirm the minutes of the Meeting held on 20th August 2024
5. **Accounts 2024/25**
To carry out a review of the 2024/25 accounts
6. **Financial Regulations**
To review and adapt the new NALC Financial Regulations
7. **Date of the Next Meeting**
To agree on the date for the next Finance & Policy Committee

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039 **Email:** clerk@tollesburyparishcouncil.gov.uk