

**Those present:**

Cllr Hawes (Chair)  
Cllr Goldie  
Andrew Eastham – Non-voting member  
Michelle Curtis (Parish Clerk/RFO)

**1. Apologies for Absence**

Apologies were received and accepted from Cllrs Bartlett and Rogers.

**2. Declarations of Interest**

Cllr Goldie declared a personal interest as follows:

- Owner of Tollesbury Marina

Andrew Eastham declared a personal interest as follows:

- Membership of Tollesbury Sailing Club
- Mr Eastham works for Fellowship Afloat Charitable Trust (FACT) and is a director for Tollesbury Saltings.

**3. Minutes**

**Resolved:** The minutes of the Woodup Pool Committee Meeting held on 13<sup>th</sup> October 2026 be approved as a true and accurate record of the meeting. Proposed Cllr Goldie, and unanimously agreed by those who attended.

**4. Finances/Earmarked Reserves**

The Committee reviewed the Finances and Earmarked Reserves (Appendix A).

**5. Maintenance**

**5.1 Current Maintenance Works**

The work on the sluice gate was underway. It is hoped to have the work completed by the end of March.

The work on the handrail had been completed.

Due to the weather over winter, the work on the depth markers had not been completed, and due to existing work commitments, it would not be finished in time for the new season.

**Action:** Committee to consider alternative options for the depth markers. Any repairs or replacements will be undertaken at the end of the season.

**5.2 Maintenance required prior to the start of the season.**

The Committee worked through the Woodup Pool annual work schedule.

**Action:** Clerk to book the toilets for the season. One toilet will be booked from 22<sup>nd</sup> May 2026 until 30<sup>th</sup> September 2026, and one will be booked from 20<sup>th</sup> July 2026 until 1<sup>st</sup> September 2026.

**Action:** The Clerk is to provide the toilet company with a map showing access to the pool.

**Action:** Clerk to book the large wheelie bin for 6<sup>th</sup> July 2026.

**Action:** Clerk to contact Cllr Rogers to confirm if the Sea Scouts will be using Woodup Pool for water activities in 2026.

It was agreed to hold a working party on Saturday, 18th April 2026, between 9am and 11am to carry out some of the general maintenance, i.e., cutting back the brambles, raking the sand, cleaning benches and picnic tables, cleaning the BBQ, cleaning signs, etc.

**Action:** A notice inviting residents to attend the working party will be published.

It was agreed to assess whether additional sand was needed for the 2026 season at the working party.

The Clerk reported that the Risk Assessment was scheduled for 27<sup>th</sup> March 2026. Once the assessment report had been received, a Woodup Pool Committee meeting would be arranged to decide whether any additional works were required.

A Eastham reported that during the season, there are two low tides, and the pool level may not be as high as we would like. The Committee agreed that it was important for the pool to have fresh water and would do its best to fill the pool as high as possible on those occasions.

It was reported that there was a collection of toys next to the play area.

**Action:** Clerk to ask TCP if they wish to use any of the toys for the toy library. Any unwanted toys will be disposed of.

The Clerk reported that one of the liners in the bin next to the BBQ needed replacing as it had rotted. The Clerk had contacted the supplier to obtain a quote for a replacement liner.

## **6. Woodup Pool Toilet Project**

The Chair reported that based on the feasibility study, Parish Council had decided not to proceed with the proposed project to install a cabin-style toilet at the existing location and connect it to the existing sewage system, which services Woodrolfe Park.

Alternative waterless toilet options are being explored. Visits to sites with the Kazuba toilet have been carried out, and further visits will take place during the summer to evaluate whether the toilets emit odours in the heat. A waterless toilet could be installed on the opposite side of the pool near the Marina's fence. This location would be accessible for draining/emptying from the roadside and would not affect neighbouring businesses. Any new facility would incur significant costs, and funding would need to be secured.

**Action:** The Committee to consider alternative options for toilets, such as a vault system, which would involve an underground sealed vault.

## **7. Parish Council Website**

The Committee reviewed the Woodup Pool page on the Parish Council website and made some minor changes.

## **8. Public Forum**

The Clerk advised that there were no requests from residents to address the Parish Council.

**9. Other Matters**

There were no other matters raised relating to Woodup Pool.

**10. Date of the Next Meeting**

A meeting will be arranged once the report from the risk assessment has been received.

The Chair closed the meeting at 9.00pm.

Signed.....

Date:.....

<b>Woodup Pool Finances</b> <b>As At 28th February 2026</b>
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## Appendix A

	Expenditure to Date	2025/26 Budget	Balance	
Contract	£225	£270	£45	Currently £22.50 per month
Gen Maintenance	£620	£1,500	£880	Invoice due for repair to sluice
Litter Collection	£417	£500	£83	
CET	£0	£480	£480	
Toilets	£1,674	£1,800	£126	
Water Testing	£0	£400	£400	
<b>TOTAL</b>	<b>£2,936</b>	<b>£4,950</b>	<b>£2,014</b>	
<b>Earmarked Funds</b>				
W/Pool c/f from 2024/25	£6,389			
Budget 2025/26	£3,000			
Woodup Pool Event Funds	£1,159			
Transfer from Woodrolfe Hard	£1,000			
Transfer from Amenities	£1,000			
<b>TOTAL</b>	<b>£12,548</b>			
Less Committed Expenditure:				
Audit Assessment 2026	-£2,000			
Sluice gate maintenance	-£3,000			
Weed control maintenance	-£2,000			
Woodup Pool Event Funds	-£1,173			
Depth Markers	-£400			
Land Registry	-£2,000			
<b>TOTAL</b>	<b>£1,975</b>			

Earmarked Reserves  
Woodup Pool

Committed Project Description	Other information	Expected completion period	Total Project Cost	Budgeted Cost	EMR Balance	Additional comments
Opening Balance 01.04.25					6,389	Includes £400 transferred in on 31.03.25
Transfer from General Reserves	Budget 2025/26 - Risk Assessment			1,000	1,000	
	Budget 2025/26 - Sluice gate/weed control maintenance			2,000	2,000	
Woodup Pool Event 2025	Funds raised			809		
	Funds raised			50		
	Fish & Chip Van Donation			50		
	Tollesbury Sailing Club			200		
	Scoff Your Face			30		
	The Loft			20		
				1,159	1,159	
Transfer from Woodrolfe Hard	Woodup Pool Land Registry	2025-26	1,000	1,000	1,000	Transfer completed Dec 2025
Transfer from Amenities	Woodup Pool Land Registry	2025-26	1,000	1,000	1,000	Transfer completed Dec 2025
<b>Current balance per accounts</b>		<b>0</b>	<b>0</b>	<b>3,909</b>	<b>12,548</b>	

Working Information

Committed Expenditure	Other information	Expected completion period	Total Project Cost	Budgeted Cost To Date	Committed EMR Expenditure	Additional comments
Weed control maintenance	Future Project/Works	Ongoing		2,000	-2,000	Provision for any future works
Sluice gate maintenance	Future Project/Works	Ongoing		3,000	-3,000	
Risk Assessment 2026	Cost of project spread over two years - total cost estimated at £2000	2025-26	2,000	2,000	-2,000	£1,000 to be budgeted in 2025/26
Woodup Pool Event 2023	Balance c/forward from 2024/25			14		
Woodup Pool Event 2025	Funds raised 2025			1,159		
				1,173	-1,173	Replacement grill on sluice and work on set of railings
Depth Markers	Carried forward from 2024/25	2025-26		400	-400	Work expected at close of season
Land Registry		2026-27		1,000		
				1,000		
				2,000	-2,000	
<b>Total Committed Expenditure</b>				<b>2,000</b>	<b>-10,573</b>	

**CURRENT BALANCE LESS COMMITTED EXPENDITURE**

**1,975**

Other considerations:

Replacement grills on sluice £3,000