



Notice is hereby given that a Meeting of the Finance & Policy Committee will be held on Tuesday 24th March 2026, in The Pavilion, Tollesbury Recreation Ground, Elysian Gardens, commencing at 7.00pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council/RFO

17th March 2026

Councillors: C Page (Chair), M Bell, R Clare, P Gilbert, S Hawes

Recording of Meetings

The meeting will be recorded to assist the Parish Clerk to compile the minutes. The recording will be deleted afterwards.

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence
2. **Declarations of Interest**
To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable Interests and Non-Registrable Interests relating to items of business on the agenda, having regard to paragraph 9 and Appendix B of the Code of Conduct for Members. (Members are reminded that they are also required to disclose any such interests as soon as they become aware, should the need arise throughout the meeting.)
3. **Minutes**
To confirm the minutes of the Meeting held on 26th January 2026
4. **Accounts 2025/26**
To carry out a review of the 2025/26 accounts
5. **Earmarked Reserves**
To carry out a review of 2025/26 Earmarked Reserves
6. **Assets Register**
To carry out a review of the Asset Register.
7. **Audit and Risk Assessment Document**
To carry out a review of the Audit and Risk Assessment Document
8. **Policies and Procedures**
 - 8.1 To review the Recruitment of Ex-Offenders Policy
 - 8.2 To review the Dignity at Work Policy

8.3 To review the Attendance at Meetings Policy

8.4 To review the Investment Policy

8.5 To review the Health and Safety Policy

9. Preferred Suppliers List

To review the response from businesses to be included on a PSL and to consider whether to proceed

10. Tollesbury Climate Partnership

10.1 To review the Licence Agreement for the Community Orchard

10.2 To review the Rental Agreement for the use of the store shed

11. Public Forum

Public participation - Residents wishing to raise a matter in the public forum should inform the Parish Clerk of the topic by noon on the previous working day

12. Other Matters

To consider any other matters relating to Finance and Policies/Procedures

13. Date of the Next Meeting

To agree on the date for the next Finance & Policy Committee

If you would like an item on the agenda at any Parish Council or Committee Meeting, please submit your request in writing to the Parish Clerk at least a week before the meeting.

Clerk: Michelle Curtis

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