

**Those present:**

Cllr Page (Chair)  
Cllr Bell  
Cllr Rogers  
Michelle Curtis (Parish Clerk/RFO)

**1. Chair**

Cllr Rogers nominated Cllr Page to be Chair of the Personnel Committee. The nomination was unanimously agreed. Cllr Page was declared Chair of the Personnel Committee for the ensuing municipal year.

**2. Vice-Chair**

Cllr Bell nominated Cllr Rogers to be Vice-Chair of the Personnel Committee. The nomination was unanimously agreed. Cllr Rogers was declared Vice-Chair of the Personnel Committee for the ensuing municipal year.

**3. Apologies for Absence**

Apologies were received and accepted from Cllr Hawes.

**4. Declarations of Interest**

There were no declarations of interest disclosed.

**5. Public Forum**

There were no members of the public present.

**6. Minutes**

**Resolved:** The minutes of the Personnel Committee Meeting held on 11<sup>th</sup> February 2025 be approved as a true and accurate record of the meeting. Proposed Cllr Bell, seconded by Cllr Rogers and unanimously agreed by those who attended.

The Chair signed the Minutes.

**7. Public Bodies (Admission to Meetings) Act 1960**

**Resolved:** Due to the confidential personnel and contractual nature of the business to be transacted, the meeting would be closed to the press and the public.

**8. Employment Matters**

Confidential report PER03-25/26.

**9. Performance Management**

Confidential report PER03-25/26.

**10. Public Bodies (Admission to Meetings) Act 1960**

**Resolved:** Open the meeting to the press and the public.

**11. Date of the Next Meeting**

The next meeting will be held on:  
Tuesday 20<sup>th</sup> January 2026 – 7.30pm

The Chair closed the meeting at 8.40pm.

Signed.....

Date:.....