



Notice is hereby given that the Meeting of the Tollesbury Parish Council Woodrolfe Hard Committee will be held on Wednesday 16<sup>th</sup> October 2024, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.00 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council/RFO

9<sup>th</sup> October 2024

Councillors: R Clare, L Goldie, S Plater, A St Joseph

Non-Voting Members: Andrew Eastham, Ben Parmenter

### **Recording of Meetings**

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

## **A G E N D A**

**1. Apologies for Absence**

To receive apologies for absence.

**2. Declarations of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

**3. Public Forum**

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day.

**4. Minutes**

To confirm the minutes of the Woodrolfe Hard Committee Meeting held on 18<sup>th</sup> June 2024

**5. Finance – Earmarked Reserves**

To review the finances and earmarked reserves for the Woodrolfe Hard Committee

**6. Operational Update**

Update and discussion on any safety issues or requirements for upkeep and/or innovation, including boats across the road and speed limit buoyage

- 7. Fairways Committee/Crown Estates**  
Update and discussion, including regarding the relationship with Crown Estates
- 8. Licensing – Woodrolfe Hard/Tolfish Hump**  
Report on any unpaid fees and any unlicensed craft being held pending payment
- 9. Signage**  
Review and discuss any outstanding requirements
- 10. Speed limit buoyage**  
To discuss options for speed limit buoyage
- 11. Precept 2025/26**  
To discuss the 2025/26 precept requirements for consideration by the Finance Committee
- 12. Other Matters**  
To consider any other matters relating to Woodrolfe Hard
- 13. Dates of the Next Meetings**  
To agree on the date for the next Woodrolfe Hard Committee  
If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

**Clerk:** Michelle Curtis

**Address:** PO Box 13205, Maldon, Essex CM9 9FU

**Telephone:** 01621 869039 **Email:** [clerk@tollesburyparishcouncil.gov.uk](mailto:clerk@tollesburyparishcouncil.gov.uk)

**WOODROLFE HARD FINANCES  
AS AT 9TH OCTOBER 2024**

	<b>Expenditure to Date</b>	<b>2024/25 Budget</b>	<b>Difference</b>	
Rent	£572	£585	£13	FACT rent January
Maintenance	£182	£350	£168	
<b>TOTAL</b>	<b>£754</b>	<b>£935</b>	<b>£181</b>	

	<b>Income to Date</b>	<b>2024/25 Budget</b>	<b>Difference</b>
Dinghy Fees	£1,938	£1,700	£238

**Earmarked Funds**

C/F from 2023/24	£1,553
<b>TOTAL</b>	<b>£1,553</b>

Less Committed Expenditure:		
Woodrolfe Hard Improvements	<b>-£1,500</b>	Continuation of improvement works

<b>TOTAL</b>	<b>£53</b>
--------------	------------