

Those present:

Cllr Hawes (Chair)
Cllr Bartlett
Cllr Bell
Cllr Chambers
Cllr Clare
Cllr. Gilbert
Cllr Goldie
Cllr Page
Cllr Vigar
Michelle Curtis (Parish Clerk/Proper Officer/RFO)
District Councillor Stephens
District Councillor Thompson
3 members of the public

1. Apologies for Absence

Apologies were received and accepted from Cllr Rogers.

2. Declarations of Interest

Cllr Bartlett declared interests as follows:

- Personal interest with regard to agenda item 5.3, planning application 25/01116/HOUSE PP-14575724, they have a personal connection to the property and would abstain from voting.

Cllr Vigar declared interests as follows:

- Personal and prejudicial interest with regard to agenda item 5.3, planning application 25/01116/HOUSE PP-14575724, as they live in a neighbouring property.

Cllr Gilbert declared interests as follows:

- Personal interest with regard to agenda item 5.2, planning application 25/01057/OUTM PP-14431980, as her husband is the Chair of HART.

3. County Councillor and District Councillors

The report from Cllr Stephens was received and noted.

4. Minutes

Resolved: The minutes of the Parish Council Meeting held on 3rd February 2026 be approved as a true and accurate record of the meeting. Proposed by Cllr Clare, seconded by Cllr Page. Unanimously agreed by those who attended.

The Chair signed the Minutes.

5. Planning Applications

5.1 Planning Representations

The Chair of HART, made the following statement on behalf of HART:
Thank you for allowing me to speak this evening on behalf of HART.

Maldon's LDP is current and is only under review and the NPPF states that development should be plan led.

By allowing developments of this size without completing testing and modelling of the district infrastructure I believe is irresponsible.

Until the MDC Growth Options have been formally decided, after modelling and testing have been completed, any developments other than those within the LDP or windfall should not be approved.

By allowing this development to go ahead will only set a precedent and open the floodgates for others to over-develop Tollesbury.

Tollesbury residents have shown what is needed in the Housing Needs Survey, yet developers continue to lobby landowners with promises of money from the sale of their land. There's already another application in the wings.

By submitting sub-standard applications that contain numerous inaccuracies and information that has been copied from previous applications, shows little respect for the process, the residents, the authorities or their clients.

Although Maldon District Council's 5 Year Housing Land Supply has much reduced, as pointed out by Obsidian in their application, this is only due to national policy changes.

However, the 5 Year Housing Land Supply now stands at 4.1 years and has not dropped below the 75 % standard of the delivery of housing requirements for the past three years.

There are many reasons why developments of this size should be refused and I urge the Councillors to read the comments on the MDC Planning Portal from residents, including those from younger villagers.

The LDP seeks to "*reduce the need to travel, particularly by private vehicle.*" This application states that the bus service is 'regular', which is subjective and should hold no weight. It would be more realistic to describe it as 'occasional'.

A few buses per week day to Maldon, Witham and Colchester that does not meet the current needs of workers or those that don't drive, therefore it is not a 'service'.

Obsidian's attempt at public engagement has been laughable.

Most residents were sent a questionnaire a week before the application was lodged. Obsidian published results from the consultation of the previous application; failing a basic requirement of the NPPF.

It also failed to mention the 800 odd previous application objections published before it was withdrawn.

When the Parish Council held a public meeting a few weeks ago to hear the villagers views, just like the Welbeck application, nobody stood up to support it.

Tolleshunt D'Arcy Parish Council have already objected, stating the increase in traffic movements and strain on health services amongst other points.

This application is a 16% increase in the size of our village and conflicts Maldon's LDP Policies S1, S2, S8 as well as NPPF paragraphs 15, 100, 110, 115 and 193 amongst others.

I don't believe that objecting to this application is the action of "blocker", but a caring community wanting to save the character and heritage of our village and the surrounding area.

What I do believe is these types of application are just "land banking" and causing nothing but unnecessary stress and anxiety to rural communities.

200 new houses on a green field, with a much-used footpath will change the character and people's enjoyment of the area forever; Tollesbury will not be the same.

I believe that the residents, that the Parish Council represent, do not want this development.

5.2 Application No: 25/01057/OUTM PP-14431980

Proposal: Outline Planning permission with access for consideration for a residential development of up to 200 dwellings (Use Class C3);with associated access; landscaping; amenity space; drainage and associated works.

Location: Land Opposite Prentice Hall Farm Prentice Hall Lane

Resolved: Unanimously agreed to recommend refusal of this application.

- The proposal for 200 dwellings is overdevelopment. Two Housing Needs Surveys (conducted by the RCCE in 2017 and 2023) have indicated that development in the village should not exceed 50 houses.
- The Housing Needs Survey also indicated that the preferred location for any development in the village is to the north-west. However, this development is in the south-west.
- A concern regarding the scale of development in that area is that primary school children would need to be transported to school either in Tollesbury or Tolleshunt D'Arcy.
- A development of this scale puts at risk the social cohesion of a harmonious and long-established local community.
- There are limited employment opportunities in the village, and nothing in the proposal would generate enough additional jobs within the area for those relocating. Therefore, residents moving into such a development would need to commute, leading to negative impacts on the environment and local infrastructure.
- Unlike other larger villages in the District identified for growth, Tollesbury is at the end of a peninsula, bounded on three sides by water, with corresponding access issues. The reality of living in such a uniquely remote location is that there are constraints on travel. The centre of the village is regularly gridlocked, compromising the conservation area; there is no scope to accommodate further demands on the limited road network.
- The Parish Council strongly urges Maldon District Council to consider the Welbeck (application no. 25/00381/OUT PP-13872808), the Gladman (application no. 26/00066/OUTM) and Obsidian planning applications together. These are large-scale developments and will significantly affect all aspects of life in the village.

5.3 Application No: 25/01116/HOUSE PP-14575724

Proposal: Single storey rear and side extension. Roof extension on both side elevations, including raising the ridge height over existing garage, addition of dormer to the front, dormer and balcony to the rear. Alterations to fenestration.

Location: Little Woodrolfe 13 Woodrolfe Farm Lane Tollesbury

In accordance with the declaration disclosed, Cllr Vigar left the meeting.

Resolved: Unanimously agreed to recommend refusal of this application due to the following:

- Overdevelopment – Bulk, scale, and mass
- The proposed balcony infringes on the privacy of neighbouring properties.
- The drawing is incorrect; the garage's roof is flat, but it is depicted as pitched.

Cllr Vigar returned to the meeting.

- 5.4** Application No: 26/00076/TCA PP-14676370
Proposal: T1 Yew Taxus Baccata - Fell and replace with a Heavy Standard Amelanchier lamarckii
Location: 19 North Road Tollesbury
Resolved: Unanimously agreed to recommend approval of this application.
- 5.5** Planning applications from Maldon District Council received after publication of the agenda – None received

6. Planning Decisions

- 6.1** 25/01061/TCA – Grass Verge Outside 48 East Street - Approved

7. Finance

- 7.1** Monthly Financial Report
The Financial Reports as of the 28th February 2026 were presented to the Council (Appendix A).

Councillors received the following monthly financial reports:

Bank Reconciliation – The closing balance of £114,357.69

Expenditure to date – Budget £142,841 - Actual to date £137,467

Income to date – Budget £142,841 (including Precept £123,946) actual to date £150,810

Earmarked Funds – Closing balance £29,181.50 - Net movement -£8,882.72

The Chair and Cllr Page signed the reports and bank statements.

- 7.2** Funds transferred within the Council's banking arrangements
The schedule of funds transferred within the Council's banking arrangements was received and noted (Appendix B).

The Chair and Cllr Page signed the schedule.

- 7.3** Drawdown of Parish Council Funds
The Clerk reported that at the meeting on 2nd December 2026, the Parish Council agreed to withdraw up to £30,000 from the Unity Trust Instant Access Account. The funds were transferred to top up the Unity Current Account for general expenditure. The Clerk advised that the £30,000 had now been fully transferred and that additional funds were needed to cover expenditure for March and April.
Resolved: Unanimously agreed to withdraw up to £25,000 from the Unity Trust Instant Access Account. The funds are to be transferred into the Unity Current.

- 7.4** Payments
The items for payment totalling £12,772.58 were presented for approval (Appendix C).

Resolved: Unanimously approved the payment schedule, including online payments.

The Chair and Cllr Page signed the payment schedule.

8. Recreation Ground

8.1 Verbal report from the Recreation Ground Committee

Cllr Gilbert reported:

- The Committee is due to meet, during which they will discuss ideas to improve and promote the use of the Pavilion and Recreation Ground.
- A meeting took place with a representative from Maldon District Council, where funding ideas were discussed.
- A further report will be given to the Parish Council after the Committee meeting.

The Clerk reported:

- The work on the low-risk trees at the Recreation Ground had been completed.
- The Clerk reported that there was a leak in the Pavilion's roof. Six tiles had been replaced, and some felt on the inside of the roof had been attended to.

8.2 Monthly Inspection Report

The Monthly Inspection Report dated 25/02/26 was received. It was noted that the grass was damaged by electric bikes.

The Clerk confirmed that this had been reported to Essex Police.

8.3 Tollsfest event

Cllr Gilbert informed that they, Cllrs Page and Vigar, and the Parish Council had met with the Tollsfest Organiser. The necessary risk assessment and related paperwork will be submitted to the Council before the event. The Tollsfest Organiser agreed they would be happy to consider donating some of the funds raised to improve the Pavilion.

9. Environment & Amenity (Allotments, Burial Ground, Hasler Green, Woodrolfe Green, Streetlight, Dog/Litter Bins, Highways, Footpaths)

9.1 Verbal report from the Environment & Amenity Committee

Cllr Page reported:

- The tree at Hasler Green has been cut down. The streetlight that was blocked by the tree is now visible, making it safer to walk across Hasler Green.

9.2 Quotation for repairs to the Lock-Up

To be deferred to the next meeting.

10. Woodrolfe Hard

10.1 Verbal report from the Woodrolfe Hard Committee

Cllr Clare reported:

- The Committee meeting had been held the previous evening.
- The warning sign for swimmers will be erected shortly.
- The Crown Land is under discussion, and further information has been requested from the Fairways Committee.
- The Committee discussed the £250 held in the Roger Lankester earmarked reserve and is considering ideas on how this money could be spent.
- The Committee discussed the possibility of appointing an additional co-opted member for the environmental aspect.

Action: To be considered by the Full Council.

- The “Hard Washdown” is scheduled for Saturday, 14th March 2026. Any help from volunteers would be appreciated.

10.2 Rules and Regulations for Woodrolfe Hard/Tolfish Hump

Resolved: Unanimously agreed to the amendments proposed by the Woodrolfe Hard Committee to the Rules and Regulations for Woodrolfe Hard/Tolfish Hump.

11. Woodup Pool

11.1 Verbal report from the Woodup Pool Committee

The Chair reported:

- It is not likely that the pool will be refilled before the end of March. The maintenance works are still ongoing, and the risk assessment will be carried out on 27th March 2026.
- Green Marine (Boatyard) Limited has indicated that they are satisfied with the current arrangement and would be happy to extend the Memorandum of Understanding for another year.

12. Policies and Procedures

12.1 Data Protection Policy

Resolved: Unanimously agreed to adopt the new Data Protection Policy.

Cllr Page reported that they, Cllr Bell, and the Clerk had attended Data Protection training and recommended that other Councillors also attend.

12.2 Data Audit Document

Resolved: Unanimously agreed to approve the Data Audit Document.

14. Coastline Preservation

Cllr Goldie reported that they had spoken to the Chair of the Marine Stakeholder Group, who would be happy to discuss coastline preservation.

Action: Clerk to write to the Chair of the Marine Stakeholder Group to advise that the Parish Council is happy to support their work.

15. Community Orchard

Resolved: Unanimously agreed to grant permission to Tollesbury Climate Partnership to use the Community Orchard for the Tollesbury Art Trail on Saturday 12th September 2026 and the Apple Day on Saturday 17th October 2026.

16. Maldon District Council - Community Engagement Team (CET)

16.1 CET Report for January 2026

The January 2026 report was received. It was noted that there was one Vehicle Move on (VMO) and two Penalty Charge Notices (PCNs) issued.

Action: Clerk to invite a member from the CET to attend the Annual Assembly.

16.2 CET Services for 2026/27

The costs for 2026/27 for the services of the CET would be £44.91 per hour (£43.24 per hour in 2025/26).

Resolved: It was unanimously agreed to continue with the CET's services in 2026/27 as per the current patrols.

17. Administration

The Clerk reported:

Gladman – An online meeting had been arranged with Gladman on Thursday, 5th March 2026, to hear more about the proposal. As per previous meetings with developers, the meeting is being held without prejudice to receive further information regarding the application.

A public meeting has also been arranged for Tuesday 17th March 2026 at 7pm in The Centre to give residents an opportunity to express their views.

Vacancy – MDC has confirmed that they have not received any requests for an election, so the Parish Council may proceed with co-option.

Action: Clerk to advertise the vacancy.

Email from resident – The following addressed to the Clerk and Members of Tollesbury Parish Council has been received.

I wanted to extend my sincere thanks following the parish meeting regarding our proposed plans for the children's home. It was truly a pleasure to attend, and I was struck by what a warm, thoughtful, and community-minded group of councillors you are.

It was wonderful to see the enthusiasm and genuine interest in supporting a project designed to benefit children and young people. We greatly appreciate the unanimous vote in favour, and we are grateful to the Clerk for ensuring all documents were circulated clearly ahead of the meeting.

Tollesbury has an exceptional community spirit, and the Parish Council clearly reflects that. Regardless of the eventual outcome of the application, we are keen to continue building positive relationships within the village. In particular, we would very much welcome opportunities to support the local youth group in any way we can even if our children's home does not go ahead.

Thank you again for your time, your kindness, and your support. We look forward to the possibility of working with you and contributing to the community.

18. Public Forum

The Clerk advised that there were no requests from residents to address the Parish Council.

19. Community Matters

Cllr Chambers reported the following:

- There is a silver vehicle that has been parked in Woodrolfe Green Car Park for a number of weeks. The vehicle is taxed but has no MOT.

Action: Clerk to report to the DVLA.

- Concerns have been raised by some residents regarding vehicles parking on the double yellow lines on the corner of West Street/North Road.

Cllr Stephens advised that she had reported this to a Police Officer she had direct contact with. If vehicles continue to park in this area, if photographs could be taken and shared with Cllr Stephens, then she can raise directly with the Police.

Cllr Page reported:

- There have been several reports regarding the two electric bikes being driven dangerously around the village. Residents are encouraged to report directly to Essex Police.

The Clerk confirmed that they had reported it to Essex Police and has received no update.

Action: Clerk to forward information to Cllr Stephens who would take it up directly with Essex Police.

20. Dates of the Next Meetings

Full Council Meeting

Tuesday 7th April 2026 – 7.30pm – Pavilion

Committee Meetings

Personnel Committee – 9th March 2026 – 7pm – Pavilion

Woodup Pool Committee – 9th March 2026 – 7.30pm – Pavilion

Recreation Ground Committee – 11th March 2026 – 7.30pm – Pavilion

Environment & Amenity Committee – 16th March 2025 - 7pm – Pavilion

Finance & Policy Committee – 24th March 2026 – 7pm – Pavilion

Woodrolfe Hard Committee – 22nd June 2026 - 7pm – Pavilion

The Chair closed the meeting at 9.27pm.

Signed:..... Date:.....

**Bank Reconciliation Statement as at 28/02/2026
for Cashbook 1 - Tollesbury Bank Accounts**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current Account 1	28/02/2026		8,206.69
Deposit Account	28/02/2026		519.17
Coop Current Account 2	28/02/2026		86.59
Petty Cash	28/02/2026		2.59
Unity Current Account	28/02/2026		778.85
Unity Instant Access Saver Acc	28/02/2026		53,926.90
HRBS - 90 Notice Account	28/02/2026		50,836.90
			<hr/> 114,357.69
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			114,357.69
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			114,357.69
		Balance per Cash Book is :-	114,357.69
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Amenities	8,672.60	-7,014.00	1,658.60
322 EMR Recreation Ground	9,770.71	-3,908.00	5,862.71
323 EMR Community Support/Minor Pr	1,620.00	-1,004.00	616.00
324 EMR Woodup Pool	6,388.94	6,158.91	12,547.85
327 EMR Neighbourhood Plan	4,309.01	-3,050.00	1,259.01
329 EMR Woodrolfe Hard	1,552.96	-1,165.63	387.33
333 Harbour Project - R Lankester	250.00		250.00
336 EMR Woodup Pool Toilets	5,500.00	1,100.00	6,600.00
	<u>38,064.22</u>	<u>-8,882.72</u>	<u>29,181.50</u>

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Wages</u>							
Wages :- Indirect Expenditure	62,220	69,221	7,001	0	7,001	89.9%	0
Net Expenditure	(62,220)	(69,221)	(7,001)				
<u>110 Administration</u>							
1076 Precept	123,946	123,946	0			100.0%	
1080 Bank Interest Received	2,110	1,500	(610)			140.7%	
1140 Agency Services Income	2,950	2,950	0			100.0%	
1150 Donations	296	0	(296)			0.0%	
1160 Other Income	1,671	0	(1,671)			0.0%	1,159
1200 Grants Received	2,000	0	(2,000)			0.0%	2,000
Administration :- Income	132,973	128,396	(4,577)			103.6%	3,159
4100 Audit Fees	720	750	30		30	96.0%	
4110 Bank Charges	89	100	11		11	88.7%	
4120 Insurance	4,333	4,200	(133)		(133)	103.2%	
4130 Miscellaneous	83	300	217		217	27.7%	
4140 Office Allowance	1,500	1,800	300		300	83.3%	
4150 Photocopier	1,151	1,200	49		49	95.9%	
4160 Postage	14	40	26		26	34.8%	
4170 Stationery	39	60	21		21	64.8%	
4180 Subscriptions	2,684	2,700	16		16	99.4%	
4190 Telephone	506	650	144		144	77.8%	
4200 Training	72	300	228		228	24.0%	
4210 Website	390	1,000	610		610	39.0%	
Administration :- Indirect Expenditure	11,581	13,100	1,519	0	1,519	88.4%	0
Net Income over Expenditure	121,393	115,296	(6,097)				
6001 less Transfer to EMR	3,159	0	(3,159)				
Movement to/(from) Gen Reserve	118,234	115,296	(2,938)				
<u>120 Amenities</u>							
1100 Allotments Income	1,425	1,553	129			91.7%	
Amenities :- Income	1,425	1,553	129			91.7%	0

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4130 Miscellaneous	1,404	800	(604)		(604)	175.5%	
4250 Allotments	4,019	1,800	(2,219)		(2,219)	223.3%	
4260 Hasler Green	333	400	67		67	83.3%	
4270 Rangers	1,222	1,600	378		378	76.3%	
4280 Woodrolfe Green	583	670	87		87	87.1%	
4420 Maintenance	545	1,000	455		455	54.5%	
Amenities :- Indirect Expenditure	8,106	6,270	(1,836)	0	(1,836)	129.3%	0
Net Income over Expenditure	(6,682)	(4,717)	1,965				
<u>130 Cemetery</u>							
1110 Fees	12,306	8,250	(4,056)			149.2%	
Cemetery :- Income	12,306	8,250	(4,056)			149.2%	0
4130 Miscellaneous	417	350	(67)		(67)	119.0%	
4310 Contract	5,821	6,860	1,039		1,039	84.9%	
4330 Water/Sewage Rate	171	300	129		129	57.0%	
4340 Rates	586	500	(86)		(86)	117.3%	
Cemetery :- Indirect Expenditure	6,995	8,010	1,015	0	1,015	87.3%	0
Net Income over Expenditure	5,311	240	(5,071)				
<u>140 Pavilion</u>							
1120 Hire Charge	70	75	5			93.3%	
Pavilion :- Income	70	75	5			93.3%	0
4330 Water/Sewage Rate	304	350	46		46	86.9%	
4400 Cleaning Items	73	75	2		2	96.9%	
4410 Electricity	1,426	1,600	174		174	89.1%	
4420 Maintenance	64	300	236		236	21.2%	
Pavilion :- Indirect Expenditure	1,867	2,325	458	0	458	80.3%	0
Net Income over Expenditure	(1,797)	(2,250)	(453)				
<u>150 Projects</u>							
4500 Amenities	8,618	1,500	(7,118)		(7,118)	574.5%	8,618
4530 Recreation Ground	8,488	4,000	(4,488)		(4,488)	212.2%	8,908
4540 Woodup Pool	0	3,000	3,000		3,000	0.0%	
4560 Neighbourhood Plan	5,500	3,000	(2,500)		(2,500)	183.3%	6,050
4590 Woodrolfe Hard	166	0	(166)		(166)	0.0%	166
4610 Unallocated Sum	1,200	1,300	100		100	92.3%	1,200
4660 Woodup Pool - Toilet Project	900	1,000	100		100	90.0%	900
Projects :- Indirect Expenditure	24,872	13,800	(11,072)	0	(11,072)	180.2%	25,842
Net Expenditure	(24,872)	(13,800)	11,072				
6000 plus Transfer from EMR	25,842	0	(25,842)				

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	<u>970</u>	<u>(13,800)</u>	<u>(14,770)</u>				
<u>160 Rec Ground</u>							
1130 Pitch Fees	2,228	2,500	272			89.1%	
Rec Ground :- Income	<u>2,228</u>	<u>2,500</u>	<u>272</u>			<u>89.1%</u>	<u>0</u>
4310 Contract	8,004	9,610	1,606		1,606	83.3%	
4420 Maintenance	2,771	3,500	729		729	79.2%	
4710 Pitch	0	500	500		500	0.0%	
Rec Ground :- Indirect Expenditure	<u>10,775</u>	<u>13,610</u>	<u>2,835</u>	<u>0</u>	<u>2,835</u>	<u>79.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(8,547)</u>	<u>(11,110)</u>	<u>(2,563)</u>				
<u>170 Street Clean</u>							
4310 Contract	300	500	200		200	60.0%	
Street Clean :- Indirect Expenditure	<u>300</u>	<u>500</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>60.0%</u>	<u>0</u>
Net Expenditure	<u>(300)</u>	<u>(500)</u>	<u>(200)</u>				
<u>180 Street Light</u>							
4410 Electricity	2,444	4,000	1,556		1,556	61.1%	
4420 Maintenance	751	1,000	249		249	75.1%	
Street Light :- Indirect Expenditure	<u>3,194</u>	<u>5,000</u>	<u>1,806</u>	<u>0</u>	<u>1,806</u>	<u>63.9%</u>	<u>0</u>
Net Expenditure	<u>(3,194)</u>	<u>(5,000)</u>	<u>(1,806)</u>				
<u>190 Woodrolfe Hard</u>							
1110 Fees	1,808	2,067	259			87.5%	
Woodrolfe Hard :- Income	<u>1,808</u>	<u>2,067</u>	<u>259</u>			<u>87.5%</u>	<u>0</u>
4130 Miscellaneous	395	350	(45)		(45)	112.8%	
4730 Rent	587	585	(2)		(2)	100.4%	
Woodrolfe Hard :- Indirect Expenditure	<u>982</u>	<u>935</u>	<u>(47)</u>	<u>0</u>	<u>(47)</u>	<u>105.1%</u>	<u>0</u>
Net Income over Expenditure	<u>826</u>	<u>1,132</u>	<u>306</u>				
<u>200 Woodup</u>							
4270 Rangers	0	480	480		480	0.0%	
4310 Contract	225	270	45		45	83.3%	
4420 Maintenance	620	1,500	880		880	41.3%	
4700 Toilet	1,674	1,800	126		126	93.0%	

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4760 Litter Collection	417	500	83		83	83.3%	
4770 Water Testing	0	400	400		400	0.0%	
Woodup :- Indirect Expenditure	2,935	4,950	2,015	0	2,015	59.3%	0
Net Expenditure	(2,935)	(4,950)	(2,015)				
<u>210 S137 Expenditure</u>							
4800 Donations	250	1,000	750		750	25.0%	
S137 Expenditure :- Indirect Expenditure	250	1,000	750	0	750	25.0%	0
Net Expenditure	(250)	(1,000)	(750)				
<u>220 Other</u>							
4850 Agency Services	3,100	3,720	620		620	83.3%	
4860 Advertising	290	400	110		110	72.5%	
Other :- Indirect Expenditure	3,390	4,120	730	0	730	82.3%	0
Net Expenditure	(3,390)	(4,120)	(730)				
Grand Totals:- Income	150,810	142,841	(7,969)			105.6%	
Expenditure	137,467	142,841	5,374	0	5,374	96.2%	
Net Income over Expenditure	13,343	0	(13,343)				
plus Transfer from EMR	25,842	0	(25,842)				
less Transfer to EMR	3,159	0	(3,159)				
Movement to/(from) Gen Reserve	36,025	0	(36,025)				

**TOLLESBURY PARISH COUNCIL
 SCHEDULE OF FUNDS TRANSFERRED WITHIN THE COUNCIL'S BANKING ARRANGEMENTS
 TRANSFERS BETWEEN 3RD FEBRUARY AND 2ND MARCH 2026**

Appendix B

Feb-26

Date	Amount Transferred	From	To	Detail
01.03.26	£300	Co-operative Current Account	Co-operative Account No. 2	Top up account to cover regular direct debits
01.03.26	£5,000	Unity Trust Instant Access Account	Unity Trust Current Account	Top up account to cover online payments

Signatory 1:

Name:..... Signed:..... Date:.....

Signatory 2:

Name:..... Signed:..... Date:.....

**TOLLESBURY PARISH COUNCIL
PAYMENTS FOR APPROVAL**

March 2026

Date	Cheque No.	Payee	Invoice No/Ref	Expenditure Detail	Amount
CO-OPERATIVE BANK - CURRENT ACCOUNT					
12.02.26	D/D	Octopus	KI-C5266898-0036	Electricity Supply - Pavilion	£158.53
27.02.26	D/D	Utility Warehouse	252610230	Parish Phone	£55.16
27.02.26	D/D	Npower	IN14904305	Electricity Supply - Streetlights	£355.08
15.03.26	D/D	A & J Lighting Solutions	39932	Monthly maintenance	£67.92
CO-OPERATIVE ACCOUNT - ACCOUNT No. 2					
17.01.26	D/C	Costco		Cleaning Materials	£22.28
05.02.26	D/C	Glasdon UK Ltd		Replacement Litter Bin - East Street	£290.47
09.02.26	D/C	Sainsburys		Stationery	£15.00
16.02.26	D/D	Adobe	IEE2026002966899	Adobe Monthly Subscription	£16.64
25.02.26	D/C	Tesco		Postage	£13.92
26.02.26	D/C	CPC		Grounding wire for defibrillator	£7.16
02.03.26	D/C	The Computer Guys		Laptop Service	£60.00
02.03.26	D/C	NALC	INV-01506	Training - The Housing Puzzle - Cllr Clare	£42.00
UNITY TRUST BANK - CURRENT ACCOUNT					
03.02.26	Online	Maldon District Council	TOL10093986	Understated on February Payment Schedule	£8.31
28.02.26	DD	Unity Trust Bank		Bank Charges - January	£7.95
03.03.26		Wages		Staff Wages	£3,519.22
	Online	Essex Pension Fund		Employee and Employer Contributions - March	£1,101.17
	Online	HMRC		Tax & NI - February 2026	£1,545.79
	Online	Viking Skips Ltd	2431	Civic Amenity Skip	£186.00
	Online	Wallace Arboriculture & Groundcare	442	Grounds Maintenance - Cemetery - February	£745.50
			443	Tree Work - Hasler Green & Recreation Ground	£2,136.00
	Online	D W Maintenance	2798	Grounds Maintenance - February	£912.08
	Online	Bonz Cairey Ltd	5458	Various works	£684.00
			5497	Complete pruning works at the Allotments	£120.00
	Online	Phelan Barker	INV-5252	Annual domain renewal and hosting	£520.80
	Online	Pete Smith Property Solutions	054/26	Repairs to roof - Pavilion	£90.00
	Online	The Centre	PH2604	Hall Hire - Public Meeting 09.02.26	£82.50
31.03.26	DD	Unity Trust Bank		Bank Charges - February	£9.10
TOTAL					£12,772.58

Payment Breakdown	
Tollesbury Current Account	£636.69
Tollesbury A/c No. 2 Debit Card	£467.47
Unity Trust Bank	£11,668.42
TOTAL	£12,772.58

Signatory 1:

Name:..... Signed: Date:.....

Signatory 2:

Name:..... Signed: Date:.....

Invoices checked against the payment schedule by:

Name:..... Signed: Date:.....