

Those present:

Cllr Page (Chair)
Cllr Bell
Cllr Clare
Cllr Gilbert
Cllr Hawes
Michelle Curtis (Parish Clerk/RFO)
2 Members of the public

1. Apologies for Absence

There were no apologies for absence; all Members were present.

2. Declarations of Interest

There were no declarations of interest disclosed.

3. Public Forum

The Clerk advised that there were no requests from residents to address the Parish Council.

4. Minutes

Resolved: The minutes of the Finance and Policy Committee Meeting held on 23rd September 2025 be approved as a true and accurate record of the meeting. Proposed Cllr Clare, seconded by Cllr Bell and unanimously agreed by those who attended.

5. Accounts 2025/26

5.1 Accounts 2025/26

The Clerk gave an overview of the current financial position. The Parish Council was financially secure.

5.2 Earmarked Reserves (EMR)

The Committee reviewed the current Earmarked Reserves (Appendix A).

Action:

Action: To propose the following to the Full Council:

- 1) Woodrolfe Hard – The Woodrolfe Hard Committee had reviewed the EMR and agreed that £1,000 was no longer needed. It is proposed to transfer the £1,000 towards the Woodup Pool land registry.
- 2) Amenities - £1,000 is shown in the Amenities EMR for Woodup Pool land registry. To be transferred to the Woodup Pool EMR.

5.3 Unspent budget

The Committee reviewed the unspent funds.

The Committee proposes that the following work/service be carried out from the available funds, and provided nothing of a higher priority presents itself in the meantime:

Noticeboard at the Bus Shelter Maintenance – £550

Professional Fees - Land Registration – Approximately £1,200 (updated quotation to be obtained).

6. Budget/Precept 2026/27

The Clerk confirmed that the letter from Maldon District for the 2026/2027 Council Tax Base and request for 2026/2027 Parish/Town Council precept demand and information had been circulated to the Committee. The tax base for 2026/27 is 1,049.2. This was set at 1,023.4 for 2025/26.

Councillors reviewed the latest financial report, which detailed the budget set for 2025/26 and the current year's income and expenditure.

Discussions took place on the items under each budget heading, consideration was given to each item, and a budget forecast was proposed for 2026/27.

The Committee agreed to the proposed Precept of £132,665.80 for 2026/27, an increase from £123,946.06, 7.03% against 2025/26. Based on a Band D property, the cost per household is £126.44, which is an increase of £5.32, 4.39% against 2025/26 (Appendix B).

The proposed budget includes earmarked reserves totalling £18,920 to fund various projects and ongoing commitments for 2026/27 as follows:

Amenities/Cemetery £2,000
Recreation Ground £1,000
Woodup Pool £4,000
Neighbourhood Plan £3,000
Community support/minor projects £1,500
Professional Fees £2,000
Tree Work £5,420

The Committee would propose to the Full Council that a request be made to Maldon District Council for the precept to be paid in a single instalment, as in the previous year, rather than in two instalments as stated in their letter. This would give the council an opportunity to earn some additional interest on its investments.

7. Fees 2026/27

The Committee reviewed the current fees and updated the fees for 2026/27. All increases will be applied from 1st April 2026, except for the football pitch hire, where the increases will take effect from the start of the 2026/27 season.

Below are the proposed fees for 2026/27.

Recreation Ground

Recommended that the pitch fees remain the same as 2025/26 as follows:

Senior Football Match	£52.50 per match
Junior Football (full pitch)	£29.00 per match
Junior Football (9-a-side pitch)	£26.00 per match
Junior Football (mini-soccer pitch)	£21.00 per match
Football Training (Lights)	P.O.A

Woodrolfe Hard

Recommended changes to the Woodrolfe Hard Fees are as follows:

Annual Dinghy Mooring	£80.00 per annum (inclusive of VAT)
-----------------------	-------------------------------------

Allotments

Recommended changes to the allotment fees are as follows:

Full Plot	£55.00
Half Plot	£40.00

Pavilion

Recommended change to the hire charge:

Per Session	£37.00
Per Hour	£14.00

Woodrolfe Green

Recommended the peppercorn rent be left at £3.00 per annum.

Cemetery

Recommended to increase charges by 10% (as per 2025/26).

The full details of recommended fees are shown in Appendix C.

8. Policies and Procedures

8.1 Co-option Policy

The Committee agreed to the proposed changes to the Co-option Policy. The updated Co-option Policy V4.0 will be presented to the Full Council for adoption.

8.2 Equality and Diversity Policy

The Committee agreed to the proposed changes to the Equality and Diversity Policy. The updated Equality and Diversity Policy V4.0 will be presented to the Full Council for adoption.

8.3 Freedom of Information Policy

The Committee agreed to the proposed changes to the Freedom of Information Policy. The updated Freedom of Information Policy V4.0 will be presented to the Full Council for adoption.

8.4 Memorial Bench Policy

The Committee agreed to the proposed changes to the Memorial Bench Policy. The updated Memorial Bench Policy V2.0 will be presented to the Full Council for adoption.

8.5 Publication Policy

The Committee reviewed the policy and agreed to update and rename it the Photography and Publications Policy V4.0. The updated policy will be submitted to the Full Council for adoption.

8.6 Records Retention Policy

The Committee reviewed the Records Retention Policy. There were no changes.

8.7 Recreation Ground Usage Policy

The Committee reviewed the new Public Spaces Usage Policy

Action: To propose to the Full Council that the new Policy be adopted.

8.8 Preferred Supplier Policy

At the Finance & Policy Committee meeting held on 23rd September 2025, the Committee agreed to consider a Preferred Supplier Policy. The Committee reviewed a Preferred Supplier Policy from East Hunsbury Parish Council.

The Committee agreed to publish a poster in January, asking companies to respond by March. This would enable the Committee to review the responses and see if there is a need for such a policy.

9. Other Matters

The Chair reported that they, along with the Parish Clerk, had attended a NALC webinar the previous day, which focused on Assertion 10 of the AGAR. The key items were:

- All Councillors must be using a Council email address. No personal email addresses should be used
- NALC has produced a new IT Policy
- Councils to ensure that they are compliant with Data Protection. The EALC are offering training in Data Protection Essentials (GDPR), which costs £17 + VAT per person.

Action: Clerk to ensure that all Councillors are using the .gov.uk email addresses.

Action: To review the new NALC IT Policy and consider whether this policy should replace the adopted IT Policy, which was based on the Policy from the Practitioners Guide.

Action: The Chair and Clerk to attend the Data Protection Essentials (GDPR)

Action: The Chair agreed to prepare a Data Protection Policy.

Annual Assembly – The Committee discussed holding the Annual Assembly in April.

Action: Clerk to check the availability of The Centre.

10. Date of the Next Meeting

Website Review/New Policies – Monday 26th January 2026 – 7pm

Year-End Review – Tuesday 24th March 2026 at 7.00pm – Pavilion

The Chair closed the meeting at 9.10pm.

Signed:..... Date:.....

**Tollesbury Parish Council
Earmarked Reserves Summary**

Appendix A

As at 30th November 2025

	Opening Balance	Net Transfers	Closing Balance As Per Accounts	Committed Expenditure	Current Balance Less Committed Expenditure
Amenities	8673	-6014	2659	-2659	0
Recreation Ground	9771	-2213	7558	-7108	450
Community Support/Minor Projects	1620	-1004	616	0	616
Woodup Pool	6389	4159	10548	-8573	1975
Pavilion Project	0	0	0	0	0
Neighbourhood Plan	4309	-575	3734	-2475	1259
Woodrolfe Hard	1553	0	1553	-1500	53
Harbour Project - R Lankester	250	0	250	0	250
Woodup Pool - Toilets	5500	1730	7230	-6630	600
TOTAL	38064	-3917	34147	-28945	5202

Earmarked Reserves
Amenities

	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	EMR Balance	Additional comments
Opening Balance 01.04.25					8,673	Includes £8,698 transferred in on 31.03.25
Transfer from General Reserves	Budget 2025/26 - Trees Cemetery Budget 2025/26 - Trees W/Green and H/Green			1,000 500	1,000 500	
Extension of water supply and tap - Allotments	Carried forward from 2024/25	2025-26		1,120	-1,120	Work completed April 2025
Transfer from Community Support/Minor Projects EMR	Additional electrical works & lighting bus shelter project	2025-26	1,104	1,104	1,104	Transfer completed May 2025
Bus Shelter Repairs	Carried forward from 2024/25	2025-26	6,578	6,578	-6,578	Work completed May 25
Additional Electrical Work/Lighting - Bus shelter	As agreed at meeting on 20.05.25	2025-26	920	920	-920	Work completed May 25
Current balance per accounts					2,659	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Cemetery - Cut back lleylandi trees	Cost of project spread over two years - total cost estimated at £2000	2026-27	2,000	829		£1,000 to be budgeted in 2026/27
Hasler Green Tree Work	Shortfall for tree work. Work agreed 04/11/25 - to be replenished in the 2026/27 budget			171		
Tree Work Hasler Green	Work approved 04/11/25	2026-27	880	659	-659	
Land Registry Woodup Pool	Carried forward from 2024/25	2025-26		1,000	-1,000	
Total Committed Expenditure				3,659	-2,659	

CURRENT BALANCE LESS COMMITTED EXPENDITURE **0**

Other considerations:

Woodrolfe Green Car Park - Levelling

Earmarked Reserves
Recreation Ground

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.25					9,771	Includes E4,190 transferred in on 31.03.25
Transfer from General Reserves	Budget 2025/26 - Trees Survey and Work Budget 2025/26 - New Play Equipment Project			3,000 1,000	3,000 1,000	
Fell Dead Sycamore	As agreed at meeting on 04.03.25	2024-25		420	-420	Completed in March - Invoice paid in April
New bin installation	Carried forward from 2024/25	2025-26		150	-150	Work completed April 2025
Neighbourly	Grant Skate Park Area Project			1,000	1,000	
Tree Survey	Work approved 04/03/25			510	-510	Work completed June 2025
Skate Park Removal	Carried forward from 2024/25	2025-26		3,360	-3,360	Work completed June 2025
Youth Shelter Painting	Carried forward from 2024/25	2025-26		430	-430	Work completed July 2025
New Bench	Skate Park Area Project Installation of new bench	2025-26 2025-26		928 65	-928 -65	Work completed July 2025
Basketball Hoop	Skate Park Area Prbobject Installation of Basketball Hoop	2025-26 2025-26		1,080 270	-1,080 -270	Work completed July 2025
Current balance per accounts					7,588	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
New Equipment Project Neighbourly	Future project Grant Skate Park Area Project Bench Installation of bench Basketball Hoop Installation of basketball hoop	Ongoing		3,000 1,000 -928 -65 -1,080 -270		
			Total	1,657	-1,657	
Tree Work Budget	c/f from 2025/26 Budgeted 2025/26			960 2,490		
High Risk Tree Work	Work approved 05/08/25	2025-26		-1,650	-1,650	
Kick Wall Painting	Unspent funds - Approved at meeting 04/11/25	2025-26		250	250	
Low Risk Tree Work	Work approved 04/11/25			-900	-900	
			Total	1,150	-1,150	
Repairs/Renewals Budget Carried forward from 2024/25				2,001	-2,001	
Total Committed Expenditure				7,615	-7,108	

CURRENT BALANCE LESS COMMITTED EXPENDITURE

450

Earmarked Reserves
Communtiy support/Minor projects

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.25					1,620	
Transfer from General Reserves	Budget 2025/26			1,300	1,300	
Transfer from Community Support/Minor Projects EMR	Additional electrical works & lighting bus shelter project	2025-26	1,104	1,104	-1,104	Transfer completed May 2025
Website	As agreed at meeting on 20.05.25 - To bring the website to compliance level WCAG 2.2AA	2025-26	1,200	1,200	-1,200	Completed June 2025
Current balance per accounts				3,604	616	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Total Committed Expenditure				4,804	0	

CURRENT BALANCE LESS COMMITTED EXPENDITURE

616

Earmarked Reserves
Woodup Pool

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.25					6,389	Includes £400 transferred in on 31.03.25
Transfer from General Reserves	Budget 2025/26 - Risk Assessment			1,000	1,000	
	Budget 2025/26 - Sluice gate/weed control maintenance			2,000	2,000	
Woodup Pool Event 2025	Funds raised			809		
	Funds raised			50		
	Fish & Chip Van Donation			50		
	Tollesbury Sailing Club			200		
	Scoff Your Face			30		
	The Loft			20		
				1159	1159	
Current balance per accounts		0	0	3,909	10,548	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Weed control maintenance	Future Project/Works	Ongoing		2,000	-2,000	Provision for any future works
Sluice gate maintenance	Future Project/Works	Ongoing		3,000	-3,000	
Risk Assessment 2026	Cost of project spread over two years - total cost estimated at £2000	2025-26	2,000	2,000	-2,000	£1,000 to be budgeted in 2025/26
Woodup Pool Event 2023	Balance c/forward from 2024/25			14		
Woodup Pool Event 2025	Funds raised 2025			1,159		
				1,173	-1,173	Replacement grill on sluice and work on set of railings
Depth Markers	Carried forward from 2024/25	2025-26		400	-400	Work expected at close of season
Total Committed Expenditure				0	-8,573	

CURRENT BALANCE LESS COMMITTED EXPENDITURE **1,975**

Other considerations:

Replacement grills on sluice £3,000

Earmarked Reserves
Neighbourhood Plan

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.25					4,309	
Transfer from General Reserves	Budget 2025/26			3,000	3,000	
Planning consultant	Work approved 04/03/25	Apr/May 25	1,100	1,100	-1,100	Completed April/May
Planning Consultant	50% fees for work on the NP	2025-26	4,950	2,475	-2,475	
Current balance per accounts			6,050	6,575	3,734	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Planning Consultant	50% fees for work on the NP	2025-26	4,950	2,475	-2,475	
Total Committed Expenditure				2,475	-2,475	

CURRENT BALANCE LESS COMMITTED EXPENDITURE

1,259

Earmarked Reserves
Woodrolfe Hard

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.25					1,553	
Current balance per accounts				0	1,553	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Continued Improvement Works	Maintenance of the Hard Area	2025-26	1,500	1,500	-1,500	
Total Committed Expenditure				1,500	-1,500	

CURRENT BALANCE LESS COMMITTED EXPENDITURE

53

Earmarked Reserves
Harbour Project - R Lankester

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Openeing Balance 01.04.24					250	
Current balance per accounts			0	0	250	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Coir Rope Enclosure Project	As agreed at meeting on 21/11/23			250		Project cancelled - agreed at meeting 17/12/24
Total Committed Expenditure				250	0	

CURRENT BALANCE LESS COMMITTED EXPENDITURE

250

Earmarked Reserves
Woodup Pool - Toilets

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.25					5,500	Includes £3500 transferred in on 31.03.25
Transfer from General Reserves	Budget 2025/26			1,000	1,000	
Neighbourly	Grant Neighbourly			1,000	1,000	
Dial-A-Jet - Jetting of Drain	Approved at meeting on 01.07.25	Oct 25		270	-270	Completed October 2025
Current balance per accounts			0	2,000	7,230	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Toilet Project		Feb 26		6,500	-6,000	
Jetting of Drain	Approved at meeting on 04.11.25	Nov-25		744	-630	Costs lower than expected
Total Committed Expenditure				7,244	-6,630	

CURRENT BALANCE LESS COMMITTED EXPENDITURE

600

**TOLLESBURY PARISH COUNCIL
ACCOUNTS ANALYSIS
BUDGETS 2026/27**

Appendix B

	2025/2026 Budget	2026/2027 Budget
Recurring Expenditure		
Admin	13100.00	14650.00
Amenities	6270.00	6780.00
Cemetery	8010.00	8705.00
Pavilion	2325.00	2475.00
Rec Ground	13610.00	14000.00
Street Clean	500.00	500.00
Street Light	5000.00	4000.00
Wages	69221.06	73261.80
Woodrolfe Hard	935.00	1029.00
Woodup Pool	4950.00	4950.00
S137 Expenditure	1000.00	500.00
Other - Agency - Advertising	4120.00	4120.00
Total of Estimated Recurring Expenditure	129041.06	134970.80
Income		
Amenities - Allotments	1553.00	1775.00
Cemetery - Fees	8250.00	10000.00
Pavilion - Hire Charge	75.00	100.00
Rec Ground - Pitch Fees	2500.00	2500.00
Woodrolfe Hard - Fees	2067.00	1900.00
Agency Service	2950.00	2950.00
Grants	0.00	0.00
Bank Interest	1500.00	2000.00
Total of Estimated Income	18895.00	21225.00
Recurring Expenditure Less Income	110146.06	113745.80
Non-Recurring Expenditure		
Amenities	1500.00	2000.00
Recreation Ground	4000.00	1000.00
Woodup Pool	3000.00	4000.00
Neighbourhood Plan	3000.00	3000.00
Woodrolfe Hard	0.00	0.00
Woodup Pool Toilets	1000.00	0.00
Community Support/Minor Projects	1300.00	1500.00
Professional Fees - Land Registry	0.00	2000.00
Tree Work	0.00	5420.00
Total of Estimated Non-Recurring Expenditure	13800.00	18920.00
Net Precept Sum	123946.06	132665.80
Council Tax - 2025/2026 - Band D (Precept divided by Tax Base /1023.3)	121.12	
Council Tax - 2026/2027 - Band D (Precept divided by Tax Base /1049.2)		126.44
Precept 2025/26	£ 123,946.06	
Precept 2026/27	£ 132,665.80	
Difference	£ 8,719.74	
% Difference	7.035	
Council Tax - 2025/2026 - Band D	£ 121.12	
Council Tax - 2026/2027 - Band D	£ 126.44	
Difference	£ 5.32	
% Difference	4.393	

**TOLLESBURY PARISH COUNCIL
ACCOUNTS ANALYSIS
BUDGETS 2026/27**

Payments		Cost Centre	2024/2025 Actual	2025/2026 Budget	Actual To Date as at 30/11/25	Forecast Expenditure 2025/26	2026/2027 Budget	
Admin - 110	Audit Fees	4100	720.00	750.00	720.00	720.00	750.00	
	Bank Charges	4110	26.00	100.00	61.00	97.00	100.00	
	Insurance	4120	4128.00	4200.00	4593.00	4593.00	4650.00	
	Misc	4130	205.00	300.00	77.00	129.00	300.00	
	Office Allowance	4140	1600.00	1800.00	1200.00	1800.00	1900.00	
	Photocopier	4150	1045.00	1200.00	876.00	1171.50	1200.00	
	Postage	4160	36.00	40.00	0.00	20.00	40.00	
	Stationery	4170	40.00	60.00	26.00	26.00	60.00	
	Subscriptions	4180	2517.00	2700.00	2052.00	2478.56	2700.00	
	Telephone	4190	553.00	650.00	368.00	572.00	650.00	
	Training	4200	163.00	300.00	0.00	0.00	300.00	
	Website Maintenance	4210	1140.00	1000.00	215.00	800.00	2000.00	
	ADMIN TOTAL			12173.00	13100.00	10188.00	12407.06	14650.00
	Amenities - 120	Allotments	4250	281.00	1800.00	2140.00	3699.02	1500.00
Water Rates		4330					500.00	
Maintenance		4420	0.00	1000.00	25.00	655.00	1000.00	
Hasler Green		4260	400.00	400.00	233.00	399.62	450.00	
Misc		4130	902.00	800.00	206.00	1424.68	800.00	
CET		4270	1582.00	1600.00	832.00	1612.00	1780.00	
Woodrolfe Green		4280	670.00	670.00	416.00	695.15	750.00	
AMENITIES TOTAL			3835.00	6270.00	3852.00	8485.47	6780.00	
Cemetery - 130	Contract	4310	6725.00	6860.00	4058.00	7249.32	7455.00	
	Misc	4130	34.00	350.00	380.00	417.00	350.00	
	Water Rates	4330	158.00	300.00	168.00	168.00	300.00	
	Rates	4340	478.00	500.00	527.00	586.00	600.00	
	CEMETERY TOTAL			7395.00	8010.00	5133.00	8420.32	8705.00
Pavilion - 140	Cleaning Items	4400	60.00	75.00	51.00	91.00	125.00	
	Electricity	4410	830.00	1600.00	1035.00	1537.10	1700.00	
	Maintenance	4420	189.00	300.00	13.00	113.00	300.00	
	Water/Sewage	4330	308.00	350.00	151.00	304.47	350.00	
	PAVILION TOTAL			1387.00	2325.00	1250.00	2045.57	2475.00
Projects - 150	Amenities	4500	1730.00	1500.00	8618.00	9498.00	2000.00	
	Recreation Ground	4530	1320.00	4000.00	6793.00	9343.00	1000.00	
	Woodup Pool	4540	1026.00	3000.00	0.00	2400.00	4000.00	
	Neighbourhood Plan	4560	550.00	3000.00	3025.00	5500.00	3000.00	
	Woodrolfe Hard	4590	0.00	0.00	0.00	0.00	0.00	
	Woodup Pool Toilets	4600	0.00	1000.00	270.00	900.00	0.00	
	Community Support/Proje	4610	0.00	1300.00	1200.00	1200.00	1500.00	
	Professional Fees	NEW	0.00	0.00	0.00	0.00	2000.00	
	Tree Work	NEW	0.00	0.00	0.00	0.00	5420.00	
	PROJECTS TOTAL			4626.00	13800.00	19906.00	28841.00	18920.00
Rec Ground - 160	Contract	4310	9605.00	9610.00	5603.00	9605.20	10000.00	
	Maintenance	4420	2165.00	3500.00	2627.00	2977.00	4000.00	
	Pitch	4710	0.00	500.00	0.00	0.00	0.00	
	REC. GROUND TOTAL			11770.00	13610.00	8230.00	12582.20	14000.00

**TOLLESBURY PARISH COUNCIL
ACCOUNTS ANALYSIS
BUDGETS 2026/27**

Payments			Cost Centre	2024/2025 Actual	2025/2026 Budget	Actual To Date as at 30/11/25	Forecast Expenditure 2025/26	2026/2027 Budget
Street Clean - 170	Contract/Holiday cover	4310		400.00	500.00	300.00	500.00	500.00
STREET CLEAN TOTAL				400.00	500.00	300.00	500.00	500.00
Street Light - 180	Electricity	4410		3858.00	4000.00	1440.00	2347.00	3000.00
	Maintenance	4420		831.00	1000.00	581.00	898.72	1000.00
STREET LIGHT TOTAL				4689.00	5000.00	2021.00	3245.72	4000.00
WAGES TOTAL				64409.00	69221.06	42984.00	68812.44	73261.80
Woodrolfe Hard - 190	Misc	4130		430.00	350.00	363.00	363.00	644.00
	Rent	4730		584.00	585.00	572.00	583.00	385.00
WOODROLFE HARD TOTAL				1014.00	935.00	935.00	946.00	1029.00
Woodup - 200	Contract	4310		270.00	270.00	158.00	270.50	270.00
	Gen. Maintenance	4420		1121.00	1500.00	620.00	780.00	1500.00
	Litter Collection	4760		425.00	500.00	417.00	417.00	500.00
	CET	4270		0.00	480.00	0.00	0.00	480.00
	Water Testing	4770		0.00	400.00	0.00	400.00	400.00
	Toilets	4700		1151.00	1800.00	1674.00	1674.00	1800.00
WOODUP TOTAL				2967.00	4950.00	2869.00	3541.50	4950.00
S137 Expend - 210	Donations	4800		380.00	1000.00	100.00	130.00	500.00
S137 EXPEND TOTAL				380.00	1000.00	100.00	130.00	500.00
Other - 220	Agency Services	4850		3720.00	3720.00	2325.00	3720.00	3720.00
	Advertising	4860		285.00	400.00	0.00	290.00	400.00
OTHER TOTAL				4005.00	4120.00	2325.00	4010.00	4120.00
TOTAL				119050.00	142841.06	100093.00	153967.28	153890.80

Receipts			Cost Centre	2024/2025 Actual	2025/2026 Budget	Actual To Date as at 30/11/25	Forecast Income 2025/26	2026/2027 Budget
Amenities - 120	Allotments	1100		1265.00	1553.00	1530.00	1425.00	1775.00
Cemetery - 130	Fees	1110		18778.00	8250.00	9898.00	10128.00	10000.00
Pavilion - 140	Hire Charge	1120		135.00	75.00	70.00	70.00	100.00
Rec. Ground - 160	Pitch Fees	1130		2441.00	2500.00	1405.00	2677.00	2500.00
Woodrolfe Hard - 190	Fees	1110		1938.00	2067.00	1808.00	1808.00	1900.00
Bank	Interest	1080		1395.00	1500.00	841.00	2477.90	2000.00
Grants/Donations				399.00	0.00	3967.00	4067.00	0.00
Agency Services		1140		2950.00	2950.00	2950.00	2950.00	2950.00
TOTAL				29301.00	18895.00	22469.00	25602.90	21225.00

PRECEPT (Expenditure less Income) 123946.06 132665.80

Review of Fees and Charges for 2026/2027

Appendix C

	Actual 2024/25	Actual 2025/26	2026/27
RECREATION GROUND			
<i>(to take effect from start of 2026/27 season)</i>			
Senior Football Clubs – per match	51.00	52.50	52.50
Junior Football Club – per match (full pitch)	28.00	29.00	29.00
(9-a-side pitch)	25.00	26.00	26.00
(mini-soccer pitch)	20.00	21.00	21.00
Football Training (Evenings – use of lights)	P.O.A	P.O.A	P.O.A
WOODROLFE HARD			
<i>(increases to take effect from 1st April 2026)</i>			
	<i>(all fees inclusive of VAT)</i>		
Annual Dinghy Mooring Fee	75.00	77.50	80.00
ALLOTMENTS			
<i>(increase to take effect from 1st October 2026)</i>			
Rent per year – Full Plot	46.50	52.50	55.00
Rent per year – Half Plot	34.00	37.50	40.00
PAVILION			
<i>(increases to take effect from 1st April 2026)</i>			
Per Session (morning, afternoon, evening)	35.00	36.00	37.00
Per Hour	13.00	13.50	14.00
Deposit (at Clerk’s discretion)	50.00	50.00	50.00
Special Group Charge (on application)	P.O.A	P.O.A	P.O.A
WOODROLFE GREEN			
Annual Rent (Baden-Powell Headquarters)	3.00	3.00	3.00

	Actual	Actual	
	2024/25	2025/26	2026/27
BURIAL GROUND (Increases to take effect 1 st April 2026)			
PART 1 – INTERMENTS			
For any interment in a grave	660.00	726.00	799.00
For the interment of cremated remains in a grave	209.00	230.00	253.00
PART 2 - EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES			
Exclusive Right of Burial for 100 years in an earthen grave	990.00	1,089.00	1,198.00
Transfer of exclusive rights of burial	61.60	68.00	75.00
PART 3 - WALLED GRAVES AND VAULTS			
These are no longer allowed			
PART 4 - MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS			
To erect or place on grave in respect of which the exclusive right of burial has been granted			
A flat stone not exceeding 7 feet by 3 feet laid flush with the ground.	335.50	369.00	406.00
A headstone or a headstone and footstone not exceeding 4 feet in height maximum	363.00	399.00	439.00
A vase not exceeding 24 inches in height	121.00	133.00	146.00
A tablet on any grave	121.00	133.00	146.00
The fees indicated for the various heads of this Part include the first inscription			
For each inscription after the first	99.00	109.00	120.00
Kerb stones or border stones are not allowed			
PART 5 - GARDEN OF REMEMBRANCE			
For the interment of ashes in a plot 3 feet by 3 feet	346.50	381.00	419.00
For the purchase of a rose tree (with maintenance for 5 years)	250.80	276.00	304.00
	plus VAT	plus VAT	plus VAT
For a plaque with an inscription	P.O.A	P.O.A	P.O.A

BURIAL FEES FOR NON-RESIDENTS ARE DOUBLED
NO CHARGE FOR UNDER 18's