

Those present:

Cllr Plater (Chair)
Cllr Bell
Cllr Clare
Cllr Gilbert
Cllr Page
Cllr Rogers
Michelle Curtis (Parish Clerk/RFO)
District Councillor Stephens (8.37pm)
2 members of the public

1. Apologies for Absence

Apologies were received and accepted from Cllrs Goldie, Hawes, Inwood, and St Joseph, and District Councillor Thompson.

2. Declarations of Interest

Cllr Clare declared interests as follows:

- Personal interest in relation to agenda Item 10, Tollesbury Climate Partnership (TCP), as he is a member of TCP and has invested in the Tollesbury School project.

Cllr Bell declared interests as follows:

- Personal interest in relation to agenda Item 10, Tollesbury Climate Partnership (TCP), as he is a member of TCP and has invested in the Tollesbury School project.

Cllr Rogers declared interests as follows:

- Personal interest in relation to agenda Item 10, Tollesbury Climate Partnership (TCP), as she is a member of TCP.

Cllr Gilbert declared interests as follows:

- Personal interest in relation to agenda Item 10, Tollesbury Climate Partnership (TCP), as she is a member of TCP.

The Chairman declared interests as follows:

- Personal interest in relation to agenda Item 10, Tollesbury Climate Partnership (TCP), as he is a member of TCP, a TCP Committee/Working Party member, has invested in the Tollesbury School project, and his wife is a director of Tollesbury Climate Partnership.

3. Public Forum

The Clerk advised that there were no requests from residents to address the Parish Council.

4. County Councillor and District Councillors

There were no County or District Councillors present.

5. Minutes

Resolved: The minutes of the Parish Council Meeting held on 5th November 2024 be approved as a true and accurate record of the meeting. Proposed Cllr Page, seconded Cllr Rogers. Unanimously agreed by those who attended.

The Chair signed the Minutes.

6. Planning Applications

Application No: 24/00553/HOUSE PP-13238846

Proposal: Demolition of existing outbuilding and erection of a new outbuilding comprising of gym, games room, home office and workshop (revised drawings).

Location: Gorwell Lodge Tollesbury Road Tollesbury Maldon

Resolved: Unanimously agreed to recommend approval of this application.

7. Planning Decisions

7.1 TCA/MAL/24/00696 - 46 East Street - T1 TPO Served

7.2 VARM/MAL/24/00532 - Land North Of 48 Woodrolfe Road – Approved

7.3 VARM/MAL/24/00551 - Land North Of 48 Woodrolfe Road – Approved

7.4 HOUSE/MAL/24/00646 - 3 Thurstable Way - Approved

8. Environment and Amenities

Resolved: Unanimously agreed to the proposal from the Environment and Amenity Committee as follows:

- Installation of an additional water tap at the Allotments
Bonz, quotation ref 1299, for £1,120 + VAT

Funds are available as follows: £1,000 from the Amenities Maintenance budget and £120 from unspent funds in the overall Amenities budget.

- To purchase a replacement case for the defibrillator at the Fire Station.
The Defibshop - cost £110 + VAT.
Funds are available in the unspent funds in the overall Amenities budget.

9. Consultation - Enabling remote attendance and proxy voting at local authority meetings

District Councillor Stephens arrived at the meeting.

Councillors prepared a draft response to the consultation.

Action: Clerk to circulate to those Councillors who were not present at the meeting for comment.

Action: Consultation response to be finalised at the next meeting.

10. Tollesbury Climate Partnership (TCP) – Community Orchard

Resolved: Unanimously agreed to the proposed hardstanding in the Community Orchard.

The Clerk has circulated an overview of the community orchard (Appendix A) received from TCP.

11. Tollesbury Football Club

Deferred to the next meeting of the Parish Council as the information had not been received.

12. Administration

The Clerk reported that she had met with Adrain Rayner from the Community Engagement Team the previous Friday. Adrian will attend the Parish Council meeting on 3rd December 2024 to provide an update.

13. Community Matters

The Chair reported:

- It has been noticed that the vehicles leaving the Lewis & Scott development have not been washed down. The vehicles are leaving mud on the roads.

Action: Cllr Stephens to raise with Maldon District Council.

14. Public Bodies (Admission to Meetings) Act 1960

Resolved: Due to the confidential personnel and contractual nature of the business to be transacted, the meeting would be closed to the press and the public.

15. Employment Matters

Employment Matters – Amenities Officer – Confidential minutes FC03-24-25

16. Public Bodies (Admission to Meetings) Act 1960

Resolved: Open the meeting to the press and the public.

17. Dates of the Next Meetings

Full Council Meeting

Tuesday 3rd December 2024 – 7.30pm – Pavilion

Committee Meetings

Finance & Policy Committee – 4th December 2024 – 7pm – Pavilion

Recreation Ground Committee – 29th January 2025 – 7.15pm - Pavilion

Woodrolfe Hard Committee – 3rd February 2025 – 7pm – Pavilion

Personnel Committee – 11th February 2025 - 7pm – Pavilion

Woodup Pool Committee – 24th February 2025 – 7pm in the Pavilion

Environment & Amenity Committee – April 2025 - TBC

The Chair closed the meeting at 8.55pm.

Signed:..... Date:.....

Community Orchard Overview To Date

Trees

All tree varieties have been selected from the East of England region and will be supplied by the East of England Apples and Orchards Project Nursery (EEAOP).

Trees will be supplied bare root and will be 1- 1.5m (1-2 years old).

Each tree will be individually protected with a mesh guard to prevent browsing and a stake to secure it in place. The base of the tree will be mulched to reduce weed competition and add nutrients to the soil.

Each tree will be maintained to a height of approximately 2-2.5m and a spread of the same.

The trees should bear fruit in year 3 onwards.

Attached is the list of tree varieties which have been ordered.

Orchard Signage

There will be a main lectern style sign which will have information about the orchard and how its come about and management. This will be located closest to the car park adjacent to the footpath.

Each tree will have a sign which will identify its species (both in latin & common name) as well as picking time and the varieties origin.

There will also be a sign at the base of the sculpture tree identifying the artist who made it and why it is there and how to sponsor a plaque

Orchard Layout

The trees will be spaced approximately 4.5 - 6m apart to provide sufficient space in between for access and management. This is also the optimum spacing to reduce any competition as the trees mature.

There will be a single hardstanding path which will go from the car park to the sculpture tree in the centre of the orchard. This path will then go from the centre to the east to link to the road. The hard standing path will be 1.2m wide which will be sufficient for wheelchair and buggy access. The hardstanding paths exact location is still to be decided.

The sculpture tree will be in the centre of the orchard.

There will be a compost area in the north-west corner of the orchard which will be screened from view and contained.

Seating

There will be benches positioned within the orchard but the types and quantity are yet to be decided. We will use recycled plastic benches from the same company that has supplied the lido. The funding we have does not cover seating so we will need to raise funds or look for sponsors to buy these.

Tree Sculpture “Tree of Life”

This will be a sculptured tree by a local artist made from recycled metal. The tree will be 1.5-2m tall and the same wide. There will be an opportunity for people to sponsor plaques which can be engraved and placed on the tree. This can be to remember a loved one or for a celebration. The plaques will be leaves or fruit but the exact details are still to be confirmed. There will be a charge to the person for this and the funds will pay for the sculpture and maintenance of the orchard. TCP will cover the cost of the tree sculpture initially and then the money from the leaves will pay for this as and when they are sold.

Tree maintenance

ECC will cover funding to send members of the orchard group on pruning courses so we are able to maintain and look after the orchard. Currently we have 15 people so this will be more than enough to stay on top of the orchard. Each tree will be mulched around its base and we have free access to mulch so will be able to top this up regularly.

Planting Date

The trees should be delivered In January therefore we will look for a planting date in February but this is yet to be confirmed.

Qty	Flag	Fruit	Name	Taste/Flavour	Hardiness	Use	Source	Type	Flower	Pick	County	Pick	Use
2	7	Plum & Gage	Burrel's Red Myrobalan	red skinned, yellow fleshed plum		Immediate	EEAOP	Dessert	C	Early	Essex	late July to early	late July to early
2	7	Plum & Gage	Early Laxton Plum	Juicy, golden yellow flesh		Immediate	EEAOP	Dual Purpose	B	Early	Bedfordshire	late July to early	late July to early
1	8	Apple	George Cave	crisp fleshed and fruity tasting		Immediate	EEAOP	Dessert	C	Early	Essex	early Aug	early/mid Aug
2	8	Plum & Gage	Goldfinch Plum	firm yellow sweet flesh		Immediate	EEAOP	Dessert	B	Mid	Bedfordshire	mid to late Aug	mid to late Aug
2	8	Pear	Beacon	Flesh tender and juicy		Immediate	EEAOP	Dessert	C	Early	Hertfordshire	mid Aug	Aug
1	9	Apple	Bedford Pippin	Nutty, sweet flesh		Short Storage	EEAOP	Dessert	B	Early	Bedfordshire	late Aug	Sept to Oct
1	9	Plum & Gage	Green Gage	Soft fleshed and juicy		Immediate	EEAOP	Dessert	C	Mid	Suffolk	mid to late Aug	mid to late Aug
1	9	Apple	Blofield Russet	ore complex flavour and juicier flesh than Greensleeves		Short Storage	EEAOP	Dessert	B	Mid	Norfolk	mid Sept	sept to early Nov
1	9	Apple	Queen	Cooks to a pleasant slightly acidic puree		Short Storage	EEAOP	Culinary	C	Mid	Essex	early Sept	Sept to Dec
2	9	Plum & Gage	President	??		Immediate		Dual Purpose	B	Late	Hertfordshire	mid to late Sept	mid to late Sept
1	10	Apple	Maldon Wonder	Flesh is crisp, moderately sweet and juicy		Short Storage	EEAOP	Dessert	B	Mid	Essex	mid Sept	Oct to Nov
1	10	Apple	Laxton's Pioneer	Flesh is crisp and quite astringent		Short Storage	EEAOP	Dessert	B	Mid	Bedfordshire	late Sept	Oct to Nov
1	10	Apple	Nelson	best used as a cooker before January and as an eater afterwards.		Long Storage	EEAOP	Dual Purpose	C	Mid	Norfolk	mid Oct	Oct to Feb/Mar
1	10	Apple	Edith Hopwood	Sharp, complex, spicy flavour		Immediate	EEAOP	Dessert	D	Mid	Essex	late Sept	Sept to Oct
1	10	Apple	Stanway Seedling	flesh cooks to a coarse slightly acidic puree		Short Storage	EEAOP	Culinary	E	Late	Essex	late Oct	Oct and Nov
2	10	Pear	Beurre Bedford	Flesh is firm, aromatic and juicy		Short Storage	EEAOP	Dessert	D	Mid	Bedfordshire	late Sept	early Oct to mid N
1	11	Apple	Acme	Crisp and juicy flesh		Long Storage	EEAOP	Dessert	C	Mid	Essex	mid Sept	Nov to Jan
2	11	Pear	Improved Fertility	Sweet juicy peak		Short Storage	EEAOP	Dessert	D	Late	Essex	Mid sept	Sept to Oct
1	11	Apple	Lady Henniker	Cooks to a pale yellow richly flavoured puree, needing very little sugar		Long Storage	EEAOP	Dual Purpose	D	Late	Suffolk	late Oct	Nov to Jan
2	11	Pear	Johnny Mount Pear	??		Short Storage		Dessert	C	Late	Essex	mid Oct	Nov & Dec
1	12	Apple	Winter Majetin	Cooks to a firm brisk puree		Long Storage	EEAOP	Culinary	E	Late	Norfolk	late Oct	Dec to Apr
1	13	Apple	Sturmer Pippin	crisp and sharp in January becoming less sharp with storage		Long Storage	EEAOP	Dessert	C	Late	Essex	late Oct	Jan/Feb to Apr
2	13	Apple	D'Arcy Spice	When stored will develop a complex spice-like flavour		Long Storage	EEAOP	Dessert	D	Late	Essex	late Oct	Jan to May