



Notice is hereby given that a Meeting of the Recreation Ground Committee will be held on Wednesday 29th January 2025, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.15pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council/RFO

22nd January 2025

Councillors: P Gilbert, S Hawes, L Inwood, A St Joseph

Recording of Meetings

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

A G E N D A

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

3. Public Forum

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day

4. Minutes

To confirm the minutes of the Meeting held on 23rd October 2024

5. Finances/Earmarked Reserves

To review the Recreation Ground Finances/Earmarked Reserves

6. Site Visit

To receive an update on the site visit held on 12th January 2025

7. Skate Park

7.1 To receive the results from the Recreation Ground survey

7.2 To discuss and consider options for the skate park

8. Maintenance Works

To discuss any other maintenance works required and any works outstanding

9. Other Matters

To consider any other matters relating to the Recreation Ground

10. Date of the Next Meeting

The agree date for the next Recreation Ground Committee meeting

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

Address: PO Box 13205, Maldon, Essex CM9 9FU

Telephone: 01621 869039 **Email:** clerk@tollesburyparishcouncil.gov.uk

Earmarked Reserves
Recreation Ground

Agenda Item 6

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.24					2,481	
Transfer from General Reserves	Budget 2024/25 - Trees Work			2,000	2,000	
	Budget 2024/25 - New Play Equipment Project			2,000	2,000	
Tree Work	Work approved 03/09/24	2024-25	900	900	-900	Work completed September 2024
Current balance per accounts					5,581	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
New Equipment Project	Future project	Ongoing		2,000	-2,000	
Tree Work						
Budget	£280 c/f 2023/24 and £2,000 budgeted 2024/25			2,280		
Tree Work	Work approved 03/09/24			-900		Work completed September 2024
			TOTAL	1,380	-1,380	
Repairs/Renewals Budget						
Carried forward from 2023/24				2,001		
Total Committed Expenditure				6,761	-3,380	

CURRENT BALANCE LESS COMMITTED EXPENDITURE

2,201