



Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on Tuesday, 18<sup>th</sup> March 2025, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council/RFO

12<sup>th</sup> March 2025

Councillors: S Plater (Chairman), M Bell, R Clare, P Gilbert, L Goldie, S Hawes, C Page, J Rogers, A St Joseph

### **Recording of Meetings**

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

## **A G E N D A**

**1. Apologies for Absence**

To receive apologies for absence.

**2. Declarations of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.)

**3. Public Forum**

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day.

**4. County Councillor and District Councillors**

To receive information from the County Councillor and District Councillors

**5. Minutes**

To confirm the minutes of the Parish Council Meeting held on 4<sup>th</sup> March 2025

## **6. Planning Applications**

To consider planning applications received from Maldon District Council. Applications are circulated to all Councillors with the agenda for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website ([www.maldon.gov.uk](http://www.maldon.gov.uk)).

### **6.1 Application No: 25/00162/HOUSE PP-13765745**

Proposal: Two storey side extension including dormers to front and rear elevation.

Location: 1 Genesta Close Tollesbury

## **7. Planning Decisions**

### **7.1 25/00026/TCA – 7 High Street – Approved**

### **7.2 24/00966/WTPO – 46 East Street – Approved**

### **7.3 24/00988/LDP - Mount Ash 1 Mell Road – Refused**

## **8. Recreation Ground**

### **8.1 To receive the draft minutes of the Recreation Ground Committee meeting held on 5<sup>th</sup> March 2025**

### **8.2 To consider the proposal from the Recreation Ground Committee for the project at the skate park area**

## **9. Woodup Pool**

To receive an update from the Chair regarding the land registry

## **10. Devolution Survey**

To agree upon the response to the Devolution Survey

## **11. Tollesbury Climate Partnership (TCP)**

To agree upon the amendments to the Licence Agreement between the Parish Council and TCP for the use of the land at the Cemetery for the Community Orchard.

## **12. Administration**

To receive information from the Clerk – update on current and ongoing matters.

## **13. Community Matters**

To receive information only or note future agenda items

## **14. Dates of the Next Meetings**

Full Council Meeting

Tuesday 1<sup>st</sup> April 2025 – 7.30pm – Pavilion

Committee Meetings

Finance & Policy Committee – 24<sup>th</sup> March 2025 – 7pm – Pavilion

Environment & Amenity Committee – 23<sup>rd</sup> April 2025 - 7pm – Pavilion

Woodup Pool Committee – 28<sup>th</sup> April 2025 – 6.30pm – Woodup Pool

Woodrolfe Hard Committee – 19<sup>th</sup> May 2025 – 7pm – Pavilion

Recreation Ground Committee – 4<sup>th</sup> June 2025 – 7.15pm - Pavilion

Personnel Committee – February 2026 – Date to be confirmed

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

**Clerk:** Michelle Curtis

**Address:** PO Box 13205, Maldon, Essex CM9 9FU

**Telephone:** 01621 869039 **Email:** [clerk@tollesburyparishcouncil.gov.uk](mailto:clerk@tollesburyparishcouncil.gov.uk)

**Town and Country Planning Act 1990**  
**Weekly List Of Decisions**  
**Week Ending 21<sup>st</sup> February 2025**



**25/00026/TCA Tollesbury West**

T1 - Walnut - Height Reduction by 2m. T2 - Maple (Sycamore) - Height Reduction by 2m.

7 High Street Tollesbury Maldon Essex

(UPRN - 100090560174)

Mr George Bracher

**ALLOWED TO PROCEED**

Officer: Charlie Mumford

Dated : 20/02/2025

**Town and Country Planning Act 1990**  
**Weekly List Of Decisions**  
**Week Ending 14<sup>th</sup> February**



**24/00966/WTPO**

**Tollesbury East**

(T1 on TPO 01/25) T5 Ash - Crown reduce by removing no more than 4m  
46 East Street Tollesbury Maldon Essex  
(UPRN - 100090558580)  
Ms M Garwood - ECC

**APPROVE** subject to the following conditions:-

1 **CONDITION**

The works relating to T1 and T5 hereby permitted shall be carried out in accordance with the British Standard Recommendations for Tree Works (BS3998:2010).

**REASON**

To safeguard the health and appearance of the trees.

2 **CONDITION**

The works hereby permitted shall be carried out within 2 years from the date of this permission.

**REASON**

To ensure that the works are carried out whilst they are still relevant to the condition of the tree.

**INFORMATIVE**

1. The applicant is advised that whilst consent is hereby granted to carry out works to the tree subject to a Tree Preservation Order from the Local Planning Authority, it is considered that this tree may offer wildlife habitat value. The applicant is advised that it is an offence to disturb, kill or injure protected species and their associated breeding site/s and/or resting place/s under the Wildlife and Countryside Act 1981 and The Conservation of Habitats and Species Regulations 2017. Should a protected species be found during the course of the works, the applicant should stop work and contact Natural England for further advice.
2. The consent hereby granted does not constitute landowners permission which might still be required from other parties.

Officer: Juliet Kirkcaldy Dated : 07/02/2025

**Town and Country Planning Act 1990**  
**Weekly List Of Decisions**  
**Week Ending 14<sup>th</sup> February**



**24/00988/LDP**                      **Tollesbury East**

Claim for lawful development certificate for proposed change of use of dwelling house to childrens care home  
Mount Ash 1 Mell Road Tollesbury Maldon  
(UPRN - 100090562024)  
Mr John Barticel

**REFUSE** for the following reasons:-

The proposed change of use from C3 Residential to C2 Residential Institutions would result in a material change of use due to increased comings and goings to the application site and associated car parking which would be materially different to that of a residential Class C3 dwelling.

Officer: Charlie Mumford

Dated : 13/02/2025