



Notice is hereby given that the Meeting of Tollesbury Parish Council will be held on Tuesday, 5th August 2025, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council/RFO

29th July 2025

Councillors: S Hawes (Chair), G Bartlett, M Bell, V Chambers, R Clare, P Gilbert, L Goldie, K Marling, C Page, J Rogers, A St Joseph

Recording of Meetings

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence.
2. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware, should the need arise throughout the meeting.)
3. **Public Forum**
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon on the previous working day.
4. **County Councillor and District Councillors**
To receive information from the County Councillor and District Councillors
5. **Minutes**
To confirm the minutes of the Full Council Meeting held on 1st July 2025
6. **Planning Applications**
To consider planning applications received from Maldon District Council. Applications are circulated to all Councillors with the agenda for study ahead of the meeting. Planning documents are also available for everyone to view on Maldon District Council's website (www.maldon.gov.uk).

6.1 Application No: 25/00602/TCA PP-14132747
Proposal: T1 - Willow - Height reduction by 1m, T2, T3, T4 - Limes - Height reduction by 4m, T5 - Bay - Fell, T6 - Elder - Fell.
Location: Tollesbury Congregational Church East Street Tollesbury

6.2 Application No: 25/00225/FUL
Proposal: Permission for the temporary building to become permanent
Location: Tollesbury County Primary School East Street Tollesbury

6.3 To consider any other planning applications from Maldon District Council received after publication of the agenda

7. Planning Decisions

7.1 25/00466/HOUSE - Mount Ash 1 Mell Road – Refused

7.2 25/00508/HOUSE - Guisnes Lodge Back Road - Approved

8. Finance

8.1 To receive and approve the Monthly Financial Report as of 31st July 2025

8.2 To receive the schedule of funds transferred within the Council's banking arrangements

8.3 To approve payments

9. Recreation Ground

9.1 To receive a verbal report from the Recreation Ground Committee

9.2 To receive the Monthly Inspection Report

9.3 To receive the tree survey report

9.4 To consider quotations for various tree works at the Recreation Ground

10. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)

10.1 To receive a verbal report from the Environment & Amenity Committee

10.2 To consider the application to the South Essex Parking Partnership for parking restrictions around the corners of East Street/Station Road, Station Road/High Street, Church Street/East Street and Church Street/High Street during the period that the buses are in operation

11. Woodrolfe Hard

To receive a verbal report from the Woodrolfe Hard Committee

12. Woodup Pool

12.1 To receive a verbal report from the Woodup Pool Committee

12.2 To receive an update from the Chair regarding the land registry of Woodup Pool

13. Meeting with Maldon District Council and Welbeck

To receive a verbal report on the meeting held on 9th July 2025 with Maldon District Council and Welbeck

14. Tailer Charity

To consider the proposal to appoint Gemma Snow as a Trustee and Dr St Joseph to serve as a 'shadow' Trustee for the Tailer Charity

- 15. Police Reports**
To receive the Police Reports (confidential) and discuss policing matters within the village to report back to Essex Police
- 16. Maldon District Council Community Engagement Team (formerly the Community Protection Officers - CPOs)**
To receive the CET Report for June 2025
- 17. Administration**
To receive information from the Clerk – update on current and ongoing matters
- 18. Community Matters**
To receive information only or to note future agenda items
- 19. Dates of the Next Meetings**
Full Council Meeting
Tuesday 2nd September 2025 – 7.30pm – Pavilion

Committee Meetings

Woodrolfe Hard Committee – 18th August 2025 – 7pm – Pavilion

Environment & Amenity Committee – 27th August 2025 - 7pm – Pavilion

Woodup Pool Committee – 8th September 2025 – 7pm – Pavilion

Finance & Policy Committee – 23rd September 2025 – 7pm – Pavilion

Personnel Committee – 14th October 2025 – 7pm - Pavilion

Recreation Ground Committee – Date to be confirmed

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

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