



Notice is hereby given that a Meeting of the Finance & Policy Committee will be held on Friday 15<sup>th</sup> August 2025, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 3.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

*M. Curtis*

Michelle Curtis – Clerk to the Council/RFO

11<sup>th</sup> August 2025

Councillors: M Bell, R Clare, P Gilbert, S Hawes, C Page

**Recording of Meetings**

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

**A G E N D A**

1. **Chair**  
To elect a Chair for the forthcoming year
2. **Vice-Chair**  
To elect a Vice-Chair for the forthcoming year
3. **Apologies for Absence**  
To receive apologies for absence
4. **Declarations of Interest**  
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda, having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware, should the need arise throughout the meeting.)
5. **Public Forum**  
Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon the previous working day
6. **Minutes**  
To confirm the minutes of the Meeting held on 30<sup>th</sup> April 2025
7. **Insurance**  
To review the Parish Council insurance requirements
8. **Website**  
To review the report on the accessibility work carried out by Phelan Barker

**9. Other Matters**

To consider any other matters relating to Finance and Policies/Procedures

**10. Date of the Next Meeting**

Tuesday 23<sup>rd</sup> September 2025 – 7pm – Pavilion

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

**Clerk:** Michelle Curtis

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